



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

**BOARD OF DIRECTORS'
MEETING NOTICE**

Date: Wednesday, February 5, 2014
Time: 8:30 a.m.
Location: CCRTA Administration/Operations Facility
5658 Bear Lane
Corpus Christi, Texas

	Topic	Speaker	Est. Time	Reference
1.	Roll Call	A. Granado	1 min.	No Attachment
2.	Action to Administer the Oath of Office to Jeffrey Pollack, City of Corpus Christi Appointee to the CCRTA Board	V. Chapa	3 min.	No Attachment
3.	Action to Confirm Appointment of Jeffrey Pollack to the Administration Committee and the Audit, Finance, Health, and Pension Subcommittee	V. Chapa	3 min.	No Attachment
4.	Personnel Recognition	S. Neeley	5 min.	No Attachment
5.	Opportunity for Public Comment	V. Chapa	5 min.	No Attachment
6.	Action to Re-Appoint Abel Alonzo as RCAT Chairperson	V. Chapa	3 min.	Page 1
7.	Update on RCAT Committee Activities	A. Alonzo	3 min.	No Attachment
8.	Discussion and Possible Action to Approve the Board of Directors' Minutes of January 8, 2014	V. Chapa	3 min.	Pages 2-9
9.	Presentation by TxDOT on Harbor Bridge Project	G. Robinson	15 min.	No Attachment
10.	Discussion and Possible Action to Approve the Draft Comment Letter and Adopt a Resolution in Support of the Harbor Bridge Project Proposed Red Alternative	G. Robinson	5 min.	Pages 10-12

	Topic	Speaker	Est. Time	Reference
11.	Discussion and Possible Action to Adopt a Resolution Approving the Investment Policy Including the Investment Strategy, Designation of Investment Officers and List of Approved Broker/Dealers	C. O'Brien	3 min.	Page 13-15
12.	Action to Authorize Exercising the Two-Year Option for Federal Legislative Consulting Services with Meyers and Associates	W. Laridis	3 min.	Page 16
13.	Discussion and Possible Action to Adopt the 2014 Federal Legislative Program	W. Laridis	7 min.	Page 17
14.	Presentations: a. 6 Points Customer Service Center b. December 2013 Preliminary Financial Report c. Operations Reports – December 2013 d. Service Improvements/Long Range System Plan e. Regional/Urban Design Assistance Team (R/UDAT) Program and the Harbor Bridge Project f. Procurement Update	Haas O'Brien Robinson Robinson Robinson Laridis	36 min.	No Attachment Pages 18-19 Attachment Pages 20-32 No Attachment No Attachment No Attachment
15.	CEO's Report a) Texas Transit Association b) CCRTA Roadeo – February 8-9, 2014 c) APTA Legislative Conference	S. Neeley	3 min.	No Attachment
16.	Chairman's Report a. March Board Retreat b. SWTA Conference	V. Chapa	3 min.	No Attachment
17.	Discussion (in Closed Session) Concerning CEO's Annual Evaluation; Proposed Bear Lane Property Expansion; and Staples Street Center Proposed Leases and Tenants with Possible Action in Open Session on CEO's Employment Agreement	V. Chapa	45 min.	No Attachment
18.	Adjournment	V. Chapa	1 min.	No Attachment
19.	Information a. RCAT Minutes – November 21, 2013 b. Development Subcommittee Minutes- November 14, 2013	--- ---	--- ---	Pages 33-35 Pages 36-38

	Topic	Speaker	Est. Time	Reference
	c. Governmental Relations Subcommittee Minutes- January 14, 2014			Pages 39-40

Total Estimated Time: 2:27

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.

In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at 903-3561 at least 48 hours in advance so that appropriate arrangements can be made.

Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

On **Friday, January 31, 2014** this Notice was posted by **Beth Vidaurri** at the Nueces County Courthouse, 901 Leopard, Corpus Christi, Texas, the RTA Administration Offices, 5658 Bear Lane, Corpus Christi, Texas and sent to the Nueces County Clerk and San Patricio County Clerk.



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors' Memo

February 5, 2014

Subject: Action to Confirm Re-Appointment of Chairperson to RTA's Committee on Accessible Transportation (RCAT)

Background

The process for Selection and Confirmation of RCAT Chairperson is outlined in RCAT Bylaws, Article 4, Officers, Section One and reads as follows:

ARTICLE FOUR. OFFICERS

SECTION ONE. The Chairperson for RCAT is appointed by the Chairperson for the RTA Board of Directors. The chairperson shall be the presiding officer of the committee and serves at the pleasure of the RTA Board Chairperson.

The RCAT Chairperson shall preside at all meetings of the committee; attend RTA Board meetings; call special meetings when indicated; and perform other duties on an ad hoc basis as directed by the full committee.

Mr. Abel Alonzo has served on the RCAT committee and has previous service as a CCRTA Board Member. He volunteers his service by serving on various community committees and currently serves as Chairperson of RCAT.

Recommendation

The Board Chair requests that the Board confirm the re-appointment of Abel Alonzo as the Chair of RTA's Committee on Accessible Transportation.

Respectfully Submitted,

Submitted by: _____
Vangie Chapa
Board Chair

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, JANUARY 8, 2014
SUMMARY OF ACTIONS**

1. Conducted Roll Call
2. Held Election and Swearing in of RTA Board Chair
3. Adopted Resolution for Outgoing Board Chair
4. Elected Vice Chairman, Secretary, and Assistant Secretary to the Board
5. Held Personnel Recognition
6. Provided Opportunity for Public Comment
7. Confirmed Committee Appointments by the Board Chair
8. Heard Presentation by Patterson and Associates on the Investment Report for the Quarter Ended September 30, 2013
9. Heard Update on RCAT Committee Activities
10. Approved the Board of Directors' Minutes of December 11, 2013
11. Approved Public Outreach Plan for Implementation of the Long Range System Plan, Phase 1 Recommendations
12. Authorized the Annual 2014 Defined Benefit Pension Plan Contribution
13. Adopted a Resolution Designating Certain Persons to Sign Checks
14. Tabled Exercising the Two-Year Option for Federal Legislative Consulting Services with Meyers and Associates to the Governmental Relations Subcommittee
15. Heard Presentations on: a.) November 2013 Financial Report; b.) Operational Reports – November 2013
16. Heard CEO's Report on: a.) Texas Transit Association; b.) CCRTA Rodeo – February 8-9, 2014
17. Heard Chairman's Report on: a. Board Retreat and b. Board Adopted Policies

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The Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Regional Transportation Authority Facility located at 5658 Bear Lane, Corpus Christi, Texas.

Board Members Present: John Valls, Vangie Chapa, George Clower, Thomas Dreyer, Tony Elizondo, Angie Flores Granado, Ray Hunt, Curtis Rock, Mary Saenz, Lamont Taylor

Board Members Absent: Robert Garcia

Staff Present: Scott Neeley, David Chapa, Jorge Cruz-Aedo, Jane Haas, Terry Klinger, Beth Vidaurri, Keith Korenek, William Laridis, Sharon Montez, Robert Saldana, Jose Tovar, Gordon Robinson, Rosa Villarreal, Wesley Vardeman, Oscar Vargas

Public Present: John Bell, Wood, Boykin, Wolter, RTA Legal Counsel; Abel Alonzo, RCAT; Larry Meyers, Meyers and Associates; Carlos Vargas, MV Transportation; Justin

Gard, Patterson & Associates; Rowland Estrada, President, ATU Local 1765; Rosie Aguiar, ATU Local 1769; Armando Chapa; Mike Rendon; Roland Barrera; Sean Walker, Fulton Construction Leadership Corpus Christi

Call to Order

Ms. Angie Granado called the roll and declared that a quorum was present.

The Board of Directors' meeting was called to order by Mr. Valls at 8:35 a.m.

Mr. Valls stated that Agenda Item 6 would be considered at this time.

Opportunity for Public Comment

Mr. Mike Rendon congratulated Mr. Valls for his service on the Board and recognized his contributions to the Agency and taxpayers during his term as Chair.

Mr. Roland Barrera congratulated Mr. Valls for his accomplishments during his tenure as Chair noting the culmination of switching to Compressed Natural Gas vehicles.

Mr. Abel Alonzo thanked Mr. Valls for his service to the Authority.

Mr. John Valls thanked Board Members for their support during his tenure.

Election and Swearing in of RTA Board Chair

Mr. Valls opened the floor for nominations for Board Chair.

Ms. Mary Saenz nominated Ms. Vangie Chapa.

MR. CLOWER MADE A MOTION TO ELECT MS. VANGIE CHAPA BY ACCLAMATION. MR. ROCK SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Mr. John Bell administered the Oath of Office to Ms. Chapa.

Adoption of Resolution for Outgoing Board Chair

Ms. Vangie Chapa read the resolution recognizing Mr. John Valls' service.

MS. SAENZ MADE A MOTION TO ADOPT THE RESOLUTION FOR OUTGOING BOARD CHAIR VALLS. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Each Board Member expressed their appreciation for Mr. Valls' commitment and service to the Authority.

Mr. Valls asked that Board Members continue to be advocates of the Authority and stated that he would still remain as a resource.

Mr. Neeley and Ms. Chapa presented Mr. Valls with tokens of appreciation on behalf of the Authority and the Board Members.

Ms. Chapa called for a recess at 9:07 a.m. She reconvened the meeting at 9:26 a.m.

Action to Confirm Committee Appointments by the Board Chair

Ms. Vangie Chapa stated that the committee structure would remain the same. Shse was going to change the composition of the Development Subcommittee. She asked for confirmation of her appointment of Mr. Valls as Chair of the Development Subcommittee.

MS. SAENZ MADE A MOTION TO CONFIRM THE APPOINTMENT OF MR. VALLS AS CHAIR OF THE DEVELOPMENT SUBCOMMITTEE. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Mr. John Valls departed.

Action to Elect Vice Chairman, Secretary, and Assistant Secretary to the Board

Ms. Chapa opened the floor for nominations for Vice Chair.

Mr. George Clower nominated Mr. Lamont Taylor.

MS. SAENZ MADE A MOTION TO ELECT BY ACCLAMATION MR. TAYLOR AS VICE CHAIR. MR. HUNT SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Ms. Chapa opened the floor for nominations for Secretary to the Board.

Mr. Taylor nominated Ms. Saenz.

MR. HUNT MADE A MOTION TO ELECT BY ACCLAMATION MS. SAENZ AS SECRETARY. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Ms. Chapa opened the floor for nominations for Assistant Secretary to the Board.

Ms. Chapa noted that the position held by Ms. Beth Vidaurri was generally elected for this position.

