



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

AGENDA MEETING NOTICE

Date: Wednesday, October 26, 2016
Location: Staples Street Center
602 North Staples Street – 2ND Floor Board Room
Corpus Christi, Texas

Administration & Finance Committee Meeting	8:30 a.m.
Operations & Capital Projects Committee Meeting	9:00 a.m.

ADMINISTRATION & FINANCE COMMITTEE

TOM NISKALA (Chair)

Angie Flores-Granado

Conrado Garcia

Butch Escobedo

Larry Young

	TOPIC	SPEAKER	EST. TIME	REFERENCE
1.	Roll Call –	D. Linnehan	1 min.	-----
2.	Opportunity for Public Comment	T. Niskala	3 min.	-----
3.	Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of September 28, 2016	T. Niskala	2 min.	Pages 1-2
4.	Discussion and Possible Action to Recommend to the Board of Directors' to Accept the Legislative Initiatives for 2017-2018	K. Coughlin	5 min.	Pages 3-4 PowerPoint <i>Attachment</i>
5.	Discussion and Possible Action to Recommend to the Board of Directors' to Accept the Resolution to Authorize Texas Coalition for Affordable Power, Inc. (TCAP) to Negotiate an Electric Supply Agreement for Five Years for Delivery of Electricity Effective January 1, 2018	R. Saldaña	5 min.	Pages 5-10 PowerPoint <i>Attachments A&B</i>
6.	Discussion and Possible Action to Recommend to the Board of Directors' to Adopt the 2017 Board and Committee Meetings Calendar	J. Cruz-Aedo	3 min.	Pages 11-12 <i>Attachment</i>

7.	Presentations: a. September 2016 Financial Report	R. Saldaña	5 min.	Pages 13-17 PowerPoint
8.	Adjournment	T. Niskala	1 min.	-----

Total Estimated Time: 25 min.

OPERATIONS & CAPITAL PROJECTS COMMITTEE

MICHAEL REEVES (Chair)

George B. Clower

Glenn Martin

Edward Martinez

Scott Harris

	TOPIC	SPEAKER	EST. TIME	REFERENCE
1.	Roll Call –	D. Linnehan	2 min.	-----
2.	Opportunity for Public Comment	M. Reeves	3 min.	-----
3.	Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of September 28, 2016	M. Reeves	3 min.	Pages 1-3
4.	Discussion and Possible Action to Recommend to the Board of Directors' to Approve the Authorization to Issue an Invitation for Bids (IFB) for Diesel Fuel Supply	R. Villarreal	5 min.	Pages 4-5 PowerPoint
5.	Discussion and Possible Action to Recommend to the Board of Directors' to Approve the Authorization to Issue an Invitation for Bids (IFB) for Heavy Duty Vehicle Filters	R. Villarreal	5 min.	Pages 6-7 PowerPoint
6.	Discussion and Possible Action to Recommend to the Board of Directors' to Award Contract to Multiple Vendors for Bus and Engine Parts	R. Villarreal	5 min.	Pages 8-9 PowerPoint
7.	Discussion and Possible Action to Recommend to the Board of Directors' to Approve the First Option Year for General Engineering Construction Services with Naismith-Hanson, Inc.	S. Montez	5 min.	Pages 10-12 PowerPoint
8.	Discussion and Possible Action to Recommend to the Board of Directors' to Approve the 2017 Holiday Service Schedule	G. Robinson	5 min.	Pages 13-15 PowerPoint

9.	Presentations:			
	a. September 2016 Operations Report	G. Robinson	5 min.	Pages 16-26 PowerPoint
	b. Procurement Update	R. Saldaña	5 min.	PowerPoint
10.	Adjournment	M. Reeves	1 min.	-----

Total Estimated Time: 45 min.

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On **Friday, October 21, 2016** this Notice was posted by **Dena Linnehan** at the Nueces County Courthouse, 901 Leopard, Corpus Christi, Texas; the CCRTA Operations Facility, 5658 Bear Lane, Corpus Christi, Texas; the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County Clerk and the San Patricio County Clerks.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.

In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made.

Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

**REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 28, 2016**

Summary of Actions

- 1. Held Roll Call**
- 2. Provided Opportunity for Public Comment**
- 3. Approved the Administration & Finance Committee Meeting Minutes of September 28, 2016**
- 4. Recommended to the Board of Directors' to Award a Contract to Dero in the Amount not to exceed \$310,500 for the Manufacturing of Bicycle Facilities**
- 5. Heard Presentations on: a. August 2016 Financial Report;**
- 6. Adjournment**

The Administration & Finance Committee for the Regional Transportation Authority Board of Directors met at 8:30 a.m. on Wednesday, September 28, 2016 at the CCRTA Staples Street Center located at 602 N. Staples Street, Corpus Christi, Texas.

Committee Members Present: Tom Niskala, (Chair); Angie Flores-Granado, Butch Escobedo

Committee Members Absent: Conrado Garcia and Larry Young, Sr.

Staff Members Present: Jorge Cruz-Aedo, CEO; Kelly Coughlin, Bryan Garner, Monica Gutierrez, Denise Jones, CJ Loomis, Sharon Montez, Cindy O'Brien, Christina Perez, Victoria Reyes, Mike Rendon, Gordon Robinson, Robert Saldaña, Rosa Villarreal, and Dena Linnehan

Public Present: Abel Alonso; Rosie Aguiar, ATU-Local 1769; Jeff Pollack, MPO

Call to Order

Mr. Tom Niskala called the Administration Committee Meeting to order at 8:32 a.m., Ms. Dena Linnehan called roll and Mr. Niskala declared there was a quorum.

Discussion and Possible Action to Approve the Administration & Finance Committee Meeting Minutes of September 28, 2016

MS. ANGIE FLORES-GRANADO MADE A MOTION TO APPROVE THE ADMINISTRATION COMMITTEE MINUTES OF SEPTEMBER 28, 2016. MR. BUTCH ESCOBEDO SECONDED THE MOTION. THE MOTION CARRIED. NISKALA, GRANADO AND ESCOBEDO VOTING IN FAVOR. GARCIA AND YOUNG ABSENT.

Discussion and Possible Action to Recommend the Board of Directors' to Award a Contract to Dero in the Amount not to exceed \$310,500 for the Manufacturing of Bicycle Facilities

Using a PowerPoint presentation, Mr. Gordon Robinson reported on the Request For Proposal (RFP) that was issued on August 1, 2016 and closed on August 29, 2016 for the manufacturing of bicycle facilities. He also mentioned the RFP is structured as a one-year firm fixed-price contract. Mr. Robinson stated there were two bids that were received from the 6 companies contacted, and Dero received the highest point scoring. The Agency is asking the board for their acceptance to award a contract to Dero.

MS. GRANADO MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS' TO AWARD A CONTRACT TO DERO IN THE AMOUNT NOT TO EXCEED \$310,500 FOR THE MANUFACTURING OF BICYCLE FACILITIES. MR. TOM NISKALA SECONDED THE MOTION. THE MOTION CARRIED. THE MOTION CARRIED. NISKALA, GRANADO AND ESCOBEDO VOTING IN FAVOR. GARCIA AND YOUNG ABSENT.

Presentations:

a) August 2016 Financial Report

Using a PowerPoint, Mr. Robert Saldaña reported on the July 2016 financials and commented Sales estimated at \$2.8 million, 5 percent less than 2015. Actual collections received at September 12th were at \$2.6 million, and year-to-date collections were at \$18 million versus \$20 million budgeted. Mr. Saldaña also reported on Income Statement as of August 31, 2016, and Diesel and CNG fuel pricing costs.

Adjournment

There being no further business, the meeting was adjourned at 8:53 a.m.

Submitted by: Dena Linnehan



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Administration & Finance Committee Memo

October 26, 2016

Subject: State and Federal Legislative Initiatives for the 2017-2018 Legislative Session

Background:

CCRTA contracts for State and Federal Legislative consulting services to assist with state legislative initiatives, legislative process, access, and identification of discretionary funding opportunities.

As the opening date of the 2017 Texas Legislative Session draws closer, the CCRTA will need to have its legislative goals in place. As in previous sessions, there will be numerous legislative opportunities and challenges facing transit properties, including state legislative initiatives that can make a material difference financially or operationally to the CCRTA. Strategic planning in a government relations program is an imperative for consistent achievement and performance in the legislative arena.

We know from experience that each election cycle and legislative session brings new challenges and opportunities, some of which are controllable or foreseeable, while other events and conditions are outside of our control or occur unexpectedly. The agency needs a sustainable legislative program designed to advance and protect the agency's state and federal legislative interests.

Identified Need:

While the FAST Act gave aid to many transit agencies, the CCRTA still has needs and goals which went unmet. The CCRTA needs to establish its legislative agenda for the 2017 session so that we can work with our consultants to become eligible for available funding in the appropriations as well as our industry to support and pass bills that would benefit agencies like the CCRTA.

Program Overview

Building on the organizational system utilized effectively over the last several sessions, it would seem appropriate to develop an initial set of potential legislative initiatives based on previously filed legislation, anticipated policy changes based on interim charges, as well as taking into account local, federal and CCRTA interests.

Recognizing the importance of prioritizing limited resources and wanting to maximize the opportunity to deliver agency and community value, we believe that organizing the RTA's legislative program into three distinctive, but equally important categories, remains and an essential tool to enhance the overall effectiveness of the adopted legislative program and to provide Staff and the Board a mechanism to measure success.

Initiatives – CCRTA is proactively involved including drafting of legislation recruiting legislative sponsors for filing bills, providing committee testimony and other related activities needed to pursue passage of legislation or amendments.

Endorsements – CCRTA will work collectively with other parties, specifically communicating support for various appropriation decisions, legislative issues, or amendments as appropriate. Endorsement issues might include those identified among large urban transits, community/coastal bend area issues, Texas Transit Authority (TTA) issues, or specific issues involving the City of Corpus Christi, Nueces County or other key stakeholders as deemed appropriate.

Defensive or Preservation Matters – CCRTA will use its government relations and community resources to oppose legislation, amendments, or appropriations decisions that are adverse or detrimental to CCRTA's ability to operate efficiently to deliver high quality services to its customers.

Recommendation:

Staff requests that the Administration & Finance Committee recommend to the Board of Directors' to accept the legislative initiatives for the 2017-2018 legislative session.

Respectfully Submitted,

Submitted by: 
Kelly Coughlin
Director of Marketing

Approval: 
Jorge G. Cruz-Aedo
Chief Executive Officer



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CCRTA Legislative Statement



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The legislative objectives of the CCRTA work utilize the values of the CCRTA's mission statement and are chosen with the following purposes in mind:

- Improve mobility and existing transportation conditions for citizens,
- Be good financial and environmental stewards,
- Whenever feasible, collaborate with the policy agendas of local, regional and state entities to foster positive outcomes and strengthen working relationships,
- Embrace and support innovative and constructive programs as they arise in transportation.

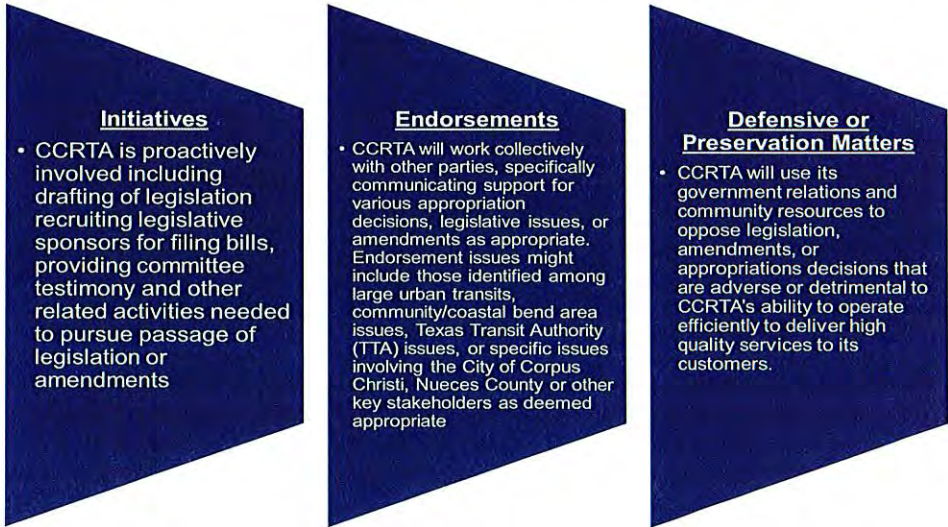


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Program Structure



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Federal Objectives



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1. Work with members of the Texas congressional delegation, the House and Senate transportation policy committees, USDOT and TxDOT to ensure support of transit programs and their link to jobs, healthcare, and education.
2. Keep the key members of the Texas Congressional delegation fully informed on how the implementation of the FAST Act impacts the CCRTA.
3. Although FAST Act authorized funding for transit, we need to ensure the money is appropriated proportionally each year.



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Federal Objectives



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4. Work to ensure that funding for transit remains a part of the Highway Trust Fund.
5. Work in preparation for congressional activity on federal tax reform to ensure that transit is included in any tax reduction or credit resulting from new tax laws.
6. Work with the federal advocacy efforts with SWTA, CTAA and APTA where their interests are consistent with the CCRTA.



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State Objectives



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1. Seek legislative opportunities for the CCRTA to leverage its alternative fueling investment to improve the availability and reliability for CNG gas fueling by local municipalities and others during times of emergency.
2. Preserve and protect against adverse changes to the gasoline and/or diesel fuels tax.
3. Seek legislative opportunities for a motor fuels tax exemption, refund, or credit by a metropolitan rapid transit authority that uses the gasoline exclusively for serving the public.
4. Protect, preserve and seek additional appropriations if possible for air quality planning funds (Clean Air Account 151), which benefits Corpus Christi as a near non-attainment community in meeting SIP requirements.



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State Objectives



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5. Amend the Health and Safety Code to authorize MTA eligibility for TERP grant funds.
6. Consider state appropriations for improving public transportation services resulting from the Harbor Bridge relocation project, including resources to offset ferry and dock investments.
7. Constructively participate in TxDOT Sunset, seeking opportunities to advance positive transit funding and program initiatives.
8. Eliminating the fare approval committee under 451.061, Transportation Committee.
9. Preserve and protect the integrity of Chapters 451 and 452 and the general authority of MTA's.



