



**CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY**

**MEETING NOTICE
Thursday, July 23, 2015
CCRTA Administration/Operations Facility
5658 Bear Lane Corpus Christi, Texas**

Administration Committee Meeting	8:30 a.m.
Board of Directors' Budget Workshop	9:30 a.m.
Operations Committee Meeting	10:30 a.m.
Development Subcommittee Meeting	11:30 a.m.

ADMINISTRATION COMMITTEE MEETING AGENDA

Tony Elizondo (Chair)
Thomas Dreyer **Angie Granado**
Curtis Rock **Edward Martinez**

	Topic	Speaker	Est. Time	Reference
1.	Roll Call	S. Alvarez		-----
2.	Opportunity for Public Comment	T.Elizondo	3 min.	-----
3.	Discussion and Possible Action to Approve the Administration Committee Minutes of June 18, 2015	T.Elizondo	3 min.	Pages 1-5
4.	Discussion and Possible Action to Recommend the Board Authorize Issuing a Request for Proposals (RFP) for a Digital Interactive Video wall and Mosaic Video displays.	D. Chapa	5 min.	Page 6

5.	Presentation: a. 2014 Comprehensive Annual Financial Report b. June 2015 Financial Report	C. O'Brien	15min. 10 min.	Page 7 Page 8-12
----	--	------------	-------------------	---------------------

Total Estimated Time: 36 min.

**BOARD OF DIRECTORS'
BUDGET WORKSHOP AGENDA**

	Topic	Speaker	Est. Time	Reference
1.	2016 Budget Workshop a. 2016 Budget Calendar b. Mission and Vision Statement c. Board Initiatives 2015 d. Regional Economic Outlook e. Revenue Assumptions 2016 f. Expenditure Assumptions 2016	J. Cruz-Aedo	40 min.	No Attachment

Total Estimated Time: 40 min.

OPERATIONS COMMITTEE MEETING AGENDA

Mary Saenz (Chair)

**George Clower
Ray Hunt**

**Michael Reeves
Lamont Taylor**

	Topic	Speaker	Est. Time	Reference
1.	Roll Call	S. Alvarez		-----
2.	Opportunity for Public Comment	M. Saenz	3 min.	-----
3.	Discussion and Possible Action to Approve the Operations Committee Minutes of June 24, 2015	M. Saenz	3 min.	Pages 1-5
4.	Discussion and Possible Action to Recommend the Board Authorize Exercising the Second Option Year with Multiple Vendors for Bus and Engine Parts	J. Tovar	3 min.	Pages 6-7

5.	Discussion and Possible Action to Recommend the Board Authorize Issuing a Request for Proposal (RFP) for Maintenance Services for the Compress Natural Gas (CNG) Fuel Station	W. Laridis	5 min.	Pages 8-9
6.	Discussion and Possible Action to Recommend the Board Authorize Entering into a Memorandum of Agreement with Corpus Christi Independent School District for the Design and Construction of a New Bus Stop/Bus Turn-In at Veterans Memorial High School	S. Montez	5 min.	Page 10-11
7.	Presentations: a. June 2015 Operations Report b. Procurement Report	G. Robinson W. Laridis	5 min. 5 min.	Pages 12- 22 No Attachment

Total Estimated Time: 29 min.

DEVELOPMENT SUBCOMMITTEE MEETING AGENDA

George B. Clower, (Chair)
Angie Granado, Ray Hunt, Curtis Rock, Lamont Taylor

	Topic	Speaker	Est. Time	Reference
1.	Roll Call	S. Alvarez	-----	-----
2.	Staples Street Center Project Update a. Building Construction b. Transfer Station Construction	Sharon Montez	15 min	No Attachment
3.	Discussion (in Closed Session) Concerning Tenant Lease Update	Sharon Montez	15 min.	No Attachment

Total Estimated Time: 30 min.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.

In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at 903-3450 at least 48 hours in advance so that appropriate arrangements can be made.

Información en Español: Si usted desea esta información en Español o en otro idioma, per favor llame al teléfono (361) 289-2712.

On **Thursday July 16, 2015** this Notice was posted by **Stephanie Alvarez** at the Nueces County Courthouse, 901 Leopard, Corpus Christi, Texas, the RTA Administration Offices, 5658 Bear Lane, Corpus Christi, Texas and sent to the Nueces County Clerk and San Patricio County Clerk.

**REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION COMMITTEE MEETING MINUTES
Thursday, June 18, 2015**

Summary of Action

- 1. Roll Called**
- 2. Provided Opportunity for Public Comment**
- 3. Approved the Administration Committee Meeting Minutes of November 19, 2014, January 28, 2015, February 23, 2015, April 22, 2015 and May 27, 2015**
- 4. Recommended the Board Authorize Issuing a Request for Proposal (RFP) for Data Network**
- 5. Recommended the Board Approving the 2015 Defined Benefit Plan and Trust Actuarial Valuation Report for the Plan Year Ending December 31, 2015 and Authorize a Contribution of \$985,175 to the CCRATA Defined Benefit Plan and Trust**
- 6. Recommended the Board Authorize Exercising the Two-Year Option with Wells Fargo Institutional Trust Group for Portfolio Management for the Defined Benefit Plan and Trust and the Defined Contribution Plan**
- 7. Heard Presentations on: a.) First Quarter 2015 Investment Report b.) First Quarter 2015 Performance Report for the Defined Benefit Plan and Defined Contribution Plan c.) Semi-Annual Health Plan Review d.) May 2015 Financial Report**

The Administration Committee for the Regional Transportation Authority Board of Directors met at 9:30 a.m. on Thursday, June 18, 2015 at the RTA Administration/Operations Facility located at 5658 Bear Lane, Corpus Christi, Texas.

Committee Members Present: Tony Elizondo, (Chair); Angie Granado, Edward Martinez, Curtis Rock, Vangie Chapa

Committee Members Absent: Thomas Dreyer

Staff Members Present: Jorge Cruz-Aedo, Interim CEO; William Laridis, Cindy O'Brien, Angelina Gaitan, Sharon Montez, Gordon Robinson, Rosa Villarreal, and Stephanie Alvarez

Public Present: Rosie Aguiar, Gina Salazar, ATU-Local 1769; Kien Liew, Pension Benefits, Lisa Keckler, Pat Mahoney, *Via Telephone* from Wells Fargo; Justin Gard, Patterson & Associates

Call to Order

Tony Elizondo called the Administration Committee meeting to order at 9:32 a.m.

Roll Call

Stephanie Alvarez called roll and declared there was a quorum.

Discussion and Possible Action to Recommend the Board Approve the Administration Committee Minutes November 19, 2014, January 28, 2015, February 23, 2015, April 22, 2015 and May 27, 2015

MR. MARTINEZ MADE A MOTION TO APPROVE THE ADMINISTRATION COMMITTEE MINUTES OF NOVEMBER 19, 2014, JANUARY 28, 2015, FEBRUARY 23, 2015, AND APRIL 22, 2015 AND MAY 27, 2015 MS. GRANADO SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, GRANADO, MARTINEZ, ROCK, AND CHAPA VOTING IN FAVOR. DREYER ABSENT

Discussion and Possible Action to Recommend the Board Authorize Issuing a Request for Proposals (RFP) for Data Network Cabling

Mr. David Chapa using a PowerPoint presentation requested authorizing Issuing a Request for Proposals (RFP) for Data Network Cabling. Mr. Chapa reported the importance of data network cabling connection for the new rendering Staples Street Center, and Transfer Station. He reviewed slides of the structured cabling system. Mr. Chapa noted that the cabling system would serve as a network to the staff workstations, phone stations, cameras and other IT functions. He listed the responsibilities of the awarded Proposers for the Data Network Cabling. Mr. Chapa reported that the financial impact for the Data Network Cabling was budgeted in the MIS 2015 local budget, and reported an estimated cost of \$124, 720.

MR. MARTINEZ MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE ISSUING A REQUEST FOR PROPOSALS (RFP) FOR DATA NETWORK CABLING GRANADO SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, GRANADO, MARTINEZ, ROCK, AND CHAPA VOTING IN FAVOR. DREYER ABSENT.

Discussion and Possible Action to Recommend the Board Approve the 2015 Defined Benefit Plan and Trust Actuarial Valuation Report for the Plan Year Ending December 31, 2015 and Authorize a Contribution of \$985,175 to the CCRTA Defined Benefit Plan and Trust

Ms. Cindy O'Brien introduced Mr. Kien Liew from Pension Benefit. Mr. Liew presented a PowerPoint to report the 2015 Defined Benefit Plan. He reported the funding status and contribution of the actuarial accrued liability and the actuarial asset value. Mr. Liew compared the 2014 and 2015 active participates, deferred vested and retired employees. He noted that an annual contribution was required from the CCRTA in the amount of \$985, 175 to the CCRTA Defined Benefit Plan and Trust. It was reported that an initial payment of 805,564 had been paid in February 5, 2015 with a final payment of \$179, 611 would be made in July 15, 2015. Mr. Liew explained the importance of an annual study, being the number of active employees change yearly. Mr. Liew reported that the CCRTA offered an early retirement program and the benefit and cost. Mr. Liew reviewed the

high and lows of the funding progress from the year of 2000 – 2015. Mr. Liew estimated a projection of Benefit Payments.

MR. ROCK MADE A MOTION TO RECOMMEND THE BOARD APPROVE THE 2015 DEFINED BENEFIT PLAN AND TRUST ACTUARIAL VALUATION REPORT FOR THE PLAN YEAR ENDING DECEMBER 31, 2015 AND AUTHORIZE A CONTRIBUTION OF \$985,175 TO THE CCRTA DEFINED BENEFIT PLAN AND TRUST MARTINEZ SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, GRANADO, MARTINEZ, ROCK, AND CHAPA VOTING IN FAVOR. DREYER ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Exercising the Two-Year Option with Wells Fargo Institutional Trust Group for Portfolio Management for the Defined Benefit Plan and Trust and the Defined Contribution Plan

Ms. Cindy O'Brien explained the efficiency to have one institute to manage both plans of defined benefit and contribution plan. Ms. O'Brien reported the last request for proposal was done in 2012. Staff recommended the Board authorize exercising the two-year option with Wells Fargo Institutional Trust Group.

MR. MARTINEZ MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE EXERCISING THE TWO-YEAR OPTION WITH WELLS FARGO INSTITUTIONAL TRUST GROUP FOR PORTFOLIO MANAGEMENT FOR THE DEFINED BENEFIT PLAN AND TRUST AND THE DEFINED CONTRIBUTION PLAN GRANADO SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, GRANADO, MARTINEZ, ROCK, AND CHAPA VOTING IN FAVOR. DREYER ABSENT

Presentations:

a. First Quarter 2015 Investment Report

Mr. Justin Gard from Patterson & Associates using a PowerPoint reported the United States GDP growth rate and the consumer spending. Mr. Gard reviewed a graph of the end of month rates of Federal Funds.