MS. GRANADO MADE A MOTION TO ELECT BY ACCLAMATION MS. BETH VIDAURRI AS ASSISTANT SECRETARY TO THE BOARD. MS. SAENZ SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Personnel Recognition

Mr. Neeley announced that Ms. Leslie Robertson would be retiring after five years with the Authority as Comptroller. He stated that she had played a key role in the Authority receiving the Government Finance Officers Association Certificate of Excellence. He presented Ms. Robertson with a commemorative coin for outstanding service.

Mr. Wes Vardeman was introduced by Mr. Gordon Robinson as the Senior Planner for the Authority.

Presentation by Patterson and Associates on the Investment Report for the Quarter Ended September 30, 2013

Mr. Justin Gard, Portfolio Manager with Patterson and Associates, reviewed the Quarterly Investment Report for July through September 2013. He noted that economic signals were mixed and their effect on the portfolio could vary. He explained that interest rates had been rising and the goal was to provide \$1mm per month in maturities to cover O&M expenditures. The portfolio had been restructured approximately 1.5 years ago and the target securities would be municipal issuances due to their higher yields. The plan was to continue investing on the yield curve for the next 18 to 24 months; then to re-evaluate the portfolio to ensure that maximum portfolio yield was being achieved.

Comparing the quarterly earnings ending on September 30, 2013 to the quarterly earnings ending on June 30, 2013, Mr. Gard stated that the portfolio's market and book value had not changed measurably and that there was an overall increase of about \$5,000 in the portfolio's value.

Reviewing the quarterly average rates for 2013, Mr. Gard stated that by using the diversified investment model, approximately \$11,206 in earnings had been achieved during the last quarter of 2013.

Discussion and Possible Action to Authorize Exercising the Two-Year Option for Federal Legislative Consulting Services with Meyers and Associates

Mr. Billy Laridis informed that the current contract would expire on February 2, 2014 and that it had been presented to the Governmental Relations Subcommittee on November 20, 2013. At which time they had approved a 20 percent reduction in the scope of services for this contract.

Mr. Larry Meyers, Meyers and Associates, stated that 2014 would be a reauthorization year for transportation. He spoke on various policy issues that affect transit and provided an update on legislative activity. He noted that keeping transit funds in the highway transit trust fund was very important.

Ms. Angie Granado inquired why this procurement had not been referred back to the Governmental Subcommittee. Mr. Laridis stated that it could be referred.

MS. GRANADO MADE A MOTION TO TABLE THE AGENDA ITEM TO A GOVERNMENTAL RELATIONS SUBCOMMITTEE MEETING; THEN PRESENT AT FEBRUARY BOARD MEETING. MR. ROCK SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Update on RCAT Committee Activities

Mr. Abel Alonzo congratulated Ms. Chapa on being elected Chair. He expressed his concern that the RCAT committee still had two vacancies. He asked to meet with Ms. Chapa to talk about the Committee.

Discussion and Possible Action to Approve the Board of Directors' Minutes of December 11, 2013

MR. TAYLOR MADE A MOTION TO APPROVE THE BOARD OF DIRECTORS' MINUTES OF DECEMBER 11, 2013. MR. CLOWER SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Approve Public Outreach Plan for Implementation of the Long Range System Plan, Phase 1 Recommendations

Mr. Gordon Robinson, using a PowerPoint presentation, informed that the goal was to implement the Phase 1 recommendations from the Long Range System Plan within the next six months. He stated that the public was requesting more direct service with transfers eliminated, more service frequency, more stop amenities, faster service, later evening service, service to new areas or destinations, stops nearer workplace or destination, and stops closer to home.

Handouts showing the proposed new and restructured service on CCRTA fixed route were distributed. Mr. Robinson explained that the proposed changes would make the service more efficient and effective and stops would be consolidated and amenities enhanced as part of implementation of the Primary Transit Network. The primary changes would be to service running Monday through Saturday.

Mr. Robinson reviewed the public outreach timeline for January through April 2014. He stated that the target implementation date for route changes was June 2, 2014.

In response to Ms. Chapa, Mr. Robinson stated that written material would also be in Spanish.

Ms. Chapa asked that members of the RCAT committee be included in the route change process.

MS. GRANADO MADE A MOTION TO APPROVE PUBLIC OUTREACH PLAN FOR IMPLEMENTATION OF THE LONG RANGE SYSTEM PLAN, PHASE 1 RECOMMENDATIONS. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Authorize the Annual 2014 Defined Benefit Pension Plan Contribution

Ms. Cindy O'Brien explained that the Authority had two separate plans for providing retirement benefits to employees. They were the Defined Benefit (DB) plan which was 100 percent employer funded based on actuarial studies and the Defined Contribution (DC) plan which was employee funded at 7.51 percent of remuneration. The actuarial report is scheduled to be presented to the Board of Directors in early spring 2014. She explained that the Board was being requested to make a \$1,178,498 contribution to the DB Plan which was the estimated contribution. Upon receipt of the actuarial study and changes to the Plan contribution, if needed, could be made at that time.

MR. ELIZONDO MADE A MOTION TO AUTHORIZE THE ANNUAL 2014 DEFINED BENEFIT PENSION PLAN CONTRIBUTION OF \$1,178,498. MS. GRANADO SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Adopt a Resolution Designating Certain Persons to Sign Checks

Ms. Cindy O'Brien explained the requirements for annually designating persons to sign checks and other demands for money.

MS. GRANADO MADE A MOTION TO ADOPT A RESOLUTION DESIGNATING CERTAIN PERSONS TO SIGN CHECKS. MR. ELIZONDO SECONDED THE MOTION. THE MOTION CARRIED. DREYER, GRANADO, ELIZONDO, SAENZ, TAYLOR, CHAPA, HUNT, CLOWER AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Presentations

a. November 2013 Financial Report

Ms. Cindy O'Brien informed that the presentation format had been changed. Using a PowerPoint presentation she reported that for the month of November revenues compared to expenses had a net gain of about \$500,000 compared to a budgeted net gain of \$300,000; October sales tax had been \$2,522,066 which was about 2.3 percent higher than last year and about 4.3 percent higher than budget; compared to the budget overall revenues had exceeded budget; and departmental expenses were below budget.

Reporting on fuel prices, Ms. O'Brien stated that diesel was being purchased at \$2.94 per gallon, unleaded at \$2.50 per gallon, and that CNG was at \$1.35 which included both fuel charge and electricity. She noted that for the past three months, electricity had comprised about 65 percent of the total cost for CNG. Also that staff would be able to establish a base line by the next quarterly reporting period.

b. Operational Reports – November 2013

Mr. Gordon Robinson, using a PowerPoint presentation, reported that compared to November 2012, ridership for November 2013 had decreased by about 5.7 percent. The thirteen-month average ridership showed a trend of declining ridership which was being closely monitored. One of the four bus on-time performance metrics had been met – over 3 minutes late. Miles between roadcalls metrics had exceeded its goal.

Reviewing B-Line service metrics, Mr. Robinson reported that of the five metrics, three had been met – passengers per hour, on-time performance, and miles between road calls.

There had been twenty seven CAFs submitted in November, as per Mr. Robinson. He noted that this metric would be closely monitored during implementation of the Long Range System Plan recommendations.

Providing the safety report, Mr. Robinson said that the accident rate of 0.96 for the month of November was very good.

CEO's Report

a) Texas Transit Association

Mr. Neeley reported that the Texas Transit Association (TTA) Board had met on January 7, 2014. They had established a Legislative Committee which would be chaired by Ms. Norma Zamora from Brownsville. The TTA conference would be held in Fort Worth, Texas on April 25-30, 2014.

b) CCRTA Roadeo – February 8-9, 2014

Mr. Neeley explained that the maintenance roadeo would be held on February 8, 2014 and the bus operator roadeo would be held on February 9, 2014. He invited all Board Members to test their driving skills on the roadeo course on February 8, 2014.

Chairman's Report

a. Board Retreat

Ms. Vangie Chapa stated that a date in March was being considered for a half-day Board Retreat and that Board Members would be contacted.

b. Board Adopted Policies

Ms. Vangie Chapa asked Board Members to review the Board-adopted policies which were on their iPads and let her know if they felt any should be updated or revised during 2014.

Adjournment

There being no further business, the meeting was adjourned at 10:33 a.m.

Submitted by Beth Vidaurri



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors Memo

February 5, 2014

Subject: Approval of the Draft Comment Letter and Adoption of a Resolution in Support of the Harbor Bridge Project Proposed Red Alternative

Background

On January 3, 2014, the Texas Department of Transportation released the US 181 Harbor Bridge Project Draft Environmental Impact Statement (DEIS) and Section 4(f) Evaluation. Comments are due by March 3, 2014. After reviewing the DEIS and Section 4(f) Evaluation, staff is in support of the proposed Red Alternative which provides a direct link with State Highway 286. The replacement of the existing Harbor Bridge is paramount to meet future economic growth and ever increasing transportation needs of the region.

Identified Need

Under the proposed Red Alternative, although staff is aware that some of our existing bus routes and stops will be directly impacted, only minor service changes will result. Currently, the North Beach area is served with routes 78 and 76S (Sundays) both of which will require minor realignments and stop changes. The route alignments and stops along portions of routes 12 and 21 will also be affected which serve the Hillcrest Neighborhood and Laredo/Agnes Corridors located within the expanded Texas Department of Transportation (TxDOT) right-of-way footprint. As a key member of the City of Corpus Christi Bicycle and Pedestrian Subcommittee, staff is supportive of the proposed new bridge width which provides safer bicycle/pedestrian access ways.

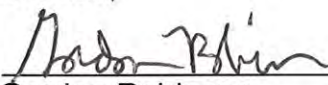
Financial Impact

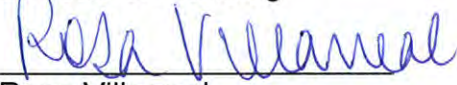
None.


Recommendation

Staff requests the Board of Directors to approve the draft comment letter and adopt the attached resolution in support of the Harbor Bridge Project proposed Red Alternative.

Respectfully Submitted,

Submitted by: 
Gordon Robinson
Director of Planning

Final Review: 
Rosa Villarreal
Managing Director of Operations

Approval: 
Scott Neeley
Chief Executive Officer

February 5, 2014

Christopher Amy
Texas Department of Transportation – Corpus Christi District
1701 S. Padre Island Drive
Corpus Christi, TX 78416

Subject: Comments Regarding the US 181 Harbor Bridge Project Draft Environmental Impact Statement/Section 4(f) Analysis

Dear Mr. Amy,

The Corpus Christi Regional Transportation Authority (CCRTA) is in support of the proposed Red Alternative which will provide a direct link with State Highway 286 as outlined in the US 181 Harbor Bridge Project Draft Environmental Impact Statement (EIS) and Section 4(f) Evaluation released on January 3, 2014. The replacement of the existing Harbor Bridge is paramount to meet future economic growth and ever increasing transportation needs of the region.