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Timeline



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1. Set CCRTA legislative meeting in Corpus Christi to adopt their 2017 Legislative Program.
2. Consider setting a date for a Corpus Christi delegation dinner after a 2017 program has been finalized, but not yet adopted, to share and solicit valuable delegation feedback on the draft RTA legislative agenda.
3. Seek adoption of the RTA final legislative program in late October or early November 2016.
4. Identify CCRTA / Large Urban Transit Day at the Capitol in early February, or shortly after Committee assignments are made.
5. Identify Delegation Dinner opportunity in Austin after the March filing deadline.
6. Plan participation in the APTA Washington Legislative Conference March 12-17, 2017 and coordination with SWTA during the conference.



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Administration & Finance Committee Memo

October 26, 2016

Subject: Resolution of the Corpus Christi Regional Transportation Authority (CCRTA) authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the CCRTA to enter into a contract for electricity; authorizing Jorge G. Cruz-Aedo, CEO, or Designee to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the CCRTA's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP

Background

Since 2002, the CCRTA has been a participant in a consortium of public entities, including the City of Corpus Christi, whose purpose is to negotiate favorable electrical utility rates for its members. CCRTA has achieved various savings levels over the years resulting from its affiliation with TCAP (formerly called South Texas Aggregation Project – STAP) resulting from its affiliation with TCAP because it is able to procure electricity at wholesale rates.

The current agreement expires December 31, 2017. However, since electric rates have been at historic lows for the past several months, CCRTA has the opportunity to lock in to a much lower rate. CCRTA is currently paying \$0.07485 per kWh for the electrical supply portion of our electric bill. As of September 16, 2016, the TCAP rate available was \$0.0370, reflecting a “savings” of \$0.03785 per kWh. Indications are that rates will start to level off, and possibly increase over time.

Recommendation

Staff recommends to the Board of Directors' to adopt a Resolution authorizing the TCAP to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018, on behalf of the CCRTA, and authorizing Jorge G. Cruz-Aedo, Robert Saldaña, or Sharon Montez to execute said agreement for deliveries of electricity effective January 1, 2018, and honor CCRTA's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP.

Respectfully,

Submitted by: 
Cindy O'Brien
Director of Finance

Final Review: 
Robert Saldaña
Managing Director of Administration

Approval: 
Jorge G. Cruz-Aedo
Chief Executive Officer

**DRAFT
RESOLUTION _____**

A RESOLUTION OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY OF THE CITY OF CORPUS CHRISTI, TEXAS, AUTHORIZING THE TEXAS COALITION FOR AFFORDABLE POWER, INC. (TCAP) TO NEGOTIATE AN ELECTRIC SUPPLY AGREEMENT FOR FIVE YEARS FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2019; AUTHORIZING TCAP TO ACT AS AN AGENT ON BEHALF OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY TO ENTER INTO A CONTRACT FOR ELECTRICITY; AUTHORIZING JORGE G. CRUZ-AEDO, CEO or ROBERT SALDANA, MANAGING DIRECTOR OF ADMINISTRATION or SHARON MONTEZ, MANAGING DIRECTOR OF CUSTOMER SERVICES TO EXECUTE AN ELECTRIC SUPPLY AGREEMENT FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2019 AND COMMITTING TO BUDGET FOR ENERGY PURCHASES IN 2018 THROUGH 2022 AND TO HONOR THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY'S COMMITMENTS TO PURCHASE POWER FOR ITS ELECTRICAL NEEDS IN 2018 THROUGH 2022 THROUGH TCAP

1. **WHEREAS**, the Corpus Christi Regional Transportation Authority of Corpus Christi, Texas (Authority) is a member of Texas Coalition For Affordable Power, Inc. (TCAP), a non-profit, political subdivision corporation dedicated to securing electric power for its more than 170 members in the competitive retail market; and

2. **WHEREAS**, TCAP has unique rights under Texas law to negotiate directly in the wholesale market and arrange separate contracts for power supply and retail services which provides TCAP leverage to achieve contract provisions that single city negotiations with a Retail Electric Provider (REP) would be unlikely to produce; and

3. **WHEREAS**, TCAP's geographic diversity across all four ERCOT zones produces an aggregated peak load that is lower than the total of individual peak loads of the

individual TCAP members, allowing price benefits in the wholesale market that are not likely to be available to any given TCAP member alone; and

4. **WHEREAS**, TCAP and its predecessor organizations, Cities Aggregation Power Project, Inc. (CAPP) and South Texas Aggregation Project, Inc. (STAP), negotiated favorable contract terms that resulted in rebates from the wholesale supplier and reasonable commodity prices for delivered electricity since 2002 resulting in stable budgets for electricity for members; and

5. **WHEREAS**, commodity prices for electricity experienced significant volatility between 2002 and 2009, with prices ranging from 4 cents to over 13 cents per kWh, causing CAPP and STAP members to welcome a five year contractual commitment that came close to cutting the 2008 prices in half, with that contract being extended until December 31, 2018, with a negotiated price reduction of about 1 cent per kWh; and

6. **WHEREAS**, TCAP has become a forceful voice for consumer protections and market reform to benefit the public and well as cities and other political subdivisions; and

7. **WHEREAS**, TCAP is owned by its members and distributes monetary and other resources according to relative load size of members and is controlled by a 15 member Board of Directors, all of whom must be city employees of members who represent diversity in size and geography; and

8. **WHEREAS**, wholesale power prices within the deregulated Texas market are largely determined by the NYMEX gas futures prices for natural gas which are currently low and relatively stable, but which change daily; and

9. **WHEREAS**, daily price changes require retail customers to execute a contract immediately upon receipt of a favorable offer; and

10. **WHEREAS**, pursuant to Texas Local Government Code Section 252.022(a)(15) expenditures for electricity are exempt from competitive bidding requirements; and

11. **WHEREAS**, on any given day, TCAP is able to capture a favorable wholesale price for any period of time, comparable to or better than any given REP or broker; and

12. **WHEREAS**, TCAP intends to continue to contract with its current wholesale supplier, NextEra, because the relationship with NextEra is such that NextEra is willing, after it knows the size of a given load, to execute a contract at or below prescribed price and terms; and

13. **WHEREAS**, the Authority desires to execute a contract for electricity for the period beyond the expiration of its current contract on December 31, 2017, that locks-in favorable wholesale prices; and

14. **WHEREAS**, the Authority desires to participate in this opportunity to contract for power for five years at a current competitive market price, but in no circumstances in excess of 3.95 cents per kWh; and

15. **WHEREAS**, wholesale suppliers demand assurance that TCAP will pay for all contracted load; and

16. **WHEREAS**, the Authority needs to assure TCAP that it will sign a Commercial Electric Supply Agreement (CESA) reflecting the contract extension and budget for energy purchases for the post-2017 period and honor its commitment to purchase power for its electrical needs for 2018 through 2022 through TCAP,

THEREFORE, BE IT RESOLVED BY THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY OF THE CITY OF CORPUS CHRISTI, TEXAS:

Section 1:

That the TCAP Board of Directors and its consultants and advisors are agents authorized to negotiate for the Authority's electricity needs as a member of TCAP for the period of five years at a price not to exceed 3.95 cents per kWh;

Section 2:

The Authority prefers to participate in a full-requirements, fixed-price supply option;

Section 3:

Assuming this resolution is passed and NextEra is able to provide TCAP an opportunity prior to December 31, 2016 to contract for power to be delivered at a current competitive market price but in no circumstances in excess of 3.95 cents per kWh, any one of the following individuals is hereby authorized to sign an electric supply agreement for the Authority within 24 hours of receipt of a contract that has been approved and recommended by the TCAP Board of Directors: Jorge G. Cruz-Aedo, CEO, or Robert Saldana, Managing Director of Administration, or Sharon Montez, Managing Director of Customer Services..

Section 4:

That the Authority will commit to purchase power to meet all of its electricity needs eligible for competition pursuant to the TCAP approved supply agreement and approve funds necessary to pay electricity costs proportionate to the Authority’s load under the supply agreement (whether wholesale or retail) arranged by TCAP and signed by TCAP’s Executive Director or President or other TCAP representatives authorized by the TCAP Board.

Section 5:

That a copy of this resolution shall be sent to Jay Doegey, Executive Director, TCAP, 15455 Dallas Parkway, Suite 600, Addison, Texas 75001 and Geoffrey M. Gay, legal counsel to TCAP at 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PRESENTED AND PASSED on this the ____ day of _____, 2016, by a vote of _____ ayes and _____ nays at a regular meeting of the Board of Directors of the Corpus Christi Regional Transportation Authority of the City of Corpus Christi, Texas.

Board Chair

ATTEST:

Board Secretary

RESOLUTION _____

A RESOLUTION OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY OF THE CITY OF CORPUS CHRISTI, TEXAS, AUTHORIZING THE TEXAS COALITION FOR AFFORDABLE POWER, INC. (TCAP) TO NEGOTIATE AN ELECTRIC SUPPLY AGREEMENT FOR FIVE YEARS FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2019; AUTHORIZING TCAP TO ACT AS AN AGENT ON BEHALF OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY TO ENTER INTO A CONTRACT FOR ELECTRICITY; AUTHORIZING JORGE G. CRUZ-AEDO, CEO or ROBERT SALDANA, MANAGING DIRECTOR OF ADMINISTRATION or SHARON MONTEZ, MANAGING DIRECTOR OF CUSTOMER SERVICES TO EXECUTE AN ELECTRIC SUPPLY AGREEMENT FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2019 AND COMMITTING TO BUDGET FOR ENERGY PURCHASES IN 2018 THROUGH 2022 AND TO HONOR THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY'S COMMITMENTS TO PURCHASE POWER FOR ITS ELECTRICAL NEEDS IN 2018 THROUGH 2022 THROUGH TCAP

1. **WHEREAS**, the Corpus Christi Regional Transportation Authority of Corpus Christi, Texas (Authority) is a member of Texas Coalition For Affordable Power, Inc. (TCAP), a non-profit, political subdivision corporation dedicated to securing electric power for its more than 170 members in the competitive retail market; and

2. **WHEREAS**, TCAP has unique rights under Texas law to negotiate directly in the wholesale market and arrange separate contracts for power supply and retail services which provides TCAP leverage to achieve contract provisions that single city negotiations with a Retail Electric Provider (REP) would be unlikely to produce; and

3. **WHEREAS**, TCAP's geographic diversity across all four ERCOT zones produces an aggregated peak load that is lower than the total of individual peak loads of the

individual TCAP members, allowing price benefits in the wholesale market that are not likely to be available to any given TCAP member alone; and

4. **WHEREAS**, TCAP and its predecessor organizations, Cities Aggregation Power Project, Inc. (CAPP) and South Texas Aggregation Project, Inc. (STAP), negotiated favorable contract terms that resulted in rebates from the wholesale supplier and reasonable commodity prices for delivered electricity since 2002 resulting in stable budgets for electricity for members; and

5. **WHEREAS**, commodity prices for electricity experienced significant volatility between 2002 and 2009, with prices ranging from 4 cents to over 13 cents per kWh, causing CAPP and STAP members to welcome a five year contractual commitment that came close to cutting the 2008 prices in half, with that contract being extended until December 31, 2017, with a negotiated price reduction of about 1 cent per kWh; and

6. **WHEREAS**, TCAP has become a forceful voice for consumer protections and market reform to benefit the public and well as cities and other political subdivisions; and

7. **WHEREAS**, TCAP is owned by its members and distributes monetary and other resources according to relative load size of members and is controlled by a 15 member Board of Directors, all of whom must be city employees of members who represent diversity in size and geography; and

8. **WHEREAS**, wholesale power prices within the deregulated Texas market are largely determined by the NYMEX gas futures prices for natural gas which are currently low and relatively stable, but which change daily; and

9. **WHEREAS**, daily price changes require retail customers to execute a contract immediately upon receipt of a favorable offer; and

10. **WHEREAS**, pursuant to Texas Local Government Code Section 252.022(a)(15) expenditures for electricity are exempt from competitive bidding requirements; and

11. **WHEREAS**, on any given day, TCAP is able to capture a favorable wholesale price for any period of time, comparable to or better than any given REP or broker; and

12. **WHEREAS**, TCAP intends to continue to contract with its current wholesale supplier, NextEra, because the relationship with NextEra is such that NextEra is willing, after it knows the size of a given load, to execute a contract at or below prescribed price and terms; and

13. **WHEREAS**, the Authority desires to execute a contract for electricity for the period beyond the expiration of its current contract on December 31, 2017, that locks-in favorable wholesale prices; and

14. **WHEREAS**, the Authority desires to participate in this opportunity to contract for power for five years at a current competitive market price, but in no circumstances in excess of 3.95 cents per kWh; and

15. **WHEREAS**, wholesale suppliers demand assurance that TCAP will pay for all contracted load; and

16. **WHEREAS**, the Authority needs to assure TCAP that it will sign a Commercial Electric Supply Agreement (CESA) reflecting the contract extension and budget for energy purchases for the post-2017 period and honor its commitment to purchase power for its electrical needs for 2018 through 2022 through TCAP,

THEREFORE, BE IT RESOLVED BY THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY OF THE CITY OF CORPUS CHRISTI, TEXAS:

Section 1:

That the TCAP Board of Directors and its consultants and advisors are agents authorized to negotiate for the Authority's electricity needs as a member of TCAP for the period of five years at a price not to exceed 3.95 cents per kWh;

Section 2:

The Authority prefers to participate in a full-requirements, fixed-price supply option;

Section 3:

Assuming this resolution is passed and NextEra is able to provide TCAP an opportunity prior to December 31, 2016 to contract for power to be delivered at a current competitive market price but in no circumstances in excess of 3.95 cents per kWh, any one of the following individuals is hereby authorized to sign an electric supply agreement for the Authority within 24 hours of receipt of a contract that has been approved and recommended by the TCAP Board of Directors: _____ or _____ or _____.

Section 4:

That the Authority will commit to purchase power to meet all of its electricity needs eligible for competition pursuant to the TCAP approved supply agreement and approve funds necessary to pay electricity costs proportionate to the Authority's load under the supply agreement (whether wholesale or retail) arranged by TCAP and signed by TCAP's Executive Director or President or other TCAP representatives authorized by the TCAP Board.

Section 5:

That a copy of this resolution shall be sent to Jay Doegey, Executive Director, TCAP, 15455 Dallas Parkway, Suite 600, Addison, Texas 75001 and Geoffrey M. Gay, legal counsel to TCAP at 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PRESENTED AND PASSED on this the ____ day of _____, 2016, by a vote of _____ ayes and _____ nays at a regular meeting of the Board of Directors of the Corpus Christi Regional Transportation Authority of the City of Corpus Christi, Texas.

