



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

MEETING NOTICE

Date: Administration Committee Meeting– Wednesday, October 23, 2013
Time: 8:30 a.m.

Date: Board of Directors' Budget Workshop – Wednesday, October 23, 2013
Time: 9:30 a.m.

Date: Operations Committee Meeting – Wednesday, October 23, 2013
Time: 10:30 a.m.

Location: RTA Administration/Operations Facility
5658 Bear Lane
Corpus Christi, Texas

ADMINISTRATION COMMITTEE MEETING AGENDA
Wednesday, October 23, 2013
8:30 a.m.

Tony Elizondo (Chair)
Vangie Chapa **Robert Garcia**
Angie Granado **Thomas Dreyer**

	Topic	Speaker	Est. Time	Reference
	Roll Call	S. Alvarez		
1.	Opportunity for Public Comment	T. Elizondo	6 min.	No Attachment
2.	Discussion and Possible Action to Approve the Administration Committee Meeting Minutes of September 25, 2013	T. Elizondo	3 min.	Pages 1 - 5
3.	Discussion and Possible Action to Recommend the Board Authorize Issuing Request for Proposal for Printer Leasing Contract	D. Chapa	5 min.	Page 6

4.	Presentations a. September 2013 Financial Report b. Update on Staple Street Center Financing c. Harbor Ferry Grant Update	C. O'Brien J. Cruz-Aedo W. Laridis	5 min. 5 min. 5 min.	Pages 7 – 8 Separate Attachment No Attachment No Attachment
5.	Adjournment			

Total Estimated Time: 29 min.

BOARD OF DIRECTORS' BUDGET WORKSHOP AGENDA
Wednesday October 23, 2013
9:30 a.m.

	Topic	Speaker	Est. Time	Reference
1.	Presentations a. Proposed 2014 Operating Budget b. Proposed 2013 Budget Amendments c. Proposed 2014 Capital Budget	J. Cruz-Aedo J. Cruz-Aedo J. Cruz-Aedo	10 min. 8 min. 10 min.	No Attachment No Attachment No Attachment

Total Estimated Time: 28 min.

OPERATIONS COMMITTEE MEETING AGENDA
Wednesday, October 23, 2013
10:30 a.m.

Mary Saenz (Chair)
George Clower Ray Hunt
Curtis Rock Lamont Taylor

	Topic	Speaker	Est. Time	Reference
	Roll Call	S. Alvarez		
1.	Opportunity for Public Comment	M. Saenz	6 min.	No Attachment
2.	Discussion and Possible Action to Approve the Operations Committee Meeting Minutes of September 25, 2013	M. Saenz	3 min.	Pages 1 - 4

3.	Presentations a. September 2013 Operations Report b. Procurement Update c. Update Staple Street Center d. Shoreline Realignment Update	R. Villarreal W. Laridis S. Montez R. Saldana	5 min. 5 min. 5 min. 5 min.	Pages 5 - 16 No Attachment No Attachment No Attachment
4.	Adjournment			

Total Estimated Time: 24 min.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.

In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at 903-3561 at least 48 hours in advance so that appropriate arrangements can be made.

On **Friday, October 18, 2013** this Notice was posted by **Stephanie Alvarez** at the Nueces County Courthouse, 901 Leopard, Corpus Christi, Texas, the RTA Administration Offices 5658 Bear Lane, Corpus Christi, Texas and sent to the Nueces County Clerk and San Patricio County Clerk.

**REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION COMMITTEE MEETING MINUTES
WEDNESDAY, September 25, 2013**

Summary of Actions

1. **Provided Opportunity for Public Comment**
2. **Approved the Administration Committee Minutes of August 28, 2013**
3. **Recommended the Board Authorize Entering into a Contract with Entrust for Employee Group Health, Vision & Dental Benefit Program**
4. **Recommended the Board Approved the Federal Transit Administration Section 5310 Program**
5. **Recommended the Board Approved Revising the Tuition Reimbursement Policy # 1007**
6. **Recommended the Board Authorize Awarding a Contract to Wells Fargo for Depository and Banking Services**
7. **Recommended the Board Authorize Amendment to Bylaws to Clarify Board Terms of Office**
8. **Tabled Presentation on a) August 2013 Financial Report; b) Federal Transit Administration Update; c) The Regional Economic Impact of Corpus Christi Regional Transportation Authority: 2013 Update**

The Administration Committee for the Regional Transportation Authority Board of Directors met at 8:30 a.m. on Wednesday, September 25, 2013 at the RTA Administration/Operations Facility located at 5658 Bear Lane, Corpus Christi, Texas.

Committee Members Present: Tony Elizondo (Chair), Vangie Chapa, Gil Hernandez, Tomas Dryer, John Valls

Committee Members Absent: Robert Garcia

Staff Members Present: Scott Neeley, (CEO); Jorge Cruz-Aedo, Jane Haas, William Laridis, Angelina Olivares, Robert Saldaña, Rosa Villarreal, Stephanie Alvarez

Public Present: Abel Alonzo, (RCAT Chair); Martin Ornelas, TCN; Verna Loya, Vic Medina, Christus Spohn Health Network; Rowland Estrada, Rosie Aguiar, ATU – Local 1769; Brigida Gonzalez, Corpus Christi Metropolitan Planning Organization; Bluejay Presley, B-Line customer

Call to Order

Ms. Stephanie Alvarez called roll and declared that a quorum was present.

Tony Elizondo called the Administration Committee meeting to order at 8:37 a.m.

Opportunity for Public Comment

Mr. Bluejay Presley He reported that he was put on hold for a long period of time when he called to request for pick-up or to cancel a scheduled trip.

Discussion and Possible Action to Approve the Administrations Committee Minutes of August 28, 2013

MS. CHAPA MADE A MOTION TO APPROVE THE ADMINISTRATION MEETING MINUTES OF AUGUST 28, 2013. MR. DREYER SECONDED THE MOTION. THE MOTION CARRIED. CHAPA, DREYER, HERNANDEZ, ELIZONDO AND VALLS VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Entering into a Contract with Entrust for Employee Group Health, Vision & Dental Benefit Program

Mr. William Laridis reported that there were approximately 215 employees of the Authority eligible for health, vision, and dental benefits and stated the corresponding premiums for each benefit. Mr. Laridis explained that the current contract with Entrust would expire on January 31, 2014. A Request for Proposals was issued on March 06, 2013 and eight (8) proposals were received. Using a PowerPoint presentation, Mr. Laridis explained the criteria used in evaluating the submitted proposals. Based on the ratings, Mr. Laridis explained that Entrust had received the highest score and provided overall best value to CCRTA employees.

A lengthy discussion ensued regarding proposal and associated fees.

Rowland Estrada commented that there was no bilingual person available when calling Entrust Customer Service.

Rose Aguiar commented that RTA employees were requesting a tracking mechanism of an up-to-dated benefit allowance balance.

MS. CHAPA MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE ENTERING INTO A CONTRACT WITH ENTRUST FOR EMPLOYEE GROUP HEALTH, VISION & DENTAL BENEFIT. MR. DREYER SECONDED THE MOTION. THE MOTION CARRIED. CHAPA, DREYER, ELIZONDO, AND VALLS VOTING IN FAVOR. HERNANDEZ VOTED AGAINST. GARCIA ABSENT.

Discussion and Possible Action to Recommend the Board Approve the Federal Transit Administration Section 5310

Mr. William Laridis explained that the Federal Transit Administration Section 5310 formula grant funding was the result from the transportation authorization bill, Moving Ahead for Progress in the 21st Century (MAP-21) wherein Section 5310- Senior and People with Disabilities had been consolidated with Section 5317-New Freedom. For federal fiscal year 2013 total funds for Section 5310 grants was \$351,582. These funds were divided into rural and urbanized area funds.

Mr. Laridis cited that in March 2013, the Board approved the Metropolitan Planning Organization's as the Designated Recipient of these funds. Mr. Laridis reported that on July 25, 2013, staff had issued a Call For Projects wherein seven (7) proposals were received by the RTA and six (6) were forwarded to Metro Planning Organization (MPO) as eligible projects meeting the program goals. Mr. Laridis provided a chart of qualified agencies with project descriptions and the corresponding amount of federal funding for each agency.

MR. DRYER MADE A MOTION TO APPROVE THE FEDERAL TRANSIT ADMINISTRATION SECTION 5310 PROGRAM. MS. CHAPA SECONDED THE MOTION. THE MOTION CARRIED. CHAPA, DREYER, ELIZONDO, AND VALLS VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Recommend the Board Approve Revising the Tuition Reimbursement Policy # 1007

Ms. Angelina Olivares reported that the Authority currently offers reimbursement in the amount of \$2,000 per calendar year for tuition, books, and fees for undergraduate studies. Ms. Olivares stated that the Regional Transportation Authority supports its employees' academic efforts and promotes the growth and professional development of its employees. She reported that tuition fees for undergraduate and graduate studies have increased; and that the average cost for tuition, books, and fees in Corpus Christi area was estimated at \$9,551 annually. Ms. Olivares stated that staff recommends increasing the reimbursement to \$6,000 yearly for undergraduate and \$10,000 yearly for graduate studies.

After a short discussion and following careful consideration, Mr. Elizondo requested the staff to further review the Tuition Reimbursement Policy.

MS. CHAPA MADE A MOTION TO RECOMMEND THE BOARD APPROVE REVISING THE TUITION REIMBURSEMENT POLICY #1007. MR. DRYER SECONDED THE MOTION. THE MOTION CARRIED. CHAPA, DREYER, ELIZONDO, AND VALLS VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Awarding a Contract to Wells Fargo for Depository and Banking Services

Ms. Cindy O'Brien stated that the current depository and banking services contract with Wells Fargo Bank would expire on December 31, 2013. A Request for Proposals had been issued and only one proposal was received from Wells Fargo Bank. Ms. O'Brien stated that the Authority utilized its investment advisor, Patterson & Associates to assist in the evaluation of Wells Fargo Bank's proposal. The contract would be a three-year base contract with two one-year options.

MR. DREYER MADE A MOTION TO RECOMMEND AWARDING A CONTRACT TO WELLS FARGO FOR DEPOSITORY AND BANKING SERVICES. MS. CHAPA SECONDED THE MOTION. THE MOTION CARRIED. CHAPA, DREYER, ELIZONDO, AND VALLS VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Amendments to Bylaws to Clarify Board Terms of Office

Mr. John Bell provided a brief history of the Corpus Christi Regional Transportation Authority which was created in 1985 by the vote of the public and governed by an eleven member Board of Directors appointed by Nueces County, Mayors Panel and by the City of Corpus Christi. Mr. Bell explained that apart from the historical records and State law setting terms at two years, no specific provision establishes the exact times for the RTA Board terms of office. RTA Board appointments have been maintained over the years on a chart based on the initial appointment dates with Corpus Christi appointees coming up for reappointment as of July 1 in even-numbered years and the Nueces County and Mayors Panel appointments as of September in odd-numbered years. Mr. Bell clarified that under State law, directors serve until their successors are duly appointed and qualified for office by taking the required oath of office.

Mr. Bell also indicated that the Bylaws provision also could set the term of the Board Chair. Mr. Bell noted that the Board Chair was normally elected at the October Board meeting in odd-numbered years for a two-year term while the Vice Chair and Secretary were elected at the annual Board meeting occurring in January each year. He explained viable considerations for moving the Board Chair election at the January Board meeting in even-numbered years like allowing the new appointees the opportunity to become more familiar with the Board and the RTA.

Mr. Bell reiterated that the RTA Board has the authority under Section 451.517 of the Transportation Code to adopt bylaws and rules of procedure. Mr. Bell stated that amending the Bylaws to specify the commencement dates for the terms of office of the Board members and the meeting at which the Board Chair is elected would eliminate future confusion or debate on the issues.