Under the proposed Red Alternative, the CCRTA is aware that some of our existing bus routes and stops will be directly impacted resulting in future minor service changes. Currently, the CCRTA services the North Beach area with routes 78 and 76S (Sundays) both of which will require minor realignments and stop location changes. The route alignments and some stops along portions of routes 12 and 21 will also be affected which serve the Hillcrest Neighborhood and Laredo/Agnes Corridors located adjacent to or within the expanded Texas Department of Transportation (TxDOT) right-of-way footprint.

As a member of the City of Corpus Christi Bicycle and Pedestrian Subcommittee, the CCRTA is encouraged by the proposed new bridge width which provides safer bicycle/pedestrian access ways. These improvements will work in tandem with CCRTA's Bike & Ride program and complement our ongoing commitment to provide multiple modes of transportation to the residents and visitors of Corpus Christi and surrounding areas.

On behalf of our Board of Directors, I want to thank TxDOT for this opportunity to provide comments in support of the Red Alternative.

Sincerely,

Scott Neeley
Chief Executive Officer
Corpus Christi Regional Transportation Authority
5658 Bear Lane
Corpus Christi, TX 78405

Corpus Christi Regional Transportation Authority



Resolution

WHEREAS, on January 3, 2014, the Texas Department of Transportation released the US 181 Harbor Bridge Project Draft Environmental Impact Statement (EIS) and Section 4(f) Evaluation; and

WHEREAS, the Corpus Christi Regional Transportation Authority (CCRTA) is in support of the proposed Red Alternative which provides a direct link with State Highway 286; and

WHEREAS, although the Red Alternative will directly impact existing bus routes 12, 21, 76S (Sundays), 78 and some stops, only minor service changes will result; and

WHEREAS, the CCRTA as a key member of the City of Corpus Christi Bicycle and Pedestrian Subcommittee, is encouraged by the proposed new bridge width providing protected and dedicated bicycle/pedestrian access ways which work in tandem with goals and objectives of the CCRTA's Bike & Ride program; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY AS FOLLOWS:

RESOLVED, that after extensive public outreach by TxDOT reviewing the multiple route alignments proposed and discussions expressing the positive economic impact to the area, the Board of Directors support the proposed Red Alternative.

DULY PASSED AND ADOPTED This 5th day of February 2014.

By _____
Evangelina Chapa
Board Chair



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Board of Directors' Memo

February 5, 2014

Subject: Resolution Approving the Investment Policy, Designation of Investment Officers, Designation of Investment Advisor and List of Approved Brokers/Dealers

Background

In accordance with Section 2256.005 of the Texas Government Code ("Public Funds Investment Act"), the Board of Directors of the Corpus Christi Regional Transportation Authority shall annually:

- ◆ Review and adopt an investment policy that governs investing Authority Funds (This policy excludes pension funds, which have a separate policy)
- ◆ Designate the Investment Officers
- ◆ Designate the Investment Advisor
- ◆ Approve a list of broker/dealers.

This policy was last approved by Resolution on February 7, 2013 by the Board of Directors. The current Resolution for adoption is included as part of this document.

The CCRTA contracted with an investment advisor, Patterson & Associates in 2012 to direct the portfolio and to assist the Authority in phases of treasury management. Given the continued decline in the rate of return on investments available under the allowable investment types, it is critical to assure that CCRTA assets are working as effectively as possible and therefore staff recommends that the CCRTA continue contracting investment advisory services with Patterson & Associates for the next year.

Modifications to the Investment Policy

There are two recommended changes to the policy:

- The percentage of the portfolio that can be invested in commercial paper has been increased from 25% to 35% (See Section 7 (d)).
- The addition of one new Broker/Dealer – Garcia Hamilton & Associates, to the list of authorized Broker/Dealers (See Attachment B). The firm of Garcia Hamilton & Associates has complied with the CCRTA procedures by successfully completing the Broker/Dealer Questionnaire and Certification form.

In addition to these two recommended policy changes, the Resolution is replacing Susan Vinson with Cindy O'Brien, the current Director of Finance, as Investment Officer.

Attached is a copy of the Investment Policy, which includes a listing of Authorized Brokers/Dealers, for the Board's consideration and action. Legal counsel has reviewed and approved this policy.

Subcommittee Review

The Audit, Finance, Health and Pension Subcommittee met on January 20, 2014 to review the policy.

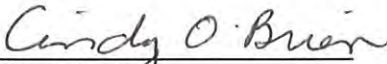
Administration Committee Review

The Administration Committee did not meet in January, therefore did not review the policy.

Recommendation

Staff requests that the Board of Directors adopt a Resolution which approves the Investment Policy; designates Cindy O'Brien, Director of Finance, and Jorge G. Cruz-Aedo, Managing Director of Administration as Investment Officers; designates Patterson & Associates as Investment Advisor; and approves the list of authorized brokers/dealers.

Respectfully Submitted,

Submitted by: 
Cindy O'Brien
Director of Finance

Final Review: 
for Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: 
Scott Neeley
Chief Executive Officer

RESOLUTION

Resolution Approving the Investment Policy, Designation of Investment Officers, Designation of Investment Advisor and List of Approved Brokers/Dealers

WHEREAS, the Corpus Christi Regional Transportation Authority most recently adopted an Investment Policy on February 7, 2013, in accordance with Texas Government Code Chapter 2256, the Public Funds Investment Act; and

WHEREAS, Texas Government Code §2256.005 requires a review of the Investment Policy at least annually and the adoption of a resolution incorporating any modifications to the Investment Policy; and

WHEREAS, Texas Government Code §2256.025 requires a review and designation of an authorized broker/dealer list at least annually; and

WHEREAS, the Board has completed a review of the Investment Policy, the designation of Investment Officers, the designation of Investment Advisor, and the authorized broker/dealer list as provided therein;

NOW, THEREFORE, BE IT RESOLVED BY THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY THAT:

RESOLVED, that the Corpus Christi Regional Transportation Authority Investment Policy is reviewed and approved.

RESOLVED, that the designation of the Director of Finance, Cindy O'Brien, and the Managing Director of Administration, Jorge G. Cruz-Aedo, as the Investment Officers under the Investment Policy is hereby ratified and confirmed.

RESOLVED, that the designation of Patterson & Associates as the Investment Advisor under the Investment Policy is hereby ratified and confirmed.

RESOLVED, that the authorized broker/dealer list is hereby ratified and confirmed.

The foregoing Resolution was adopted by the Board of Directors of the Regional Transportation Authority at a duly held meeting on February 5, 2014.

REGIONAL TRANSPORTATION AUTHORITY

By: _____
Vangie Chapa, Board Chair



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors Memo

February 05, 2014

Subject: Federal Legislative Consulting Services

Background:

CCRTA contracts with Meyers & Associates for Federal Legislative Consulting Services to assist with federal legislative initiatives, legislative process, access, and obtaining federal funds.

Following the presentation of this item at the Governmental Relations Subcommittee meeting on November 20, 2013, it was determined a 20% reduction in the scope of services would still provide for assistance with legislative initiatives, legislative process, and congressional access; while allowing for assistance with federal discretionary funds when available.

Identified Need:

This contract is scheduled to expire on February 02, 2014.

Financial Impact:

The total current annual cost for Federal Legislative Consulting Services is \$75,000. The annual cost of each option year is \$60,000.

Committee Review

Governmental Relations Subcommittee met on January 14, 2014, and recommended exercising two-year option with Meyers and Associates for Federal Consulting Services. The Administration Committee did not convene on January 22, 2014, due to lack of a quorum.

Recommendation:

Staff requests that the Board of Directors authorize the Chief Executive Officer to exercise the two-year option with Meyers & Associates for Federal Legislative Consulting Services.

Respectfully Submitted,

Submitted by: 
William "Billy" Laridis
Interim Director of Procurement

Final Review: 
for Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: 
Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors Memo

February 05, 2014

Subject: 2014 Federal Legislative Program

Background

Each year, the RTA utilizes federal funding for important capital projects through the federal authorization and budgetary appropriations process.

Identified Need

Since federal legislation is on-going, Board adoption of the 2014 Federal Legislative program provides clear direction for Staff and our federal consultants. Staff has identified the following as initiatives for the Board to consider:

- a. Seek Reauthorizing Legislation for FY2015
- b. Seek a Fair and Equitable Reauthorizing Legislation
- c. Preserve Mass Transit Inclusion in Highway Trust Fund
- d. Seek the Continuation of the Alternative Fuel Tax Credits
- e. Seek the Continuation of the Public Transit Commuter Benefit

Staff, with assistance from our federal consultants, is also recommending continued monitoring of the MAP-21 provisions of Asset Management and Safety Oversight for any adverse modifications going forward.

Committee Review

The Governmental Relations Subcommittee met on January 14, 2014, and recommended approval of the 2014 Federal Legislative Program. The Administration Committee did not convene on January 22, 2014, due to lack of a quorum.

Recommendation

Staff requests that the Board of Directors adopt the 2014 Federal Legislative Program.

Respectfully Submitted,

Submitted by:

William "Billy" Laridis
Interim Director of Procurement

Final Review:

Jorge G. Cruz-Aedo
Managing Director of Administration

Approval:

Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Board of Directors' Memo

February 5, 2014

Subject: December 2013 Preliminary Financial Report (Detailed report as attachment)

SUMMARY: The Authority's financial performance through December is positive to budget by about \$1,431,000. Revenues are under budget by about \$1,024,000 for a negative variance of 2.8%. For the year to date operating expenses, including estimated depreciation, the variance is \$2,455,000, or 7.4% below budget.

REVENUES

▪ **Sales Tax**

November sales tax was \$2,575,435 which was a 12.5% decrease from 2012. This is \$93,579 above budget.

Year to Date through November sales tax was \$28,638,700, an increase of \$963,155 (3.48%) over 2012.

December sales tax has been estimated at \$3,620,126 which is a 7.1% decrease from 2012.

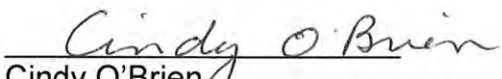
- **Passenger Revenues** – \$1,750,477 vs. \$1,706,528 in 2012 – an increase of \$43,949 (2.6%) including increased fares from the Harbor Ferry and fixed routes; about \$17,000 over budget
- **Investment Income** - about \$62,000 which is about \$6,000 over budget and about \$11,000 more than 2012
- **Grant Revenues** - about \$1,417,000 in operating grants which is about \$1,809,000 below 2012 and \$1,815,000 below budget.

EXPENSES (Focus on year-to-date)

- **Salaries & Benefits** – \$9,619,000 with a favorable variance of about \$1,009,000 primarily due to vacant positions and the lower than expected required pension contribution.