Mr. Gard reported the CCRTA portfolio market value of \$51,261,348 and earnings for the quarter were \$33,089. He noted that the first quarterly reported was from December 31, 2014 through March 31, 2015. Mr. Gard summarized the CCRTA quarterly portfolio with the ending market of \$47,194,313 and ending book of \$47,198,161. Mr. Gard mentioned that the WAM was increased by 14 days from 98 to 112 days. He stated that the yield quarterly average was .278 percent and the yield at the end of the quarter was at .280 percent. He noted that the fiscal year earnings in the amount of \$34,764. Mr. Gard reviewed graphs from December 2014 through March 31, 2015 portfolio allocation analysis and maturity analysis.

Ms. O' Brien reported that April sales tax was received on June 12, 2015 in the amount of \$2,595,206. She briefed over the sales tax for the past 13 months with the actuals, budget of the prior year of 2014. Ms. O'Brien provided a graph of fuel cost of diesel, CNG and unleaded savings.

Adjourned

The meeting was adjourned at 10:20 a.m.

Submitted by: Stephanie Alvarez



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Administration Committee Memo

July 23, 2015

Subject: Request for Proposals (RFP) for a Digital Interactive Video Wall and Mosaic Video displays.

Background

The CCRTA will provide our Veterans and RTA riders transit information through new digital Interactive display technology. The information displayed will provide Veterans locations of medical and veteran facilities on CCRTA's transit system map with route schedules. It will also have contact information, phone numbers, and transit route maps as well.

Identified Need

The Purpose of soliciting proposals is to identify a provider for digital interactive screen technologies for The New Staples Street Center. The successful proposer will be installing and programing the Interactive Video wall and Mosaic displays throughout the Staples Street Center building.

Financial Impact


The funds for the Digital Interactive Video Wall and Mosaic Video Displays were identified in the MIS 2015 Capital budget using funding provided by the VTCLI Grant with an estimated cost of \$129,400

Recommendation

Staff requests the Administration Committee recommend the Board of Directors authorize the Interim Chief Executive Officer to issue a Request for Proposals (RFP) for a Digital Interactive Video Wall and Mosaic Video Displays for CCRTA Staples Street Center.

Respectfully Submitted,

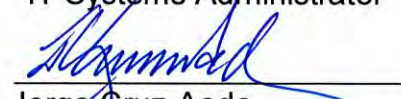
Submitted by:



David Chapa

IT Systems Administrator

Approval:



Jorge Cruz-Aedo

Interim Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Administration Committee Memo

July 23, 2015

Subject: 2014 Financial Audit & Comprehensive Annual Financial Report

Background

The Fiscal 2014 Comprehensive Annual Financial Report (CAFR) is being submitted to the Administration Committee for review. The document can be found in the Board drop box as well as in the Financial Section of the CCRTA website. The Authority's auditors, Collier, Johnson & Woods P.C., have reviewed this CAFR and provided their input, which has been incorporated into the document. This document also contains the single audit reports which are required of the Authority as a recipient of federal funds.

The prior year 2013 CAFR was awarded the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the 2014 CAFR has been submitted to the GFOA for possible award.

Identified Need

As a part of the annual audit, the auditor also submits a "Management Letter" detailing any internal control or operating efficiency issues that came to their attention during the audit. There were no such issues this year and consequently there is no "Management Letter."

Financial Impact

None at this time.

Recommendation

Staff requests that the Administration Committee recommend to the Board of Directors to approve the 2014 Audit and Comprehensive Annual Financial Report (CAFR).

Respectfully Submitted,

Submitted by: 
Cindy O'Brien
Director of Finance

Approval: 
Jorge G. Cruz-Aedo
Interim Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Administration Committee Memo

July 23, 2015

Subject: June 2015 Financial Report

SUMMARY: The Authority's net financial performance for the month of June exceeds budgeted amounts by \$1,736,882 – mainly due to budgeted street improvement charges of \$1,484,690 which have not been expended as of June 30, 2015 combined with departmental expenses falling under budget by \$340,537 and federal grant reimbursements exceeding amounts budgeted by \$89,785, offset by \$231,270 less in sales tax revenue compared to budget. The overall year-to-date variance is favorable as well by \$2,522,887, mainly attributable to departmental expenses falling under amounts budgeted and the delay in street improvement charges.

REVENUES

- Sales Tax – June sales tax has been estimated at \$3,228,991, which is a 2.5% increase over June 2014 actual collections.

UPDATE – SALES TAX COLLECTIONS FOR MAY 2015 OF \$2,549,990 WERE RECEIVED ON JULY 10, 2015 AND ARE \$159,091 LOWER THAN COLLECTIONS FOR THE SAME PERIOD LAST YEAR, A DECREASE OF 3.8%. YEAR-TO-DATE COLLECTIONS TOTAL \$13,540,329 WHICH ARE 3.3% (\$459,855) UNDER YEAR-TO-DATE ESTIMATES.

- Operating Revenues – For the month of June, Passenger Service was \$159,423 vs. \$165,228 in 2014 – a decrease of \$5,805 (3.5%), and \$17,367 (9.8%) lower than current budget estimates. Year-to-date, total operating revenues are \$1,029,154, which are only 1% under budget, due to lower passenger services offset by higher other operating revenues, yet \$95,822 (10.3%) higher than 2014 year-to-date collections.

EXPENSES

Over all, monthly departmental expenses are under budget by \$340,537, or 12.9%, with year-to-date expenses under budget by \$1,333,875 (9%). Following are comments relating to the specific expense categories.

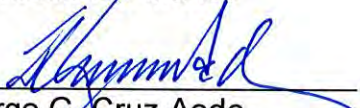
- Salaries & Benefits – June reflects \$926,539, with year-to-date expenses of \$5,764,776 which is 2.6% (\$147,628) over budget. This variance is mainly due to the lump sum payments relating to COLA/MERIT paid out in January to several topped out employees, combined with the early retirement option that was exercised in January.

- Services – June reflects \$207,490, with year-to-date expenses of \$1,121,046 which is 20.6% (\$290,927) under budget. This variance is mainly due to timing of expenses in relation to amounts budgeted for the period.
- Materials and Supplies – June reports \$324,208, with year-to-date expenses of \$1,970,072 which is 27.8% (\$757,949) under budget. The positive variance is mainly attributed to fuel cost savings compared to amounts budgeted.
- Insurance – June reports \$203,624, with year-to-date expenses of \$1,341,479 which is \$203,279 (17.9%) over budget. The Authority will continue to monitor health care costs throughout the year and keep the board informed of all higher than normal claims.
- Purchased Transportation – June reports \$533,581 with year-to-date expenses of \$2,718,522 which is \$424,727 (13.5%) under budget. This variance is mainly due to actual B-Line fuel costs being lower than budgeted amounts combined with variances between Harbor Ferry monthly budgeted allocations versus timing of actual operations.
- Miscellaneous – June reports \$44,664 with year-to-date expenses of \$362,333 which is \$24,274 (6.3%) under budget. The variance is primarily due to timing of travel, advertising/promotional, and community events compared to amounts included in the year-to-date budget.

Please refer to the following three pages for the detailed financial statements.

Respectfully Submitted,

Submitted by: 
 Cindy O'Brien
 Director of Finance

Approval: 
 Jorge G. Cruz-Aedo
 Interim Chief Executive Officer

Corpus Christi Regional Transportation Authority
Comparative Statements of Net Position (Unaudited)
At June 30, 2015 & May 31, 2015 & June 30, 2014

	<u>June 30, 2015</u>	<u>May 31, 2015</u>	<u>June 30, 2014</u>
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 28,872,950	30,356,134	19,535,691
Investments	15,412,026	20,207,118	29,546,853
Receivables			
Sales taxes	5,946,365	5,540,529	5,693,887
Accrued interest receivable	82,363	81,855	82,515
Due from federal/state Government	600,584	250,584	574,468
Other	460,961	472,404	43,880
Inventories	718,407	652,298	638,542
Prepaid Expenses	291,694	320,822	822,081
Net Pension Asset	1,341,830	1,403,796	1,630,963
Total Current Assets	<u>53,727,180</u>	<u>59,285,540</u>	<u>58,568,880</u>
Capital Assets:			
Land and Construction in progress	26,320,648	20,514,959	8,734,406
Other capital assets, net of depreciation	34,232,919	34,663,204	38,064,703
Total Capital Assets	<u>60,553,567</u>	<u>55,178,163</u>	<u>46,799,109</u>
Total Assets	<u>114,280,747</u>	<u>114,463,703</u>	<u>105,367,989</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	4,068,047	5,152,690	676,530
Accrued compensated absences	227,838	227,838	225,748
Bonds Payable	535,000	535,000	575,000
Distributions to regional entities payable	791,569	791,569	2,088,422
Other accrued liabilities	593,386	573,733	499,796
Total current liabilities	<u>6,215,840</u>	<u>7,280,830</u>	<u>4,065,496</u>
Non-Current Liabilities:			
Accrued compensated absences	109,359	109,359	91,093
Bonds Payable	20,915,000	20,915,000	21,450,000
Other Post Employment Benefits	518,327	518,327	487,164
	<u>21,542,686</u>	<u>21,542,686</u>	<u>22,028,257</u>
Total Liabilities	<u>27,758,526</u>	<u>28,823,516</u>	<u>26,093,753</u>
NET POSITION			
Net Investment in Capital Assets	60,553,567	55,178,163	46,799,109
Restricted for debt service	1,611,302	1,611,302	1,611,302
Restricted for pension plan obligation	1,341,830	1,403,796	1,630,963
Unrestricted	23,015,523	27,446,927	29,232,863
Total Net Position	<u>\$ 86,522,221</u>	<u>85,640,187</u>	<u>79,274,236</u>

Corpus Christi Regional Transportation Authority
Statement of Revenues and Expenditures By Cost Center (Unaudited)
Months ended June 30, 2015 & June 30, 2014

