



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

**BOARD OF DIRECTORS'
MEETING NOTICE**

Date: Wednesday, January 8, 2014

Time: 8:30 a.m.

Location: RTA Administration/Operations Facility
5658 Bear Lane
Corpus Christi, Texas

	Topic	Speaker	Est. Time	Reference
1.	Roll Call	A. Granado	1 min.	No Attachment
2.	Election and Swearing in of RTA Board Chair	J. Valls	10 min.	No Attachment
3.	Adoption of Resolution for Outgoing Board Chair	Chair	5 min.	Page 1
4.	Action to Elect Vice Chairman, Secretary, and Assistant Secretary to the Board	Chair	5 min.	Page 2
5.	Personnel Recognition	S. Neeley	5 min.	No Attachment
6.	Opportunity for Public Comment	Chair	5 min.	No Attachment
7.	Action to Confirm Committee Appointments by the Board Chair	Chair	3 min.	Pages 3-5
8.	Presentation by Patterson and Associates on the Investment Report for the Quarter Ended September 30, 2013	C. O'Brien	10 min.	Pages 6-24
9.	Update on RCAT Committee Activities	A. Alonzo	5 min.	No Attachment
10.	Discussion and Possible Action to Approve the Board of Directors' Minutes of December 11, 2013	Chair	2 min.	Pages 25-31

	Topic	Speaker	Est. Time	Reference
11.	Discussion and Possible Action to Approve Public Outreach Plan for Implementation of the Long Range System Plan, Phase 1 Recommendations	G. Robinson	10 min.	Page 32
12.	Discussion and Possible Action to Authorize the Annual 2014 Defined Benefit Pension Plan Contribution	C. O'Brien	5 min.	Page 33-34
13.	Discussion and Possible Action to Adopt a Resolution Designating Certain Persons to Sign Checks	C. O'Brien	3 min.	Pages 35-37
14.	Discussion and Possible Action to Authorize Exercising the Two-Year Option for Federal Legislative Consulting Services with Meyers and Associates	W. Laridis	3 min.	Page 38
15.	Presentations: a. November 2013 Financial Report b. Operational Reports – November 2013	O'Brien Robinson	20 min.	Pages 39-40 Attachment Pages 41-52
16.	CEO's Report a) Texas Transit Association b) CCRTA Rodeo – February 8-9, 2014	S. Neeley	3 min.	No Attachment
17.	Chairman's Report a. Board Retreat b. Board Adopted Policies	Chair	2 min.	No Attachment
18.	Adjournment	Chair	1 min.	No Attachment

Total Estimated Time: 1:38

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.

In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at 903-3561 at least 48 hours in advance so that appropriate arrangements can be made.

On **Friday, January 3, 2014** this Notice was posted by **Beth Vidaurri** at the Nueces County Courthouse, 901 Leopard, Corpus Christi, Texas, the RTA Administration Offices, 5658 Bear Lane, Corpus Christi, Texas and sent to the Nueces County Clerk and San Patricio County Clerk.

Corpus Christi Regional Transportation Authority



Resolution

WHEREAS, John E. Valls has provided eight years of dedicated service to the Board of Directors of the Corpus Christi Regional Transportation Authority (CCRTA), where he was elected Board Chairman in October 2011. In that time the Authority was innovative in order to meet the needs of the communities it served; and

WHEREAS, he made substantial and lasting contributions to the transit community both locally and nationwide in terms of sharing his considerable talent and limitless energy in the pursuit of cost efficiency by using clean burning alternative fuel, Compressed Natural Gas, on all CCRTA vehicles; of providing rider dignity by advocating for renovations to the Six Points Station, for having a bus bench at every improved bus stop, and for fostering ADA bus stop improvements; and

WHEREAS, he provided outstanding leadership in his role as Chair using his collaborative and supportive strategies to champion projects with the local Community as well as with Legislative representatives; to support the local economy by revising the Street Improvement Program; to bring local and national recognition to the Authority through receipt of numerous awards such as "Green Business Award", "Partner of the Year", "2013 Good Neighbor of the Year"; and

WHEREAS, he exhibited extraordinary commitment to the Staples Street Center project by guiding the Authority through the design phase, by actively engaging in the financing process, and by leading on acceptance of the Guaranteed Maximum Price for the construction phase.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY AS FOLLOWS:

RESOLVED, that John E. Valls is hereby commended for his distinguished service and recognized by the Board of Directors with the title of Chair Emeritus.

DULY PASSED AND ADOPTED This 8th day of January 2014.