Board Chair

ATTEST:

Board Secretary

**REGIONAL TRANSPORTATION AUTHORITY
BOARD APPROVAL DOCUMENT**

DATE: January 6, 2011

SUBJECT: Resolution Authorizing the South Texas Aggregation Project, Inc. (STAP) to Negotiate an Extension to the Current Electricity Supply Agreement

<p>Recommendation:</p>	<p>Request the Board of Directors to:</p> <ul style="list-style-type: none">(a) Authorize the Chairman of the Board to approve a resolution authorizing the South Texas Aggregation Project, Inc. (STAP) to negotiate an extension to the Electric Supply Agreement for deliveries of electricity and necessary related services with a lower fixed price per kWh than the current contract with STAP effective January 2011 or as soon after finalization of a contract with Next Era; and(b) Authorize the Chief Executive Officer to execute an extension to the current electricity supply agreement with STAP for electricity services.
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Background

Since 2002, the RTA has been a participant of the South Texas Aggregation Project (STAP); it consists of a consortium of public entities, including the City of Corpus Christi, whose purpose is to negotiate favorable electrical utility rates for its members. The RTA has achieved various savings levels over the years resulting from its affiliation with STAP because it is able to procure electricity at wholesale rates.

A five year contract was approved by the Board that was effective January 2009 through December 2013. Energy prices for each year of the five-year contract were locked on at that time.

Issue

During November a memorandum was sent to all entities indicating that an opportunity developed that would assist in the reduction of pricing for next year's electricity, as well as, reductions for the next three years. The supplier Next Era, offered to liquidate the natural gas futures contracts it secured in 2008 to give STAP fixed electric rates for years. Next Era would then purchase new gas futures contracts to secure fixed pricing for an eight-year period at rates less than rates that must be paid next year under the existing terms and conditions of the contract with Next Era. For most STAP members, Next Era's offer to "blend and extend" would reduce 2011 prices by approximately 1 cent per kWh. The RTA typically uses an estimated 2 million kWh annually, which would equate to \$20,000.

The RTA typically waits until the City of Corpus Christi has approved a resolution with STAP before approving a resolution and that was not completed until December 7th which fell after the RTA's December's Board meeting. The goal of STAP is to sign a new agreement with Next Era just as soon as the natural gas prices drop again. That timeline is relatively hard to predict so STAP would like to be ready with as many supporting entities as early as possible. Therefore, there is an urgency to sign the resolution in January to demonstrate support for the new contract.

Recommendation

Staff requests that the Board of Directors: (a) Authorize the Chairman of the Board to approve a resolution authorizing the South Texas Aggregation Project, Inc. (STAP) to negotiate an extension to the electric supply agreement for deliveries of electricity and necessary related services with a lower fixed price per kWh than the current contract with STAP effective January 2011 or as soon after finalization of a contract with Next Era, and (b) Authorize the Chief Executive Officer to execute an extension to the current electricity supply agreement with STAP for electricity services.

AGENDA ITEM 12

RESOLUTION

A RESOLUTION OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY(RTA) AUTHORIZING THE SOUTH TEXAS AGGREGATION PROJECT, INC. (STAP) TO NEGOTIATE AN EXTENSION TO THE CURRENT ELECTRIC SUPPLY AND NECESSARY RELATED SERVICES AGREEMENT WITH NEXT ERA FOR A FIXED PRICE PER kWh THAT IS LOWER THAN CONTRACT RATES FOR 2011-2013, SAID EXTENSION TO CONTINUE UNTIL DECEMBER 31, 2018; APPROVING STAP CONTRACTING WITH NEXT ERA AND AUTHORIZING THE CEO TO SIGN A CONTRACT WITH STAP FOR THE RTA'S ELECTRICITY NEEDS FOR THE PERIOD BEGINNING JANUARY 1, 2011 OR AS SOON AFTER FINALIZATION OF A CONTRACT AS POSSIBLE AND EXTENDING UP TO DECEMBER 31, 2018; COMMITTING TO BUDGET FOR ENERGY PURCHASES AND TO HONOR THE RTA'S COMMITMENTS TO PURCHASE POWER THROUGH STAP FOR ITS ELECTRICAL NEEDS THROUGH DECEMBER 31, 2018.

- WHEREAS,** the Corpus Christi Regional Transportation Authority (RTA) is a member of South Texas Aggregation Project, Inc. (STAP), a nonprofit political subdivision corporation dedicated to securing electric power for its 52 political subdivision members in the competitive retail market; and
- WHEREAS,** STAP negotiated favorable contract terms and a reasonable commodity price for delivered electricity since 2002 resulting in significant savings for its members; and
- WHEREAS,** the RTA's current contract for power with Next Era arranged through STAP expires December 31, 2013; and
- WHEREAS,** the STAP Board of Directors is currently considering a blend and extend contract with Next Era with indicative retail energy prices that will reduce the prices under the current contract for the next three years and extend a fixed price for energy through December 31, 2018; and
- WHEREAS,** the current contract is a master agreement between STAP and Next Era endorsed by contract with individual STAP members; and
- WHEREAS,** STAP must be able to commit contractually to prices in a blend and extend contract amendment within a 24-hour period in order to lock-in favorable prices; and
- WHEREAS,** experiences in contracting for STAP load since 2002 demonstrated that providers demand immediate response to an offer and may penalize delay with higher prices; and
- WHEREAS,** suppliers demand assurance that STAP will pay for all contracted load; and

WHEREAS, the RTA must assure STAP that it will budget for energy purchases and honor its commitments to purchase power for its electrical needs through STAP for the period beginning January 1, 2011 and extending through December 31, 2018; and

WHEREAS, STAP intends to continue to contract with Next Era (power supply) and Direct Energy (billing, administrative and other customer services); and

WHEREAS, the current contractual relationships between STAP and Next Era and Direct Energy have been beneficial and cost effective for STAP members and the RTA.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY THAT:

Section 1:

The STAP Board and its consultants and advisors are agents authorized to negotiate for the RTA's electricity needs as a member of STAP and extend the current supply agreement through December 31, 2018.

Section 2:

The RTA approves STAP extending its current contract with Next Era for the supply of electric power and related, necessary services for the RTA for a term to begin January 1, 2011 or as soon after finalization of a contract as possible and extending up to December 31, 2018, so long as the extension results in savings over the current contract term of 2011-2013 and results in fixed prices through December 31, 2018.

Section 3:

The Chief Executive Officer (CEO) of the RTA will execute a contract with STAP that permits the Chairman of STAP to sign a Commercial Electric Service Agreement ("CESA") for the RTA's electricity needs and related, necessary services beginning January 1, 2011 and extending up to December 31, 2018, as a member of STAP and commits its load for the same period pursuant to the contract recommended and approved by the STAP Board of Directors, provided that the energy price to be paid per kWh in 2011-2013 is less than the current contract price for 2011-2013 resulting in savings for the RTA and that the fixed price for the period 2011-2013 will continue through December 31, 2018.

AGENDA ITEM 12

Section 4:

That the RTA will budget and approve funds necessary to pay electricity costs proportionate to the RTA's load under the supply agreement arranged by STAP and signed by the Chairman of STAP on behalf of all STAP members for the term beginning January 1, 2011 and extending up to December 31, 2018.

Section 5:

That a copy of the resolution shall be sent to Geoffrey M. Gay, legal counsel to STAP.

PRESENTED AND PASSED on this 6th day of January, 2011, at a regular meeting of the Board of Directors of the Corpus Christi Regional Transportation Authority.

Crystal Lyons
Board Chair

ATTEST:

Board Secretary



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Administration & Finance Committee Memo

October 26, 2016

Subject: Adoption of the 2017 Board and Committee Meetings Calendar

Background

Each year, the Board adopts a meeting calendar for the upcoming year. The CCRTA monthly Board Meeting(s) are scheduled on the first (1ST) Wednesday of the each month. The Administration & Finance Committee and Operations & Capital Projects Committee are held on the fourth (4TH) Wednesday respectively of each month.

Recommendation

Staff requests that the Administration & Finance Committee recommend to the Board of Directors' to adopt a 2017 meeting calendar.

Respectfully Submitted,

Submitted by:



Jorge Cruz-Aedo
Chief Executive Officer



2017 Meeting Calendar - CCRTA Board of Directors

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January

4TH – BOARD Mtg.
8:30 a.m.

25TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

July

5TH – BOARD Mtg.
8:30 a.m.

26TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

February

1ST – BOARD Mtg.
8:30 a.m.

22ND – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

August

2ND – BOARD Mtg.
8:30 a.m.

23RD – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March

1ST – BOARD Mtg.
8:30 a.m.

22ND – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

September

6TH – BOARD Mtg.
8:30 a.m.

27TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April

5TH – BOARD Mtg.
8:30 a.m.

26TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

October

4TH – BOARD Mtg.
8:30 a.m.

25TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May

3RD – BOARD Mtg.
8:30 a.m.

24TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

November

1ST – BOARD Mtg.
8:30 a.m.

15TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June

7TH – BOARD Mtg.
8:30 a.m.

28TH – COMMITTEE Mtgs.
8:30 a.m. Admin. & Finance
9:30 a.m. Ops. & Cap. Projects

December

6TH – BOARD Mtg.
8:30 a.m.

No COMMITTEE Mtgs.

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1					

Revised: 10/21/2016

in red = CCRTA Holidays (Office Closed)



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Administration & Finance Committee Memo

October 26, 2016

Subject: September 2016 Financial Report

SUMMARY: The Authority's net financial performance for the month of September falls short of budgeted amounts by \$543,936. This is mainly attributed to the shortfall in sales tax collections of \$753,475, offset by timing of sub-recipient grant expenses. The year-to-date variance also falls short of total budgeted amounts by \$1,852,744, mostly due to under-collected sales taxes and timing differences in grant drawdowns for federal assistance offset somewhat by departmental savings and timing of receipt of the Street Improvements Program reimbursement requests.

REVENUES

- **Sales Tax** – September sales tax has been estimated at \$2,790,232, which, due to lagging sale tax collections, is 8% less than amounts collected for September 2015 actual collections.

UPDATE – SALES TAX COLLECTIONS FOR AUGUST 2016 SALES OF \$2,497,075 WERE RECEIVED ON OCTOBER 12, 2016 AND ARE \$6,171 LOWER THAN COLLECTIONS FOR THE SAME PERIOD LAST YEAR, A DECREASE OF 0.2%. YEAR-TO-DATE COLLECTIONS FOR 2016 TOTAL \$20,641,082 WHICH ARE 11.79% (\$2,758,918) UNDER 2016 BUDGETED AMOUNTS.

- **Operating Revenues** – For the month of September, Passenger Service was \$171,369 vs. \$164,956 in 2015 – an increase of \$6,413 (3.89%), yet \$13,090 (7.1%) lower than current budget estimates. Other operating revenues, including bus advertising, were \$35,103 vs. \$107,903 budgeted for a net decrease of \$72,795. The major reason for this variance is the timing of budgeted alternative fuel tax refunds.

EXPENSES

Over all, monthly departmental expenses are over budget by \$68,157, or 2.85%. The majority of the variances are timing differences of actual versus amounts budgeted from Service Development (\$12,648), higher than budgeted health insurance and pension costs (\$149,926) from Human Resources, and higher costs in Safety & Security (\$57,870). Following are comments relating to the specific expense categories.


- **Salaries & Benefits** – September reflects \$1,163,994, which is 15.24% (\$153,921) over budgeted amounts. The majority of this variance is due to timing of payroll accruals. For year to date expenses, this category is 2.12% (\$203,603) under budget, mainly due to vacancies.

- Services – September reflects \$269,591, which is 1.23% (\$3,349) under budget. Likewise, year to date expenses of \$2,372,342 are \$455,786 (16.12%) under budget in this category, mainly due to timing of receipt of invoices.
- Materials and Supplies – September reports \$248,878, which is 12.94% (\$36,977) under budget with year to date expenses running \$2,364,150, or \$186,947 (7.33%) under budget. The majority of this variance is in savings in fuel and lubricants which is offset by an increase in the repair parts category.
- Insurance – September reports \$257,663, which is \$26,806 (11.61%) over budget. This variance is attributed to an increase in Health claims paid versus amounts budgeted. The year to date expenses of \$2,612,554 are at 26.72%, or \$550,840 over budget for the same reason.
- Purchased Transportation – September reports \$420,804 which is \$44,046 (9.48%) under budget. This variance is mainly due to the reversal of vanpool accruals which were higher than the actual charges. The year-to-date expenses of \$4,159,697 are \$47,444 (1.15%) over budget, mainly due to contracted fixed route and B-Line costs exceeding the amounts budgeted to date by \$223,742, offset by fuel savings of \$147,711.
- Miscellaneous –September reports \$34,495 which is \$227,115 (86.81%) under budget with year to date expenses of \$626,317 versus \$1,089,405 budgeted for a 42.51% savings to date. This variance is mainly associated with budgeted amounts of \$588,271 for Intergovernmental expenses not incurred to date and \$63,078 in travel savings, offset by increases in actual versus budgeted amounts in advertising/media expenses of \$69,413 in Marketing.

Please refer to the following pages for the detailed financial statements.