	Current Month			Prior Year Comparison	
	Actual	Budget	Favorable	2014	Favorable
			(Unfavorable)		(Unfavorable)
	A	B	A vs B	C	A vs C
Operating Revenues:					
Passenger service	\$ 159,423	176,790	(17,367)	165,228	(5,805)
Bus advertising	3,333	3,333	(0)	3,333	-
Charter service	-	-	-	-	-
Other operating revenues	76,547	6,717	69,830	4,638	71,909
Total Operating Revenues	239,303	186,840	52,463	173,199	66,104
Operating Expenses:					
Transportation	505,614	522,977	17,363	519,214	13,600
Customer Programs	16,938	14,896	(2,042)	8,884	(8,054)
Purchased Transportation	542,141	653,281	111,140	660,643	118,502
Service Development	41,448	73,467	32,019	22,064	(19,384)
MIS	29,764	44,197	14,433	43,120	13,356
Vehicle Maintenance	439,018	571,501	132,483	361,877	(77,141)
Facilities Maintenance	157,356	133,294	(24,062)	107,294	(50,062)
Contracts and Procurements	27,000	22,895	(4,105)	14,545	(12,455)
CEO's Office	56,284	42,575	(13,709)	33,745	(22,539)
Finance and Accounting	33,897	42,799	8,902	27,227	(6,670)
Materials Management	11,500	9,903	(1,597)	9,181	(2,319)
Human Resources	273,121	288,644	15,523	227,494	(45,627)
General Administration	32,009	30,111	(1,898)	20,968	(11,041)
Capital Project Management	15,289	16,020	731	14,253	(1,036)
Marketing & Communications	16,645	51,104	34,459	72,355	55,710
Safety & Security	89,325	110,220	20,895	48,667	(40,658)
Staples Street Center	-	-	-	-	-
Total Departmental Expenses	2,287,349	2,627,886	340,537	2,191,531	160,549
Depreciation	430,285	430,285	-	494,167	63,882
Total Operating Expenses	2,717,634	3,058,171	340,537	2,685,698	224,431
Operating Income (Loss)	(2,478,331)	(2,871,330)	392,999	(2,512,499)	290,535
Other Income (Expense)					
Sales Tax Revenue	3,001,041	3,232,312	(231,270)	3,081,331	(80,290)
Federal, state and local grant assistance	350,000	260,215	89,785	-	350,000
Investment Income	11,876	8,646	3,230	7,639	4,237
Interest Expense on Bonds	-	-	-	-	-
Transfer to Capital Programs	-	-	-	-	-
Subrecipient Grant Agreements	(2,552)	-	(2,552)	-	(2,552)
Street Improvements Program for CCRTA Region Entities	-	(1,484,690)	1,484,690	-	-
Net Income (Loss) Before Capital Grants and Donations	882,034	(854,847)	1,736,882	576,471	561,930
Capital Grants & Donations	-	-	-	-	-
Change in Net Assets	\$ 882,034	(854,847)	1,736,882	576,471	561,930

Corpus Christi Regional Transportation Authority
Statement of Revenues And Expenditures By Cost Center (Unaudited)
Year-to-date June 30, 2015 & June 30, 2014

	Year-to-date			Prior Year Comparison	
	Actual	Budget	Favorable (Unfavorable) Variance	2014	Favorable (Unfavorable) Comparison
	A	B	A vs B	C	A vs C
Operating Revenues:					
Passenger service	\$ 889,574	966,020	(76,446)	872,656	16,918
Bus advertising	20,000	20,000	0	13,333	6,667
Charter service	-	-	-	-	-
Other operating revenues	119,580	53,198	66,382	47,343	72,237
Total Operating Revenues	1,029,154	1,039,218	(10,064)	933,332	95,822
Operating Expenses:					
Transportation	3,315,572	3,078,623	(236,949)	3,008,011	(307,561)
Customer Programs	93,749	142,629	48,880	92,112	(1,637)
Purchased Transportation	2,787,836	3,224,559	436,723	3,363,857	576,021
Service Development	135,529	221,186	85,657	149,571	14,042
MIS	237,097	260,596	23,499	231,566	(5,531)
Vehicle Maintenance	2,749,073	3,484,908	735,835	2,683,166	(65,907)
Facilities Maintenance	788,145	802,515	14,370	777,710	(10,435)
Contracts and Procurements	135,912	129,459	(6,453)	105,044	(30,868)
CEO's Office	249,096	315,137	66,041	317,207	68,111
Finance and Accounting	204,024	206,558	2,534	165,346	(38,678)
Materials Management	66,891	59,118	(7,773)	59,856	(7,035)
Human Resources	1,741,791	1,591,909	(149,882)	1,476,791	(265,000)
General Administration	169,641	183,066	13,425	125,304	(44,337)
Capital Project Management	87,216	87,092	(124)	88,047	831
Marketing & Communications	121,244	308,123	186,879	230,067	108,823
Safety & Security	511,733	640,568	128,835	302,258	(209,475)
Staples Street Center	34,823	27,200	(7,623)	-	(34,823)
Total Departmental Expenses	13,429,372	14,763,247	1,333,875	13,175,913	(150,035)
Depreciation	2,581,714	2,581,714	-	2,965,002	383,288
Total Operating Expenses	16,011,086	17,344,961	1,333,875	16,140,915	233,253
Operating Income (Loss)	(14,981,932)	(16,305,743)	1,323,811	(15,207,583)	329,075
Other Income (Expense)					
Sales Tax Revenue	16,936,703	17,232,496	(295,793)	16,896,067	40,636
Federal, state and local grant assistance	1,707,396	1,561,289	146,107	-	1,707,396
Investment Income	67,285	44,646	22,639	46,197	21,088
Gain (Loss) on Disposition of Property	-	50,000	(50,000)	72,511	(72,511)
Interest Expense on Bonds	(537,082)	(536,682)	(400)	-	(537,082)
Transfer to Capital Programs	-	-	-	-	-
Subrecipient Grant Agreements	(108,167)	-	(108,167)	-	(108,167)
Street Improvements Program for CCRTA Region Entities	-	(1,484,690)	1,484,690	-	-
Net Income (Loss) Before Capital Grants and Donations	3,084,203	561,316	2,522,887	1,807,192	1,380,435
Capital Grants & Donations	-	-	-	-	-
Change in Net Assets	\$ 3,084,203	561,316	2,522,887	1,807,192	1,380,435

**REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS COMMITTEE MEETING MINUTES
June 24, 2015**

Summary of Actions

- 1. Roll Call**
- 2. Provided Opportunity for Public Comment**
- 3. Approved the Operations Committee Minutes of April 22, 2015 and May 27,2015**
- 4. Recommended the Board Authorize Entering into a Memorandum of Agreement with TAMU-CC to Provide Transportation**
- 5. Recommended the Board Authorize Entering into Negotiations for Design Services with Naismith Engineering, Inc. (NEI), LNV, Inc., (LNV), and Martinez, Guy, Maybik, Inc., (MGM) for ADA Bus Stop Improvements – Phase VI**
- 6. Discussion and Possible Action to Recommend the Board Issue a Request for Proposals (RFP) for Procurement of Furniture, Fixtures and Equipment for Staples Street Center Project**
- 7. Discussion and Possible Action to Recommend the Board Authorize Awarding a Contract to Nelson Nygard for a Complete Comprehensive Operational Analysis**
- 8. Discussion and Possible Action to Recommend the Board Authorize Exercising the Second Option Year with L&M Industrial Supply for Fasteners and Miscellaneous Shop Supplies**
- 9. Heard Presentations on: a.) May 2015 Operations Report b.) Six Points Station Temporary Closure c.) Procurement Report**

The Regional Transportation Authority Operations Committee met at 10:30 a.m. in the Corpus Christi Regional Transportation Authority Facility located at 5658 Bear Lane, Corpus Christi, Texas.

Committee Members Present: Mary Saenz, Chair; George Clower, Lamont Taylor, Michael Reeves, Vangie Chapa

Committee Members Absent: Ray Hunt

Staff Members Present: Jorge Cruz-Aedo, Interim CEO, Terry Klinger, William Laridis, Sharon Montez, Cindy O'Brien, Gordon Robinson, Robert Saldana, Rosa Villarreal, Stephanie Alvarez

Public Present: Rosie Aguiar, Gina Salazar, ATU-Local 1769; Abel Alonzo, Doreen Harrell; Kailo Communications, Richard Martinez, Ruben Perez, MGM, Inc.; James Gamez, Nelson/Nygaard, Eric Villarreal, LNV; Gabriel Ortiz, NEI

Call to Order

Ms. Saenz called the Operations Committee Meeting to order at 10:34 a.m.

Roll Call

Stephanie Alvarez called roll and declared there was a quorum.

Opportunity for Public Comment

No one spoke under public comment

Discussion and Possible Action to Approve the Operations Committee Minutes of April 22, 2015 and May 27, 2015

MR. REEVES MADE A MOTION TO APPROVE THE OPERATIONS COMMITTEE MINUTES OF APRIL 22, 2015 AND MAY 27, 2015. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, TAYLOR, REEVES, SAENZ VOTED IN FAVOR. HUNT ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Entering into a Memorandum of Agreement with TAMU-CC to Provide Transportation

Mr. Terry Klinger reported that the CCRTA has operated bus service for Texas A&M University-Corpus Christi (TAMU-CC) since the year 2000. Mr. Klinger stated that the memorandum of agreement for reimbursement is negotiated annually. He noted that the agreement consisted of Route 60 and Route 63. Mr. Klinger reported that the CCRTA offered a Free Fare program to TAMU-CC. He reported that both Routes had been successful in providing mobility to the students, employees and the TAMU-CC faculty. Mr. Klinger reviewed that the CCRTA negotiated reimbursement for the 2015-2016, semester. The Route 63 reimbursement cost of \$111,652.05 was the estimated of 4,699.72 hours of service. The Route 60 reimbursement cost was \$64,013.40 this was an estimated of 2,623.5 hours of service to TAMU-CC.

MR. TAYLOR MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE ENTERING INTO A MEMORANDUM OF AGREEMENT WITH TAMU-CC TO PROVIDE TRANSPORTATION. MR. REEVES SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, TAYLOR, REEVES AND SAENZ VOTED IN FAVOR. HUNT ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Entering into Negotiations for Design Services with Naismith Engineering, Inc. (NEI), LNV, Inc., (LNV), and Martinez, Guy, Maybik, Inc., (MGM) for ADA Bus Stop Improvements – Phase VI

Ms. Sharon Montez reported that CCRTA was ready to go into Phase VI. She stated that the CCRTA has an estimated of 1,351 bus stops and 766 bus stops were now ADA compliant. Ms. Montez explained the bidding model that divided the bus stops

improvements in several zone giving an opportunity for small contractors to bid and bond for projects. Ms. Montez reported that the goal is to improve another 200 bus stops.