- Services – \$1,421,000 with a favorable variance of about \$306,000 primarily due to lower than anticipated costs for security services and lagging invoices for legal, consulting and other professional services.
- Fuel – \$2,144,000 in fuel costs for directly operated fixed route & support vehicles (including related taxes & fees); this is 14.7% (about \$370,000) less than budget.
- Materials - Bus Parts – about \$1,435,000 with an unfavorable variance of about \$146,000.
- Materials – All Other - about \$636,000 with a favorable variance of about \$80,000.
- Utilities – about \$393,000 which is 3.1% more than budget.
- Property, Liability & Health Insurance – Health insurance is about \$1,358,000 with a favorable variance of about \$601,000 due to lower than anticipated claims. Other insurance is about \$332,000 which is about even with budget.
- Purchased Transportation – \$6,918,000 with a favorable variance of about \$225,000. Savings are primarily due to budgeted costs of a new Northwest route not yet initiated of about \$121,000. Lower than expected utilization of B-Line Services resulted in savings of about \$142,000.
- Miscellaneous - about \$361,000 which is about \$25,000 under budget.
- Leases & Rentals – about \$69,000 which is about even with budget.

Respectfully Submitted,

Submitted by: 
 Cindy O'Brien
 Director of Finance

Final Review: 
 Jorge G. Cruz-Aedo
 Managing Director of Administration

Approval: 
 Scott Neeley
 Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Board of Directors Memo

February 5, 2014

Subject: Operations Report for December 2013

The system-wide monthly operations performance report for December 2013 is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls, customer service feedback, and a safety and security summary. Detailed results are reported within the five sections listed below:

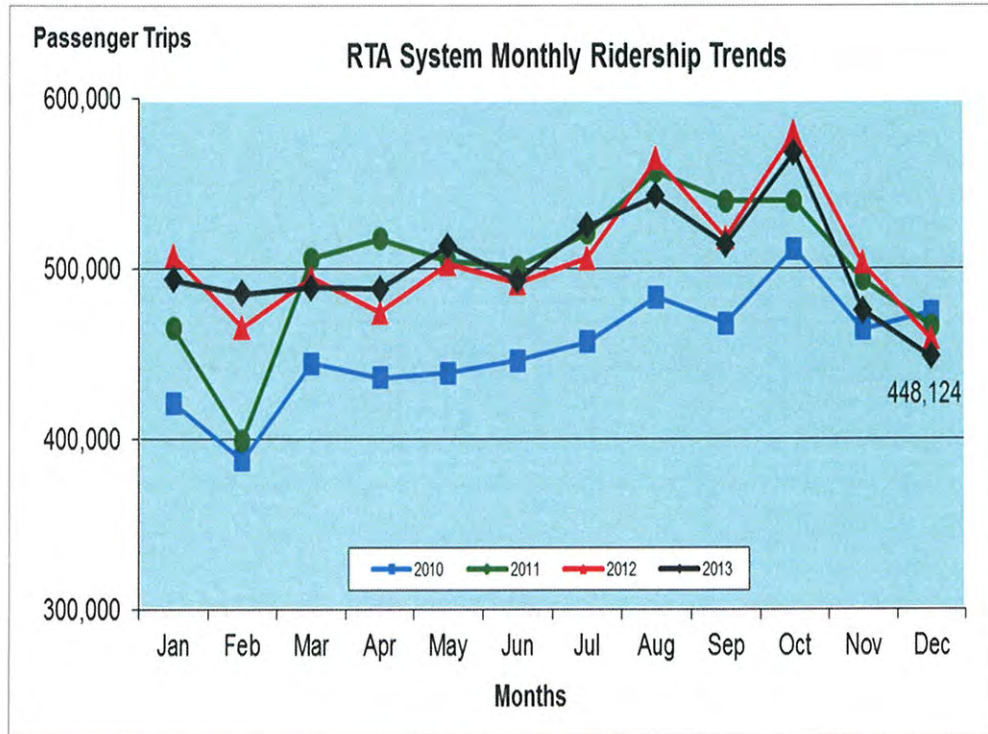
1. System-wide Ridership and Service Performance Results
2. Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics
3. Customer Programs Monthly Customer Assistance Form (CAF) Report
4. Vehicle Maintenance Department Monthly Miles Between Road Calls Report
5. Safety/Security Department Report



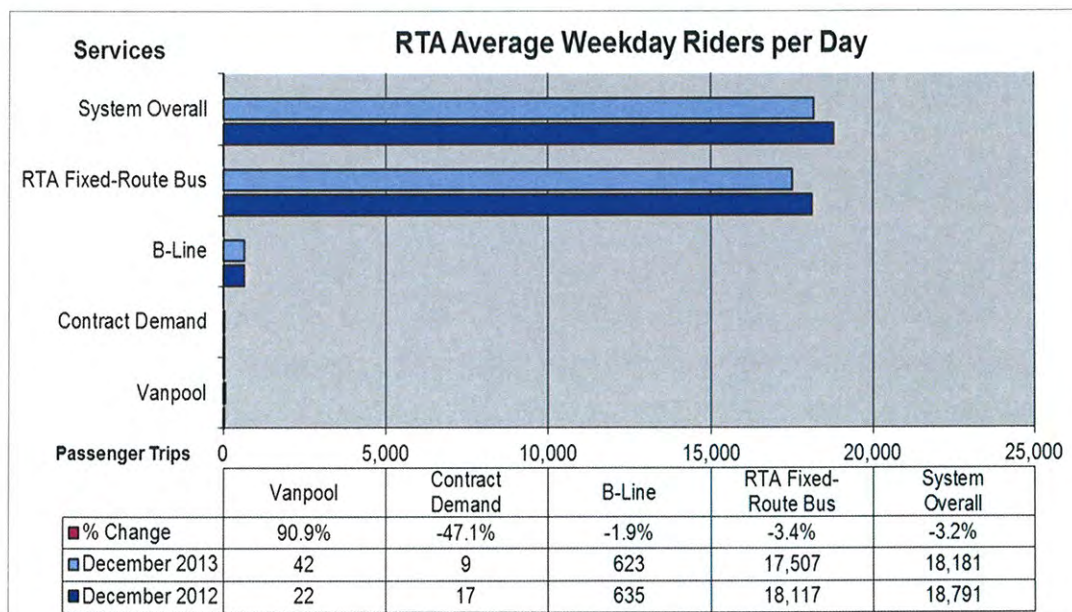
1. System-wide Ridership and Service Performance Results

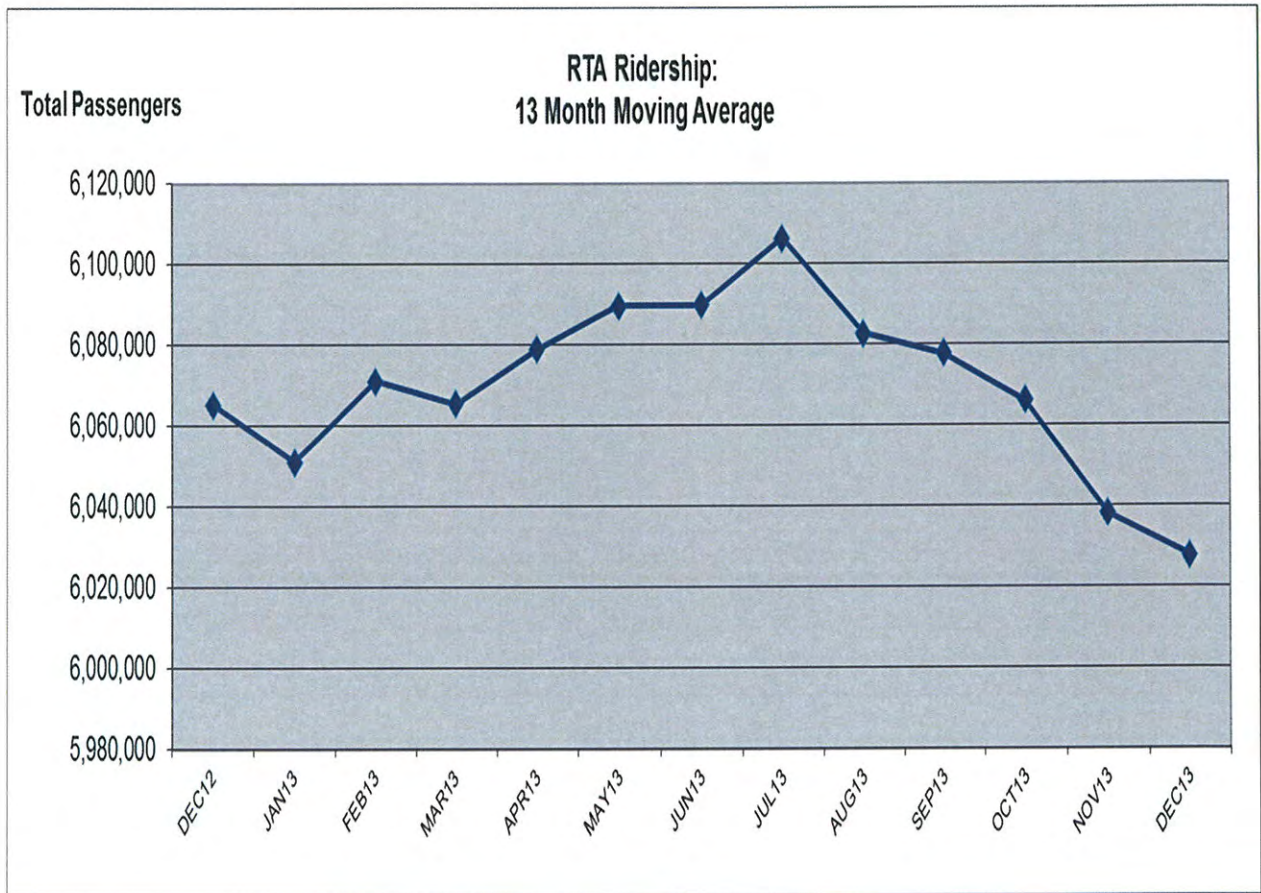
Boardings for all services in December 2013 totaled 448,124. This represents a 2.3% decrease as compared to December 2012.

The following graph below compares system-wide monthly ridership trends for a four year period.