Respectfully Submitted,

Submitted by: 
 for Cindy O'Brien
 Director of Finance

Final Review: 
 Robert Saldaña
 Managing Director of Administration

Approval: 
 Jorge G. Cruz-Aedo
 Chief Executive Officer

Corpus Christi Regional Transportation Authority
Comparative Statements of Net Position (Unaudited)
At September 30, 2016 & August 31, 2016 & September 30, 2015

	<u>September 30, 2016</u>	<u>August 31, 2016</u>	<u>September 30, 2015</u>
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 17,586,148	17,236,937	31,577,720
Investments	9,219,422	9,219,292	10,129,927
Receivables			
Sales taxes	5,093,227	5,066,177	6,266,458
Accrued interest receivable	58,231	57,245	-
Due from federal/state Government	6,391,662	7,489,692	7,479,539
Other	270,306	83,271	186,256
Inventories	605,690	620,202	680,865
Prepaid Expenses	389,226	431,055	182,524
Net Pension Asset	(144,791)	51,271	1,214,751
Total Current Assets	<u>39,469,121</u>	<u>40,255,142</u>	<u>57,718,040</u>
Non-Current Assets:			
Capital assets:			
Land and Construction in progress	37,117,382	36,648,271	43,328,976
Other capital assets, net of depreciation	44,798,750	45,462,497	32,942,064
Net capital assets	<u>81,916,132</u>	<u>82,110,768</u>	<u>76,271,040</u>
Total Non-Current Assets	<u>81,916,132</u>	<u>82,110,768</u>	<u>76,271,040</u>
Total Assets	<u>121,385,253</u>	<u>122,365,910</u>	<u>133,989,080</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	1,769,828	4,257,672	6,699,539
Accrued compensated absences	234,460	234,460	227,838
Bonds Payable	540,000	540,000	535,000
Distributions to regional entities payable	924,456	(366,940)	576,937
Other accrued liabilities	820,581	694,059	548,219
Total Current Liabilities	<u>4,289,325</u>	<u>5,359,251</u>	<u>8,587,533</u>
Non-Current Liabilities:			
Accrued compensated absences	173,589	173,589	109,359
Bonds Payable	20,375,000	20,375,000	20,915,000
Other Post Employment Benefits	483,688	483,688	518,327
Total Non-Current Liabilities	<u>21,032,277</u>	<u>21,032,277</u>	<u>21,542,686</u>
Total Liabilities	<u>25,321,602</u>	<u>26,391,528</u>	<u>30,130,219</u>
NET POSITION			
Net Investment in Capital Assets	81,916,132	82,110,768	76,271,040
Restricted for debt service	1,611,302	1,611,302	1,611,302
Restricted for pension plan obligation	1,321,159	1,517,221	1,214,751
Unrestricted	11,215,058	10,735,091	24,761,769
Total Net Position	<u>\$ 96,063,651</u>	<u>95,974,381</u>	<u>103,858,861</u>

Corpus Christi Regional Transportation Authority
Statement of Revenues and Expenditures By Cost Center (Unaudited)
Months ended September 30, 2016 & September 30, 2015

	Current Month			Prior Year Comparison	
	Actual	Budget	Favorable (Unfavorable)	2015	Favorable (Unfavorable)
			Variance		Comparison
	A	B	A vs B	C	A vs C
Operating Revenues:					
Passenger service	\$ 171,369	184,459	(13,090)	164,956	6,413
Bus advertising	7,432	12,000	(4,568)	-	7,432
Charter service	-	-	-	-	-
Other operating revenues	27,676	95,903	(68,227)	161,862	(134,186)
Total Operating Revenues	206,477	292,362	(85,885)	326,818	(120,341)
Operating Expenses:					
Transportation	539,526	547,729	8,203	482,639	(56,887)
Customer Programs	20,081	12,218	(7,863)	11,641	(8,440)
Purchased Transportation	433,437	472,122	38,685	475,203	41,766
Service Development	36,724	24,076	(12,648)	37,612	888
MIS	40,230	49,042	8,812	29,350	(10,880)
Vehicle Maintenance	413,758	422,997	9,239	491,767	78,009
Facilities Maintenance	91,686	171,051	79,365	99,982	8,296
Contracts and Procurements	9,974	14,754	4,780	14,162	4,188
CEO's Office	46,457	57,170	10,713	81,660	35,203
Finance and Accounting	32,675	38,089	5,414	30,188	(2,487)
Materials Management	16,017	10,173	(5,844)	8,836	(7,181)
Human Resources	472,883	322,957	(149,926)	263,025	(209,858)
General Administration	33,794	28,915	(4,879)	21,921	(11,873)
Capital Project Management	16,407	19,331	2,924	12,824	(3,583)
Marketing & Communications	54,366	55,036	670	37,333	(17,033)
Safety & Security	150,419	92,549	(57,870)	77,245	(73,174)
Staples Street Center	47,607	49,676	2,069	-	(47,607)
Total Departmental Expenses	2,456,041	2,387,884	(68,157)	2,175,388	582,587
Depreciation	663,747	663,748	1	430,285	(233,462)
Total Operating Expenses	3,119,788	3,051,632	(68,156)	2,605,673	349,125
Operating Income (Loss)	(2,913,311)	(2,759,270)	(154,041)	(2,278,855)	228,784
Other Income (Expense)					
Sales Tax Revenue	2,626,525	3,380,000	(753,475)	3,271,509	(644,984)
Federal, state and local grant assistance	401,019	350,000	51,019	63,073	337,946
Investment Income	8,042	10,000	(1,958)	8,811	(769)
Gain (Loss) on Disposition of Property	-	-	-	-	-
Interest Expense on Bonds	38,925	-	38,925	-	38,925
Transfer to Capital Programs	-	(66,071)	66,071	-	-
Subrecipient Grant Agreements	-	(209,522)	209,522	(9,259)	9,259
Street Improvements Program for CCRTA Region Entities	-	-	-	-	-
Net Income (Loss) Before Capital Grants and Donations	161,200	705,137	(543,936)	1,055,279	(30,839)
Capital Grants & Donations	-	-	-	-	-
Change in Net Assets	\$ 161,200	705,137	(543,936)	1,055,279	(30,839)

Corpus Christi Regional Transportation Authority
Statement of Revenues And Expenditures By Cost Center (Unaudited)
Year-to-date September 30, 2016 & September 30, 2015

	Year-to-date			Prior Year Comparison	
	Actual	Budget	Favorable (Unfavorable)	2015	Favorable (Unfavorable)
			Variance		Comparison
	A	B	A vs B	C	A vs C
Operating Revenues:					
Passenger service	\$ 1,312,496	1,437,677	(125,181)	1,404,376	(91,880)
Bus advertising	61,123	66,000	(4,877)	23,333	37,790
Charter service	-	-	-	-	-
Other operating revenues	523,602	228,235	295,367	297,691	225,911
Total Operating Revenues	1,897,221	1,731,912	165,309	1,725,400	171,821
Operating Expenses:					
Transportation	5,097,648	5,186,064	88,416	5,001,047	(96,601)
Customer Programs	203,487	196,246	(7,241)	165,998	(37,489)
Purchased Transportation	4,228,152	4,198,450	(29,702)	4,621,051	392,899
Service Development	519,309	547,839	28,530	245,402	(273,907)
MIS	529,429	437,900	(91,529)	380,240	(149,189)
Vehicle Maintenance	3,570,668	3,907,765	337,097	4,201,626	630,958
Facilities Maintenance	1,128,007	1,577,391	449,384	1,154,813	26,806
Contracts and Procurements	109,414	143,287	33,873	173,184	63,770
CEO's Office	389,843	489,222	99,379	521,757	131,914
Finance and Accounting	388,709	425,490	36,781	345,963	(42,746)
Materials Management	111,812	92,922	(18,890)	94,616	(17,196)
Human Resources	3,597,966	3,029,015	(568,951)	2,652,744	(945,222)
General Administration	275,835	291,735	15,900	235,784	(40,051)
Capital Project Management	133,180	135,597	2,417	154,847	21,667
Marketing & Communications	471,389	434,802	(36,587)	227,255	(244,134)
Safety & Security	971,415	835,959	(135,456)	777,315	(194,100)
Staples Street Center	238,252	596,282	358,030	58,559	(179,693)
Total Departmental Expenses	21,964,515	22,525,964	561,449	21,012,201	329,128
Depreciation	5,973,723	5,973,731	8	3,872,569	(2,101,154)
Total Operating Expenses	27,938,238	28,499,695	561,457	24,884,770	(1,772,026)
Operating Income (Loss)	(26,041,017)	(26,767,784)	726,767	(23,159,370)	(1,600,205)
Other Income (Expense)					
Sales Tax Revenue	23,237,234	26,780,000	(3,542,766)	26,302,347	(3,065,113)
Federal, state and local grant assistance	1,526,337	2,850,000	(1,323,663)	2,205,975	(679,638)
Investment Income	72,416	90,000	(17,584)	96,544	(24,128)
Gain (Loss) on Disposition of Property	17,000	15,000	2,000	-	17,000
Interest Expense on Bonds	(493,598)	(493,198)	(400)	(537,082)	43,484
Transfer to Capital Programs	-	(330,355)	330,355	-	-
Subrecipient Grant Agreements	(40,293)	(628,564)	588,271	(173,605)	133,312
Street Improvements Program for CCRTA Region Entities	(155,819)	(1,540,095)	1,384,276	-	(155,819)
Net Income (Loss) Before Capital Grants and Donations	(1,877,740)	(24,996)	(1,852,744)	4,734,809	(5,331,107)
Capital Grants & Donations	-	-	-	-	-
Change in Net Assets	\$ (1,877,740)	(24,996)	(1,852,744)	4,734,809	(5,331,107)

**REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 28, 2016**

Summary of Actions

- 1. Held Roll Call**
- 2. Provided Opportunity for Public Comment**
- 3. Approved the Operations & Capital Projects Committee Meeting Minutes of September 28, 2016**
- 4. Recommended to Board of Directors' to Accept the Transit Plan 20/20 Five-Year Service Plan**
- 5. Heard Presentations on: a. Operations Report for August 2016;
b. Procurement Update**
- 6. Adjournment**

The Operations Committee for the Regional Transportation Authority Board of Directors met at 9:45 a.m. on Wednesday, September 28, 2016 at the CCRTA Staples Street Center located at 602 N. Staples Street, Corpus Christi, Texas.

Committee Members Present: Mike Reeves, (Chair); George B. Clower and Scott Harris

Committee Members Absent: Glenn Martin and Edward Martinez

Staff Members Present: Jorge Cruz-Aedo, CEO; Kelly Coughlin, Bryan Garner, Monica Gutierrez, Denise Jones, CJ Loomis, Sharon Montez, Cindy O'Brien, Christina Perez, Victoria Reyes, Mike Rendon, Gordon Robinson, Robert Saldaña, Rosa Villarreal, and Dena Linnehan

Public Present: Abel Alonso; Rosie Aguiar, ATU-Local 1769; Jeff Pollack, MPO

Call to Order

Mr. Mike Reeves called the Operations Committee Meeting to order at 9:45 a.m., Ms. Dena Linnehan called roll and declared there was a quorum.

Opportunity for Public Comment

Mr. Abel Alonso commented on

Discussion and Possible Action to Approve the Operations Committee Meeting Minutes of September 28, 2016

MR. SCOTT HARRIS MADE A MOTION TO APPROVE THE OPERATIONS COMMITTEE MINUTES OF SEPTEMBER 28, 2016. MR. GEORGE B. CLOWER SECONDED THE MOTION. THE MOTION

**CARRIED. REEVES, CLOWER AND HARRIS VOTING IN FAVOR.
MARTIN AND MARTINEZ ABSENT.**

Discussion and Possible Action to Recommend to Board of Directors' to Accept the Transit Plan 20/20 Five-Year Service Plan

Gordon Robinson using a PowerPoint reported on the Transit Plan 20/20 Five-Year Service Plan. He spoke on the various stages that have already taken place to include the major milestones completed of data collection, preliminary service concepts, fare analysis and organizational review, preferred service scenarios, draft report with phasing plan. Mr. Robinson also commented on the preferred scenario being on a five-year period basis, increased performance, reduction in travel time and increase in our ridership. The Agency's next steps are to complete the Final Report and then implementation, internal review of fare recommendations and options to initiate Phase 1 in 2017.

MR. SCOTT HARRIS MADE A MOTION TO RECOMMEND TO BOARD OF DIRECTORS' TO ACCEPT THE TRANSIT PLAN 20/20 FIVE-YEAR SERVICE PLAN. MR. GEORGE B. CLOWER SECONDED THE MOTION. THE MOTION CARRIED. REEVES, CLOWER AND HARRIS VOTING IN FAVOR. MARTIN AND MARTINEZ ABSENT.

Presentations:

a) Operations Report for August 2016

Using a PowerPoint, Mr. Gordon Robinson reported on the August Operations where there were 489,000 boardings for the month and was slightly down from August 2015. He stated decrease in numbers, although system-wide was at 5.3 percent as the numbers included the Harbor Ferry project which is no longer serviced, thus making the the overall percentage at 1.3 percent. Mr. Robinson commented our on-time performance has maintained with all the construction area-wide, and B-Line continues to meet their standards. He also reported the number of Customer Assistance Form (CAF) was at 50 and was 20 less than last August. A chart to report on peer historical trends was at 12.2 and falls below the transit industry of 20. He also commented we were at 9,562 miles between road calls (MBRC) standard and a 2.0 overall YTD collision rate.

b) Procurement Update

Mr. Robert Saldaña using a PowerPoint reported on current procurement projects that include Maintenance Uniform Rental Services, Bus and Engine Parts and Towing Services staff requests authorization to Issue Invitation for Bids (IFB's). A chart on the four-month outlook was presented showing projects for Support Vehicles, ADA Bus Stop Improvements - Phase VI, and Bus Stop Cleaning services to be later this year and into 2017. Mr. Saldana also reported the Chief Executive Officer's Signature Authority included General HVAC Services at the Staples Street Center facility, Investment Advisory Services and Financial Auditing Services.

Adjournment

There being no further business, the meeting was adjourned at 10:11 a.m.

Submitted by: Dena Linnehan



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Operations & Capital Projects Committee Memo

October 26, 2016

Subject: Authorization to issue an Invitation for Bids (IFB) for Diesel Fuel Supply

Background

The RTA requires approximately three hundred & seventy five thousand (375,000) gallons of fuel annually for the diesel fueled fixed-route buses. This amount continues to decrease over the years as we move to CNG fueled buses.

Subject to the provisions of the Texas Low Emission Diesel Program of the Texas Commission on Environmental Quality (TCEQ), the RTA utilizes an ultra-low sulfur diesel (ULSD) fuel.

Identified Need

A diesel fuel supply agreement assures that the RTA will be able to meet demand, maintain firm pricing, and eliminate supply shortages.

Petroleum Traders was awarded a contract in January of 2011 to provide diesel fuel supply. The bid was structured as a three-year firm supply agreement with a two-year option; the last option year expires January 31, 2017.

Disadvantaged Business Enterprise

Staff will monitor DBE and collaborate with Bidders to pursue DBE participation, including subcontracting opportunities.

Financial Impact

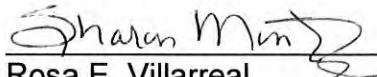
Total amount of expenditures will be determined on actual usage. Funds are budgeted in FY2016 Operating Budget, local funds.