Ms. Montez provided the result of the evaluations of the 6 proposers that were received in May 12, 2015. She reviewed the structured evaluation that was endorsed. The evaluation was rated on experience, qualification, management, and disadvantaged business, enterprise participation (DBE). Ms. Montez reported that Naismith Engineering, Inc. (NEI), LNV, Inc., (LNV), and Martinez, Guy, Maybik, Inc., (MGM) scored the highest for ADA Bus Stop Improvements for Phase VI.

MR. CLOWER MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE ENTERING INTO NEGOTIATIONS FOR DESIGN SERVICES WITH NAISMITH ENGINEERING, INC. (NEI), LNV, INC., (LNV), AND MARTINEZ, GUY, MAYBIK, INC., (MGM) FOR ADA BUS STOP IMPROVEMENTS - PHASE VI. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, TAYLOR AND SAENZ VOTED IN FAVOR. HUNT ABSENT.

Discussion and Possible Action to Recommend the Board Issue a Request for Proposals (RFP) for Procurement of Furniture, Fixtures and Equipment for Staples Street Center Project

Ms. Sharon Montez reported that the completion date of the new Staples Street Center building and transfer station is February 2016. Ms. Montez stated it was time to issue a request for proposals (RFP) for procurement of furniture, fixtures and equipment for the render project of Staple Street Center and the transfer station. She briefed over a list of furniture and equipment that will be procured. Ms. Montez stated that the financial impact was budgeted in the 2015 Capital Budget. It was reported to be locally funded in the amount of \$400,000, and is a disadvantaged business enterprise goal of 25 percent.

MR. TAYLOR MADE A MOTION TO RECOMMEND THE BOARD ISSUING A REQUEST FOR PROPOSALS (RFP) FOR PROCUREMENT OF FURNITURE, MR. CLOWER SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, TAYLOR AND SAENZ VOTED IN FAVOR. HUNT ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Awarding a Contract to Nelson Nygard for a Complete Comprehensive Operational Analysis

Mr. Gordon Robinson using a PowerPoint reported the importancy to conduct a Comprehensive Operational Analysis, (COA). Mr. Robinson reviewed a list of reasons, transit environment changes, to collect current ridership data, public outreach, revised long range system. Mr. Robinson stated that the last COA

study was done in 2008. Mr. Robinson reviewed a scope of tasks over a 12 month timeline. He reported that a request for proposal was solicited and CCRTA received 5 proposals. Mr. Robinson provided the evaluation points that were endorsed and Nelson Nygard scored the highest of 59.67 points.

Ms. Vangie Chapa commented that the awarded proposers responsibility is to conduct and complete the COA study. Ms. Chapa stressed to the Staff the importance of utilizing the information receive from the COA study.

MR. REEVES MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE AWARDDING A CONTRACT TO NELSON NYGARD FOR A COMPLETE COMPREHENSIVE OPERATIONAL ANALYSIS. MR. CLOWER SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, TAYLOR AND SAENZ VOTED IN FAVOR. HUNT ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Exercising the Second Option Year with L&M Industrial Supply for Fasteners and Miscellaneous Shop Supplies

Ms. Rosa Villarreal reported in July 2011, the Board of Directors awarded a contract to L&M Industrial Supply for Fasteners and Miscellaneous Shop Supplies. She noted that the contract was a 3 year base contract with a 2 one year option. Ms. Villarreal recited a list of items purchased from L&M Industrial Supply. Ms. Villarreal informed the Operations Committee the Facility Maintenance and Maintenance Shop was pleased with the pricing and the service of L&M Industrial Supply.

MR. TAYLOR MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE EXERCISING THE SECOND OPTION YEAR WITH L&M INDUSTRIAL SUPPLY FOR FASTENERS AND MISCELLANEOURS SHOP SUPPLIES. MR. REEVES SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, TAYLOR AND SAENZ VOTED IN FAVOR. HUNT ABSENT.

Presentations:

a. May 2015 Operations Report

Mr. Gordon Robinson using a PowerPoint reported a recorded a total of 463,599 boarding for the month of May. He noted that it was a -5.4 percent decrease compared to 490,103 boarding in May 2014. Mr. Robinson stated the Corpus Christi received 14.32 inches of rain that caused flooding this was an impact to lower ridership in May. Mr. Robinson reviewed the RTA overall system recording average of 22.204 in May.

Mr. Robinson briefed over a 13 month moving average and the monthly ridership for all services. He briefed a year to date ridership for all services. He noted that 68,435 ridership were recorded in May 2015 compared to the same as in 2014.

b. **First Quarter 2015 Performance Report for the Defined Benefit Plan and Defined Contribution Plan**

Ms. Cindy O'Brien introduced Ms. Lisa Keckler and Pat Mahoney representatives of Wells Fargo. Ms. O'Brien stated that Mr. Mahoney would join in on via telephone to present on the 2015 first quarter performance report.

Mr. Mahoney reviewed the portfolio performance ending March 31, 2015. Mr. Mahoney briefly reviewed the asset class, investment policy, actual allocation, and deviation of the defined benefit plan. Mr. Mahoney summarized the cash flow of the portfolio with the beginning market value, net contributions, investment gain and loss fees, and the ending market value. Mr. Mahoney briefly reviewed the funded status scorecard of CCRTA's defined benefit plan. The funded ratio increased during the first quarter ending on March 31, 2015.

The Administration Committee agreed to table the Defined Contribution report to the Employee Committee of Defined Contribution.

c. **Semi-Annual Health Plan Review**

Ms. Angelina Gaitan introduced Mr. Roland Barrera from Entrust Health Insurance; using a PowerPoint he reported an update semi-annual from January through May 2015. He reviewed the outreach services that Entrust provided to the CCRTA employees. Mr. Barrera reviewed a slide of the aggregated claims loss ratio and attachment point and expected claims from February 2010 – May 2015.

Mr. Barrera reported a year to date (YTD) report of reimbursement claims. He stated that the Agency YTD had received an amount of \$2,000 thousand dollars in reimbursement claims. Mr. Barrera reported YTD medical claim expense of \$680,070 and the YTD total medical expenses of \$951,641.

Mr. Barrera summarized the Rx performance and the top ten providers in Corpus Christi. He stated that a Benefit Management System is in progress to be implemented for online access.

d. **May 2015 Financial Report**

Ms. Cindy O'Brien using a PowerPoint presented the May 2015 financial report. She reported the Operating Revenues was at 7.3 percent less than budgeted. Ms. O'Brien noted the passenger service was \$148,970 vs. \$146,766 in 2014. Ms. O'Brien stated that the bus advertising revenues was standard at \$3,333 per month. She reported the May sales tax collection was estimated at \$2,717, 365. Ms. O'Brien summarized the 2015 passenger service Budget vs Actual and the 2015 Revenues Budget vs Actual.

Ms. O'Brien reviewed the monthly expenses was under budget by \$421,253. Reporting on the Marketing and Safety/Security was under budget due to vacancies within their department.

Mr. Robinson reported that productivity, on time performance, miles between road calls all met contract standards. It was noted that the in vehicle time, exceeded the contract standard. The Ridership statistics showed 10,058 ambulatory and 4,492 wheelchair boarding's for the month of May 2015.

Mr. Robinson reported on the monthly Customer Assistance Form (CAF) was in May 2015 there were 69 CAF's overall in April 2015, and 8 commendations for the month of May.

Reporting on the safety/security department, Mr. Robinson stated that there were 4 vehicle collisions and 3 were preventable. A number of 62 customer related incidents and drove a total of 273,290 miles.

Mr. Lamont Taylor questioned the CAF and the issues of the Ridership Report. In response to Mr. Taylor, Mr. Robert Saldana explained the CAFR and the Ridership report for May 2015.

A RTA rider, Mr. Abel Alonzo, spoke of his concerns of the operating system.

Ms. Mary Saenz recommended more training of sensitivity disability awareness.

b. Six Points Station Temporary Closure

Mr. Gordon Robinson using a PowerPoint reported that the Six Points Station is planned to close early 2016 due to the City of Corpus Christi bond projects. He reported the seven impacted Routes, and the total weekday hours of 17.5 of service. Mr. Robinson noted the 224 daily trips. Mr. Robinson briefed over the options for the temporary closure of Six Points Station after the completion of the bond projects.

c. Procurement Report

Mr. William using a PowerPoint briefed on the 3 projects that were completed in May 2015. Mr. Laridis reviewed the upcoming procurement projects to be awarded in the next 3 and 6 months.

Adjournment

There being no further business, the meeting was adjourned at 11:46 a.m.

Submitted by: Stephanie Alvarez



**CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY**

Operations Committee Memo

July 23, 2015

Subject: Authorize Exercising the Second Option Year with Multiple Vendors for Bus and Engine Parts

Background

The Bus and Engine Parts Contract represents over 1,200 line items of parts -- primarily instrumentation parts, vehicle body parts, chassis parts, drive train parts, electrical parts, engine/motor system parts and accessories. Replacement parts are specified to meet or exceed "original equipment manufacturer" (OEM) or approved equals, the latter determined by independent testing and/or verified references.

The Vehicle Maintenance Department may only purchase a portion of the parts that are under this agreement; however, it is advantageous to lock in supply contract prices with various suppliers utilizing volume discounts; with parts acquired only as needed. The alternative to paying out-of-contract prices consistently results in higher annual parts expenses due to a volatile market and excessive staff administration time devoted to parts procurement.

The following vendors submitted option year percentage increases for various bus and engine parts.

Vendor	First Year Option	Second Year Option
Allison Transmission Tech*	0%	0%
Axle Tech International	0%	0%
CC Battery*	5%	5%
CC Freightliner*	5%	5%
CC Thermo King*	5%	5%
Coastal Diesel Injection*	7%	7%
Continental Battery*	0%	5%
General Parts / Car Quest*	0%	0%
Genfare SPX	0%	0%
Gillig	5%	5%
Kirk's Automotive, Inc.	5%	5%
Mohawk MFG & Supply Co.	0%	0%
Muncie	3%	3%
New Flyer	0%	0%
Prevost	3%	3%
Reliable Transmission Service	3%	3%
Rush Truck Center*	8%	8%
Stewart & Stevenson*	4%	4%
The Janek	0%	0%
Vehicle Maintenance Program	5%	5%

*denotes local firm

Identified Need

On October 9, 2013, the Board of Directors awarded a one-year base contract with two one-year options; each option year requiring board approval.

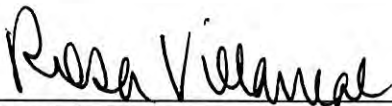
Financial Impact

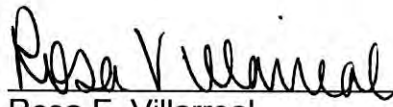
Total amount of usage will determine actual expenditures. Funds are budgeted in FY2015 Operating Budget, local funds.

