



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

DISADVANTAGED BUSINESS SUBCOMMITTEE MEETING AGENDA

Wednesday, June 23, 2010
RTA Board Room
5658 Bear Lane
Corpus Christi, Texas
11:00 a.m.

1. Review of Subcommittee Minutes – April 28, 2010..... Attachment 1
2. Update on ARRA Expenditures Attachment 2
3. Adjournment

In compliance with the Americans Disability Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at 903-3561 at least 48 hours in advance so that appropriate arrangements can be made.

Chair: Gloria Perez
Members: Mary Saenz, Crystal Lyons

On Friday, June 18, 2010 this Notice was posted by Beth Vidaurri, Executive Assistant at the RTA Administrative Offices, 5658 Bear Lane, Corpus Christi, Texas.

**DISADVANTAGED BUSINESS SUBCOMMITTEE MEETING REPORT
WEDNESDAY, APRIL 28, 2010
RTA Board Room
5658 Bear Lane
Corpus Christi, Texas**

Subcommittee Members Present: Mary Saenz

Subcommittee Members Absent: Gloria Perez (Chair), Crystal Lyons

Board Members Present: None

Staff Members Present: Eduardo Carrion (Chief Executive Officer), Jorge Cruz-Aedo, Twila Mouttet, Lamont Taylor, Beth Vidaurri

Public Present: None

Ms. Saenz called the meeting to order at 11:11 a.m.

Review of Subcommittee Report for November 18, 2009

The minutes of the November 18, 2009 meeting were accepted as presented.

Texas Uniform Certification Process DBE Audit

Mr. Taylor informed that on Friday, April 23, 2010 the Texas Unified Certification Process (TUCP) partners had met to discuss the Federal Transit Administration's (FTA) audit findings. The objectives of the audit were to verify that the TUCP was honoring the Unified Certification Program in accordance with 49 Code of Federal Regulations (CFR), Part 26; to examine the required certification procedures and standards of the TUCP against the Disadvantaged Business Enterprise program compliance standards; and to review the general operation of the TUCP program.

Reviewing the Summary of Findings report issued by FTA, Mr. Taylor stated that all findings had been corrected except for one. FTA had cited the need for additional staffing to carry out the identified requirements. He stated that there were eight persons that handled the certification process for the State of Texas under the Texas Department of Transportation (TxDOT). He noted that this was an unfunded mandate and the partners were looking at options for providing additional staffing since budgets were constrained. Hiring part-time personnel was being considered.

At the meeting, Mr. Taylor stated that the partners had agreed to amend the on-site visits procedure to allow for on-site reviews every five years for corporations or partnerships and every ten years for sole proprietorships.

In response to Ms. Saenz, Mr. Taylor stated that the deadline to complete corrective actions was January 2011.

Mr. Taylor said that he was working with Del Mar College to assist companies in filling out the TUCP applications to ensure accuracy. Anyone wishing to apply for the TUCP program could do so at Del Mar Economic Development Center on South Staples in Corpus Christi.

DBE Recertification Process

Mr. Taylor reported that in March 2010 the recertification period had been changed to three years, but he noted that annual reviews of the company were still being required to ensure program compliance.

Ms. Saenz questioned whether new Board Members understood the purpose of the DBE program. Mr. Taylor stated that he would supply a brief description on the function of the DBE department.

There being no further business, the meeting was adjourned at 11:28 a.m.

Submitted by: Beth Vidaurri

**REGIONAL TRANSPORTATION AUTHORITY
DBE SUBCOMMITTEE PRESENTATION DOCUMENT**

DATE: June 23, 2010
SUBJECT: Update on ARRA Expenditures

Background

On February 17, 2009, President Obama signed the American Recovery and Reinvestment Act (ARRA) of 2009, which appropriated \$8.4 billion for transit capital improvement. Out of this amount, the RTA has been awarded \$6,326,792 for the following capital projects: Bus Replacement, Bus Equipment (ADP Hardware), and ADA Bus Stop Improvements. The guidelines for using the ARRA funds include obligating fifty (50) percent of the funds within 180 days of notification of apportionment by FTA.