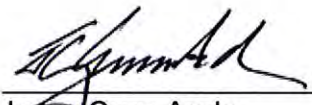
Recommendation

Staff requests the Operations & Capital Projects Committee recommend the Board of Directors' authorize the Chief Executive Officer (CEO) or designee to issue an Invitation for Bids (IFB) for Diesel Fuel Supply.

Respectfully Submitted,

Submitted by: 
for Bryan J. Garner
Director of Maintenance

Final Review: 
for Rosa E. Villarreal
Managing Director of Operations

Approval: 
Jorge Cruz-Aedo
Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Operations & Capital Projects Committee Memo

October 26, 2016

Subject: Authorization to issue an Invitation for Bids (IFB) for Heavy Duty Vehicle Filters

Background

The RTA purchases the majority of filters needed to maintain the fixed route buses utilizing an Invitation for Bid (IFB) process. The Heavy-Duty Vehicle Filters bid represents 10 line items of filters. The vendors will be asked to submit bids for individual filters based on historical usage from the rolling twelve-month period.

Heavy-Duty Vehicle Filters were specified to meet minimum requirements as outlined in the vehicle service manual by Cummins Inc. The RTA fixed-route fleet is comprised of Compressed Natural Gas (CNG) and Diesel Cummins engines, of which several are still under manufacturer warranty. Any non-compliance with the engine manufacturer could result in denial of warranty services and claims.

Identified Need

The RTA utilizes OEM filters to ensure the state of good repair for the fleet. In addition, following this process clearly demonstrates to the original OEM manufacturers that we are performing our preventative maintenance of our fleet according to their specifications. Over the course of twelve months we replace a total of 2,570 filters per year. This keeps the fleet in compliance with all warranty protocols meeting the OEM's standards for maintaining our assets.

In August of 2015 CCRTA entered into a one year agreement with Corpus Christi Freightliner for heavy duty vehicle filters. The agreement is now on a month to month basis while this procurement is being conducted.

The new contract will be structured as a two year (2) base with a one (1) year option requiring Board approval.

Disadvantaged Business Enterprise

Staff will monitor DBE and collaborate with Bidders to pursue DBE participation, including subcontracting opportunities.

Financial Impact

This is a firm price supply agreement for Heavy-Duty Vehicle Filters. Total amount of expenditures will be determined on actual usage. Funds are budgeted in FY2016 Operating Budget, local funds.

Recommendation

Staff requests the Operations & Capital Projects Committee recommend the Board of Directors' authorize the Chief Executive Officer (CEO) or designee to issue an Invitation for Bids (IFB) for Heavy Duty Vehicle Filters.

Respectfully Submitted,

Submitted by: Sharon Montez
for Bryan J. Garner
Director of Maintenance

Final Review: Sharon Montez
for Rosa E. Villarreal
Managing Director of Operations

Approval: Jorge Cruz-Aedo
Jorge Cruz-Aedo
Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Operations & Capital Projects Committee Memo

October 26, 2016

Subject: Award Contract to Multiple Vendors for Bus and Engine Parts

Background

The RTA purchases the majority of all parts needed to maintain RTA buses utilizing an Invitation for Bid (IFB) process. The bus and engine parts bid represents over 1,200 line items of parts -- primarily instrumentation parts, vehicle body parts, chassis parts, drive train parts, electrical parts, engine/motor system parts and accessories. Replacement parts are specified to meet or exceed "original equipment manufacturer" (OEM) or approved equals, the latter determined by independent testing or verified references.

The Vehicle Maintenance Department may only purchase a portion of the parts that are under this agreement; however, it is advantageous to lock in supply contract prices with various suppliers utilizing volume discounts, with parts acquired only as needed. The alternative of paying out-of-contract prices will normally result in higher annual parts expenses due to a volatile market and excessive staff administration time for parts procurements.

The following nine (9) vendors submitted pricing for various bus and engine parts.

Vendor
Elreg Distributors LTD
French Ellison Truck Center
Genfare
Gillig
Kirk's Automotive, Inc.
Mohawk
Munice Transit Supply
Prevost
Reliable Transmission

Identified Need

An Invitation for Bids (IFB) was advertised in August 2016. The bid was structured as a one-year firm price with two (2) one-year options; the option years requiring Board of Directors approval.

Disadvantaged Business Enterprise

Staff will work with the proposed low bidders to determine if any DBE participation is available during the contract period.

Financial Impact

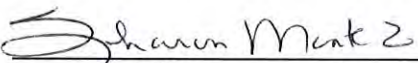
Total amount of usage will determine actual expenditures. Funds are budgeted in FY2016 Operating Budget and proposed FY2017 Operating Budget, local funds.

Recommendation

Staff requests the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award a one-year contract to multiple vendors for Bus and Engine Parts

Respectfully Submitted,

Submitted by: 
for Bryan Garner
Director of Maintenance

Final Review: 
for Rosa E. Villarreal
Managing Director of Operations

Approval: 
Jorge Cruz-Aedo
Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Operations & Capital Projects Committee Memo

October 26, 2016

**Subject: First Option Year for General Engineering Construction Services with
Naismith-Hanson Engineering, Inc.**

Background

The RTA utilizes general engineering/architectural services for various tasks. Please see list below of tasks completed as part of the contact:

- Robstown Station design,
- Design for the Bear Lane Parking Lot Improvement Project,
- Design for the TX A&M-CC Two Bus Stops @ Momentum Campus
- Preliminary design work for Port/Ayers Station, Southside Station Sky Bridge and Flour Bluff bus stops for submission on a grant
- Environmental assessments for the Staples Street Center land purchases

Identified Need

The purpose of having an engineering/architect of record serves the following objectives:

- Expedites unforeseen work assignments that require a quick response (such as an environmental incident)
- Provides for flexibility relating to a wide selection of engineering services (i.e. civil, mechanical, structural, environmental, architectural and electrical) under one contract
- Assists with the design of "shovel ready projects" in anticipation of additional grant funding

Analysis

A Request for Qualifications was issued on August 12, 2013 and qualifications statements were received Friday, September 13, 2013. A total of six proposals were received and evaluated. Written criteria for selection--in order of importance--were assigned as follows:

- Firm Qualifications (35 pts)
- Key Personnel Qualifications (25 pts)
- Work Approach (15 pts)
- Quality of Client Service (15 pts)
- Supporting Information (10 pts)

Ratings for the Initial Engineering/Architectural Services

Proposers	Quals. (35)	Key Personnel (25)	Work Approach (15)	Client Services (15)	Supporting Inform. (10)	TOTALS (100)
Naismith Engineering	32	23.75	12.25	12	8.25	88.25
LNV Engineering	30.25	22.5	12.75	12.25	8.5	86.25
RVE Engineering	29	21.5	13	12	8	83.50
MWM Engineering	25.25	21	13.25	11.25	8.75	79.50
MGM Engineering	27.5	19.75	10.5	11.25	8	77.00
Govind Engineering	25.75	17.75	10	9.75	6.5	69.75

Naismith Engineering was recently purchased by Hanson Professional Services, Inc. of Springfield, Illinois. Hanson Professional Services, Inc. is a national company with an office in Dallas, TX. Hanson Professional Services, Inc. was formed in 1954. Naismith Engineering has been providing engineering services since 1949 and provides civil, structural, and environmental engineering services, as well as, architectural services in-house. Together there are over 28 offices and 450 staff with the Naismith-Hanson firm.

Financial Impact

The annual cost estimate is \$150,000.

Disadvantaged Business Enterprise

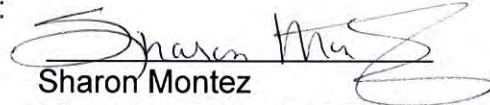
The DBE goal for this contract was established in August 2013 at 25%.

Recommendation

Staff requests that the Operations & Capital Projects Committee recommend the Board of Directors' to authorize the Chief Executive Officer or designee to enter into negotiations for the first option year with Naismith-Hanson Professional Services, Inc., for Engineering/Architectural Services

Respectfully Submitted,

Submitted by:



Sharon Montez
Managing Director of Customer Services

Approval:



Jorge Cruz-Aedo
Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Operations & Capital Projects Committee Memo

October 26, 2016

Subject: 2017 Holiday Service Schedule

Background

Each year, the Service Standards require the Board of Directors' to determine service levels on holidays. In the past, RTA has operated no service on three days during the year, and operated a modified service schedule on other dates. Attached is the draft notice to employees and contractors.

Identified Need

Staff recommends the Board of Directors' establish the 2017 Holiday Service Schedule as follows:

Date	Holiday	Service Level
Sunday, April 16, 2017	Easter Sunday	No Service
Monday, May 29, 2017	Memorial Day	Sunday Service Level
Tuesday, July 4, 2017	Independence Day	Sunday Service Level
Monday, September 4, 2017	Labor Day	Sunday Service Level
Thursday, November 23, 2017	Thanksgiving Day	No Service
Friday, November 24, 2017	Black Friday	Saturday Service Level
Sunday, December 24, 2017	Christmas Eve	Service Terminates in Early Evening
Monday, December 25, 2017	Christmas Day	No Service
Sunday, December 31, 2017	New Year's Eve	Sunday Service Level
Monday, January 1, 2018	New Year's Day	Sunday Service Level

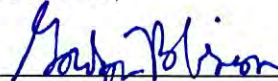
Financial Impact

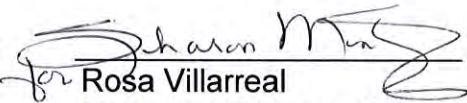
No financial impact.

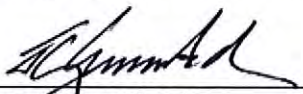
Recommendation

Staff requests the Operations & Capital Projects Committee recommend the Board of Directors' approve the 2017 Holiday Service Schedule as cited above for adoption by the Board of Directors' at their next meeting.

Respectfully Submitted,

Submitted by: 
Gordon Robinson
Director of Planning

Approval: 
for Rosa Villarreal
Managing Director of Operations

Approval: 
Jorge Gruz-Aedo
Chief Executive Officer



To: RTA & Contract Employees
From: Jorge Cruz-Aedo, Chief Executive Officer
Re: 2017 Holiday Service Schedule

These service levels for 2017 are based on past experience with ridership levels, concerns, recommendations from staff, and input from the public as well as the transportation needs of our region.

- A. Sunday, April 16, 2017 – Easter Sunday: **RTA HOLIDAY - NO SERVICE**. Administration and Customer Service Center closed.
- B. Monday, May 29, 2017 – Memorial Day: RTA HOLIDAY – Sunday service level with regular fares. Administration and Customer Service Center closed.
- C. Tuesday, July 4, 2017 – Independence Day: RTA HOLIDAY - Sunday service level with regular fares. Administration and Customer Service Center closed.
- D. Monday, September 4, 2017 – Labor Day: RTA HOLIDAY - Sunday service level with regular fares. Administration and Customer Service Center closed.
- E. Thursday, November 23, 2017 – Thanksgiving Day: **RTA HOLIDAY - NO SERVICE**. Administration and Customer Service Center closed.
- F. Friday, November 24, 2017 – Black Friday: NO RTA HOLIDAY – Saturday service level with regular fares. Administration and Customer Service Center will remain open.
- G. Sunday, December 24, 2017 – NO RTA HOLIDAY – Saturday service level with regular fares, but ending earlier in the evening. Administration and Customer Service Center closed.
- H. Monday, December 25, 2017 – Christmas Day: **RTA HOLIDAY - NO SERVICE**. Sunday service level with regular fares. Administration and Customer Service Center closed on December 25, 2017.
- I. Sunday, December 31, 2017 – New Year’s Eve: NO RTA HOLIDAY – Saturday service level with regular fares. Administration and Customer Service Center closed.
- J. Monday, January 1, 2018 – New Year’s Day: RTA HOLIDAY - Sunday service level with regular fares. Administration and Customer Service Center closed on January 1, 2018.



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

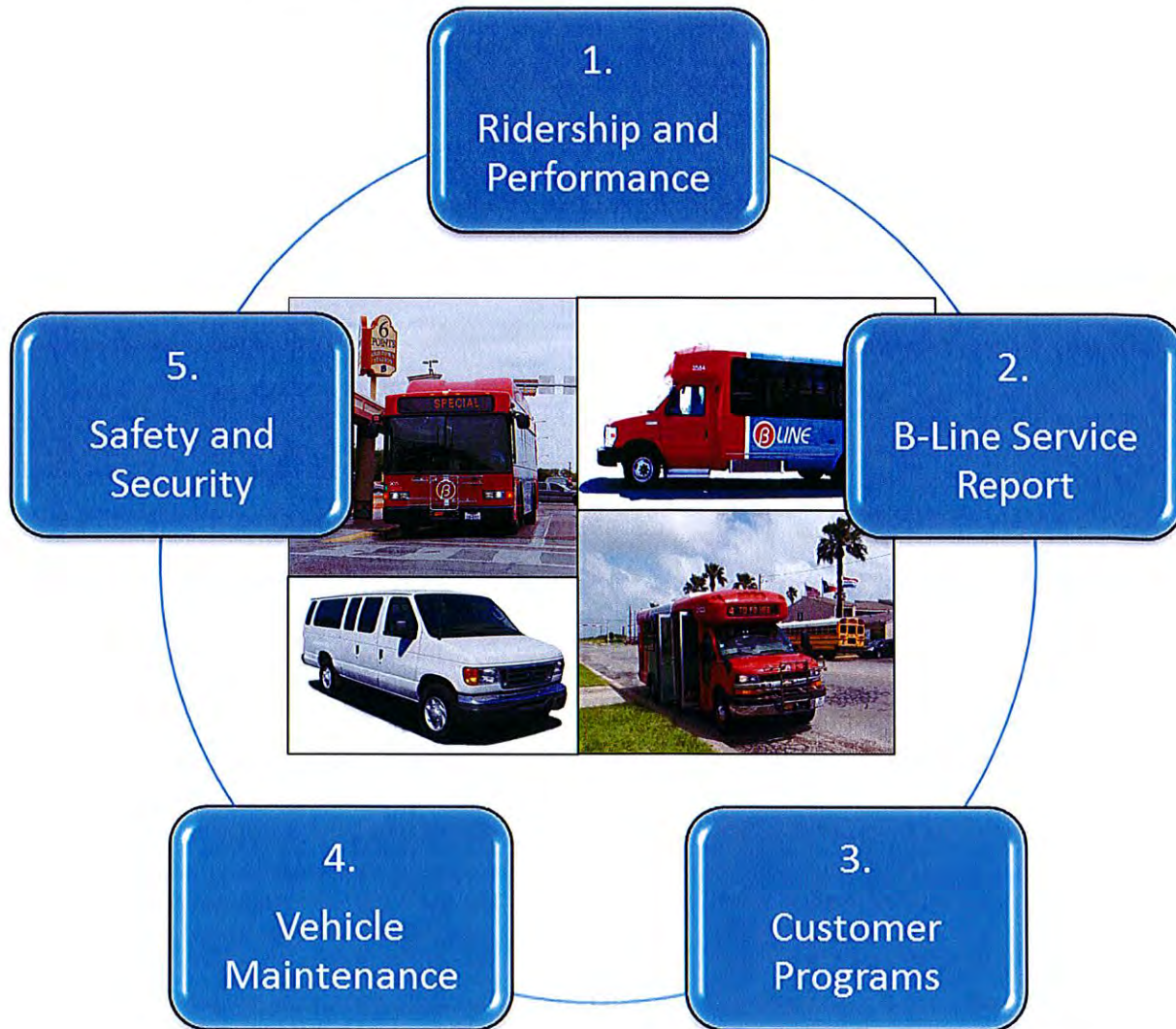
Operations & Capital Projects Committee Meeting