Recommendation

Staff request the Operations Committee recommend the Board of Directors authorize the Interim Chief Executive Officer (CEO) to exercise the Second option year with multiple vendors for Bus and Engine Parts.

Respectfully Submitted,

Submitted by: 
for José A. Tovar
Director of Maintenance

Final Review: 
Rosa E. Villarreal
Managing Director of Operations

Approval: 
Jorge Cruz-Aedo
Interim Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Operations Committee Memo

July 23, 2015

**Subject: Request for Proposals (RFP) for Maintenance Services for the
Compressed Natural Gas (CNG) Fueling Station**

Background

In November 2012, the Corpus Christi Regional Transportation Authority (CCRTA) completed the construction of the largest Compressed Natural Gas (CNG) fueling station in South Texas. It consists of three (3) 500 h.p. compressors and six (6) fueling dispensers with the ability to fuel six (6) buses in 12 minutes.

Continuing the initiative to convert the entire fleet to CNG, CCRTA received an additional 29 fixed route buses and 23 cut-a-way vehicles in 2015, bringing the total number of CNG vehicles up to 92. This represents approximately 68% of the total revenue fleet. In 2016, an additional 11 fixed-route buses are scheduled for delivery and in 2020 an additional 35 fixed-route buses are scheduled for delivery, thus completing the conversion of the entire revenue fleet to 100% CNG.

Identified Need

Currently, one (1) CCRTA staff person is trained and certified to conduct routine preventative maintenance inspections, trouble shooting, overhauls, and emergency calls on the CNG fueling station. As we continue the conversion of the entire fleet to CNG, further utilizing the fueling station, and in order to maintain its safe and reliable fueling operation, staff is recommending providing additional resources through a CNG Maintenance Service contract. This contract will be under the direct supervision of the current CCRTA CNG staff person and provides onsite support with routine preventative maintenance inspections, trouble shooting, overhauls, and emergency calls.

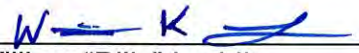
Financial Impact


Based on the scope of work and annual fuel consumption, the estimated annual cost for maintenance services for the CNG fueling station is \$325,000 and will be included in the 2016 Operating budget.

Recommendation

Staff requests the Operations Committee recommend the Board of Directors to authorize the Interim Chief Executive Officer (CEO) to issue a Request for Proposals for Maintenance Services for the compressed natural gas (CNG) fueling station.

Respectfully Submitted,

Submitted by: 
William "Billy" Laridis
Director of Procurement

Approval: 
Jorge Cruz-Aedo
Interim Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Operations Committee Memo

July 23, 2015

Subject: Memorandum of Agreement with Corpus Christi Independent School District (CCISD) for the Design and Construction of a New Bus Stop/Bus Turn-In at Veterans Memorial High School

Background

Veterans Memorial High School, on the south side of town, near the intersection of Cimarron and Lipes, is nearing completion. The new high school is scheduled to open on August 24, 2015.

The CCRTA has an existing route that travels in front of the high school and will provide service to the location. CCRTA is collaborating with CCISD for the construction of a new bus stop and bus turn-in front of the new high school.

Gignac and Associates designed the new high school and they will also design the new bus stop shelter, to ensure its adherence to the architectural appearance of the high school.

The contractor for the high school project is Fulton Construction and would be the contractor utilized to build the bus stop shelter and bus turn-in.

Financial Impact

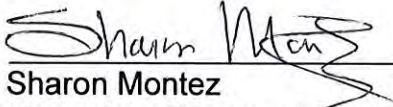
The estimated design costs for the bus stop shelter is \$15,000. The estimated construction cost for the new bus stop is \$150,000, and the new bus turn-in is estimated at \$65,000. The bus turn-in will improve the safety factor at this particular bus stop, given the probability of high traffic during peak times during the school year.

CCRTA will develop a Memorandum of Agreement with CCISD to be used as the financial instrument to allow for the full reimbursement to CCISD for the design and construction of the new bus stop with a bus turn-in.

Recommendation

Staff requests the Operations Committee recommend the Board of Directors to authorize the Chief Executive Officer (CEO) to execute a Memorandum of Agreement in the estimated amount of \$230,000 with Corpus Christi Independent School District for the design and construction of a new bus stop/bus turn-in at Veterans Memorial High School.

Respectfully Submitted,

Submitted by: 
Sharon Montez
Managing Director of Capital Programs

Approval: 
Jorge Cruz-Aedo
Interim Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Operations Committee Meeting

July 23, 2015

Subject: Operations Report for June 2015

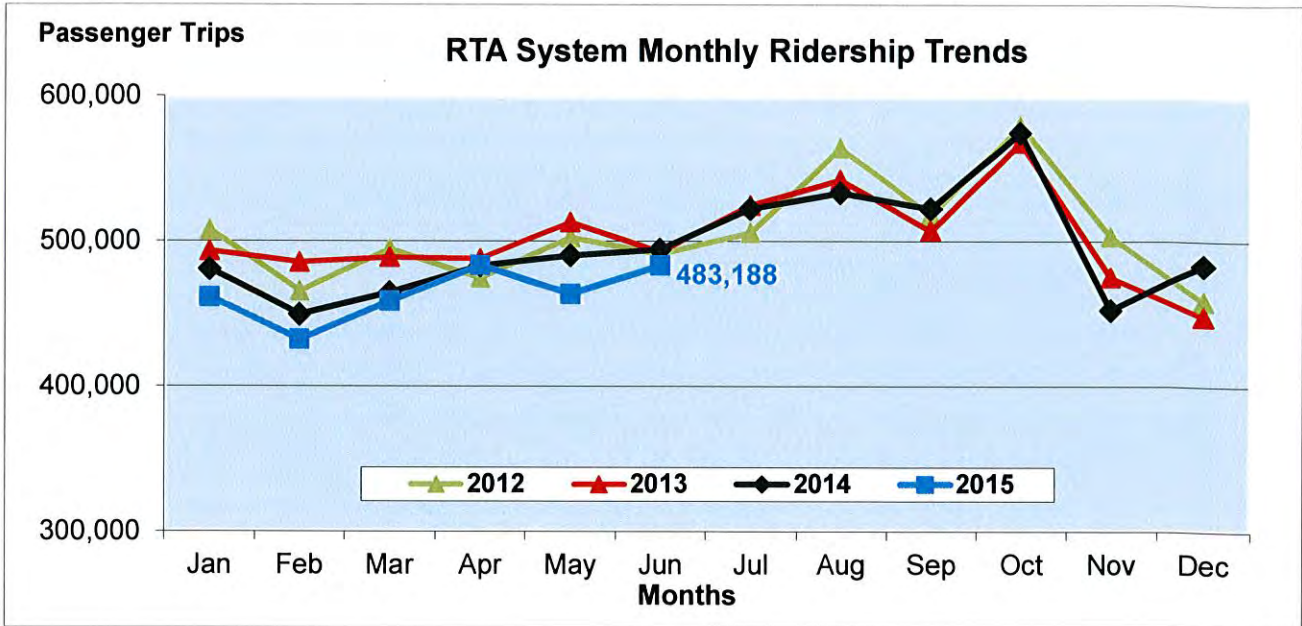
The system-wide monthly operations performance report for June 2015 is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls, customer service feedback, and a safety and security summary. Detailed results are reported within the five sections listed below:

1. System-wide Ridership and Service Performance Results
2. Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics
3. Customer Programs Monthly Customer Assistance Form (CAF) Report
4. Vehicle Maintenance Department Monthly Miles Between Road Calls Report
5. Safety/Security Department Report