MS. CHAPA MADE A MOTION TO RECOMMEND THE BOARD ADOPT AMENDMENTS TO THE BYLAWS TO CLARIFY BOARD

TERMS OF OFFICE. MR. DREYER SECONDED THE MOTION. THE MOTION CARRIED. CHAPA, DREYER, ELIZONDO, AND VALLS VOTING IN FAVOR. GARCIA ABSENT

Adjournment

There being no other business, the meeting was adjourned at 9:52 a. m.



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Administration Committee Memo

October 23, 2013

**Subject: Authorize Issuing a Request for Proposals for Printer Leasing Contract
for Three (3) Multifunctional Printers**

Background

Various personnel located throughout the RTA utilize copiers for RTA business purposes. Currently four (4) of the RTA's leased copiers are included in a multiple lease agreements that are up for a new contract. The four (4) copiers are currently leased from RICOH Office Solutions.

Identified Need

The RTA is trying to phase out desktop printers, centralize all network scanning, faxing and printing. The new copiers' multifunctional features would be a tremendous time-saver for not only the Marketing Department, but also for all departments.

Financial Impact

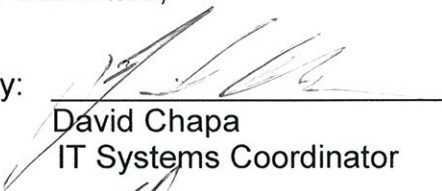
The funds for the lease of copiers have been included in the 2013 and 2014 operating budget. Proposed cost of the new leases including base cost, additional imaging and transition costs are less than the total amount budgeted.

Recommendation


Staff request the Administration Committee recommend the Board of Directors authorize the Chief Executive Officer to issue a Request for Proposals for Printer leasing contract for Three (3) Multifunctional Printers.

Respectfully Submitted,

Submitted by:


David Chapa
IT Systems Coordinator

Final Review:


Jorge Cruz-Aedo
Managing Director of Administration

Approval:


Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Administration Committee

October 23, 2013

Subject: September 2013 Financial Report (Detailed report as attachment)

SUMMARY: The Authority's financial performance through September is positive to budget by about \$1,573,000. Revenues are under budget by about \$346,000 for a negative variance of 1.3%. For the year to date operating expenses, including estimated depreciation, the variance is \$1,919,000, or 7.6% below budget.

REVENUES

▪ Sales Tax

August sales tax was \$2,630,543 which was a .59% increase over 2012. This is \$78,131 above budget.

Year to Date through August sales tax was \$20,639,550, an increase of \$979,619 (4.98%) over 2012.

September sales tax has been estimated at \$2,860,826 which is a 9.8% increase over 2012.

- Passenger Revenues – \$1,319,036 vs. \$1,315,254 in 2012 – an increase of \$3,782 (0.3%) including increased fares from the Harbor Ferry and fixed routes; about \$4,000 under budget
- Investment Income - about \$45,000 which is about \$4,000 over budget and about \$10,000 more than 2012
- Grant Revenues - about \$1,217,000 in operating grants which is about \$474,000 below 2012 and \$853,000 below budget.


EXPENSES (Focus on year-to-date)

- Salaries & Benefits – \$7,416,000 with a favorable variance of about \$849,000 primarily due to vacant positions and the lower than expected required pension contribution.
- Services – \$1,032,000 with a favorable variance of about \$208,000 primarily due to lower than anticipated costs for security services and lagging invoices for legal, consulting and other professional services.
- Fuel – \$1,631,000 in fuel costs for directly operated fixed route & support vehicles (including related taxes & fees); this is 13.6% (about \$258,000) less than budget.

- Materials - Bus Parts – about \$1,069,000 with an unfavorable variance of about \$103,000.
- Materials – All Other - about \$442,000 with a favorable variance of about \$78,000.
- Utilities – about \$282,000 which is 2.1% less than budget.
- Property, Liability & Health Insurance – Health insurance is about \$995,000 with a favorable variance of about \$450,000 due to lower than anticipated claims. Other insurance is about \$238,000 which is about \$9,000 less than budget.
- Purchased Transportation – \$5,365,000 with a favorable variance of about \$138,000. Savings are primarily due to lower than budgeted fuel costs of about \$24,000. Lower than expected utilization of B-Line Services resulted in savings of about \$73,000.
- Miscellaneous - about \$283,000 which is about \$28,000 under budget.
- Leases & Rentals – about \$51,000 which is about \$1,000 over budget.

Respectfully Submitted,

Submitted by: 
Cindy O'Brien
Interim Director of Finance

Final Review: 
Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: 
Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

5658 Bear Lane ~~~ Corpus Christi, Texas 78405 ~~~ 361 289 2712

Financial Report

September 2013

Prepared by:

Finance Department

Cindy O'Brien, Interim Director of Finance

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Financial Report for September 2013

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**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
PRELIMINARY FINANCIAL REPORT
MONTH AND YEAR TO DATE SEPTEMBER 2013**

The Corpus Christi Regional Transportation Authority (Authority) desires to supply clear and concise financial information to those who are interested in its financial activities. The financial information contained in this monthly financial report is un-audited. The Authority accounts for its financial activities as a single enterprise fund and issues full accrual basis financial statements, which begin on page 6 of this report. This narrative provides highlights of the results of operations for the month with some emphasis on the year to date where relevant. For a more lengthy discussion about the financial operations of the Authority, please consult the Authority's latest Comprehensive Annual Financial Report (CAFR). An electronic copy of that report in Adobe format can be obtained at <http://www.ccrta.org/assets/2012-ccrta-cafr.pdf> or by filing a written request to the attention of Beth Vidaurri.

STATEMENT OF NET POSITION

This statement is located on page 6 of this report. This statement has been updated to reflect current accounting guidelines and to more closely follow the statement presentation in the Comprehensive Annual Financial Report.

At the end of the month, the Authority had assets of \$79.5 million, liabilities of \$2.4 million and net position (assets less liabilities) of \$77.1 million. Assets are comprised of cash, investments, accounts receivable, fuel and parts inventories and capital assets used to fulfill the Authority's mission. Construction in Progress is used to reflect the current year outlays as well as any construction in progress at the end of 2012. At year-end, an analysis will be performed to reclassify these outlays into specific asset categories.

Liabilities include trade payables, accrued payroll and employee benefits, estimated leave balances due to Authority employees and amounts due for the Authority's street improvement program that are accrued but not paid as of the end of the month.

Net position reflects externally funded assets provided primarily by the Federal Transit Administration (FTA) for the purchase of assets, internally designated reserves for particular purposes and unrestricted net position. Net Position includes only three categories: Invested in Capital Assets, Restricted for Pension Obligation and Unrestricted. The following schedule shows the elements of the unrestricted portion of the Net Position including board designations in conformity with the Board's Reserve Policy.

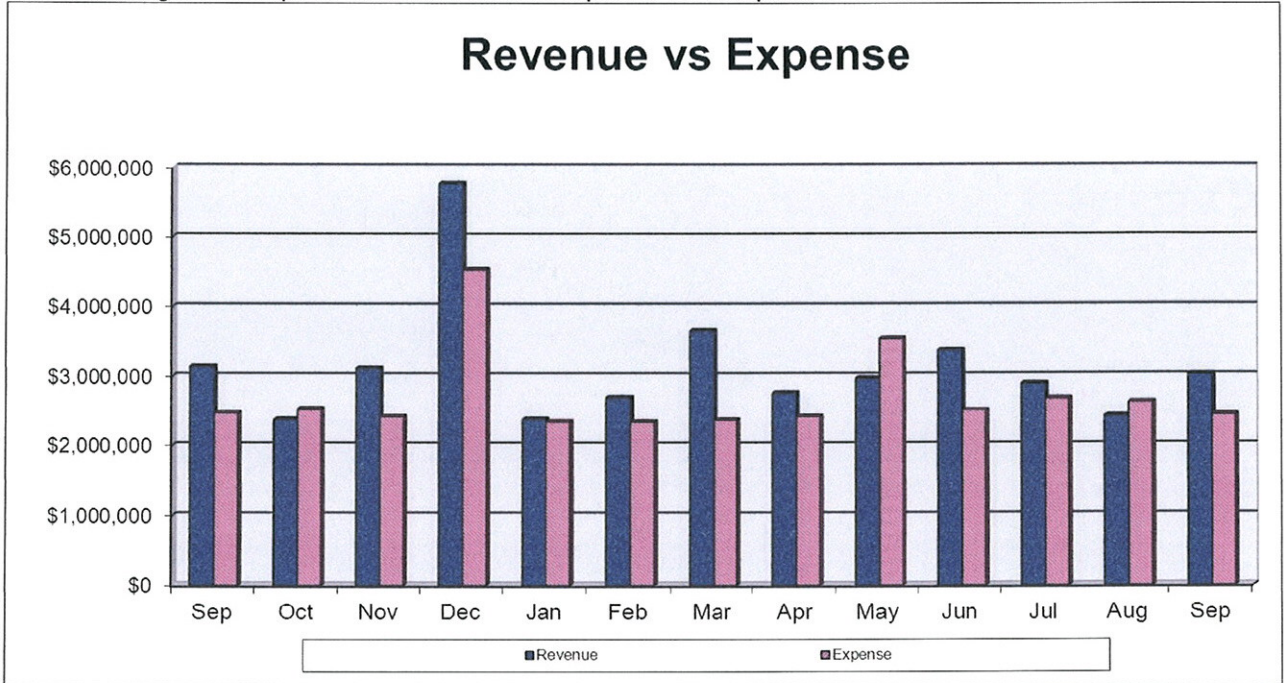
Unrestricted Net Position

Designated for Operating reserve	\$8,329,717
Designated for Employee Benefits	590,536
Capital Reserve	4,999,910
Undesignated	19,972,910
Total Unrestricted Net Position	<u><u>\$33,893,073</u></u>

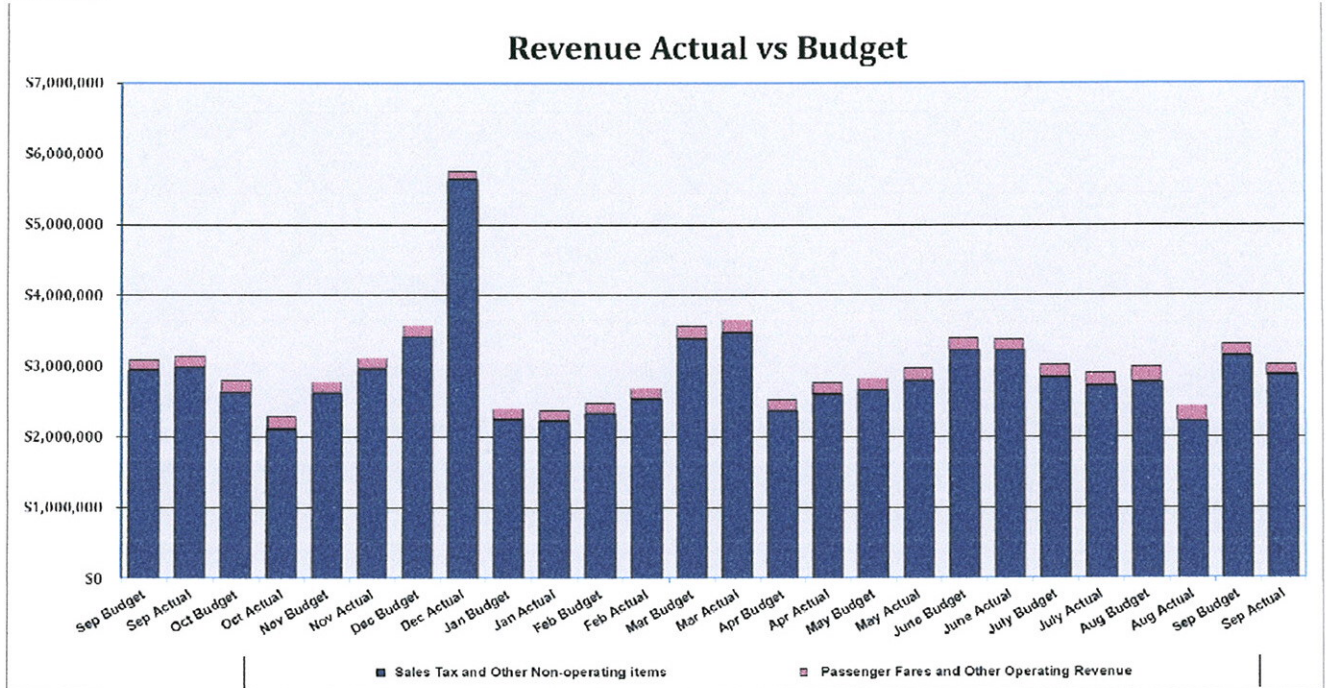
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

The monthly and annual statements of revenues and expenditures and changes in net position begin on page 7. The Authority has year-to-date net income of \$2.9 million compared to budgeted year-to-date net income of \$1,328,000. The total year to date increase in Net Position is \$3.8 million.