October 26, 2016

Subject: Operations Report for September 2016

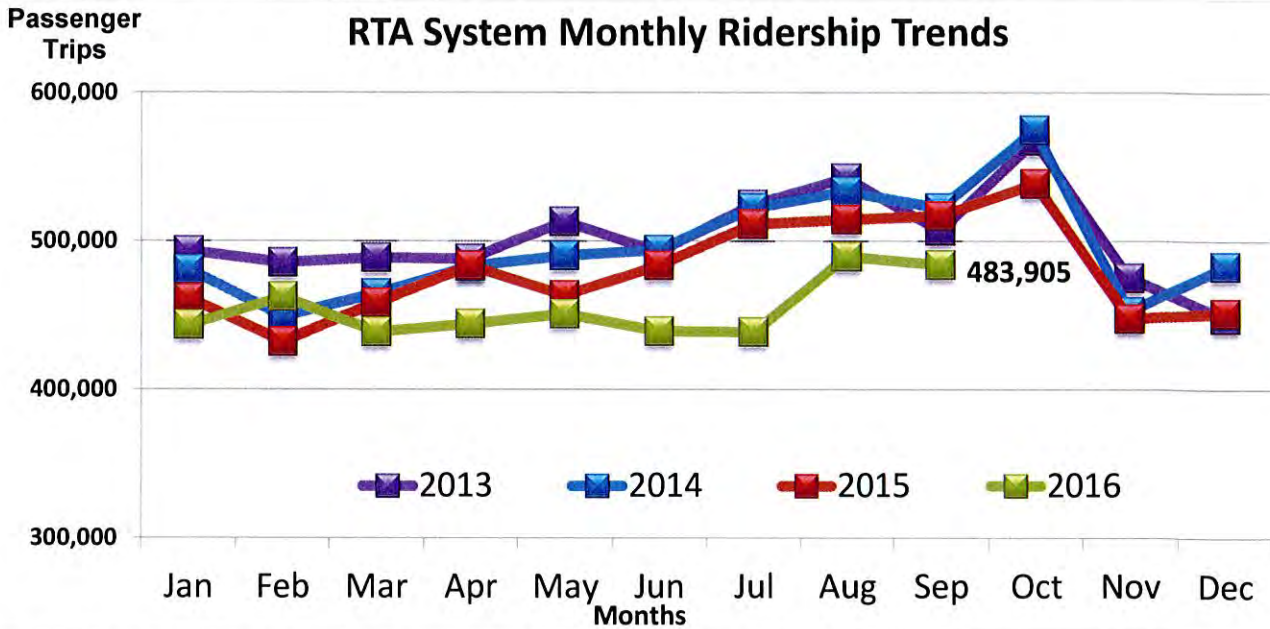
The system-wide monthly operations performance report for September 2016 is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls, customer service feedback, and a safety and security summary.

Detailed results are reported within the five sections outlined below:

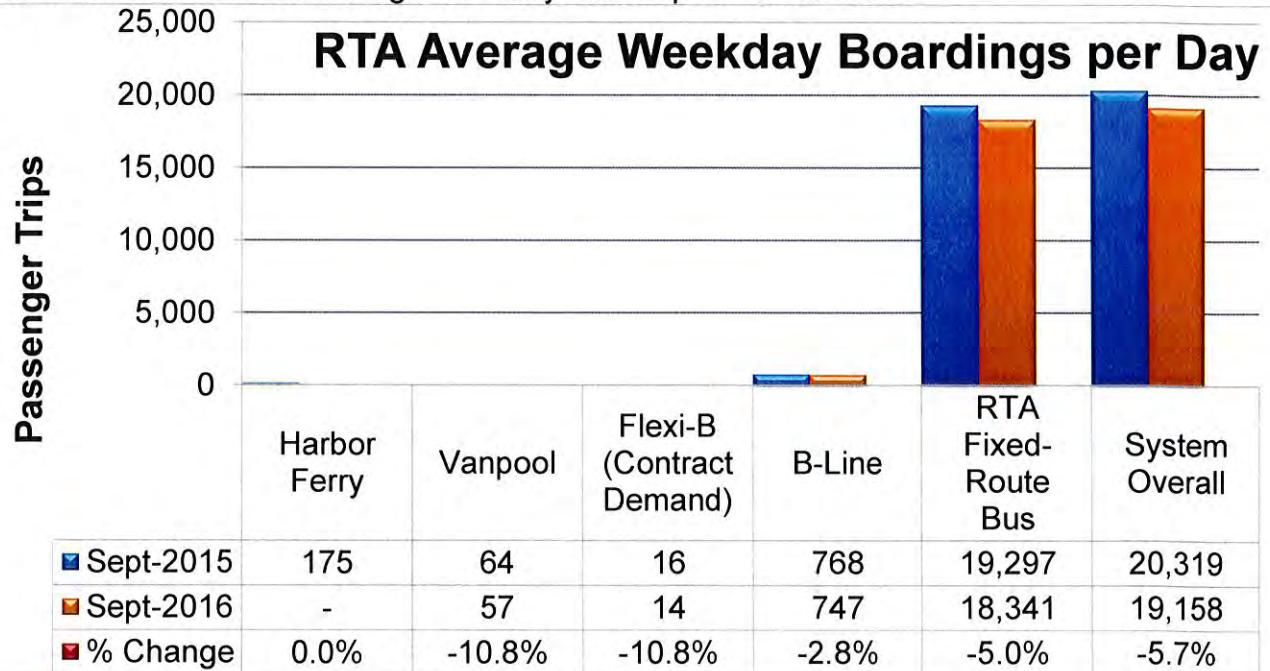


1. System-wide Ridership and Service Performance Results

Boardings for all services in September 2016 totaled 483,905. This represents a 6.4% decrease as compared to 517,181 boardings in September 2015 or 33,276 less boardings this September. Note that the Harbor Ferry service accounted for 3,844 boardings in September 2015 which, if excluded, represents a 5.7% decrease in September in 2016 versus 2015. In regards to retail gasoline prices, unleaded fuel cost about \$1.89 per gallon compared to \$2.05 per gallon in September 2015¹. Approximately 3.08 inches of rain was recorded this month as compared to 2.03 inches in September 2015.²



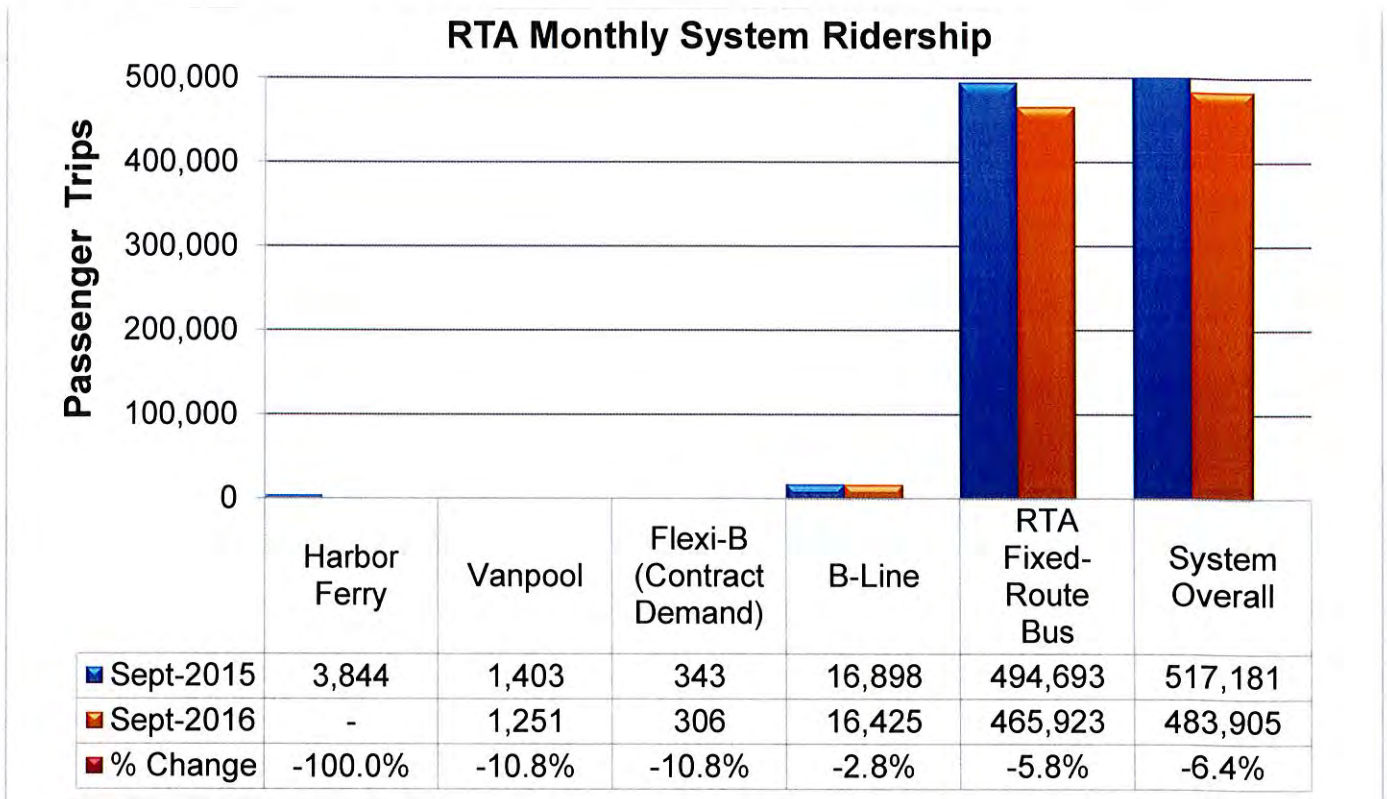
The chart below shows average weekday ridership for all services.



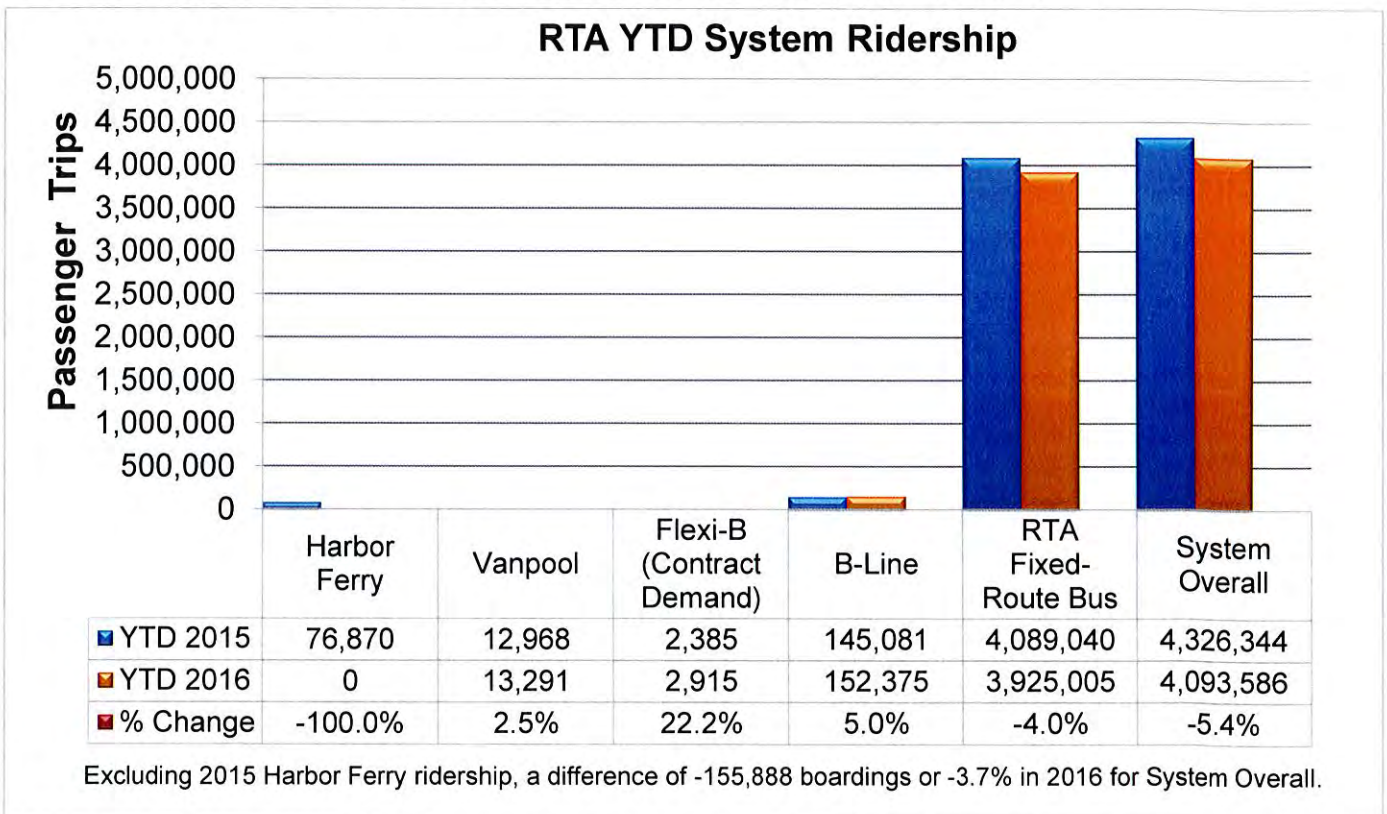
1. GasBuddy.com historical data at <http://www.gasbuddy.com>.