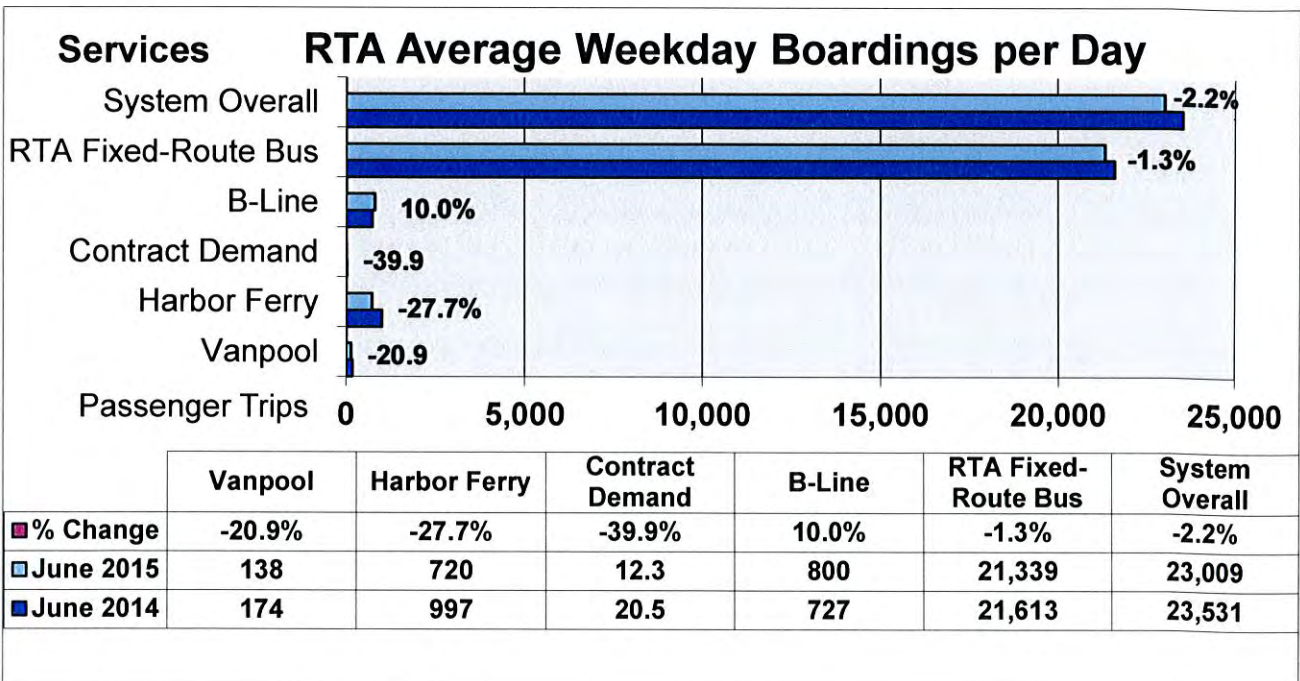


1. System-wide Ridership and Service Performance Results

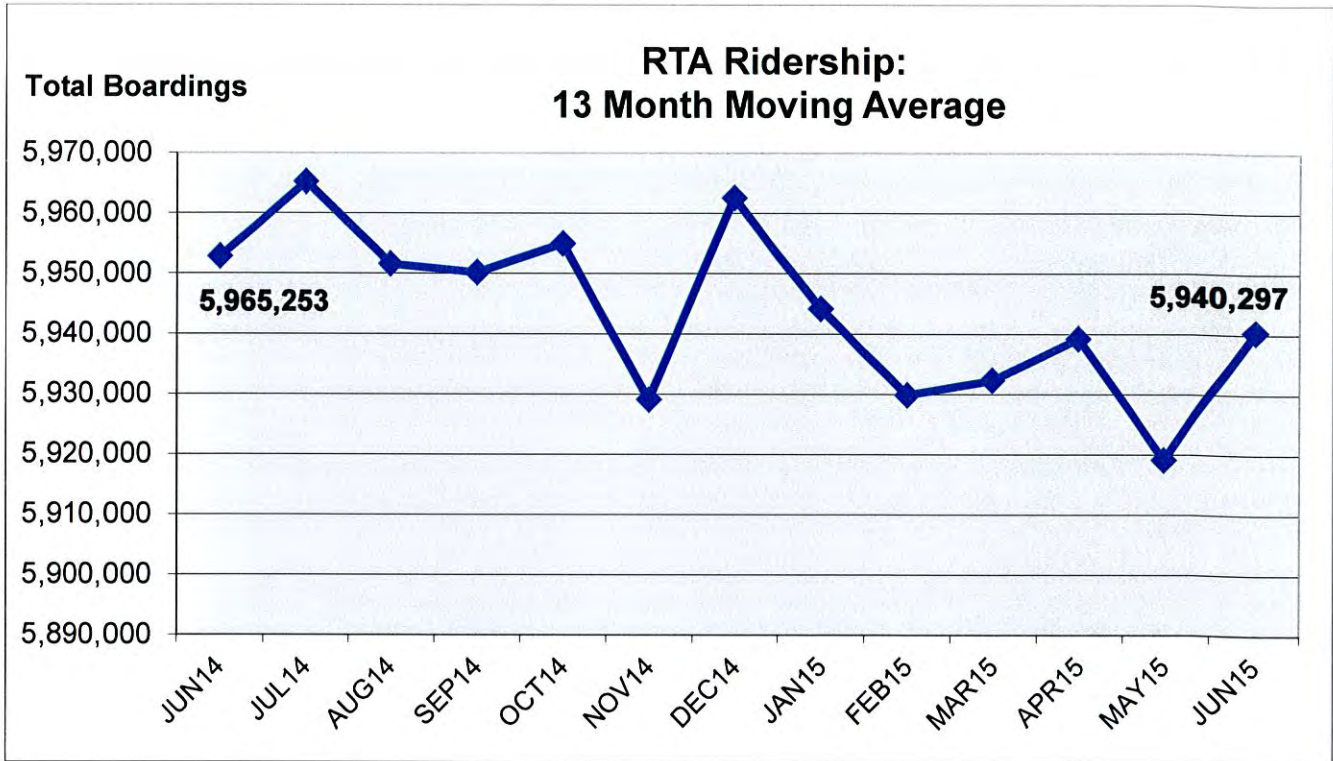
Boardings for all services in June 2015 totaled 483,188. This represents a -2.2% decrease as compared to 494,166 boardings in June 2014 or 10,978 fewer boardings this June. In regards to ridership levels and weather impacts, the Corpus Christi area received 1.63 inches of rain as compared to 1.49 inches in June 2014. This represents a 9.4% increase of rain this month. In addition, regular retail gasoline prices averaged about \$2.55 per gallon this month as compared to about \$3.40 per gallon in June 2014. Please note that free fares were offered from June 2-7, 2014 which may have led to higher ridership levels last June.



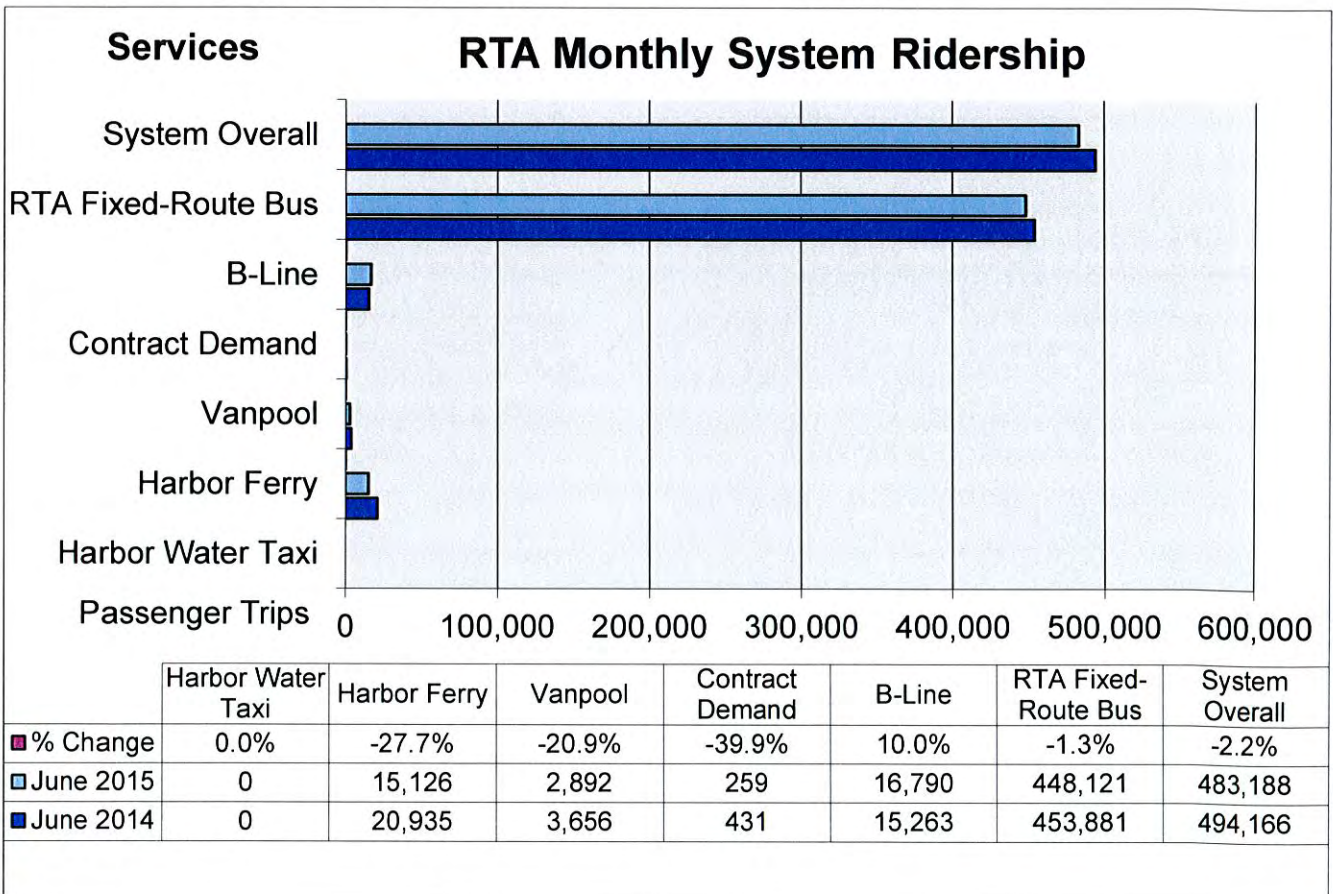
The chart below shows average weekday ridership for all services. System-wide, the RTA recorded an average of 23,009 boardings per weekday in June 2015 as compared to 23,531 in June 2014, a difference of -2.2%.



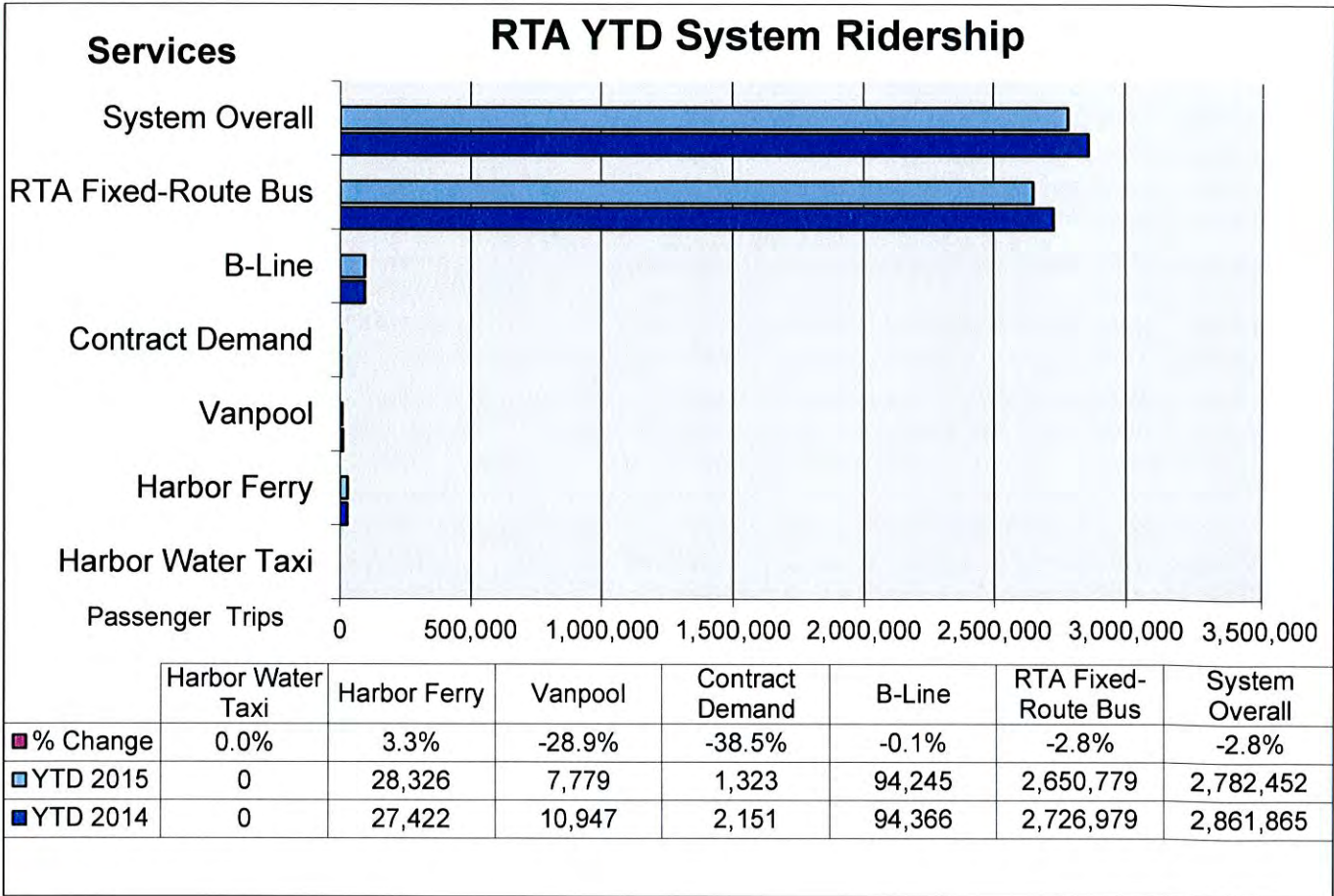
Over a 13-month period, the chart below shows a difference of 24,956 or approximately -0.4%.