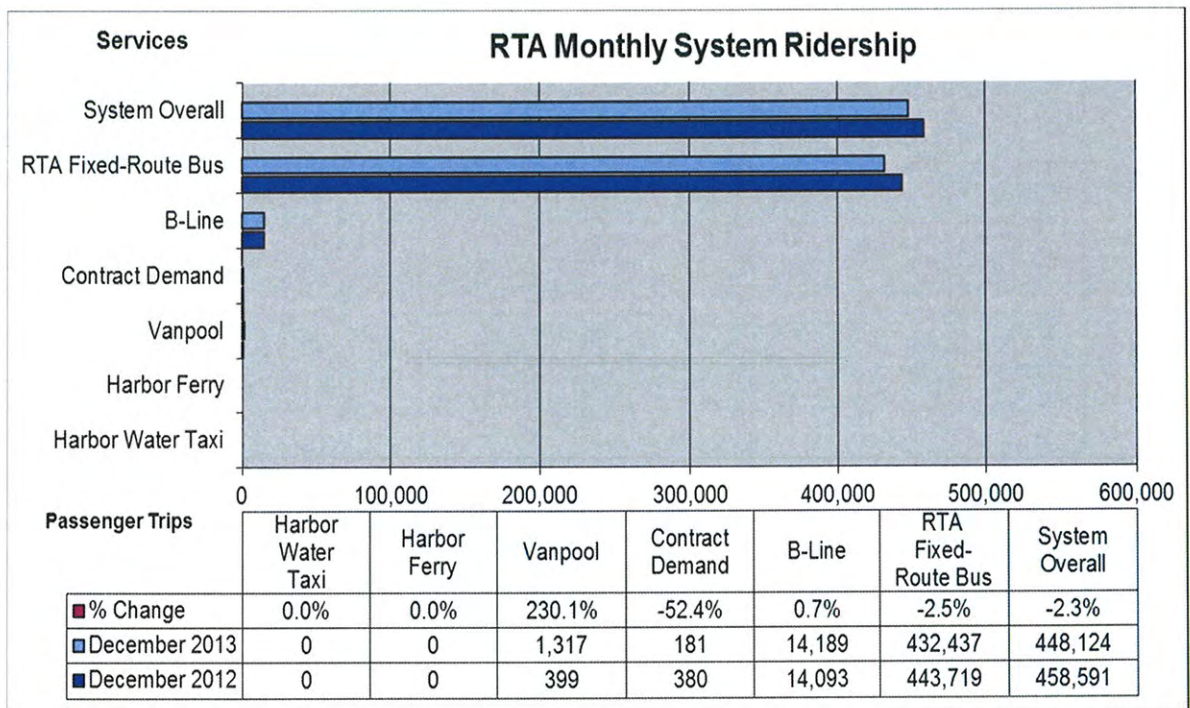


The chart below shows average weekday ridership for all services. The RTA transported an average of 18,181 passengers per weekday service in December 2013 as compared to 18,791 in December 2012.

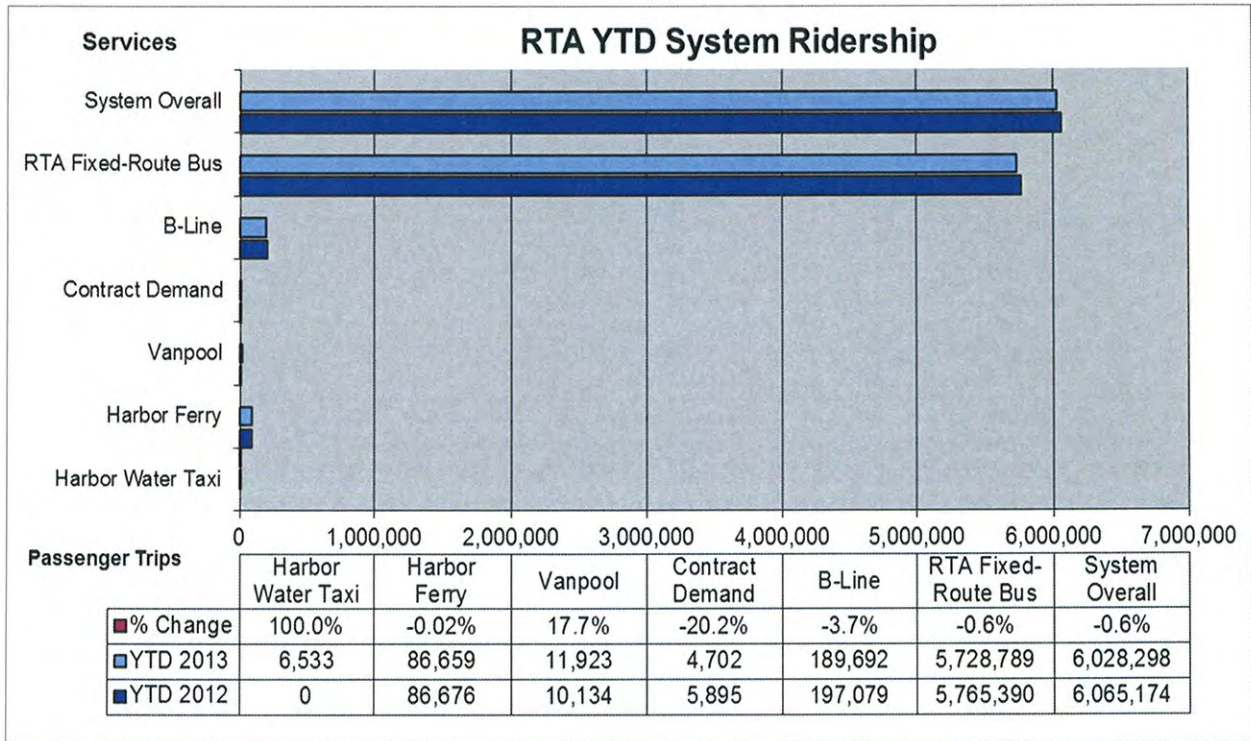




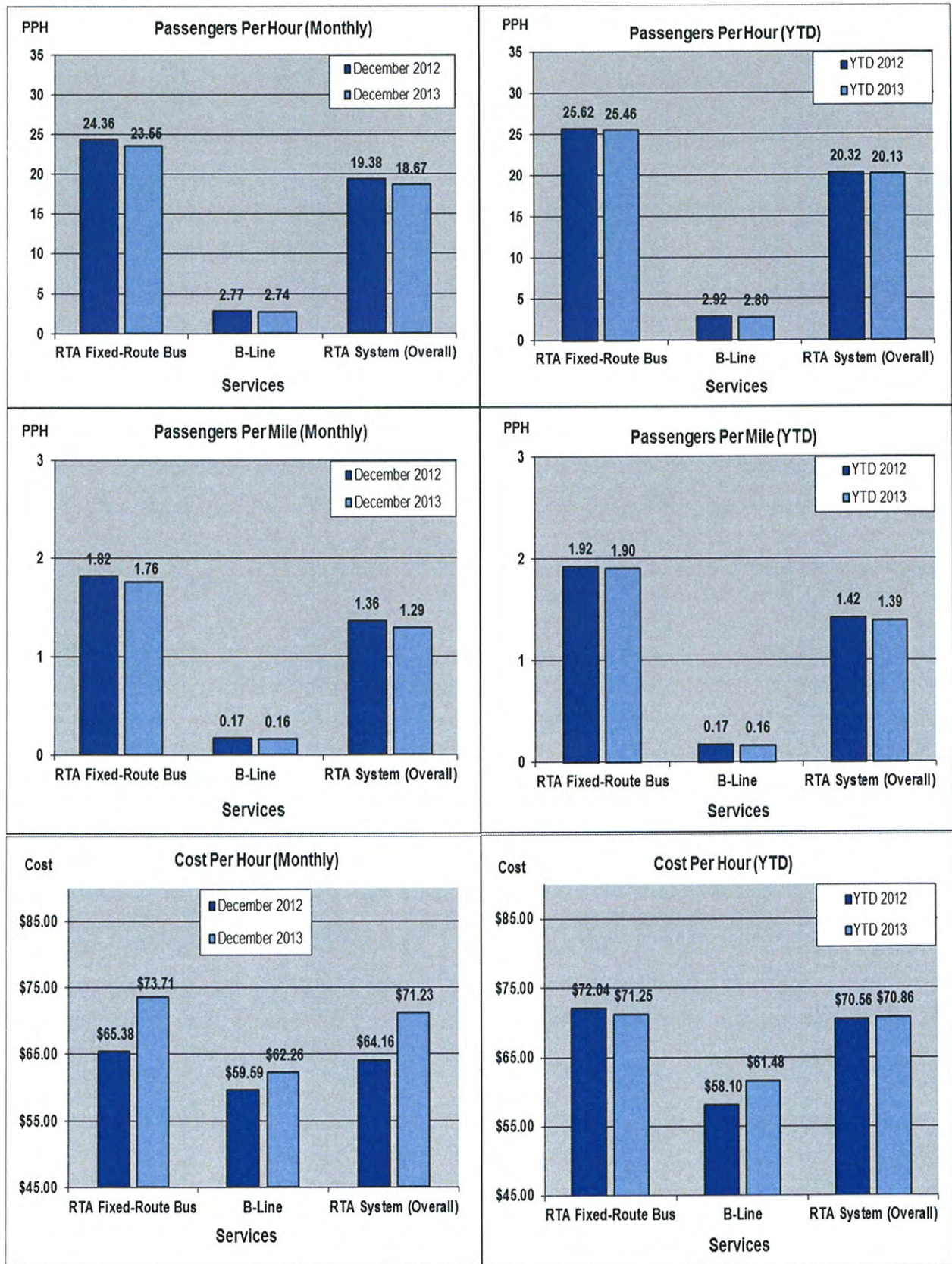
The chart below shows monthly ridership results for all services. The RTA transported 10,467 less passengers in December 2013 as compared to December 2012.

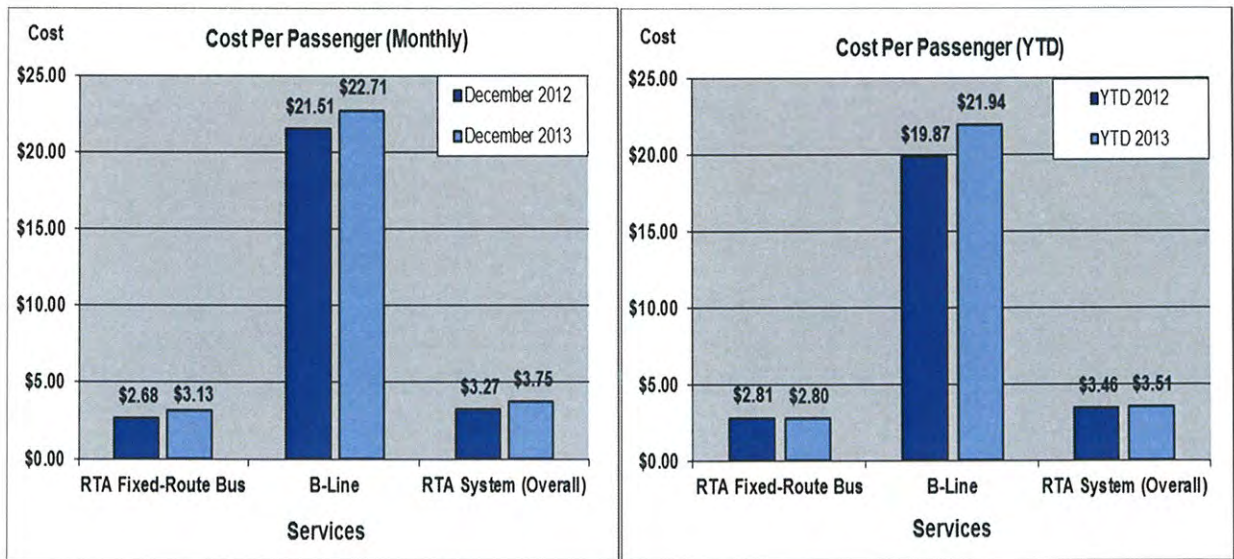


The chart below shows YTD ridership results for all services. The RTA transported 36,876 less passengers in 2013 as compared to 2012.