2. Weather Underground historical data at <http://www.wunderground.com>.

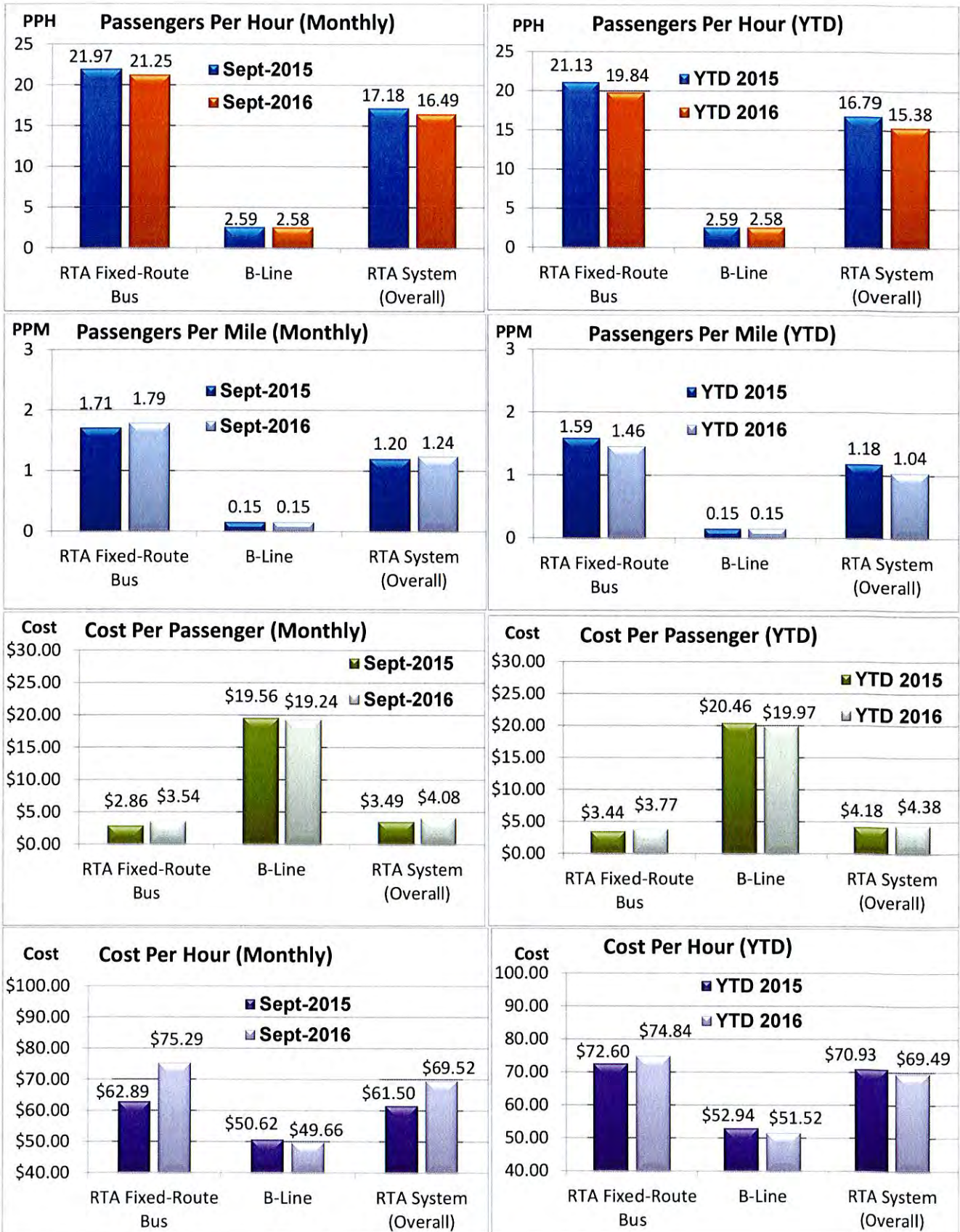
The chart below shows monthly ridership results for all services.



The chart below shows YTD ridership results for all services. The RTA has recorded 232,758 less boardings or -5.4% in 2016 as compared to the same period in 2015.



The following charts report system-wide productivity and other cost performance measurements for the month of September 2016 vs. September 2015 and YTD figures.



The following table shows on-time performance of RTA Fixed-Route services.

Schedule Adherence	Standard	Jul-16	Aug-16	Sep-16	3-Month Average
Early Departure	<1%	0.6%	1.9%	2.4%	1.6%
Departures within 0-5 minutes	>85%	90.0%	89.4%	85.4%	88.2%
Monthly Wheelchair Boardings	No standard	5,028	5,674	6,160	5,621
Monthly Bicycle Boardings	No standard	8,727	9,821	9,600	9,383
On-time performance surveys with departures > 5 minutes late will be examined by Planning and Transportation Departments. Corrective actions may follow.					

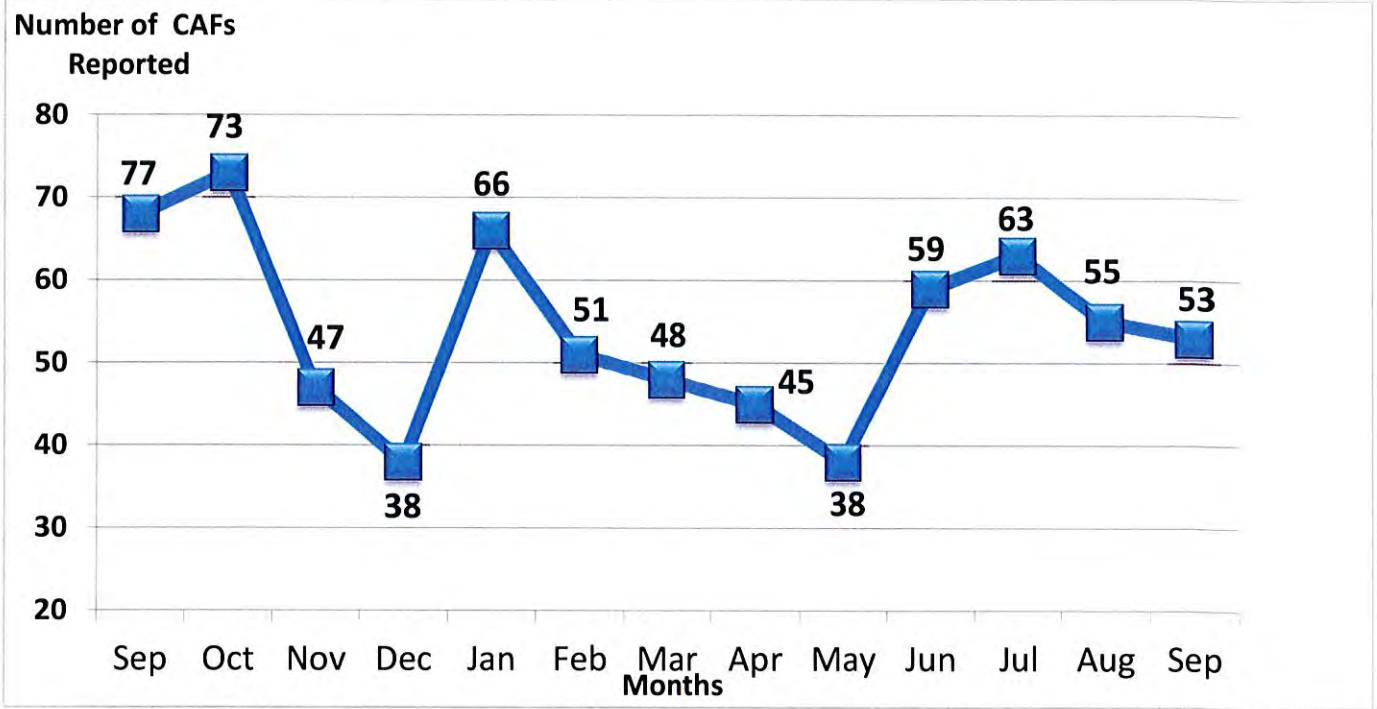
2. Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

- Productivity: **2.58** PPH did meet the contract standard of 2.50 PPH.
- On Time Performance: **95.1%** did not meet the contract standard of 96%.
- In Vehicle Time: **99.4%** exceeded the contract standard of 95%.
- Denials: 0 denials or **0.0%** did meet contract standard of 0.0%.
- Miles between Road Calls: **18,313** did exceed the contract standard of 12,250 miles.
- Ridership Statistics: **10,821** ambulatory; **4,512** wheelchair boarding's

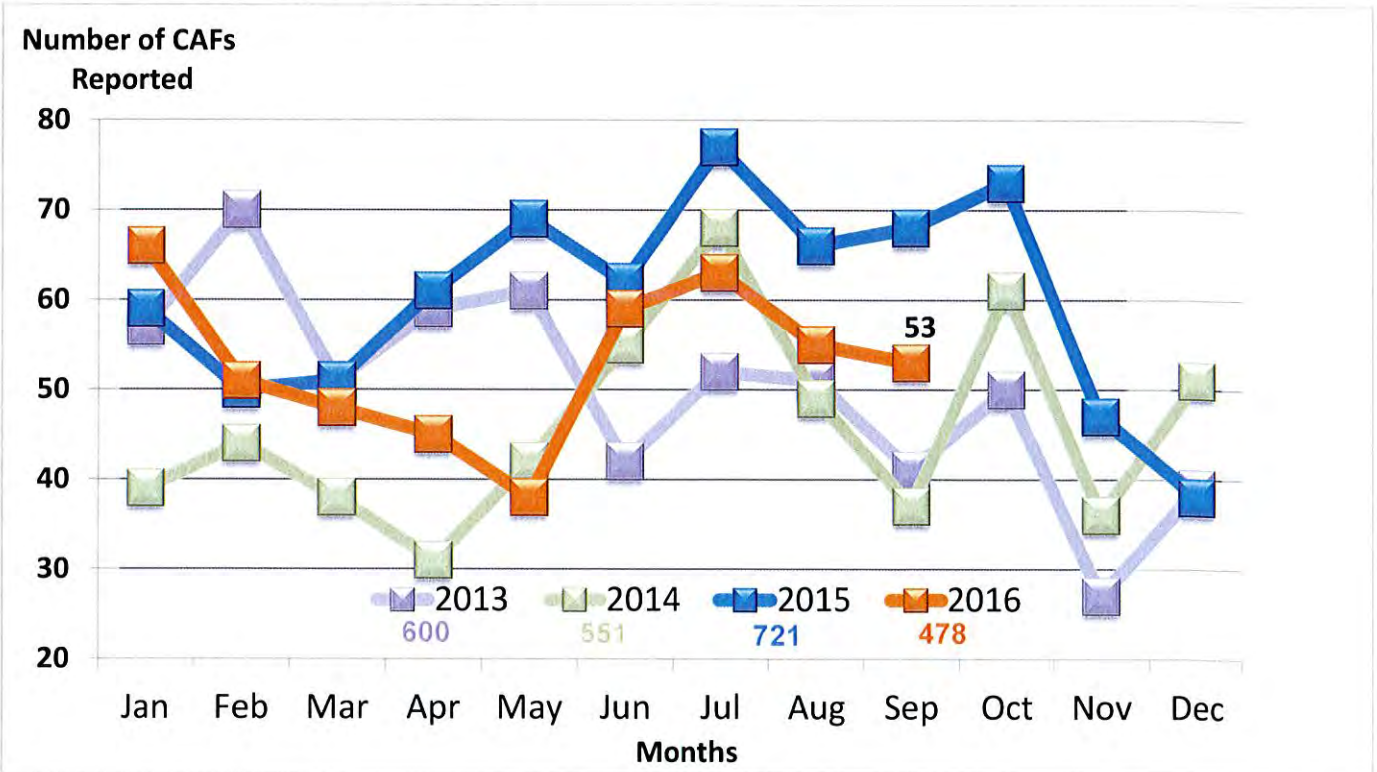
Metric	Standard	Jul-16	Aug-16	Sep-16	YTD Average
Passengers per Hour	2.50	2.50	2.63	2.58	2.58
On-time Performance	96%	97.1%	96.5%	95.1%	96.7%
In Vehicle Time	95.0%	99.8%	99.3%	99.4%	99.4%
Denials	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Roadcalls	12,250	31,777	15,355	18,313	24,040
Monthly Wheelchair Boardings	No standard	4,702	5,065	4,512	4,947

3. Customer Programs Monthly Customer Assistance Form (CAF) Report

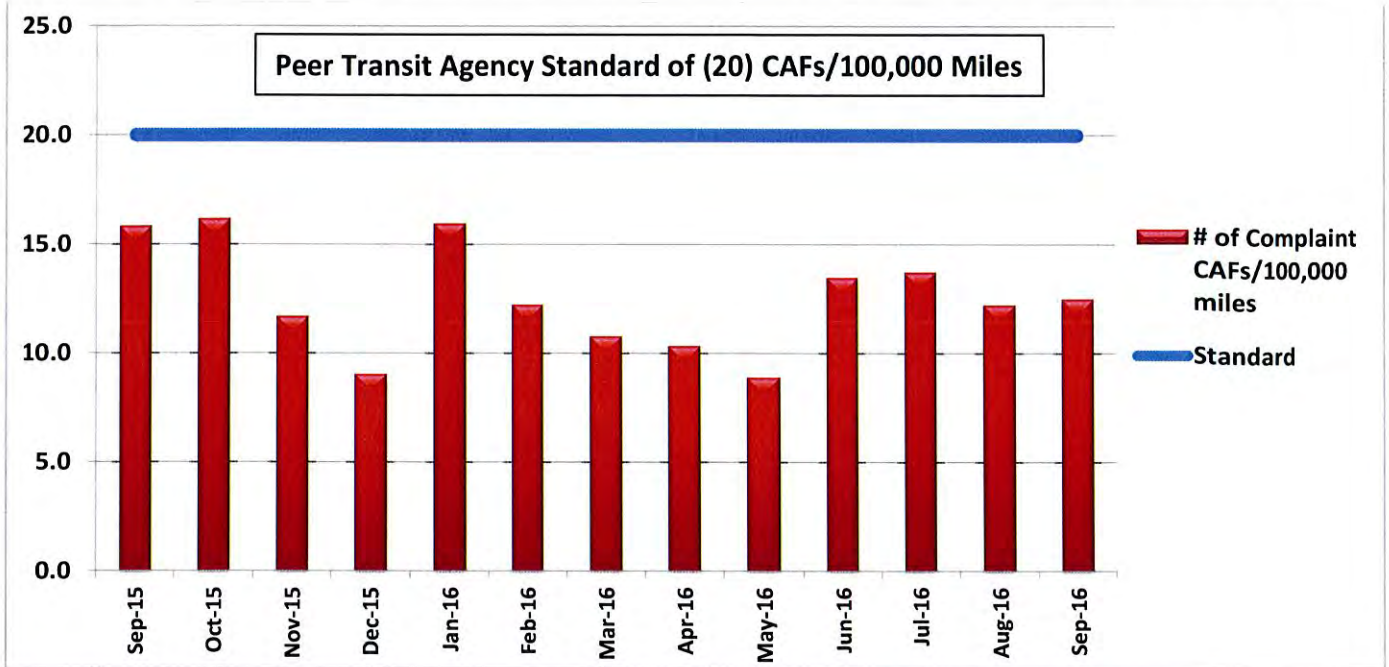
For September 2016, there were 53 reported CAF's (excludes commendations) which represents a decrease from 77 reported CAF's overall in September 2015. The statistics represents a 4% decrease, 53 CAF's vs 55 CAF's compared to the month of August 2016 and a 32% decrease compared to September 2015. There were 2 Commendations for the month of September.