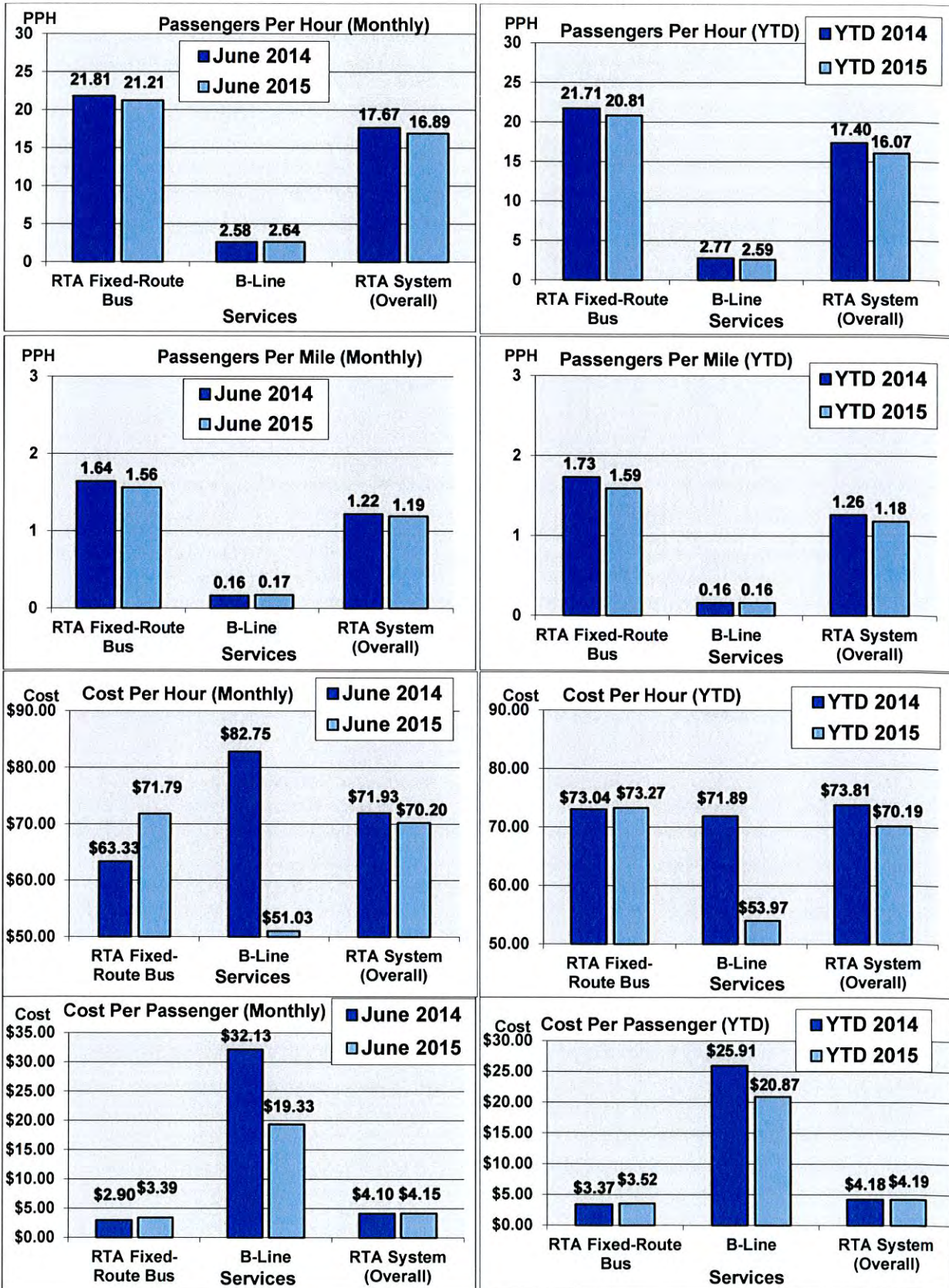
The chart below shows monthly ridership results for all services.



The chart below shows YTD ridership results for all services. The RTA has recorded 79,413 less boardings or -2.8% in 2015 as compared to the same period in 2014.



The following charts report system-wide productivity and other cost performance measurements for the month of June 2015 vs. June 2014 and YTD figures.



The following table shows on-time performance of RTA Fixed-Route services for the last three months and an average 2015 YTD figure. Horne Road detours continued to contribute to delays around the Port Ayers Station. The relocation of the Staples Street Station had minimal effect. Standards for each category are provided along with actuals. Surveys are weighted by passenger volume for each route and service type.

Schedule Adherence	Standard	Apr-15	May-15	Jun-15	YTD Average
Early Departure	<1%	0.0%	0.0%	0.0%	0.2%
Over 3 minutes Late	<20%	17.5%	14.3%	10.6%	15.7%
Over 5 minutes Late	<5%	7.4%	6.1%	1.6%	7.1%
Over 10 minutes Late	<1%	2.1%	1.5%	0.0%	1.9%
Monthly Wheelchair Boardings	No standard	5,023	5,343	4,303	4,913
Monthly Bicycle Boardings	No standard	7,172	7,165	6,489	6,659

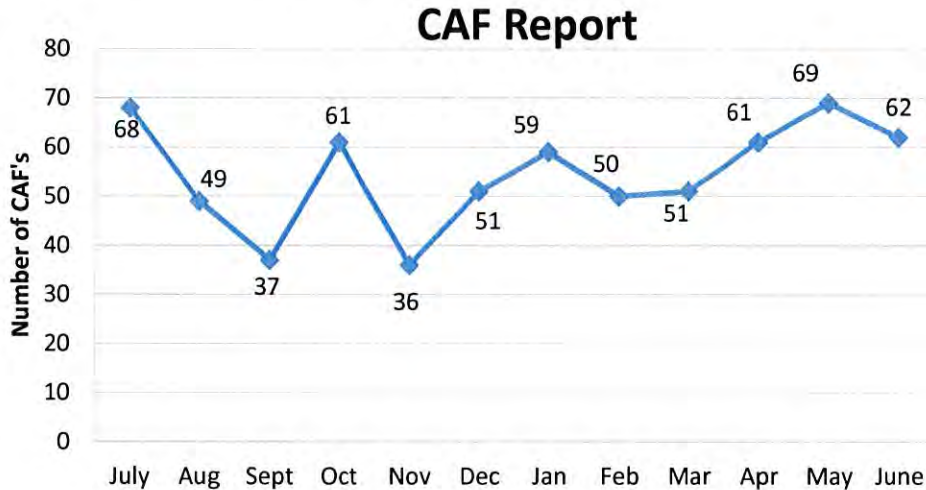
2. Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

- Productivity: **2.64** PPH did meet the contract standard of 2.50 PPH.
- On Time Performance: **97.7%** did meet the contract standard of 96%.
- In Vehicle Time: **99.2%** exceeded the contract standard of 95%.
- Miles between Road Calls: **19,362** did meet the contract standard of 12,250 miles.
- Denials: 0 denials or **0.0%** did not meet contract standard of 0.0%.
- Ridership Statistics: **10,880** ambulatory; **5,023** wheelchair boarding's

Metric	Standard	Apr-15	May-15	Jun-15	YTD Average
Passengers per Hour	2.50	2.61	2.53	2.64	2.59
On-time Performance	96%	97.2%	96.2%	97.7%	96.5%
In Vehicle Time	95.0%	99.3%	99.1%	99.2%	99.1%
Denials	0.00%	0.00%	0.00%	0.00%	0.08%
Miles Between Road calls	12,250	24,382	13,266	19,362	16,759
Monthly Wheelchair Boardings		4,645	4,492	5,023	4,581

3. Customer Programs Monthly Customer Assistance Form (CAF) Report

For June 2015, there were 62 reported CAF's (excludes commendations) which represents a decrease from 69 reported CAF's overall in May 2015. The statistics for June represents a 10% decrease, 62 CAF's vs 69 CAF's compared to the month of May 2015. There were 4 Commendations for the month of June.



Route Summary Report

Route	# of CAF's	Route	# of CAF's
#3 NAS Shuttle	1	#37 Crosstown	3
#4 Flour Bluff Mini B	3	#50 Calallen Park & Ride	1
#5 Alameda	0	#51 Gregory Park & Ride	1
#6 Santa Fe/Malls	0	#63 The Wave	0
#8 Flour Bluff/Malls (Sun)	0	#65 Padre Island Connector	3
#12 Saxet Oak Park	0	#67 Robstown/Gregory	0
#15 Kostoryz	3	#76 Harbor Bridge Shuttle	1
#16 Agnes/Ruth	1	#76S Harbor Bride (Sun)	0
#17 Carroll/Southside	1	#77 Harbor Ferry	0
#19 Ayers/Norton	0	#78 North Beach	0
#19G Greenwood	0	#84 Light House	0
#19M McArdle	0	#94 Port Aransas Shuttle	0
#21 Arboleda	0	#95 Flexi-B Port A	0
#23 Molina	2	B-Line (Para-transit)	6
#25 Gollihar/Greenwood	1	Facility Maintenance	11
#26 Airline/Lipes Connector	1	Vehicle Maintenance	2
#27 Northwest	2	Maintenance	1
#29 Staples	7	Service Development	7
#29S Staples(Sunday)	1	Safety and Security	1
#29SS Spohn South	1	Director of Programs	1
#32 Southside Mini B	0		
#34 Robstown Circulator	0	TOTAL CAF'S	62

CAF Breakdown by Service Type:

CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Contracted Fixed Route	Totals
Service Stop Issues	11	0	0	11
Driving Issues	3	2	1	6
Customer Services	7	3	1	11
Late/Early	7	1	2	10
Fare Dispute	1	0	0	1
Safety and Security	1	0	0	1
Transportation (other)	1	0	0	1
Facility Maintenance	11	0	0	11
Vehicle Maintenance	2	0	0	2
Service Development	7	0	0	7
IT Systems	1	0	0	1
Total	52	6	4	62
Commendations	4	0	0	4

Conclusion:

During June 2015, RTA received 62 CAF's/Commendations regarding RTA Fixed-Route Service, B-Line and Purchased Transportation; four (4) of the 66 reported CAF's (June) were commendations.