The following charts report system-wide productivity and other cost performance measurements for the month of December 2013 vs. December 2012 and YTD 2013.





The following table shows on-time performance of RTA Fixed-Route services for the last three (3) months and an average YTD 2013 figure. Standards for each category are provided along with actual. Surveys are weighted by passenger volume for each route and service type.

Schedule Adherence	Standard	Oct-13	Nov-13	Dec-13	YTD Average
Early Departure	<1%	1.0%	3.1%	1.0%	2.3%
Over 3 minutes Late	<20%	20.8%	15.5%	17.2%	14.3%
Over 5 minutes Late	<5%	11.8%	6.3%	7.9%	7.5%
Over 10 minutes Late	<1%	4.0%	2.0%	1.8%	2.1%
Monthly Wheelchair Boardings		5,187	4,813	4,242	
Monthly Bicycle Boardings		7,258	5,980	4,803	

DECEMBER 2013 SERVICE METRICS BY ROUTE

	Passengers per Hour	Cost per Passenger Mile	Cost per Passenger Trip	Farebox Recovery	Average Load
Fixed Route Bus - Local	25.3	\$0.68	\$2.79	9.9%	8.12
Route 04	13.9	\$2.01	\$6.19	4.3%	2.52
Route 05	18.9	\$1.07	\$3.73	7.1%	5.16
Route 06	14.4	\$0.91	\$4.79	5.5%	5.72
Route 08	16.5	\$0.92	\$4.20	6.3%	5.91
Route 12	27.7	\$0.85	\$2.40	11.1%	7.21
Route 16	15.6	\$1.20	\$4.64	5.7%	4.46
Route 17	24.1	\$0.75	\$2.86	9.3%	7.42
Route 19/15S	33.4	\$0.70	\$2.00	13.3%	8.85
Route 21	33.8	\$0.67	\$1.91	13.9%	9.11
Route 23	31.8	\$0.72	\$1.98	13.4%	8.89
Route 24	26.2	\$0.69	\$2.62	10.1%	8.13
Route 26	7.2	\$3.25	\$10.00	2.7%	1.62
Route 27	37.5	\$0.26	\$2.38	11.2%	17.07
Route 29	40.0	\$0.47	\$1.53	17.4%	12.82
Route 31	24.4	\$0.70	\$2.63	10.1%	9.46
Route 32	22.3	\$0.76	\$3.21	8.3%	7.16
Route 37	17.9	\$1.71	\$3.96	6.7%	3.08
Route 60	4.3	\$8.74	\$17.49	1.5%	0.71
Route 63	15.4	\$1.44	\$5.02	28.9%	3.32
Route 66	27.6	\$0.94	\$3.10	8.6%	5.41
Fixed Route Bus - Rural	5.2	\$2.54	\$17.10	2.5%	1.68
Route 34	10.5	\$1.70	\$6.56	4.1%	3.83
Route 67	2.8	\$2.27	\$42.00	2.5%	1.49
Route 94	1.7	\$21.69	\$42.66	0.6%	0.24
Fixed Route Bus - Trolley	14.5	\$1.69	\$4.80	5.5%	3.33
Route 76	12.5	\$0.83	\$6.11	4.4%	6.15
Route 78	15.9	\$1.42	\$4.60	5.8%	3.61
Route 79	11.9	\$4.48	\$5.15	5.2%	1.68
Fixed Route Bus - Commuter	13.5	\$0.59	\$14.38	7.4%	10.97
Route 50	15.7	\$0.40	\$11.70	9.1%	13.36
Route 51	15.2	\$0.66	\$14.74	7.2%	12.17
Route 53	10.5	\$0.85	\$17.15	6.2%	7.71
Flexi-B	0.9	\$14.96	\$89.45	1.2%	0.31
B-Line	2.7	\$2.99	\$22.71	4.7%	1.23

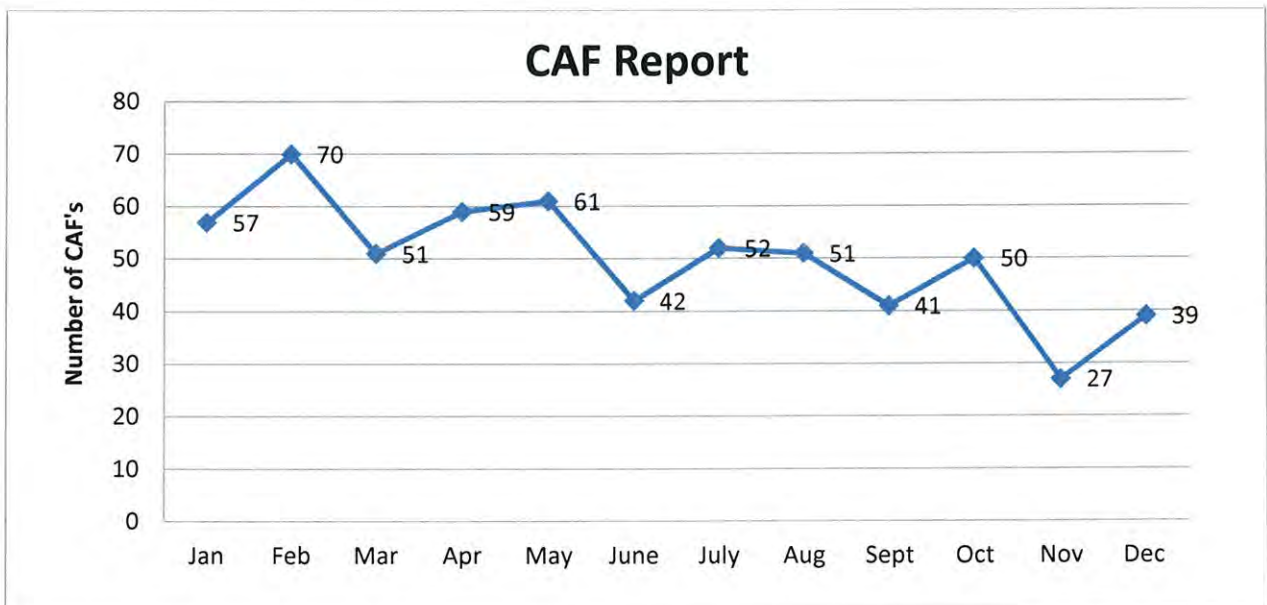
2. Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

- Productivity: 2.35 PPH did not meet the contract standard of 2.70 PPH.
- On Time Performance: 96.1% did meet the contract standard of 96%.
- In Vehicle Time: 99.4% exceeded contract standard of 95%.
- Miles Between Road Calls: 9,835.8 did not meet standard of 10,000 miles.
- Denials: 3 denials (late trips) did not meet contract standard of .2%.
- Ridership Statistics: 9,233 ambulatory
 - 4,058 wheelchair boarding's

Ridership YTD represents a 3.7% decrease compared to same period in 2012.

3. Customer Programs Monthly Customer Assistance Form (CAF) Report

For December 2013, there were 39 reported CAF's which is an increase from 27 reported CAF's in November. The statistics for the month of December represent a 44% increase as compared to the month of November 2013. Two commendations were reported within the month of December.



Route Summary Report for December 2013:

Route	# of CAF's	Route	# of CAF's
#4 Flour Bluff Mini B	0	#65 Padre Island Connector	0
#5 Alameda	2	#66 TAMU-CC Connection	1
#6 Santa Fe/Malls	2	#67 Driscoll/Bishop/Gregory	2
#8 Flour Bluff/Malls	3	#76 Harbor Bridge Shuttle	0
#12 Saxet Oak Park	4	#77 Harbor Ferry	0
#16 Agnes/Ruth	1	#78 CC Beach/Bayfront Connector	0
#17 Carroll/Southside	2	#79 Downtown/Shoreline Shuttle	1
#19 Ayers/Kostoryz	1	#94 Port Aransas Shuttle	0
#21 Arboleda	1	#95 Flexi-B	0
#23 Molina	3	B-Line (Para-transit)	2
#24 Los Encinos	0	Transportation (Other)	1
#26 Airline/Lipes Connector	0		
#27 Northwest	5		
#29 Staples	4		
#31 McArdle/Malls	1		
#32 Southside Mini B	1		
#34 Robstown Circulator	0		
#37 Crosstown	2		
#50 Calallen Park & Ride	0		
#51 Gregory Park & Ride	0		
#63 The Wave	0	TOTAL CAF'S	39

December 2013 CAF Breakdown by Service Type:

CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Contracted Fixed Route	Totals
Service Stop Issues	6	N/A	1	7
Driving Issues	5	1	1	7
Customer Services	15	1	3	19
Late/Early	4	0	2	6
Drop off/Pick up	0	0	0	0
Facilities Maintenance	0	0	0	0
Maintenance	0	0	0	0
Safety and Security	0	0	0	0
Total	30	2	7	39
Active	8	0	7	15
Commendations	2	0	0	2

Conclusion:

During December 2013, the RTA received 39 CAF's regarding RTA Fixed-Route Service, B-Line and Purchased Transportation; Two (2) of the 41 reported CAF's were commendations.

There were a total of 30 CAF's/Commendations received regarding RTA Service representing 78% of total customer contacts: 30 for Transportation.

A total of 2 CAF's/Commendations were reported regarding B-Line service representing 4.9% of the total customer contacts.

A total of 7 CAF's/Commendations were received regarding Contracted Fixed Route services representing 17.1% total customer contacts.

Actions taken as a result of reported CAF's include, but are not limited to, the following:

1. Coaching and counseling
2. Driver training
3. Progressive disciplinary action as appropriate, group discussion/coaching in operator meetings
4. Discussion in supervisory meetings
5. Examination of RTA operations policy

The RTA documents CAF's to capture information regarding a wide range of issues from the community's perspective point of view. CAF's are communicated to the Customer Programs group via the telephone, e-mail, letter or in-person.