In May 2009, the Board approved awarding contracts for the two components of the ADA Bus Stop Improvements project. A revised total of 163 bus stops were included in the project which was divided into four construction zones. Four engineering firms were hired to design the bus stop improvements namely: RVE, Inc. Dos Logistics, Inc., LNV, Inc., and Naismith Engineering, Inc.; while AG/CM, Inc. was hired for project management services. AG/CM, Inc. hired a Registered Accessibility Specialist (RAS) to review the ADA bus stop improvements designs.

In December 2009, two firms were selected for the third component of the ADA Bus Stop Improvement project. Three construction zones were awarded to Ram-Bro Contracting, Inc. and one zone was awarded to A. Ortiz Construction and Paving, Inc. The total estimated cost for the bus stop construction is \$1.354 million. The remaining \$1.4 million in ARRA funding will be used for the second phase of the same project.

Summary

As of May 31, 2010, the RTA expended a total of \$1,397,719.60 for Bus Equipment (electronic fare boxes) and ADA Bus Stop Improvements projects.

There has been a significant Disadvantage Business Enterprise (DBE) presence throughout the ARRA grant initiatives. Specifically, each line item that the RTA has set a goal on will meet or exceed the RTA's DBE goal. Furthermore, in keeping the original intent of the Recovery Act, the RTA has sustained or created over 57 jobs inside our economy.

To date, over 90% of Phase I of the ADA Bus Stop Improvements have been completed. The entire ADA Bus Stop Improvement program was constructed by DBE firms.

Phase II of the ADA Bus Stop Improvement program has begun and staff will update this subcommittee at its August 2010 meeting.

Attached are Exhibits A and B detailing the actual payments made to prime vendors.

Exhibit A

The American Recovery and Reinvestment Act (ARRA) 2009

Award Amount **\$6,326,792.00**
Award Number **TX96-X019-R**

List of Approved Projects:

Capital Description	Grant Request
Bus Equipment (Fareboxes)	500,000.00
Bus Replacement	2,400,000.00
Bus Stop Improvements (ADA)	3,426,792.00
Total	6,326,792.00

ARRA Expenditures as of May 31, 2010:

Project Name	Prime Vendor	Approved Contract	Amount Paid
Bus Equipment (Fareboxes)	GFI Genfare, Inc.	\$499,980.00	\$499,980.00
Bus Stop Improvements (ADA):			
Project Management :	AG/CM, Inc.	\$303,173.00	\$202,695.79
Engineering Services:	1)RVE, Inc.	\$79,070.00	\$75,790.00
	2)Dos Logistics, Inc.	\$76,320.00	\$67,257.00
	3)LNV, Inc.*	\$82,245.00	\$76,828.50
	4)Naismith Eng'g. Inc.	\$75,437.50	\$59,402.00
Construction :	1)Ram-Bro Contracting*	\$1,007,752.50	\$208,486.28
	2)A.Ortiz Construction*	\$346,655.00	\$207,280.05
	Total for Bus Stop Imprv	\$1,970,653.00	\$897,739.62

Subvendors contracted by Prime Vendors

Project Name	Prime Vendor	Subvendor	Subcontracted Amt
Bus Equipment (Fareboxes)	GFI Genfare, Inc.	1) KLI, Inc.*	7,800.00
		2) KSO Metalfab, Inc.*	22,450.00
		3) Kormex Metalcraft*	13,650.00
Bus Stop Improvements (ADA)			
Engineering Services:	RVE, Inc.	A&W Office Supply*	2,363.00
	Naismith Engineering	Texas Geo Tech*	8,000.00
Construction:	Ram-Bro Contracting	1) A.Z. Rebar*	231,324.85
		2) Industrial Piping&Steel	42,849.15