There were a total of 52 CAF's/Commendations received regarding RTA Service representing 85% of total customer contacts: 11 for Facilities Maintenance, 2 for Vehicle Maintenance, 1 for Maintenance, 7 for Service Development, 1 for Safety and Security, 1 for Director of Programs and 29 for Transportation.

A total of 6 CAF's/Commendations were reported regarding B-Line service representing 9% of the total customer contacts.

A total of 4 CAF's/Commendations were reported regarding Contracted Fixed Route service representing a 6% of the total customer contacts.

Actions taken as a result of reported CAF's include but are not limited to the following:

- Coaching and counseling
- Driver training
- Progressive disciplinary action as appropriate, group discussion/coaching in operator meetings
- Discussion in supervisory meetings
- Examination of RTA operations policy

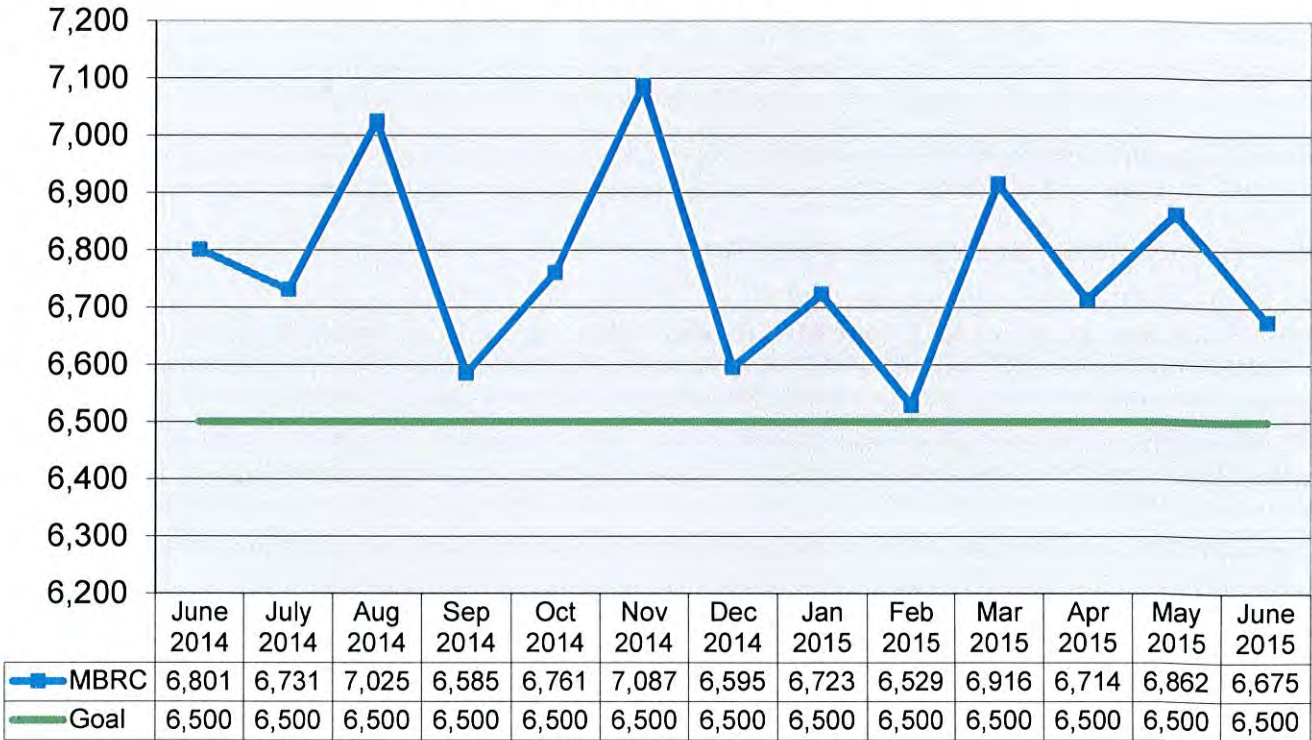
The RTA documents CAF's to capture information regarding a wide range of issues from the community's perspective point of view. CAF's are communicated to the Customer Programs group via the telephone, e-mail, letter or in person. CAF's are redirected to relevant management and supervisory staff for further investigation. Customer Service staff will provide a prompt and written response at the conclusion of the investigation to the customer within ten working days.

CAF's play an important role as a quality assurance tool to identify issues regarding service; they also inform RTA regarding education and training needs. CAF's assist Service Development in identifying problems around existing service and identifying underserved areas. CAF's also serves to guide policy development.

4. Vehicle Maintenance Department Monthly Miles Between Road Calls Report

For June 2015, 6,675 miles between road calls (MBRC) were recorded as compared to 6,801 MBRC in June 2014. A standard of 6,500 miles between road calls is used based on the fleet size, age, and condition of RTA vehicles.

**Miles Between Roadcalls (MBRC)
Previous 13 Month Period**



MBRC is a performance gauge of maintenance quality, fleet age, and condition; an increase in MBRC is a positive indicator. As defined by the Federal Transit Administration, a road-call is the practice of dispatching a service vehicle to repair or retrieve a vehicle on the road. There are two types of road-calls; Type I and Type II. A Type I road-call is a major mechanical failure that prevents the revenue vehicle from completing a scheduled revenue trip. A Type II road-call is a mechanical failure causing an interruption in revenue service.

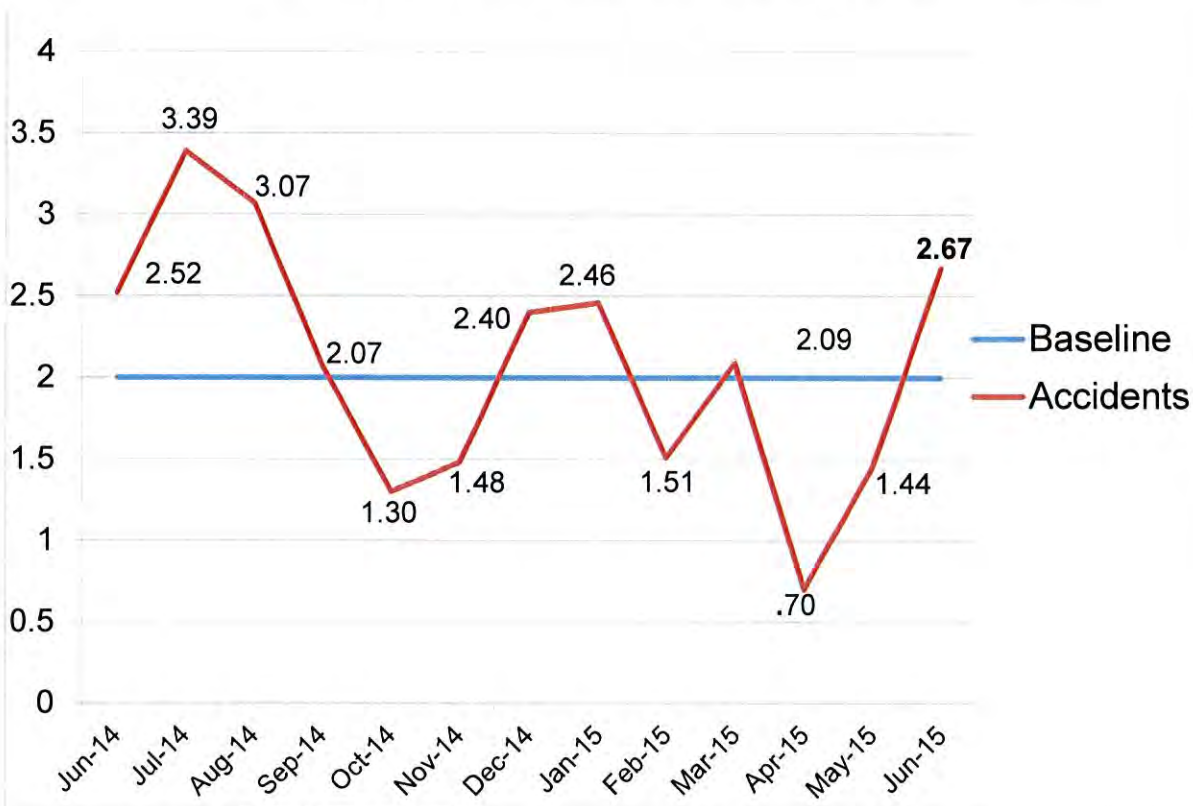
5. Safety/Security Department Report

SAFETY SUMMARY

For June 2015, we had 8 vehicle collisions (7 preventable), 41 customer related incidents and drove a total of 298,949 miles. The total collision rate for the month was at 2.67 per hundred thousand miles driven. The desirable range for total collisions is at 2.0 or less.

The chart below shows the last 12 months of our total collision rate. Please keep in mind that this chart shows all vehicle collisions regardless of fault. The classifications of preventable and non-preventable are not distinguished for purposes of calculating this rate.

Total Collision Rate (rolling 12 month period)
Monthly rate = Total collisions per 100,000 miles driven



SECURITY SUMMARY

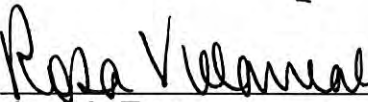
For June 2015, 1,399 hours of security coverage was used for all areas of CCRTA Operations. Officers arrested 9 individuals for public intoxication, issued 12 Criminal Trespass warnings, and arrested 2 individuals for criminal trespassing and responded to 11 calls for service.

Respectfully Submitted,

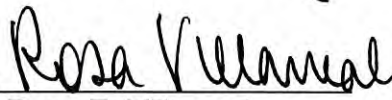
Submitted by: 
Wesley Vardeman
Senior Transit Planner

Submitted by: 
Keith Korenek
Director of Safety and Security

Submitted by: 
for Robert Saldaña
Director of Transportation

Submitted by: 
for José A. Tovar
Director of Maintenance

Reviewed by: 
Gordon Robinson
Director of Planning

Reviewed by: 
Rosa E. Villarreal
Managing Director of Operations

Approved by: 
Jorge Cruz-Aedo
Interim Chief Executive Officer%