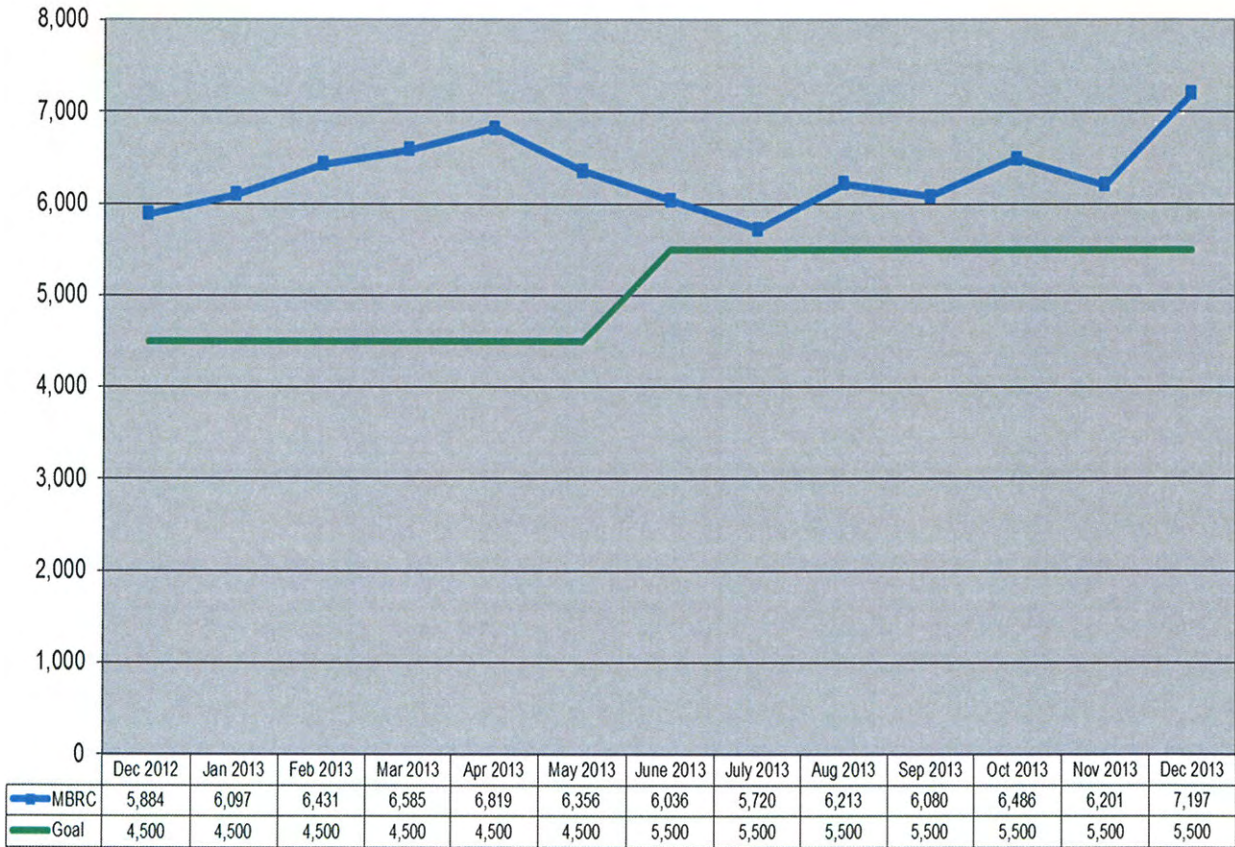
CAF's are redirected to relevant management and supervisory staff for further investigation. Customer service staff will provide a prompt and written response at the conclusion of the investigation to the customer within ten working days.

CAF's play an important role as a quality assurance tool to identify issues regarding services. CAF's inform RTA of education and training needs among departments. CAF's provide a method of identifying issues or problems with existing services. In addition, CAF's serve to guide planning and policy recommendations.

4. Vehicle Maintenance Department Monthly Miles Between Road Calls Report

As defined by the Federal Transit Administration, a road-call is the practice of dispatching a service vehicle to repair or retrieve a vehicle on the road. There are two types of road-calls; Type I and Type II. A Type I road-call is a major mechanical failure that prevents the revenue vehicle from completing a scheduled revenue trip. A Type II road-call is a mechanical failure causing an interruption in revenue service. Miles Between Roadcalls (MBRC) is a performance gauge of maintenance quality, fleet age, and condition; an increase in miles between roadcalls is a positive indicator. A goal of 5,500 miles between road calls has been adopted for a fleet the size, age, and condition of the RTA. The following graph shows the previous (13) month period.

Miles Between Roadcalls (MBRC) Previous 13 Month Period



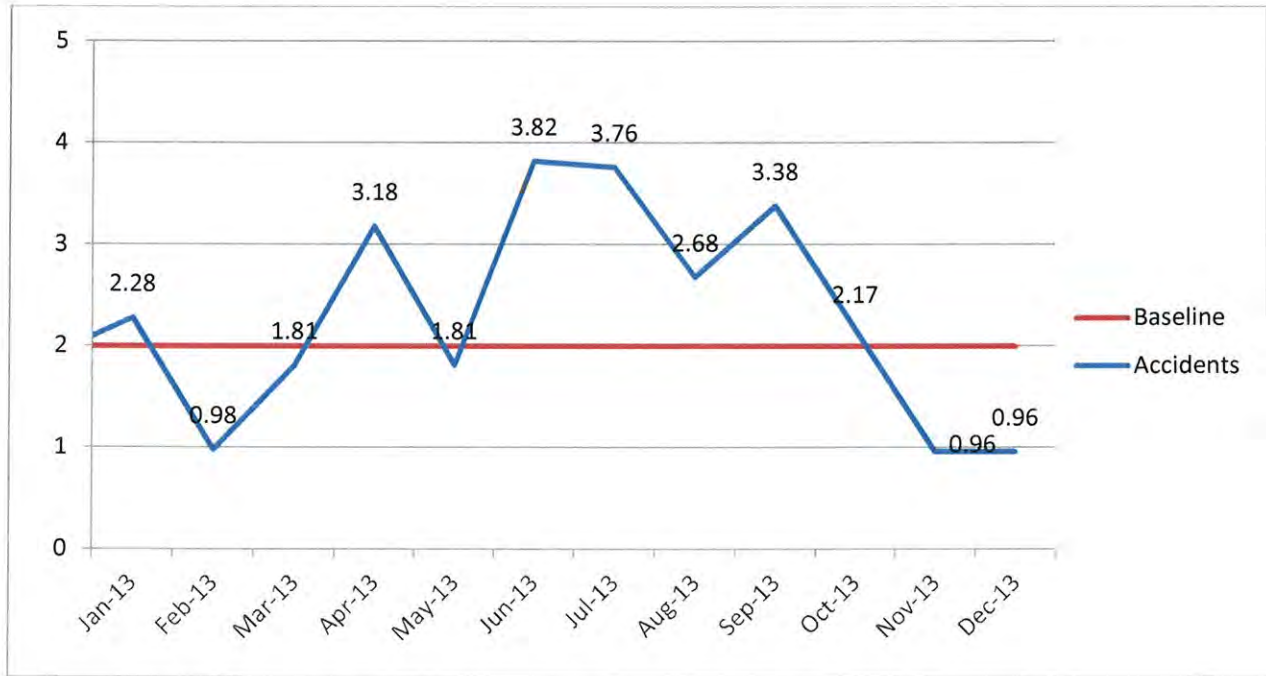
5. Safety/Security Department Report

SAFETY SUMMARY

For the month of December, we had two (2) vehicle collisions, (2 non preventable), thirty-seven (37) customer related incidents and drove a total of 207,318 miles. The total collision rate for the month was at 0.96 per hundred thousand miles driven. The desirable range for total collisions is at 2.0 or less.

The chart below shows the last 12 months of our total collision rate. Please keep in mind that this chart shows all vehicle collisions regardless of fault. The classifications of preventable and non-preventable are not distinguished for purposes of calculating this rate.

Total Collision Rate (rolling 12 month period)
Monthly rate = Total collisions per 100,000 miles driven



SECURITY SUMMARY


For the month of December, one thousand two hundred fifty seven hours (1,257) of security coverage were used for all areas of RTA Operations. Officers arrested ten (10) individuals for public intoxication, issued sixteen (16) criminal trespass warnings, and cited nine (9) individuals for loitering.

Respectfully Submitted,

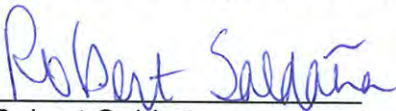
Submitted by:


Oscar Vargas
Service Coordinator


Submitted by:


Keith Korenek
Director of Safety and Security

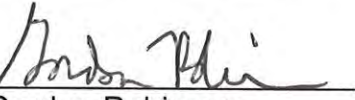
Submitted by:


Robert Saldaña
Director of Transportation

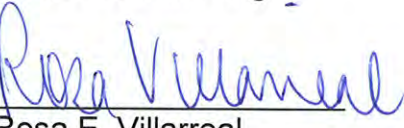
Submitted by:


José A. Tovar
Director of Maintenance

Reviewed by:


Gordon Robinson
Director of Planning

Reviewed by:


Rosa E. Villarreal
Managing Director of Operations

Approved by:


Scott Neeley
Chief Executive Officer

**RTA Committee on Accessible Transportation (RCAT)
MEETING MINUTES
Thursday, November 21, 2013**

Advisory Committee Members Present: Abel Alonzo, Richard Balli, Tammye Salinas, Robert Box, David Ramos, Roxana Sandoval, and John Lee

Advisory Committee Members Absent: Sylvia Wilson

Board Members Present: None

Staff Present: Rosa Villarreal, Gordon Robinson, Marshall Burns, and Shannon Tabor

MV Staff Present: Edna Arredondo and Carlos Vargas

Employee Representative(s): Rowland Estrada

Call to Order: Chairperson Abel Alonzo called the meeting to order at 12:00 p.m. Ms. Shannon Tabor called the roll and determined that a quorum was present.

Opportunity for Public Comment: No public comment.

Action to Approve Minutes of October 21, 2013 was approved as presented, with a correction to the heading to read Thursday, October 21, 2013.

MR. BOX MADE A MOTION TO ADOPT THE RCAT MINUTES OF OCTOBER 21, 2013 AS PRESENTED & CORRECTED; MR. BALLI SECONDED THE MOTION. SANDOVAL, LEE, RAMOS, ALONZO, AND SALINAS VOTING FOR. WILSON WAS ABSENT.

Board Transportation Disadvantaged Representative Update: No update.

Committee for Persons with Disabilities (CFPWD) and Corpus Christi Human Relations Committee (CCHRC) Update: No update.

Introduction: New Planning Director

Ms. Rosa Villarreal introduced Mr. Gordon Robinson to the committee. Mr. Robinson advised the committee of his background and experiences in transportation. The committee members introduced themselves to Mr. Robinson.