The following chart depicts revenues versus expense for the past 13 months.



Revenue: The following graph shows revenue versus budget by major type for the past 13 months.



Passenger Fares and Other Operating Revenues:

These revenues represent income from all of the various transportation services and ancillary activities. Total operating revenues are \$25,857 less than the Fiscal 2013 budget and \$11,497 less than 2012. The following discussion provides further details:

- Passenger service – This represents fares received from all modes of transportation services. For the year, these revenues are \$4,458 (0.3%) less than budgeted. Revenues from passenger service are \$3,782 (0.3%) more than in 2012. Harbor Ferry fares are up by about \$15,000 over 2012. The remaining increase is primarily from commuter routes.
- Bus Advertising – This represents contractual on-board advertising. These revenues are \$22,242 less than the budgeted and prior year amounts.
- Other Operating – These revenues include bus bench advertising, charges for copies, sales of scrap metals, and other expense reimbursements. These revenues are \$685 (1.5%) above budget and \$6,805 (16.7%) higher than 2012 primarily due to timing of payments for bus bench advertising.

Sales Tax:

August Sales Tax was \$2,630,543 which was a .59% increase over 2012. This is \$78,131 more than budgeted.

Year to Date through August Sales tax was \$20,639,550, an increase of \$979,619 (4.98%) over 2012.

September sales tax has been estimated at \$2,860,826 which is a 9.8% increase over 2012.

Federal, state and local grant assistance:

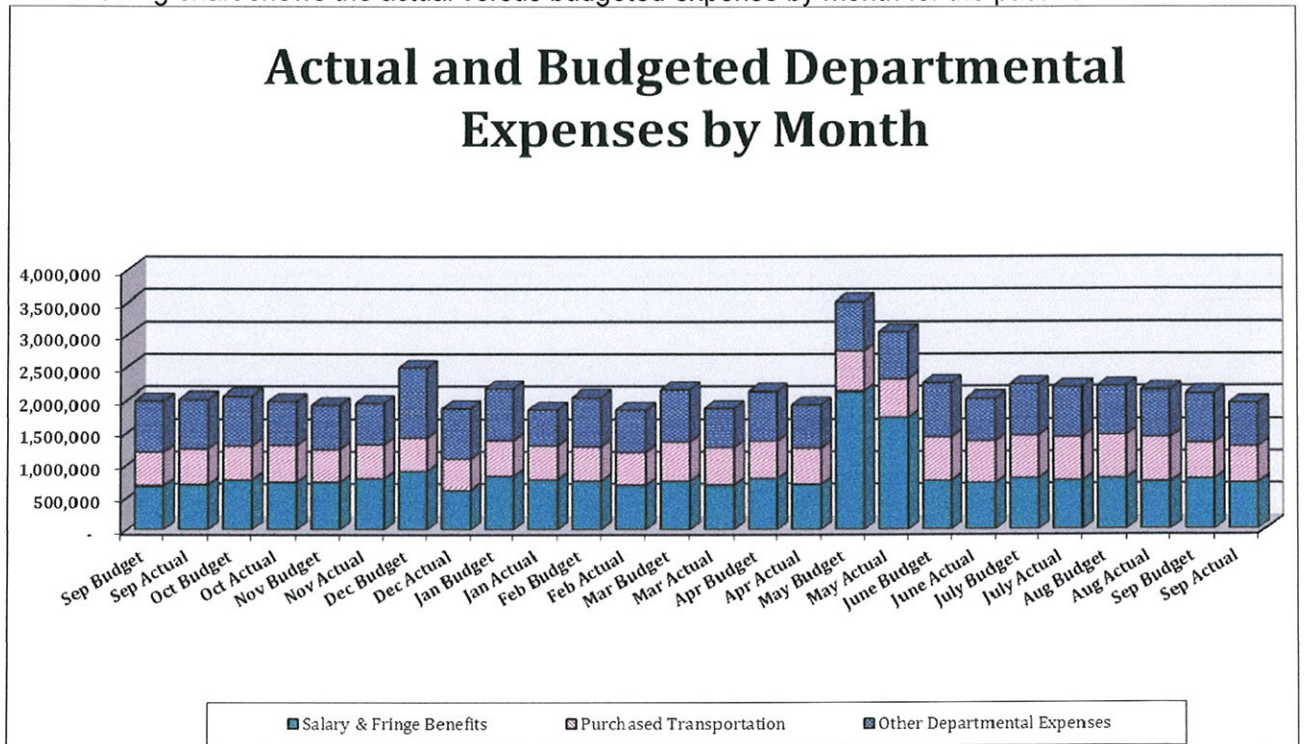
Total grant revenues for non-capital expenses is \$1,216,829 which is \$474,489 less than 2012. Capital contributions for the year to date are at \$934,921 compared to \$1,489,063 in 2012.

Operating Expenses:

Operating expenses shown in the financial statements are listed by department or 'cost center.' For this more detailed discussion, expenses are presented by type of activity or "object code" for both the month and year-to-date:

Expense	Month			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Salaries & Benefits	\$ 703,925	768,908	64,983	7,415,744	8,264,700	848,956
Services	148,637	120,364	(28,273)	1,032,134	1,239,796	207,662
Materials & Supplies	340,219	374,166	33,947	3,142,386	3,375,297	232,911
Utilities	30,164	33,507	3,343	281,877	288,008	6,131
Insurance	120,844	188,965	68,121	1,233,110	1,691,961	458,851
Purchased Transportation	565,318	560,658	(4,660)	5,364,732	5,502,490	137,758
Miscellaneous	28,046	37,825	9,779	282,615	310,124	27,509
Leases	8,726	5,584	(3,142)	51,431	50,688	(743)
Total Department Expenses	\$ 1,945,879	2,089,977	144,098	18,804,029	20,723,064	1,919,035

The following chart shows the actual versus budgeted expense by month for the past 13 months.



- Salaries & Benefits – Favorable to budget by \$848,956 (10.3%) for the year. Salaries & wages are under budget primarily due to vacant positions. Benefits are under budget due to the lower than expected required pension contribution resulting from strong market performance in 2012.
- Services – Year to date service costs are below budget by \$207,662 (16.7%). This is due primarily to lower year to date spending for security services and lagging invoices from consultants and other service providers.
- Materials – Fuel and related taxes and fees for directly operated modes of transportation and service vehicles are about \$258,000 (13.6%) under budget for the year. Prices were lower than budgeted. Details as of the end of September:

<u>Fuel Type</u>	<u>Budget Price</u>	<u>Year to Date Average Price</u>	<u>Last Price Paid</u>
Diesel	\$ 3.44	\$ 3.07	\$ 3.00
Unleaded	\$ 3.18	\$ 2.88	\$ 2.69
CNG*	\$1.20	\$1.21	\$1.13

*Includes related electric compression costs.

Bus Repair Parts and related Vehicle Materials & Supplies combined are over budget by about \$103,000.

Other materials and supplies are about \$78,000 under budget.

- Utilities – About \$6,000 under budget for the year.
- Insurance – The Authority's self-funded health insurance is about \$450,000 (31.2%) under budget due primarily to lower than anticipated year to date claims costs. This is about \$172,000 less than in 2012. Property & liability insurance costs are about \$9,000 under budget for the year.
- Purchased Transportation– \$5,365,000 with a favorable variance of about \$138,000. Savings are primarily due to lower than budgeted fuel costs of about \$24,000. Lower than anticipated utilization of B-Line services has contributed savings of about \$73,000.
- Miscellaneous Expenses – Overall, these expenses are about \$28,000 under budget.
- Leases & Rentals – About \$1,000 over budget for the year.

STATEMENT OF CASH FLOWS

The Statement of Cash Flows on page 9 shows the sources and uses of the Authority's cash since January 1, 2013. The format of the statement is designed to clearly show the activities affecting cash flows. Of note is that the scope of this statement is cash and cash equivalents. For example, when investing activities section shows net of cash "used," this means that cash was put into longer term investments that are outside the scope of this statement. Also, when reviewing the Authority's cash position as it relates to net position, it is important to understand that the Authority's cash and investments are not necessarily idle resources without a purpose attached to them. The primary uses are for the future replacement of buses and bus facilities in the Authority's capital improvement program, which require grant matching funds.

Corpus Christi Regional Transportation Authority
Comparative Statements of Net Position (Unaudited)
At September 30, 2013 & August 31, 2013 & September 30, 2012

	September 30, 2013	August 31, 2013	September 30, 2012
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 6,831,459	5,359,982	17,775,505
Investments	22,604,408	23,623,011	8,510,867
Receivables			
Sales taxes	5,491,369	4,767,966	5,253,080
Accrued interest receivable	88,177	105,170	21,941
Due from federal/state Government	399,498	678,560	1,952,326
Other	62,792	61,578	85,844
Inventories	605,256	586,169	426,501
Prepaid Expenses	227,963	261,170	185,928
Net Pension Asset	452,465	452,465	-
Total Current Assets	36,763,387	35,896,071	34,211,992
Capital Assets:			
Land and Construction in progress	8,176,132	7,557,288	8,204,276
Other capital assets, net of depreciation	34,597,321	35,092,759	27,107,709
Total Capital Assets	42,773,453	42,650,047	35,311,985
Total Assets	79,536,840	78,546,118	69,523,977
LIABILITIES			
Current Liabilities:			
Accounts payable	585,008	695,976	471,482
Accrued compensated absences	175,493	175,493	207,174
Distributions to regional entities payable	727,454	727,454	598,825
Other accrued liabilities	322,380	285,888	686,570
Total current liabilities	1,810,335	1,884,811	1,964,051
Non-Current Liabilities:			
Accrued compensated absences	76,467	76,467	75,017
Other Post Employment Benefits	531,047	531,047	490,898
	607,514	607,514	565,915
Total Liabilities	2,417,849	2,492,325	2,529,966
NET POSITION			
Net Investment in Capital Assets	42,773,453	42,650,047	35,311,985
Restricted for pension plan obligation	452,465	452,465	-
Unrestricted	33,893,073	32,951,281	31,682,026
Total Net Position	\$ 77,118,991	76,053,793	66,994,011

Note - See Accompanying Narrative

Corpus Christi Regional Transportation Authority
Statement of Revenues and Expenditures By Cost Center (Unaudited)
Months ended September 30, 2013 & September 30, 2012