3a. CAF Reports: Historical Trends



3b. Reported Complaint CAFs w/o Commendations & Suggestions: Historical Trend



3c. Route Summary Report for September 2016

Route	# of CAF's	Route	# of CAF's
#3 NAS Shuttle	6	#29SS Spohn South	1
#4 Flour Bluff Mini B	0	#32 Southside Mini B	1
#5 Alameda	1	#34 Robstown Circulator	0
#5S Alameda(Sun)	0	#37 Crosstown	0
#6 Santa Fe/Malls	0	#51 Gregory Park & Ride	0
#8S Flour Bluff/Malls	1	#60 Islander Shuttle	0
#12 Saxet Oak Park	3	#63 The Wave	1
#15 Kostoryz	0	#65 Padre Island Connector	2
#16 Agnes/Ruth	0	#67 Robstown/Gregory	2
#17 Carroll/Southside	2	#76 Harbor Bridge Shuttle	1
#19 Ayers	2	#78 North Beach	0
#19G Greenwood	0	#83 Advanced Industries	0
#19M McArdle	0	#84 Lighthouse	0
#21 Arboleda	1	#90 Flexi-B Port Aransas	0
#21S Arboleda(Sun)	1	#94 Port Aransas Shuttle	0
#23 Molina	3	B-Line (Paratransit)	0
#25 Gollihar/Greenwood	0	Facility Maintenance	6
#26 Airline/Lipes Connector	1	Service Development	3
#27 Leopard	5	Safety and Security	4
#27S Northwest (Sunday)	1	IT Department	1
#29 Staples	2		
#29F Flour Bluff	2	TOTAL CAF'S	53

3d. September 2016 CAF Breakdown by Service Type:

CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Contracted Fixed Route	Totals
Service Stop Issues	10	0	3	13
Driving Issues	4	0	0	4
Customer Services	10	0	0	10
Late/Early – No Show	2	0	5	7
Fare/Transfer Dispute	1	0	1	2
Wheel Chair (Tie Downs)	1	0	0	1
Over Crowded Bus	2	0	0	2
Facility Maintenance	6	0	0	6
Service Development	4	0	0	4
Safety and Security	3	0	0	3
IT Department	1	0	0	1
Total	44	0	9	53
Commendations	1	1	0	2

Conclusion:

During September 2016, RTA received 53 CAF's/Commendations regarding RTA Fixed-Route Service, B-Line and Purchased Transportation; two (2) of the 53 reported CAF's (September) were commendations.

There were a total of 44 CAF's/Commendations received regarding RTA Service representing 87.2% of total customer contacts: 6 for Facilities Maintenance, 4 for Service Development, 3 for Safety and Security, 1 for IT Department 30 for Transportation.

A total of 0 CAF's were received regarding B-Line Service.

A total of 9 CAF's/Commendations were reported regarding Contracted Fixed Route service representing a 17.3% of the total customer contacts.

Actions taken as a result of reported CAF's include but are not limited to the following:

- Coaching and counseling
- Driver training
- Progressive disciplinary action as appropriate, group discussion/coaching in operator meetings
- Discussion in supervisory meetings
- Examination of RTA operations policy

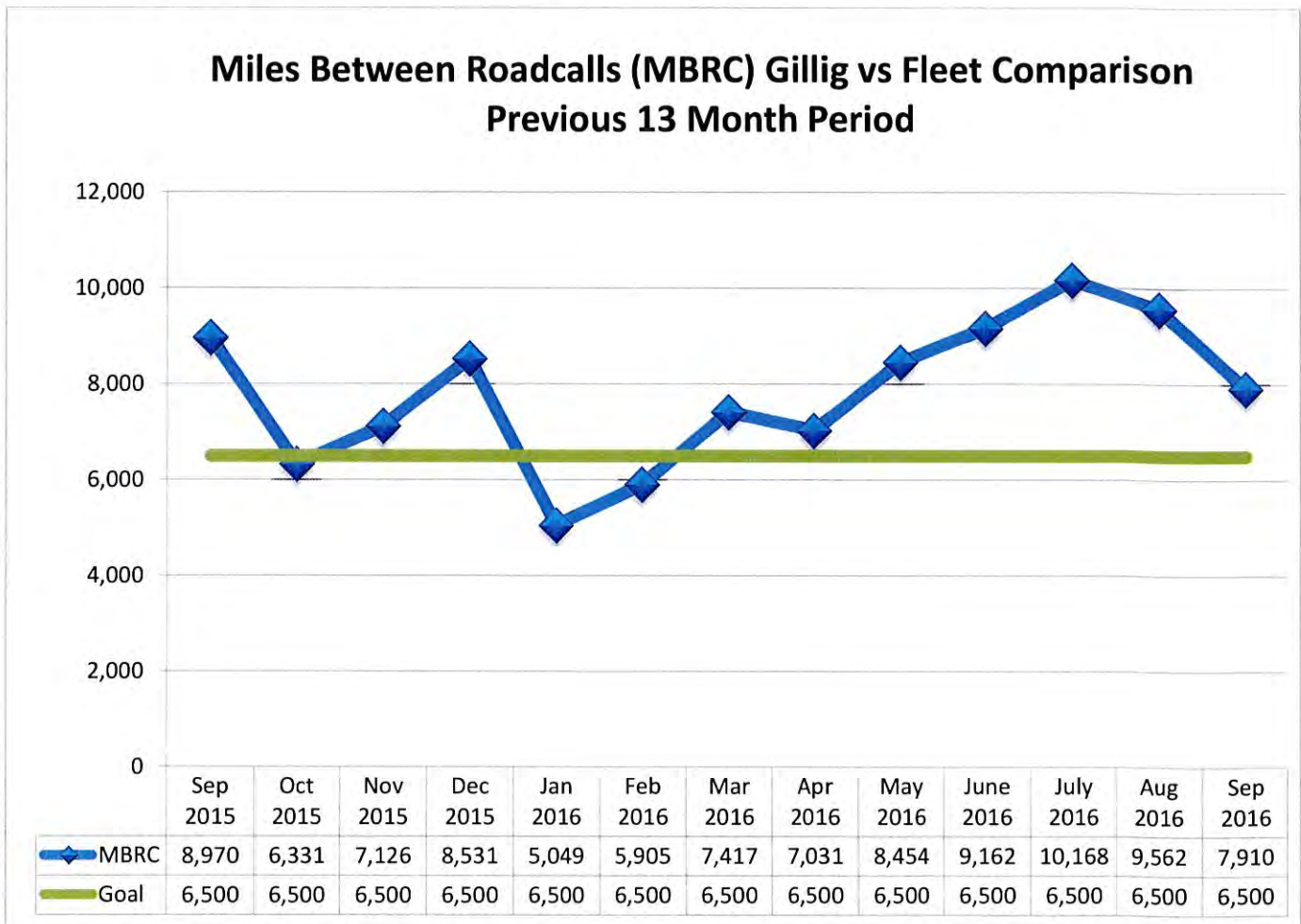
The RTA documents CAF's to capture information regarding a wide range of issues from the community's perspective point of view. CAF's are communicated to the Customer Programs group via the telephone, e-mail, letter or in person.

CAF's are redirected to relevant management and supervisory staff for further investigation. Customer Service staff will provide a prompt and written response at the conclusion of the investigation to the customer within ten working days.

CAF's play an important role as a quality assurance tool to identify issues regarding service; they also inform RTA regarding education and training needs. CAF's assist Service Development in identifying problems around existing service and identifying underserved areas. CAF's also serves to guide policy development.

4. Vehicle Maintenance Department Monthly Miles Between Road Calls Report

For September 2016, 7,910 miles between road calls (MBRC) were recorded as compared to 8,970 MBRC in September 2015. A standard of 6,500 miles between road calls is used based on the fleet size, age, and condition of CCRTA vehicles.



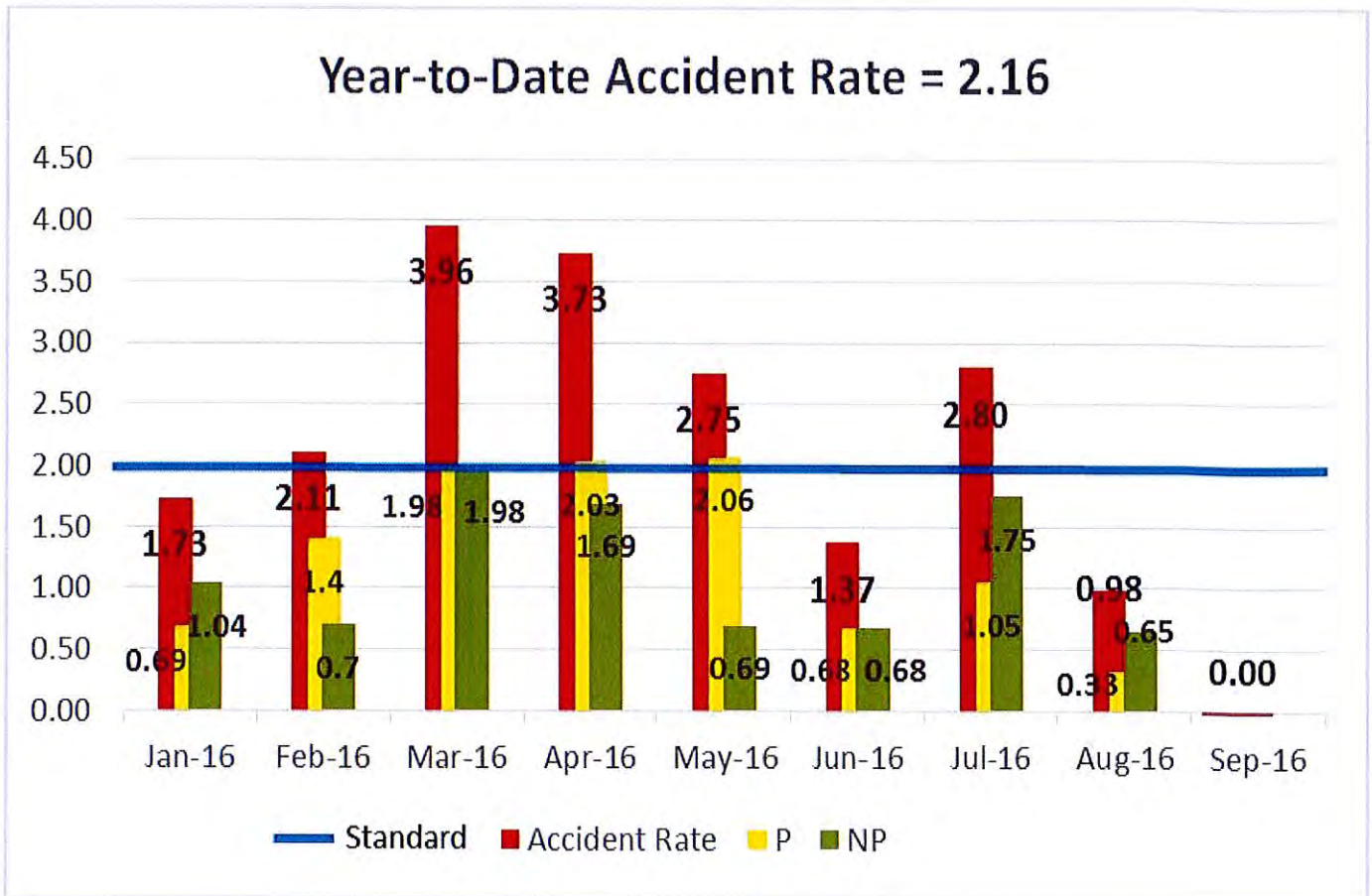
MBRC is a performance gauge of maintenance quality, fleet age, and condition; an increase in MBRC is a positive indicator. As defined by the Federal Transit Administration, a road-call is the practice of dispatching a service vehicle to repair or retrieve a vehicle on the road. There are two types of road-calls; Type I and Type II. A Type I road-call is a major mechanical failure that prevents the revenue vehicle from completing a scheduled revenue trip. A Type II road-call is a mechanical failure causing an interruption in revenue service.

5. Safety/Security Department Report

SAFETY SUMMARY

For September 2016, there were no vehicle accidents. There were 15 customer-related incidents. CCRTA drove a total of 288,557.0 miles. The total accident rate for the month was 0.0 per hundred thousand miles driven. The desirable range for total collisions is at 2.0 or less.

The chart below illustrates the Year-to-Date accident rate. Please keep in mind that this chart shows all vehicle accidents regardless of fault.



SECURITY SUMMARY

For September 2016, there were approximately 1,400 hours of security coverage was used for all areas of CCRTA Operations. Officers arrested 2 individuals for public intoxication, issued 8 criminal trespass warnings, arrested 2 individuals for violation of criminal trespassing, issued 27 disturbance warnings and responded to 3 other calls for service.

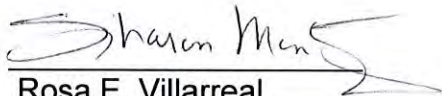
Respectfully Submitted,

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