Presentation: New Changes to Paratransit Contract

Mr. Carlos Vargas spoke to the committee and stated they are still in negotiation phase of the new paratransit contract. Mr. Alonzo expressed concern regarding the transition of the phones from RTA to B-Line and making sure nothing gets lost between transitions. Ms. Villarreal stated that she received emails from customers complaining about the phones not being answered. Noticing a pattern, Ms. Villarreal called a meeting with IT and MV and stated there is an issue because too many customers are saying the same thing. Ms. Villarreal stated after looking into the issue further, it was discovered there were issues with the servers and connections. She also stated that beginning January 1st, MV will be bringing in their own phone system. Mr. Vargas reminded the committee that the phones are tied to the internet and when internet is down, the phones are also down. Mr. Alonzo also expressed concerns about the PPH. Mr. Vargas advised the PPH was lowered to 2.5, from the previous 2.7. Mr. David Ramos asked what happens if something is negotiated down the line and then ridership falls. Mr. Vargas advised there is language in the agreement stating if the service falls (plus or minus 25%), contract opens up to negotiations. Ms. Villarreal stated that all metrics, measurements and pricing are locked. Mr. Alonzo wanted to advise B-Line staff that they are doing a good job.

Presentation: Travel Training

Mr. Marshall Burns advised the committee on ridership numbers. Mr. Burns advised that travel trainees are referred through B-Line assessments and through other agencies. Mr. Burns described individualized training and group travel training to the committee. Mr. Ramos asked how individuals are approached to consider travel training without infringing on their rights? Mr. Burns stated that when he conducts outreach, he advises individuals that travel training is an available option.

Committee Reports:

No Show Appeals:

No-Show Appeal Date was Tuesday, November 19, 2013. Members present were Robert Box, John Lee and Tammye Salinas. Staff members present were Melanie Gomez, Keith Korenek and Edna Arredondo (MV). There were 6 appeals scheduled in November. One appellant was present to appeal a 30-Day proposed service suspension. The service suspension was determined Conditional, to and from dialysis. Two appellants provided a letter to appeal a 7-Day proposed service suspension. One service suspension was enforced due to prior history. One service suspension was dismissed due to extenuating circumstances. One appellant provided a letter to appeal a 30-Day proposed service suspension. The service suspension was determined Conditional, to and from dialysis. Two appellants did not attend. Both 30-Day proposed service suspensions were enforced in accordance to policy. There were 23 warning notices issued in November, 16 seven day proposed service suspensions and 12 thirty day proposed service suspensions.

Chairman's Report: Mr. Alonzo advised the committee that Mr. Balli was sworn in as a member of the CFPWD. Mr. Alonzo also advised the committee of the resignation of Debra Bingham. Mr. Alonzo stated there are 2 vacancies and the closing date for accepting applications is November 29, 2013. Ms. Villarreal advised the committee that the Board decided to cancel the Admin/Ops committee meeting for December and made a recommendation to cancel December's RCAT meeting and reconvene in January. It was also discussed to move December's Policies & Procedures/Services and No Show Appeals to January.

Informational Items: These items were made available to the committee members in their packets.

Request for Agenda Items: Mr. Alonzo requested a presentation discussing the security contract. Mr. Alonzo also requested a presentation regarding the Eligibility program.

Other Business: It was moved and seconded that the meeting be adjourned. The motion was adopted and the meeting was adjourned at 1:10 p.m. The next meeting will be held on Thursday, January 16, 2014.

**REGIONAL TRANSPORTATION AUTHORITY
DEVELOPMENT SUBCOMMITTEE MEETING MINUTES**

Thursday, November 14, 2013

Summary of Actions

- 1. Provided Opportunity for Public Comment**
- 2. Approved Development Subcommittee Minutes**
- 3. Updated on Staples Street Center**
 - **Proposed Guaranteed Maximum Price**
 - **Design status**
 - **Prospective Tenants**
 - **Plaque Design for Staples Street Center**
- 4. Updated on Robstown Station**
- 5. Updated on Bus Stop Improvements**
- 6. Updated on Street Improvement Program**

.....
The Development Subcommittee for the Regional Transportation Authority Board of Directors met at 8:30 a.m. on Wednesday November 14, 2013 at the RTA Administration/Operations Facility located at 5658 Bear Lane, corpus Christi, Texas.

Committee Members Present: George Clower, Chair; Angie Granado, Ray Hunt, Curtis Rock, Lamont Taylor, John Valls

Board Members Present: Vangie Chapa, Thomas Dreyer, Mary Saenz

Staff Members Presents: Scott Neeley, Jorge Cruz – Aedo, Jane Haas, Sharon Montez, Rosa Villarreal, John Alexander

Public Present: Arnold DelaPaz, Art Campos, Robert Schmidt, Kevin Stowers, Fulton Construction/D.L.P.; Raymond Gignac, Paul Rybalka, John Silva; Gignac and Associates, Ed Labay, AG/CM; Rosie Aguiar, Rowland Estrada, ATU - Local 1769; John Bell, Wood, Boykin, Wolter, RTA Legal Counsel

Call to Order

Ms. Stephanie Alvarez called roll and declared that a quorum was present.

Mr. George B. Clower called the Development Subcommittee Meeting to order at 8:39 a.m.

Opportunity for Public Comment

No one spoke under public comment.

Discussion and Possible Action to Approve Development Subcommittee Minutes of September 27, 2013

MS. GRANADO MADE A MOTION TO APPROVE THE DEVELOPMENT SUBCOMMITTEE MINUTES OF SEPTEMBER 27, 2013. MR. HUNT SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, GRANADO, HUNT, ROCK, TAYLOR, AND VALLS VOTING IN FAVOR.

Update on Staples Street Center Project

- **Proposed Guaranteed Maximum Price**
- **Prospective Tenants**

Ms. Sharon Montez, using a PowerPoint presented the Staple Street Center proposed initial guaranteed maximum price (GMP). She reported that the proposed GMP was \$22,072,000.00, which included allowances estimated at \$1,158,310.00. Ms. Montez included a description and a summary breakdown of cost and reviewed the potential additions in the GMP.

- **Design Status**
- **Design/Construction Proposed Schedule**
- **Plaque Design for Staples Street Center**

Reporting on the Staples Street Center project, Ms. Sharon Montez updated on the design status and provided construction dates. She stated that the construction will begin December 16th, 2013. She reviewed the first, second and third floor plan.

Mr. Raymond Gignac provided an overview of the Staple Street Center. Mr. Gignac explained the open concept floor plan and provided a draft plan of the Metro Planning Organization (MPO) offices. He introduced a building plaque and a monument sign to the Committee.

Mr. John Valls asked, Mr. Gignac to provide the Development Subcommittee with examples of the building plaque for the next Development Subcommittee meeting.

Update on Robstown Station

Ms. Sharon Montez reviewed the Robstown Station project for \$625,000 that had been allocated in the Capital Budget. Ms. Montez using a PowerPoint displayed slides of an enclosed space structure with seating for riders, restrooms and break area for bus operators. She reported that additional lighting, outdoor seating and new cameras

would be included in the construction. Ms. Montez reported the start date of construction, April 29, 2013 and a completion date of construction, December 31, 2013.

Update on Bus Stop Improvements

Ms. Sharon Montez provided a PowerPoint presentation on bus stop improvements of Phase III and Phase IV. Phase III construction started February 2013 and completion construction end of October 2013. Ms. Montez noted that 128 bus stops were to be improved. Contractor was Brazos Paving, Inc. from Bryan, Texas and contracted amount was \$1,094,257.70.

Ms. Montez reported an estimated 109 bus stops to be improved as part of Phase IV primarily on Staples, Leopard, Alameda and Ayers Street. Ms. Montez stated that the start date began on July 2013 and completion date of November 2013, and as to date 80 bus stop completed.

Update on Street Improvement Program

Ms. Sharon Montez reported on the status of 2013 Street Improvement Program. Ms. Montez summarized the allocation of each description with an amount paid for each project.

Adjournment

There being no other business, the meeting was adjourned at 9:35 a.m.

Submitted by: Stephanie Alvarez

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
GOVERNMENTAL RELATIONS SUBCOMMITTEE MEETING REPORT
RTA ADMINISTRATION BUILDING
5658 BEAR LANE
TUESDAY, JANUARY 14, 2014**

Subcommittee Members Present: Angie Flores – Granado, Subcommittee Chair; Tony Elizondo, Curtis Rock, Lamont Taylor, Vangie Chapa

Subcommittee Members Absent: George B. Clower, Ray Hunt

Board Member Present: Thomas Dreyer, Robert Garcia, Mary Saenz

Staff Members Present: Scott Neeley, CEO; William Laridis, Cindy O'Brien, Rosa Villarreal, Stephanie Alvarez

Public Present: Abel Alonzo, Community Taxes; Rosie Aguiar, Rowland Estrada, President, ATU-Local 1769

Call to Order

Ms. Stephanie Alvarez called roll and declared that a quorum was present

Discussion and Possible Action Regarding Federal Legislative Consulting Services with Meyers & Associates

Mr. William Laridis summarized the Federal Legislative Consulting Services contract with Meyers & Associates. Mr. Laridis reported a 20 percent reduction cost of services in the contract. He stated that the consulting service would assist the CCRTA with federal legislative initiatives that would be processing, accessing, and obtaining federal funds. Mr. Laridis noted that the financial impact annual cost for federal legislative consulting services is \$75,000 and the annual cost of each option year is \$60,000.

Ms. Angie Granado requested to continue to improve on communication with Meyers & Associates. Mr. Lamont Taylor in response to Ms. Granados' request agreed that the staff needs more communication between the Agency and Meyers & Associates.

MR. TAYLOR MADE A MOTION TO ENTER INTO A CONTRACT WITH MEYERS AND ASSOCIATES FOR FEDERAL LEGISLATIVE CONSULTING. ELIZONDO SECOND THE MOTION. THE MOTION CARRIED. GRANADO, ELIZONDO, ROCK, TAYLOR. CLOWER, AND HUNT ABSENT.

Discussion Regarding the FY 2014 Federal Legislative Program

Mr. William Laridis used a PowerPoint reporting on the Federal Legislative 2014 program and explained the Federal Transit Administration funding programs. Mr. Laridis reported that the Map 21 will expire on September 30, 2014. He reported on the sections 5307, 5310, and 5399 providing a total fund of \$5,589,959. Mr. Laridis noted on the Fair and Equitable Program. He explained the Highway Trust Fund attributions and distributions that funded for the amount of \$33 billion. He reported that the alternative fuel tax credit is \$.50 per gallon of Compressed Natural Gas (CNG) and the public transit commuter benefit reduced from \$245 to \$130 annually.

Ms. Vangie Chapa recommended that the agency reach out to Hospitals and other public agencies that would benefit the public transit commuter.

In response to Ms. Chapa, Mr. Lamont Taylor suggested to implement a program for example a Park and Ride with organizations that would assist individuals.

There being no further business, the meeting was adjourned at 10:36 a.m.

Submitted by Stephanie Alvarez