*denotes DBE Certified firms

AG/CM, Inc. was only certified in December 2009

Payment as of May 31, 2010

**Exhibit B
ADA Bus Stop Improvements Project**

ENGINEERING PAY RECORD															
ZONE I - RVE, INC.		\$ 79,070.00		ZONE II - DOS LOGISTICS		\$ 82,680.00		ZONE III - LNV, INC.		\$ 85,950.00		ZONE IV - NAISMITH ENG		\$ 75,438.00	
#1 Sept 2009	\$ 10,016.00	#1 Oct 09	Inv#1	#1 July 09	Inv #6531	#1 Aug 09	Inv #8228001	#1 Aug 09	Inv #8228001	#1 Aug 09	Inv #8228001	#1 Aug 09	Inv #8228001	#1 Aug 09	Inv #8228001
#2 Sept 2009	\$ 30,899.00	#2 Nov 09	Inv# 2	#2 Aug 09	Inv #6635	#2 Sep 09	Inv #8228002	#2 Aug 09	Inv #6635	#2 Sep 09	Inv #8228002	#2 Sep 09	Inv #8228002	#2 Sep 09	Inv #8228002
#3 Sept 2009	\$ 20,405.00			#3 Sept 09	Inv #6733	#3 Oct 09	Inv #8228003	#3 Sept 09	Inv #6733	#3 Oct 09	Inv #8228003	#3 Oct 09	Inv #8228003	#3 Oct 09	Inv #8228003
#4 Nov 2009	\$ 7,700.00			#4 Nov 09	Inv #6928	#4 Dec 09	Inv #8228004	#4 Nov 09	Inv #6928	#4 Dec 09	Inv #8228004	#4 Dec 09	Inv #8228004	#4 Dec 09	Inv #8228004
#5 Dec 2009	\$ 1,200.00			#5 Dec 09	Inv #6858	#5 Dec 09	Inv #8228005	#5 Dec 09	Inv #6858	#5 Dec 09	Inv #8228005	#5 Dec 09	Inv #8228005	#5 Dec 09	Inv #8228005
#6 Mar 2010	\$ 1,760.00			#6 Mar 10	Inv # 7435			#6 Mar 10	Inv # 7435						
#7 Mar 2010	\$ 260.00			#7 Apr 10	Inv# 7506			#7 Apr 10	Inv# 7506						
#8 Apr 2010	\$ 1,200.00			#8 May 10	Inv # 7679			#8 May 10	Inv # 7679						
#9 May 2010	\$ 2,000.00														
#10 May 2010	\$ 350.00														
Total	\$ 75,790.00	Total	\$ 67,254.00	Total	\$ 76,828.50	Total	\$ 59,402.00	Total	\$ 76,828.50	Total	\$ 59,402.00	Total	\$ 75,438.00	Total	\$ 75,438.00
Balance \$	3,280.00	Balance \$	15,426.00	Balance \$	9,121.50	Balance \$	16,036.00	Balance \$	9,121.50	Balance \$	16,036.00	Balance \$	16,036.00	Balance \$	16,036.00
Complete	96%	Complete	81%	Complete	89%	Complete	79%	Complete	89%	Complete	79%	Complete	79%	Complete	79%

CONTRACTOR PAY RECORD															
ZONE I - RAM-BRO		\$ 350,080.00		ZONE II - RAM-BRO		\$ 253,904.50		ZONE III - RAM-BRO		\$ 403,768.00		ZONE IV - A.ORTIZ CONST		\$ 346,655.00	
#1- Apr 10	\$ 20,452.79	#1 Apr 10		#1 Apr 10		#1 Apr 10		#1 Feb 10		#1 Feb 10		#1 Feb 10		#1 Feb 10	
#2- May 10	\$ 51,498.07	#2 May 10		#2 May 10		#2 May 10		#2 Apr 10		#2 Apr 10		#2 Apr 10		#2 Apr 10	
Total	\$ 71,950.86	Total	\$ 93,404.00	Total	\$ 43,131.42	Total	\$ 207,280.05	Total	\$ 43,131.42	Total	\$ 207,280.05	Total	\$ 346,655.00	Total	\$ 346,655.00
Balance \$	278,129.14	Balance \$	160,500.50	Balance \$	360,636.58	Balance \$	139,374.95	Balance \$	360,636.58	Balance \$	139,374.95	Balance \$	346,655.00	Balance \$	346,655.00
Complete	21%	Complete	37%	Complete	11%	Complete	60%	Complete	11%	Complete	60%	Complete	60%	Complete	60%