	Current Month			Prior Year Comparison	
	Actual	Budget	Favorable (Unfavorable)	2012	Favorable (Unfavorable)
			Variance		Comparison
	A	B	A vs B	C	A vs C
Operating Revenues:					
Passenger service	\$ 142,681	142,315	366	144,210	(1,529)
Bus advertising	3,334	3,333	1	3,333	1
Charter service	-	-	-	-	-
Other operating revenues	3,298	5,213	(1,915)	544	2,754
Total Operating Revenues	149,313	150,861	(1,548)	148,087	1,226
Operating Expenses:					
Transportation	423,017	433,545	10,528	200,900	(222,117)
Customer Programs	11,274	31,379	20,105	5,710	(5,564)
Purchased Transportation	620,785	627,122	6,337	624,608	3,823
Service Development	18,176	22,224	4,048	45,091	26,915
MIS	25,950	29,834	3,884	22,141	(3,809)
Vehicle Maintenance	424,681	445,683	21,002	490,404	65,723
Facilities Maintenance	87,949	91,824	3,875	73,805	(14,144)
Contracts and Procurements	18,328	15,696	(2,632)	11,487	(6,841)
CEO's Office	57,058	48,897	(8,161)	46,028	(11,030)
Finance and Accounting	25,332	26,749	1,417	20,743	(4,589)
Materials Management	9,451	12,153	2,702	10,401	950
Human Resources	114,350	176,797	62,447	140,216	25,866
General Administration	21,978	39,363	17,385	47,644	25,666
Capital Project Management	20,423	15,933	(4,490)	12,209	(8,214)
Marketing & Communications	29,478	29,999	521	18,497	(10,981)
Safety & Security	37,649	42,779	5,130	235,031	197,382
TCN - Regional Coordinator	-	-	-	-	-
Total Departmental Expenses	1,945,879	2,089,977	144,098	2,004,915	59,036
Depreciation	495,438	495,438	-	466,667	(28,771)
Total Operating Expenses	2,441,317	2,585,415	144,098	2,471,582	30,265
Operating Income (Loss)	(2,292,004)	(2,434,554)	142,550	(2,323,495)	31,491
Other Income (Expense)					
Sales Tax Revenue	2,858,929	2,853,914	5,015	2,792,317	66,612
Federal, state and local grant assistance	10,043	300,000	(289,957)	193,574	(183,531)
Investment Income	6,080	4,800	1,280	6,609	(529)
Gain (Loss) on Disposition of Property	-	-	-	-	-
Street Improvements Program for CCRTA Region Entities	-	-	-	-	-
Net Income (Loss) Before Capital Grants and Donations	583,048	724,160	(141,112)	669,005	(85,957)
Capital Grants & Donations	482,143	25,000	457,143	641,194	(159,051)
Change in Net Assets	\$ 1,065,191	749,160	316,031	1,310,199	(245,008)

The unaudited financial statements for the month of September 30, 2013 have been reviewed and appear to be reasonable. CO Reviewed

Corpus Christi Regional Transportation Authority
Statement of Revenues And Expenditures By Cost Center (Unaudited)
Year-to-date September 30, 2013 & September 30, 2012

	Year-to-date			Prior Year Comparison	
	Actual	Budget	Favorable	2012	Favorable
			(Unfavorable)		(Unfavorable)
A	B	A vs B	C	A vs C	
Operating Revenues:					
Passenger service	\$ 1,319,036	1,323,494	(4,458)	1,315,254	3,782
Bus advertising	38,762	61,004	(22,242)	61,004	(22,242)
Charter service	158	-	158	-	158
Other operating revenues	47,602	46,917	685	40,797	6,805
Total Operating Revenues	1,405,558	1,431,415	(25,857)	1,417,055	(11,497)
Operating Expenses:					
Transportation	3,779,467	3,908,385	128,918	3,822,004	42,537
Customer Programs	127,452	200,785	73,333	269,035	141,583
Purchased Transportation	5,875,868	6,076,288	200,420	5,455,118	(420,750)
Service Development	185,484	206,220	20,736	428,843	243,359
MIS	243,537	263,820	20,283	241,086	(2,451)
Vehicle Maintenance	3,759,532	4,094,340	334,808	4,132,542	373,010
Facilities Maintenance	783,282	797,908	14,626	736,508	(46,774)
Contracts and Procurements	125,663	152,660	26,997	104,147	(21,516)
CEO's Office	436,147	465,299	29,152	542,796	106,649
Finance and Accounting	296,160	273,279	(22,881)	274,713	(21,447)
Materials Management	89,705	109,775	20,070	107,357	17,652
Human Resources	2,153,936	3,001,495	847,559	2,625,549	471,613
General Administration	251,097	340,019	88,922	200,379	(50,718)
Capital Project Management	145,112	131,968	(13,144)	103,101	(42,011)
Marketing & Communications	254,762	313,119	58,357	166,547	(88,215)
Safety & Security	296,825	387,704	90,879	235,031	(61,794)
TCN - Regional Coordinator	-	-	-	-	-
Total Departmental Expenses	18,804,029	20,723,064	1,919,035	19,444,756	640,727
Depreciation	4,458,942	4,458,942	-	4,200,003	(258,939)
Total Operating Expenses	23,262,971	25,182,006	1,919,035	23,644,759	381,788
Operating Income (Loss)	(21,857,413)	(23,750,591)	1,893,178	(22,227,704)	370,291
Other Income (Expense)					
Sales Tax Revenue	23,500,376	22,971,312	529,064	22,297,797	1,202,579
Federal, state and local grant assistance	1,216,829	2,070,000	(853,171)	1,691,318	(474,489)
Investment Income	45,487	41,800	3,687	35,600	9,887
Gain (Loss) on Disposition of Property	225	-	225	1,086	(861)
Street Improvements Program for CCRTA Region Entities	(4,991)	(4,991)	-	-	(4,991)
Net Income (Loss) Before Capital Grants and Donations	2,900,513	1,327,530	1,572,983	1,798,097	1,102,416
Capital Grants & Donations	934,921	695,000	239,921	1,489,063	(554,142)
Change in Net Assets	\$ 3,835,434	2,022,530	1,812,904	3,287,160	548,274

The unaudited financial statements for year-to-date ended September 30, 2013 have been reviewed and appear to be reasor CO Reviewed

Corpus Christi Regional Transportation Authority
Statement of Cash Flows (Unaudited)
Year-to-date September 30, 2013

Cash Flows From Operating Activities:	
Cash Received from Customers	\$ 1,319,036
Cash Received from Bus Advertising and Other Ancillary	78,353
Cash Payments to Suppliers for Goods and Services	(11,158,804)
Cash Payments to Employees for Services	(6,406,815)
Cash Payments for Employee Benefits	(2,477,018)
Net Cash Used for Operating Activities	<u>(18,645,248)</u>
Cash Flows from Non-Capital Financing Activities:	
Sales and Use Taxes Received	24,850,095
Grants and Other Reimbursements	1,216,829
Distributions to Region Entities	(1,909,658)
Net Cash Provided by Non-Capital Financing Activities	<u>24,157,266</u>
Cash Flows from Capital and Related Financing Activities:	
Federal and Other Grant Assistance	2,471,990
Proceeds from Sale of Capital Assets	223
Purchase and Construction of Capital Assets	(3,947,208)
Net Cash Used for Capital and Related Financing Activities	<u>(1,474,995)</u>
Cash Flows from Investing Activities:	
Investment income	148,803
Purchases of Investments	(20,788,765)
Maturities and Redemptions of Investments	8,492,520
Net Cash Used for Non-Capital Financing Activities	<u>(12,147,442)</u>
Net Increase in Cash and Cash Equivalents	(8,110,419)
Cash and Cash Equivalents, January 1	14,941,878
Cash and Cash Equivalents, Ending	<u>\$ 6,831,459</u>
Reconciliation to Statement of Net Assets:	
Operating cash and cash equivalents	\$ 6,831,459
Reserved cash and cash equivalents	0
Cash and Cash Equivalents, Ending	<u>\$ 6,831,459</u>

Corpus Christi Regional Transportation Authority Sales Tax History

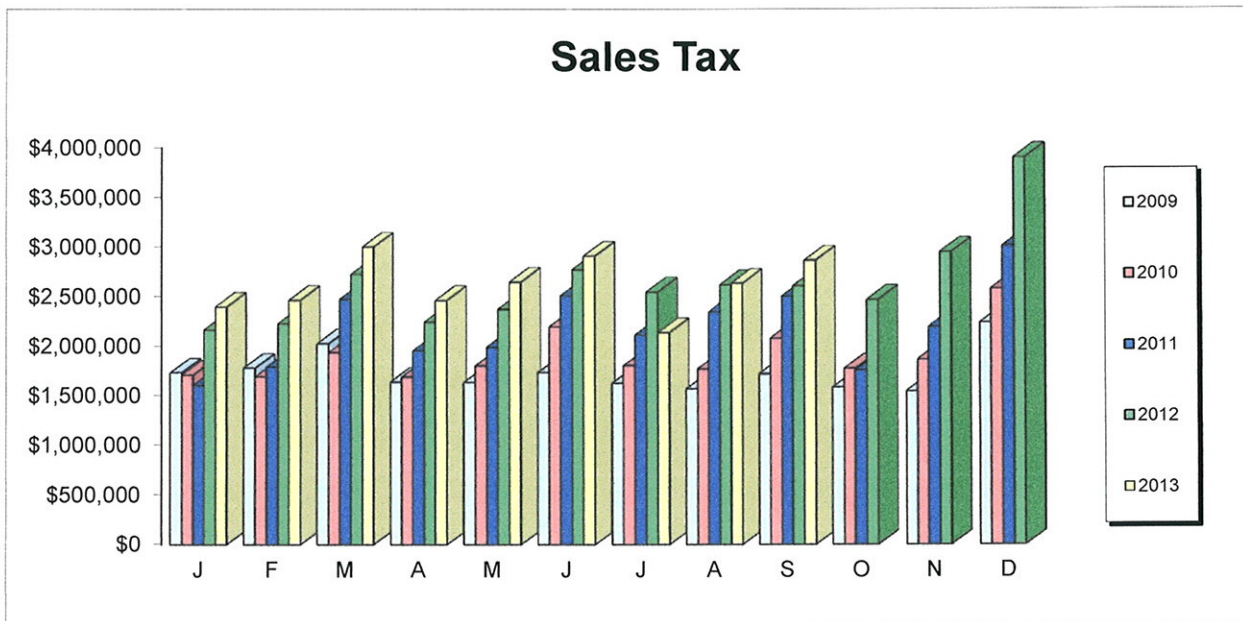
Highest comparable months are shaded

Sales tax history reported by month generated in the community.

(Accrual Method of Accounting - Reported in month RTA earns the income.)

	2013	% Change	2012	2011	2010	2009
January	\$ 2,395,030	10.7%	\$ 2,164,316	\$ 1,603,597	\$ 1,707,787	\$ 1,731,089
February	2,464,001	10.7%	2,226,506	1,789,411	1,690,511	1,780,559
March	3,000,087	10.1%	2,724,073	2,473,035	1,936,991	2,027,122
April	2,462,052	9.8%	2,242,029	1,954,495	1,688,314	1,638,161
May	2,645,394	11.5%	2,373,521	1,990,917	1,803,150	1,634,741
June	2,906,916	5.0%	2,769,015	2,508,953	2,195,580	1,733,918
July	2,135,526	-16.1%	2,545,257	2,114,283	1,804,051	1,625,860
August	2,630,543	0.6%	2,615,213	2,343,583	1,769,527	1,567,976
September	2,860,826	9.8%	2,605,068	2,500,035	2,080,698	1,720,734
October		N/A	2,465,748	1,755,397	1,772,941	1,583,354
November		N/A	2,944,798	2,192,807	1,865,505	1,542,919
December		N/A	3,896,289	3,009,013	2,576,657	2,235,142
Total	\$ 23,500,376	-25.6%	\$ 31,571,834	\$ 26,235,525	\$ 22,891,712	\$ 20,821,573

Note: The last month of the current year is estimated until the amount becomes known.



**REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS COMMITTEE MEETING MINUTES
WEDNESDAY, September 25, 2013**

Summary of Actions

1. **Provided Opportunity for Public Comment**
2. **Approved the Operations Committee Minutes of August 28, 2013**
3. **Recommended the Board Authorize Exercising the First Year Option with Arguindegui Oil, Company, Ltd. For Unleaded Fuel Supply**
4. **Recommended the Board Authorize Awarding a Contract to Multiple Vendors for Bus and Engine Parts**
5. **Recommended the Board Authorize Awarding a Contract to Westmatic Corporation for the Replacement of Bus Wash**
6. **Recommended the Board Approve Entering Into Negotiations with Naismith Engineering, Inc. for General Engineering/Architectural Services**
7. **Tabled Discussion and Possible Action to Recommend the Board Approve the Federal Transit Administration Section 5310 Program**
8. **Recommended the Board Authorize Solicitation of Bus Stop Cleaning Services**
9. **Tabled Presentations on:**
 - a) **Bus Stop Improvements Update**
 - b) **Procurement Update**
 - c) **August 2013 Operations Report**
 - d) **The Regional Economic Impact of Corpus Christi Regional Transportation Authority: 2013 Update**

The Operations Committee for the Regional Transportation Authority Board of Directors met at 10:30 a.m. on Wednesday, September 25, 2013 at the RTA Administration/Operations Facility located at 5658 Bear Lane, Corpus Christi, Texas.

Committee Members Present: Mary Saenz (Chair), George Clower, Ray Hunt, Lamont Taylor

Committee Members Absent: Angie Granado

Staff Members Present: Scott Neeley, (CEO); Jorge Cruz-Aedo, William Laridis, Sharon Montez, Cindy O'Brien, Angelina Olivares, Robert Saldaña, Rosa Villarreal, Stephanie Alvarez

Public Present: Abel Alonzo, (RCAT Chair); Gloria Osobase, Willie Rivera, Naismith Engineering Inc.; Carlos Vargas, MV; Rowland Estrada, Rosie Aguiar, ATU – Local 1769

Call to Order

Ms. Stephanie Alvarez called roll and declared that a quorum was present.

Ms. Mary Saenz called the Operations Committee Meeting to order at 11:07 a.m.

Opportunity for Public Comment

No one spoke under public comment.

Discussion and Possible Action to Approve the Operations Committee Minutes of August 28, 2013

MR. LAMONT TAYLOR MADE A MOTION TO APPROVE THE OPERATIONS MEETING MINUTES OF AUGUST 28, 2013. MR. CLOWER SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, HUNT, SAENZ, TAYLOR AND VALLS VOTING IN FAVOR. GRANADO ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Exercising the First Year Option with Arguindegui Oil, Company, Ltd. for Unleaded Fuel Supply

Mr. Jose Tovar reported that the RTA has required 250,000 gallons of unleaded fuel annually. Mr. Tovar stated that on December 5, 2012 the Board of Directors awarded the unleaded fuel supply to Arguindegui Oil Company Ltd. Mr. Tovar provided a graph chart with an illustration of bid proposals received by the RTA. Arguindegui Oil submitted the lowest bid with a discount $-\$.0169$ per gallon. Mr. Tovar stated RTA has received dependable supplies of unleaded fuel from this supplier for the last several years.

MR. LAMONT TAYLOR MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE EXERCISING THE FIRST YEAR OPTION WITH ARGUINDEGUI OIL COMPANY, LTD. FOR UNLEADED FUEL SUPPLY MR. CLOWER SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, HUNT, SAENZ, TAYLOR AND VALLS VOTING IN FAVOR. GRANADO ABSENT.

Discussion and Possible Action to Recommend the Board Authorize Awarding a Contract to Multiple Vendors for Bus and Engine Parts

Mr. Jose Tovar provided a brief background of the types of purchases needed for bus and engine repairs. He explained that the bus and engine parts bid represents over

1,200 items parts. Mr. Tovar provided a list of vendors that submitted pricing for various bus and engine parts.

Mr. Tovar reported that an Invitation for Bids (IFB) was advertised on August 5, 2013 wherein the bid was structured as a one-year firm price with two one-year options. Mr. Tovar stated that the recommendation was to award a one-year contract to multiple vendors for Bus and Engine Parts.

MR. GEORGE CLOWER MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE AWARDDING A CONTRACT TO MULTIPLE VENDORS FOR BUS AND ENGINE PARTS. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, HUNT, SAENZ, TAYLOR, AND VALLS VOTING IN FAVOR. GRANADO ABSENT.

Discussion and Possible Action to Recommend the Board Award a Contract to Westmatic Corporation for the Replacement of Bus Wash

Mr. Jose Tovar described that the current bus wash as a gantry-style system and reported that the current bus wash has recorded over 130,000 washes. Mr. Tovar reported an Invitation for Bids (IFB) was issued on July 21, 2013. He reported that RTA received two sealed bids. Mr. Tovar stated that Westmatic submitted the lowest base bid.

MR. GEORGE CLOWER MADE A MOTION TO RECOMMEND THE BOARD AWARD A CONTACT TO WESTMATIC CORPORATION FOR THE REPLACEMENT OF BUS WASH MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, HUNT, SAENZ, TAYLOR, AND VALLS VOTING IN FAVOR. GRANADO ABSENT.

Discussion and Possible Action to Recommend the Board Approve Entering Into Negotiations with Naismith Engineering, Inc. for General Engineering/Architectural Services

Ms. Sharon Montez briefed the Committee on the various tasks that are needed to utilize general engineering/architectural services. Ms. Montez stated that the identified need of having an engineering/architectural service was to expedite work assignments along with supporting RTA staff with projects.

Ms. Montez reported that six proposals were received and evaluated. She provided a rating structured format along with results of evaluations. Ms. Montez informed that the annual cost estimate would be \$150,000 and the total cost for first three years would be \$450,000. Ms. Montez stated that Naismith Engineering Inc. submitted the best overall proposal.

MR. GEORGE CLOWER MADE A MOTION TO RECOMMEND THE BOARD APPROVE ENTERING INTO NEGOTIATIONS WITH NAISMITH ENGINEERING, INC. FOR GENERAL ENGINEERING/ARCHITECTURAL SERVICES. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, HUNT, SAENZ, TAYLOR, AND VALLS VOTING IN FAVOR. GRANADO ABSENT.

Discussion and Possible Action to Recommend the Board Approve the Federal Transit Administration Section 5310

The consensus by the Committee Members was that this item be forwarded to next upcoming RCAT Meeting for further discussion.

Discussion and Possible Action to Recommend the Board Authorize Solicitation of Bus Stop Cleaning Services

Ms. Rosa Villarreal reported that the RTA maintains over 1,400 bus stops throughout the Agency's service area. These bus stops were handled by the Facilities Maintenance Crew and with Cooper Advertising. Ms. Villarreal noted that Cooper Advertising was responsible for the maintenance of bus stops where their benches are located. Ms. Villarreal pointed out that as part of the capital improvements initiative, the Board of Directors requested an increase in trash receptacles located at bus stops.

MR. GEORGE CLOWER MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE SOLICITATION OF BUS STOP CLEANING SERVICES MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. CLOWER, HUNT, SAENZ, TAYLOR, AND VALLS VOTING IN FAVOR. GRANADO ABSENT.

Adjournment

There being no other business, the meeting was adjourned at 11:52 a. m.



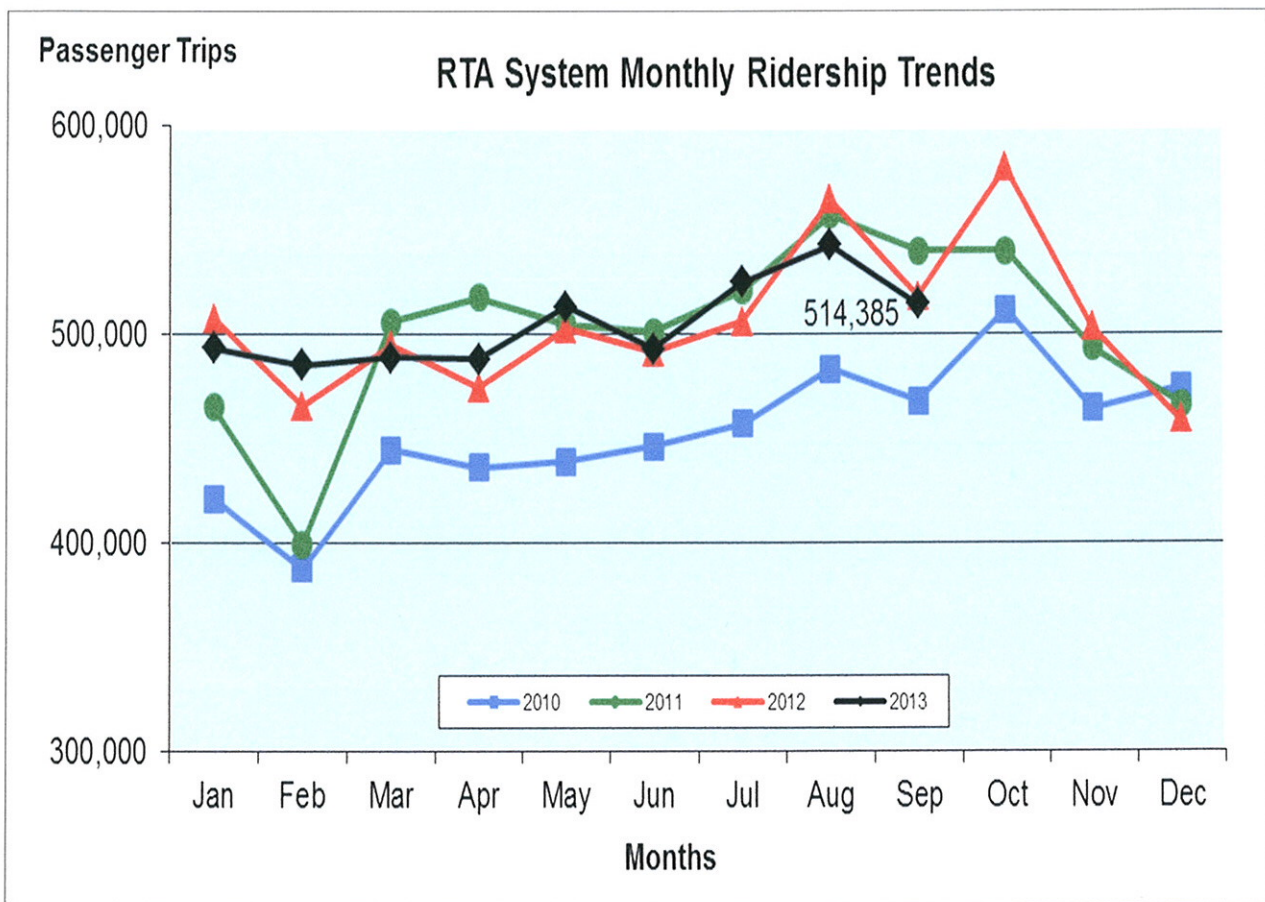
Subject: RTA Operations Report for September 2013

The monthly Operational Performance Report for September 2013 is attached for your information and review. Included in this report are the basic "Operating Statistics" and a series of "Operating Performance Measures." The performance analysis summarizes monthly system performance.

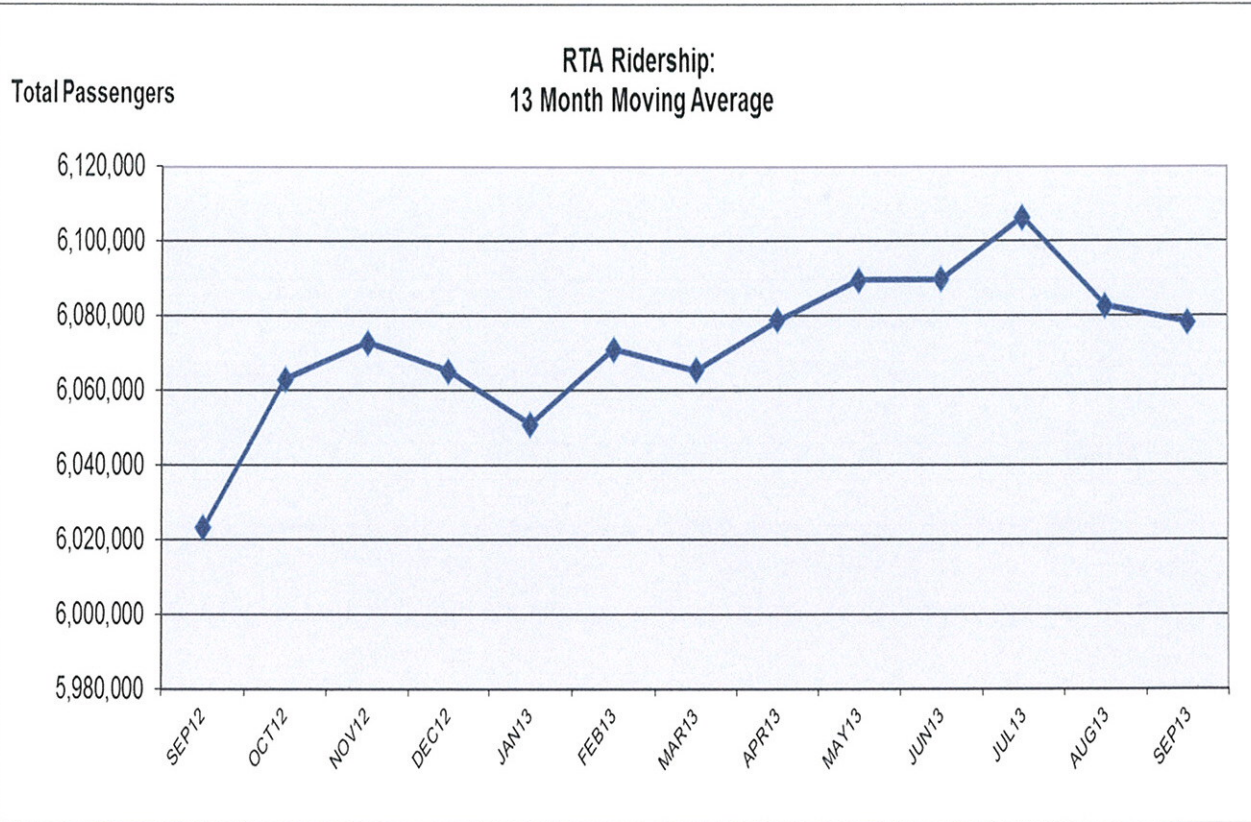
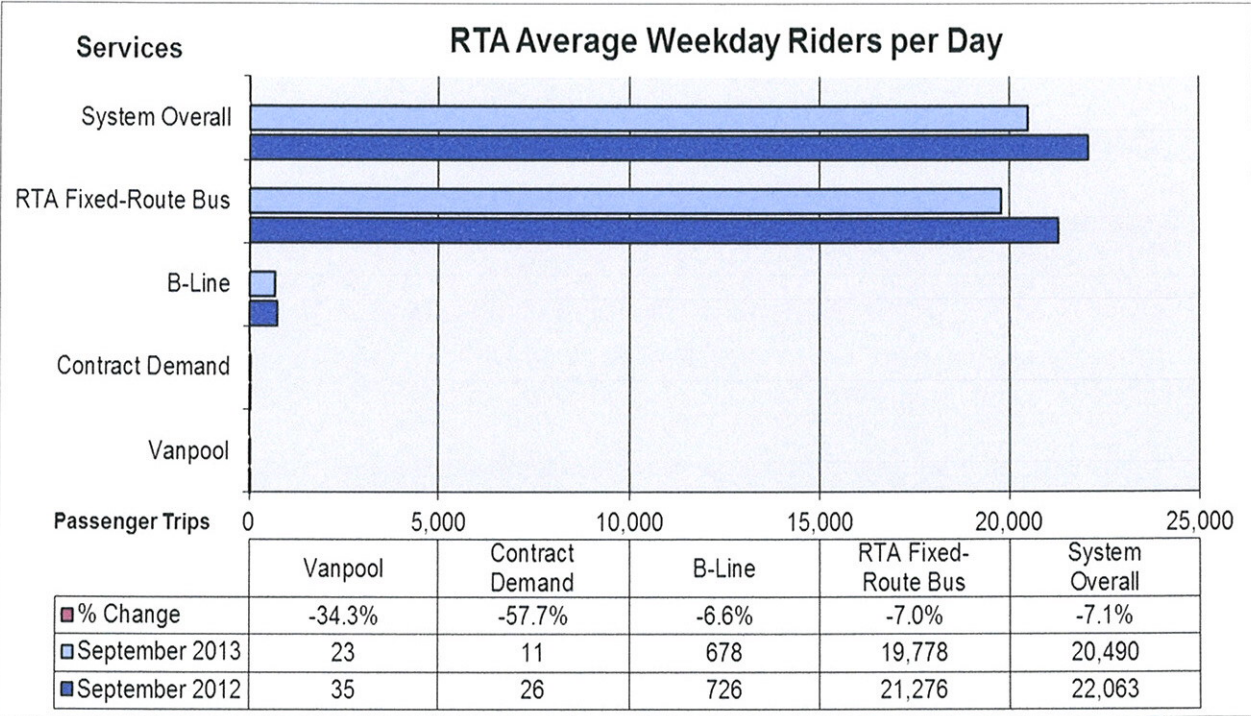
Service Performance - Operations Report for – September 2013

Passengers for all services in September were 514,385. This is a .7% decrease from September 2012.

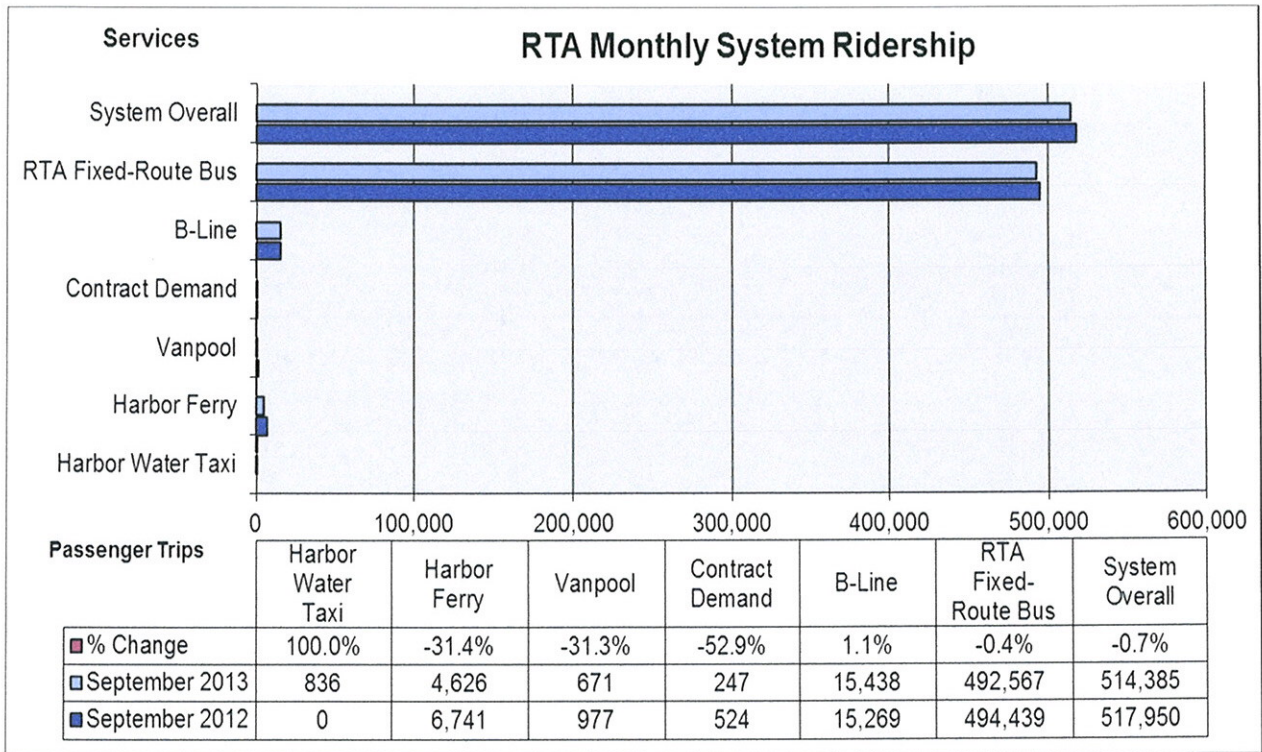
The following graph below compares RTA System Monthly Ridership trends for a four year period. The positive ridership trend has improved overall system productivity.



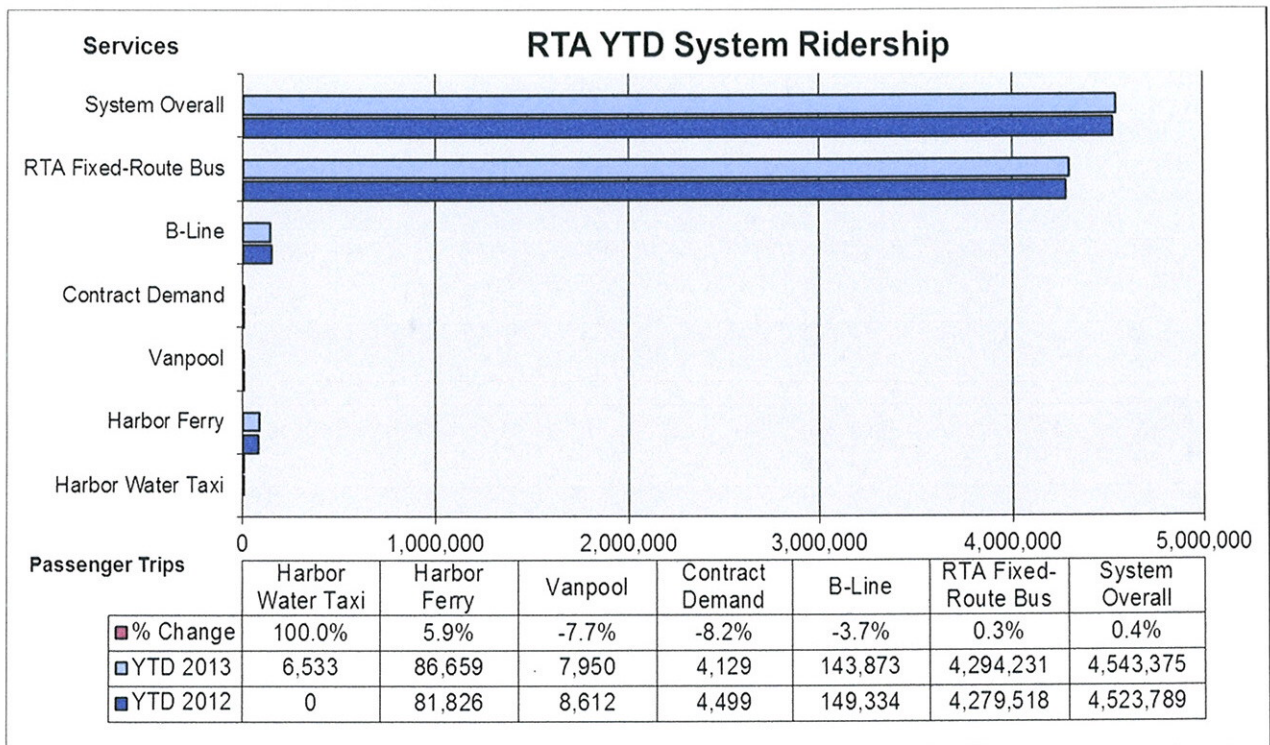
The chart below shows RTA Average Weekday Ridership for all services. The RTA overall transported an average of 20,490 passengers per weekday service in September 2013 as compared to 22,063 in September 2012.



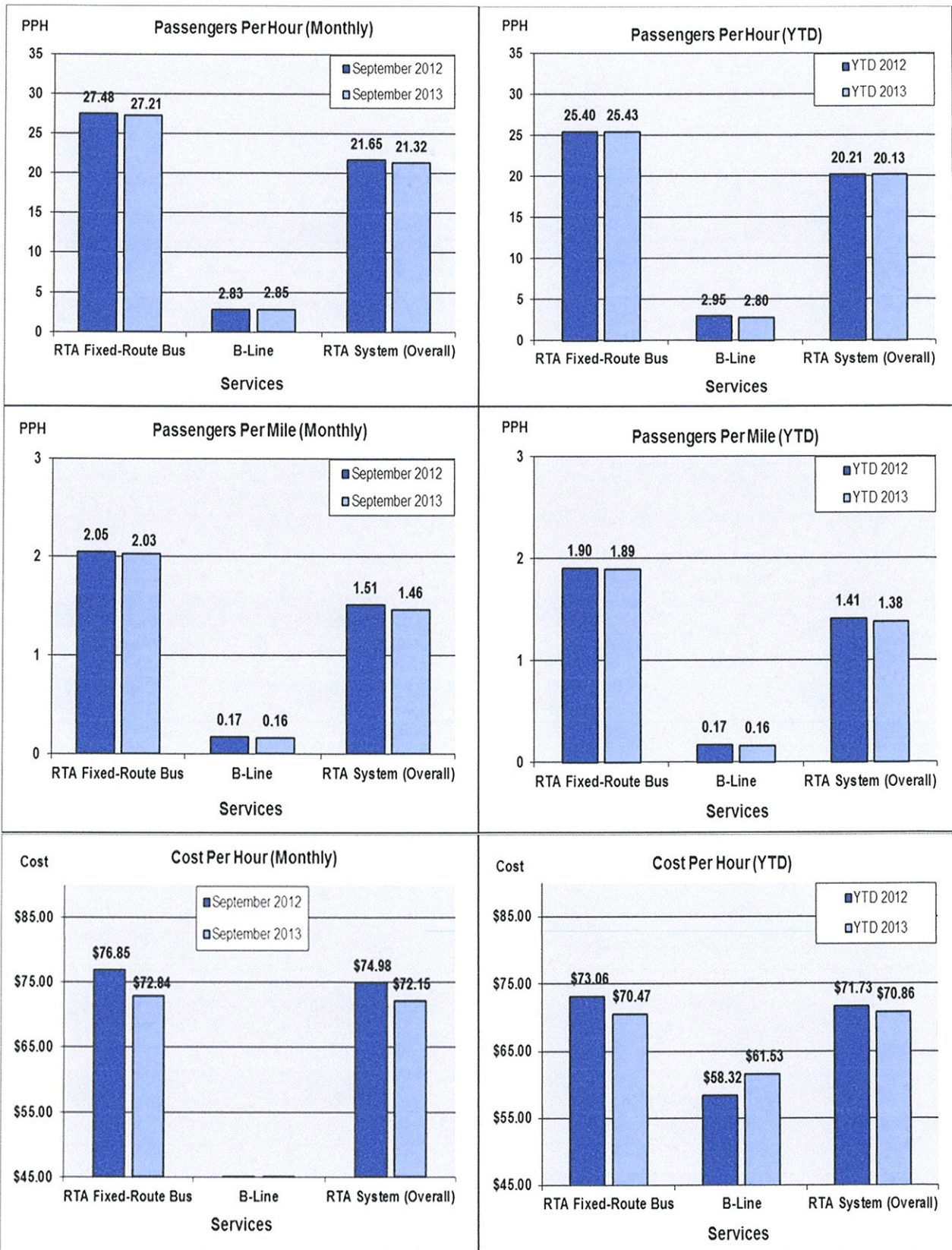
The chart below shows RTA Monthly Ridership for all services. The RTA transported 3,565 less passengers in September 2013 as compared to September 2012.

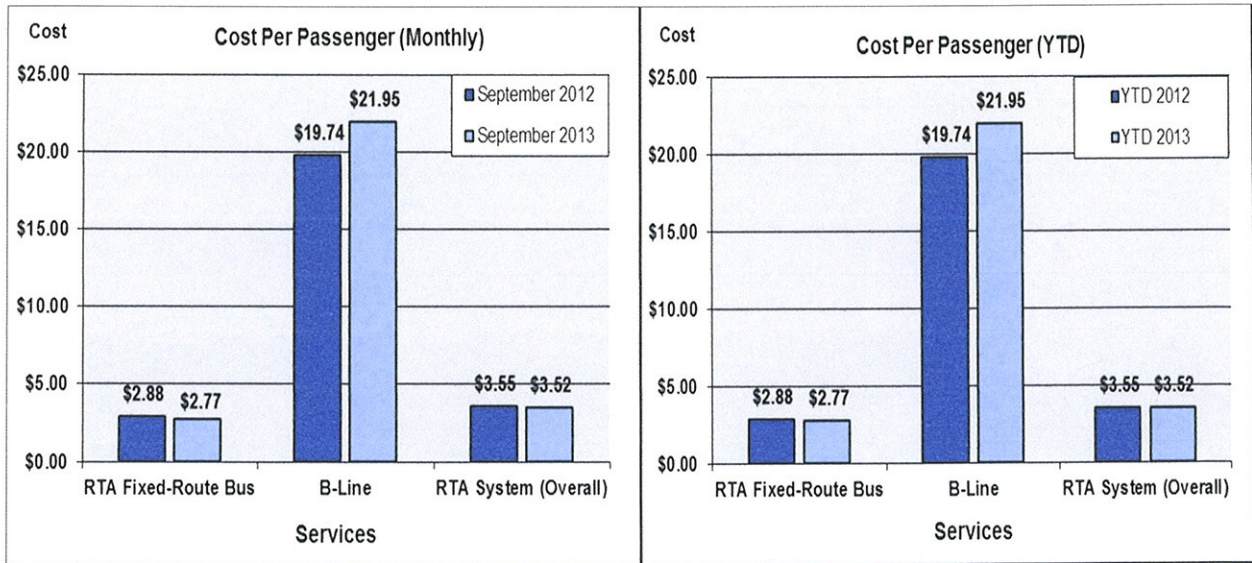


The chart below shows RTA YTD System Ridership for all services. The RTA has transported 19,586 more passengers in 2013 as compared to 2012.



The following charts show RTA System Productivity and Cost for services for the month of September 2013 and YTD 2013.





The following table shows On-Time performance of RTA Fixed-Route services for the last three (3) months and YTD 2013. Standards for each category are provided along with actual. Surveys are weighted by passenger volume for each route and service type.

Schedule Adherence	Standard	Jul-13	Aug-13	Sep-13	YTD Average
Early Departure	<1%	0.7%	4.8%	1.0%	2.5%
Over 3 minutes Late	<20%	13.8%	14.0%	14.4%	13.0%
Over 5 minutes Late	<5%	8.7%	7.4%	7.3%	7.1%
Over 10 minutes Late	<1%	5.3%	2.0%	0.6%	1.9%
Monthly Wheelchair Boardings		5,286	4,621	4,230	
Monthly Bicycle Boardings		6,746	6,616	5,831	

SEPTEMBER 2013 SERVICE METRICS BY ROUTE

	Passengers per Hour	Cost per Passenger Mile	Cost per Passenger Trip	Farebox Recovery	Average Load
Fixed Route Bus - Local	29.3	\$0.60	\$2.40	10.3%	9.04
Route 04	17.3	\$1.60	\$4.93	4.8%	3.13
Route 05	25.1	\$0.79	\$2.78	8.5%	6.85
Route 06	16.9	\$0.77	\$4.05	5.8%	6.70
Route 08	16.9	\$0.89	\$4.07	5.8%	6.03
Route 12	34.0	\$0.69	\$1.95	12.1%	8.86
Route 16	20.6	\$0.87	\$3.37	7.0%	6.03
Route 17	27.9	\$0.65	\$2.47	9.6%	8.59
Route 19/15S	39.3	\$0.59	\$1.69	14.0%	10.40
Route 21	40.2	\$0.56	\$1.59	14.8%	10.81
Route 23	36.3	\$0.63	\$1.72	13.7%	10.13
Route 24	27.5	\$0.65	\$2.48	9.5%	8.58
Route 26	9.2	\$2.49	\$7.69	3.1%	2.08
Route 27	36.8	\$0.26	\$2.40	9.8%	16.64
Route 29	47.3	\$0.42	\$1.28	18.4%	13.89
Route 31	24.4	\$0.69	\$2.60	9.1%	9.48
Route 32	26.1	\$0.64	\$2.74	8.6%	8.27
Route 37	20.1	\$1.50	\$3.49	6.8%	3.49
Route 60	6.4	\$5.77	\$11.55	2.0%	1.07
Route 63	16.1	\$1.37	\$4.80	25.9%	3.40
Route 66	44.8	\$0.58	\$1.89	12.5%	8.73
Fixed Route Bus - Rural	4.5	\$2.67	\$19.54	2.1%	1.58
Route 34	8.7	\$2.01	\$7.78	3.0%	3.20
Route 65	5.1	\$1.76	\$24.64	3.8%	2.18
Route 67	2.9	\$2.21	\$40.98	2.3%	1.51
Route 94	1.4	\$25.56	\$49.91	0.5%	0.20
Fixed Route Bus - Trolley	16.7	\$1.29	\$3.81	6.2%	4.05
Route 76	14.7	\$0.78	\$5.13	4.6%	6.44
Route 78	21.3	\$1.05	\$3.39	7.0%	4.84
Route 79	10.4	\$4.12	\$4.74	5.0%	1.37
Fixed Route Bus - Commuter	18.2	\$0.43	\$10.55	9.0%	14.92
Route 50	22.4	\$0.28	\$8.10	11.7%	19.05
Route 51	22.7	\$0.44	\$9.86	9.6%	17.93
Route 53	11.7	\$0.75	\$15.21	6.2%	8.59
Flexi-B	1.2	\$2.22	\$70.47	1.3%	1.87
Harbor Ferry	57.8	\$6.55	\$7.86	12.0%	29.69
Harbor Water Taxi	93.8	\$10.08	\$4.03	23.4%	32.78
B-Line	2.8	\$2.89	\$21.97	4.3%	1.22

RTA Purchased Transportation Department Operating Report for September 2013 B-Line Service Contract Standards & Ridership Statistics

Productivity: 2.51 PPH did not meet the contract standard of 2.70 PPH.
On Time Performance: 93.3% did not meet the contract standard of 96%.
In Vehicle Time: 98.1% exceeded contract standard of 95%.
Miles Between Road Calls: 8,172 did not meet standard of 10,000 miles.
Denials: 9 denial (late trips) did not meet contract standard of .2%.
Ridership Statistics: 11,121 ambulatory
4,666 wheelchair boarding's

Ridership year to date represents a 3.7% decrease compared to same period in 2012.

RTA Customer Programs Monthly Customer Assistance Form (CAF) Report- September 2013

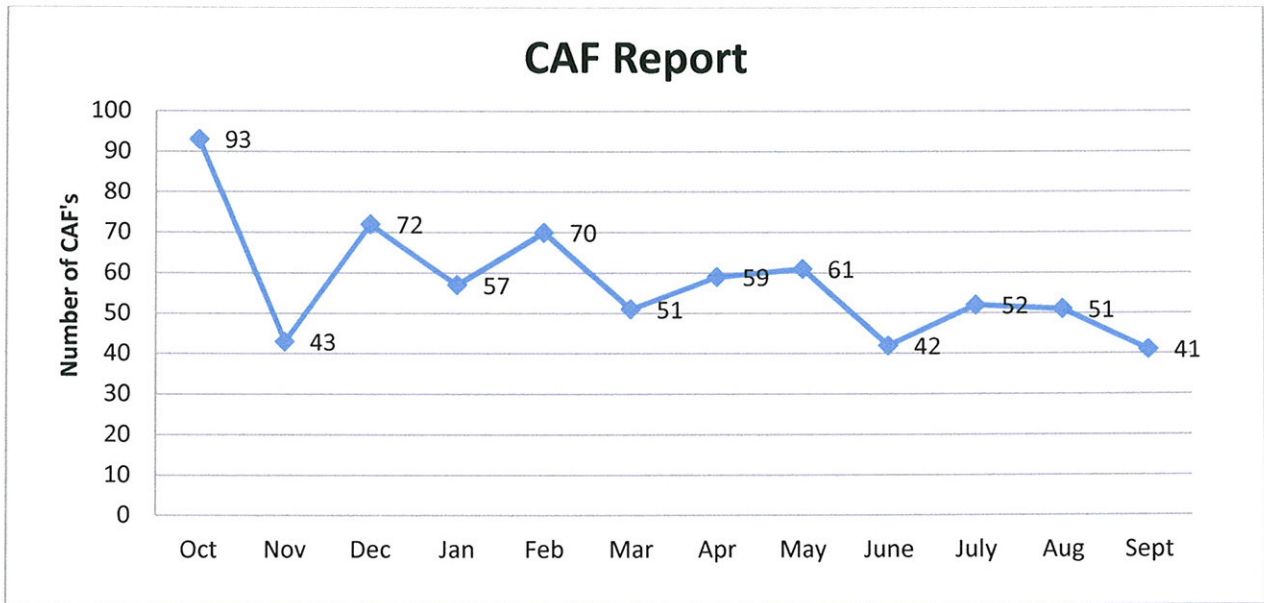
The RTA documents CAF's to capture information regarding a wide range of issues from the community's perspective point of view. CAF's are communicated to the Customer Programs group via the telephone, e-mail, letter or in person.

CAF's are redirected to relevant management and supervisory staff for further investigation. Customer Service staff will provide a prompt and written response at the conclusion of the investigation to the customer within ten working days.

CAF's play an important role as a quality assurance tool to identify issues regarding service; they also inform RTA regarding education and training needs. CAF's assist Service Development in identifying problems around existing service and identifying underserved areas. CAF's also serves to guide policy development.

CAF Report

For September 2013 there were 41 reported CAF's a decrease from 51 reported CAF's overall in August. The statistics for September represent a .20% decrease, 41 CAF's vs.51 CAF's compared to the month of August 2013. (There was 3 Commendation for the month of September)



Route Summary Report for September 2013

Route	# of CAF's	Route	# of CAF's
#4 Flour Bluff Mini B	1	#65 Padre Island Connector	0
#5 Alameda	0	#66 TAMU-CC Connection	0
#6 Santa Fe/Malls	0	#67 Driscoll/Bishop/Gregory	0
#8 Flour Bluff/Malls	2	#76 Harbor Bridge Shuttle	0
#12 Saxet Oak Park	2	#77 Harbor Ferry	0
#16 Agnes/Ruth	0	#78 CC Beach/Bayfront Connector	1
#17 Carroll/Southside	1	#79 Downtown/Shoreline Shuttle	0
#19 Ayers/Kostoryz	1	#94 Port Aransas Shuttle	0
#21 Arboleda	3	#95 Flexi-B	0
#23 Molina	0	B-Line (Para-transit)	9
#24 Los Encinos	0	Facilities Maint (stop/shelter/sugg)	2
#26 Airline/Lipes Connector	2	Service Development	1
#27 Northwest	4	Safety and Security	2
#29 Staples	5	Transportation (other)	3
#31 McArdle/Malls	0		
#32 Southside Mini B	1		
#34 Robstown Circulator	0		
#37 Crosstown	0		
#50 Calallen Park & Ride	0		
#51 Gregory Park & Ride	0		
#63 The Wave	1	TOTAL CAF'S	41

Conclusion

During September 2013, RTA received 41 CAF's/Commendations regarding RTA Fixed-Route Service, B-Line and Purchased Transportation; Three (3) of the 44 reported CAF's (September) were commendations.

There were a total of 27 CAF's/Commendations received regarding RTA Service representing 65.8% of total customer contacts: 2 for Facilities Maintenance, 2 for Safety and Security, 1 for Service Development, and 22 for Transportation.

A total of 9 CAF's/Commendations were reported regarding B-Line service representing 20.5% of the total customer contacts.

A total of 5 CAF's/Commendations were received regarding Contracted Fixed Route services representing 13.7% total customer contacts.

Reporting September 2013:

CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Contracted Fixed Route	Totals
Service Stop Issues	5	N/A	2	7
Driving Issues	5	1	0	6
Customer Services	11	5	2	18
Late/Early	1	3	1	5
Drop off/Pick up	0	0	0	0
Facilities Maintenance	2	0	0	2
Safety and Security	2	0	0	2
Service Development	1	0	0	1
Total	27	9	5	41
Active	6	1	1	8
Commendations	2	0	1	3

Actions taken as a result of reported CAF's include but are not limited to the following:

1. Coaching and counseling
2. Driver training
3. Progressive disciplinary action as appropriate, group discussion/coaching in operator meetings
4. Discussion in supervisory meetings
5. Examination of RTA operations policy

RTA Vehicle Maintenance Department Monthly Miles Between Road Calls Report for September 2013

As defined by the Federal Transit Administration, a road-call is the practice of dispatching a service vehicle to repair or retrieve a vehicle on the road. There are two types of road-calls; Type I and Type II. A Type I road-call is a major mechanical failure that prevents the revenue vehicle from completing a scheduled revenue trip. A Type II road-call is a mechanical failure causing an interruption in revenue service. Miles Between Roadcalls (MBRC) is a performance gauge of maintenance quality, fleet age, and condition; an increase in miles between roadcalls is a positive indicator. A goal of 5,500 miles between roadcalls has been adopted for a fleet the size, age, and condition of the RTA. The following graph shows the previous (13) month period.

Miles Between Roadcalls (MBRC) Previous 13 Month Period



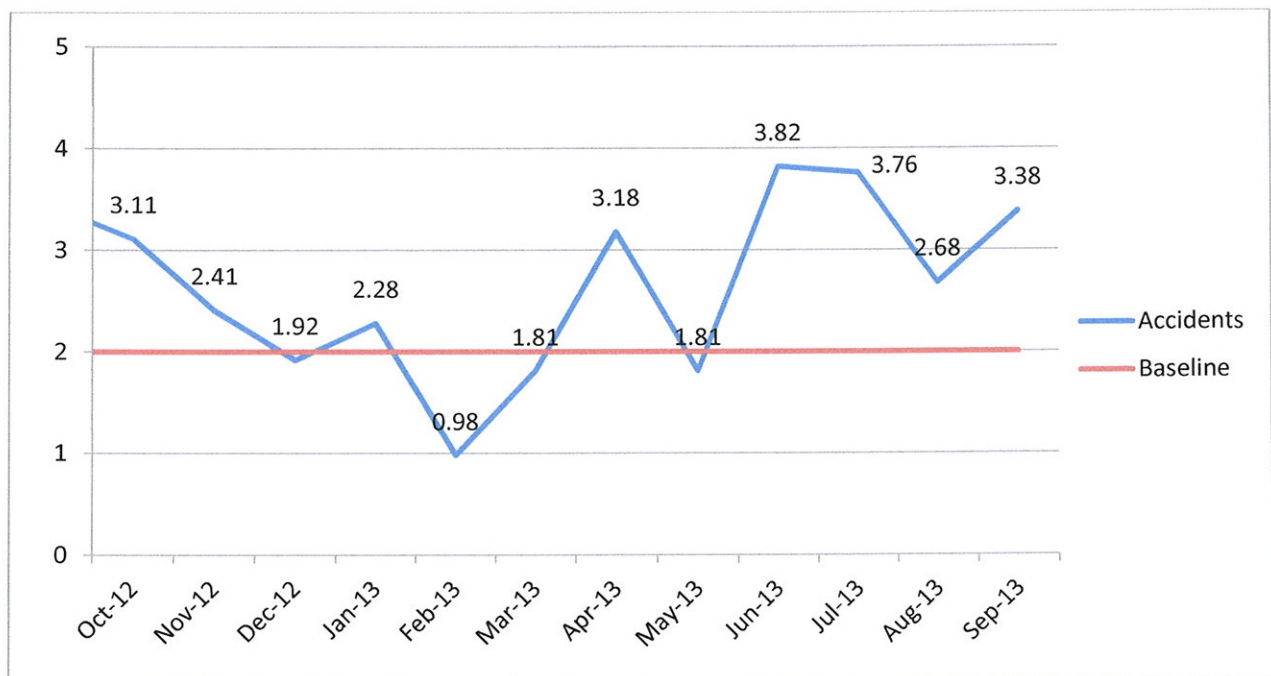
Safety/Security Department - Operations Report for – September 2013

SAFETY SUMMARY

For the month of September we had seven (7) vehicle collisions, (3 preventable / 4 non preventable), thirty-three (33) customer related incidents and drove a total of 207,160 miles. The total collision rate for the month was at 3.38 per hundred thousand miles driven. The desirable range for total collisions is at 2.0 or less.

The chart below shows the last 12 months of our total collision rate. Please keep in mind that this chart shows all vehicle collisions regardless of fault. The classifications of preventable and non-preventable are not distinguished for purposes of calculating this rate.

Total Collision Rate (rolling 12 month period)
Monthly rate = Total collisions per 100,000 miles driven




SECURITY SUMMARY

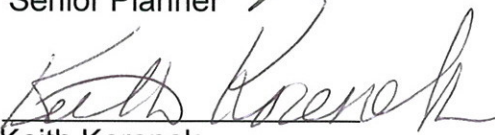
For the month of September, one thousand one hundred and ten hours (1110) of security coverage were used for all areas of RTA Operations. Officers arrested seven (7) individuals for public intoxication, issued seventeen (17) criminal trespass warnings, and cited thirteen (13) individuals for loitering.

Respectfully Submitted,


Submitted by:


Oscar Vargas
Senior Planner

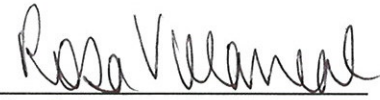
Submitted by:


Keith Korenek
Director of Safety and Security

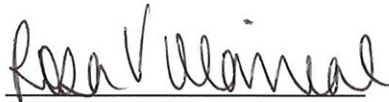
Submitted by:


Robert Saldaña
Director of Transportation

Submitted by:


for José A. Tovar
Director of Maintenance

Reviewed by:


Rosa E. Villarreal
Managing Director of Operations

Approved by:


Scott Neeley
Chief Executive Officer