By _____
Board Chairman



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: Election of Vice Chairman, Secretary, and Assistant Secretary to the Board

Background

The election process, as outlined in the RTA Board Bylaws, is cited below:

Article III - Officers

Section 3.01. The officers of the Authority shall be chosen by the Board of Directors. The Chair shall be selected by the vote of a majority of the Board and shall serve for a term of two years as provided by State law. The Board of Directors shall, by the majority vote of all members, choose from its membership a Vice Chair and a Secretary. The Board of Directors may also chose any number of Assistant Secretaries who may or may not be members of the Board of Directors. Any two or more offices may be held by the same person, except the offices of Chair and Secretary. [Sec. 451.520]

Section 3.02. The Board of Directors shall choose the Vice Chair, Secretary and any Assistant Secretaries at the January Board in even-numbered years.

Section 3.03. The officers of the Authority chosen pursuant to Section 3.02 shall serve for two-year terms until their successors are chosen and qualify in their stead.

Identified Need

Election at January Board will be in compliance with the Board Bylaws revised on October 9, 2013.

Committee Review

This item does not require Committee review.

Respectfully Submitted,

Submitted by: 
for Scott Neeley, CEO



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: Confirmation of Committee Appointments by the Board Chair

Background:

Appointments to various Committees will be considered due to a change in the Board composition.

Committees

According to the Regional Transportation Authority Bylaws, Section 3.07, "The members of all Board committees shall be appointed by the Chair, subject to confirmation by the Board. The Chair shall be a member of all such committees."

The current standing committees, Administration and Operations, and subcommittee membership and are listed below. The Board adopted a resolution on February 7, 2013 outlining the subcommittee structure which allows the subcommittees to be comprised of three to five members of the Board of Directors. Attached is a summary of the responsibilities of each subcommittee.

Committees

<u>Administration Committee</u>	<u>Operations Committee</u>
<i>Tony Elizondo, Chair</i> Vangie Chapa Robert Garcia Thomas Dreyer Angie Flores-Granado	<i>Mary Saenz, Chair</i> George Clower Curtis Rock Ray Hunt Lamont Taylor

Subcommittees

<u>Rural Affairs Subcommittee</u> <i>Ray Hunt, Chair</i> Tony Elizondo Robert Garcia Angie Flores Granado Lamont Taylor	<u>Governmental Relations Subcommittee</u> <i>Angie Flores Granado, Chair</i> George Clower Tony Elizondo Ray Hunt Curtis Rock Lamont Taylor
<u>Audit, Finance, Health & Pension Subcommittee</u> <i>Robert Garcia, Chair</i> Thomas Dreyer Mary Saenz	<u>Development Subcommittee</u> <i>George Clower, Chair</i> Angie Flores Granado Ray Hunt Curtis Rock Lamont Taylor

Recommendation:

The Chair will make appointment recommendations for the two standing committees, Administration and Operations, and also for established subcommittees as may be required subject to confirmation by the Board.

Submitted By: Sharon Mankz
for Scott Neeley
Chief Executive Officer

ATTACHMENT

Responsibilities of Subcommittees

1. *Rural Affairs Subcommittee* - Inform the Board in greater detail related to capital and service needs and improvements in small cities and rural areas. Monitor activities and performance of services and initiatives and solicit input regarding service and capital needs. **Convenes on an as-needed basis.**
2. *Governmental Relations Subcommittee* - Inform the Board related to studies on the probable effects of federal and state legislation and regulations and to educate the Board on the annual proposed legislative program. Provide input related to the selection criteria of lobbying consultants and monitor and coordinate the RTA's efforts related to policy and legislative issues. **Convenes on an as-needed basis.**
3. *Audit, Finance, Health and Pension* - Inform the Board in greater detail related to budgetary, audit, financial trends, health insurance issues, provide guidance and monitor activities and performance, and manage issues related to code of ethics and conflicts of interest. Inform the Board regarding changes in investments, initiatives, and projects, and manage and administer the RTA Employee Defined Benefit Plan and the RTA Employee Defined Contribution Plan. **Convenes on an as-needed basis and annually to review the Defined Benefit Plan's assets.**
4. *Development Subcommittee* – Assist in the development of plans for the Staples Street Center and other RTA capital projects. **Convenes on an as-needed basis.**



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: Investment Report for the Quarter Ended September 30, 2013

As of September 30, 2013 the Authority's investment portfolio had a book value of \$29,524,121 and a market value of \$29,522,495. Investments held as of September 30, 2013 had a weighted average yield of 0.120% and a weighted average maturity of 219 days.

Earnings on the portfolio for the third quarter of 2013 were \$19,847.

The investment return for the quarter was .272% versus the benchmark yield of .060% for a six month treasury.

The portfolio consists of a diversified list of investments with over 70% consisting of Municipal Bonds and Agencies. The full investment report is included in a separate attachment.

Respectfully Submitted:

Submitted by: Cindy O'Brien
Cindy O'Brien
Director of Finance

Final Review: Sharon Montez
for Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: Sharon Montez
for Scott Neeley
Chief Executive Officer

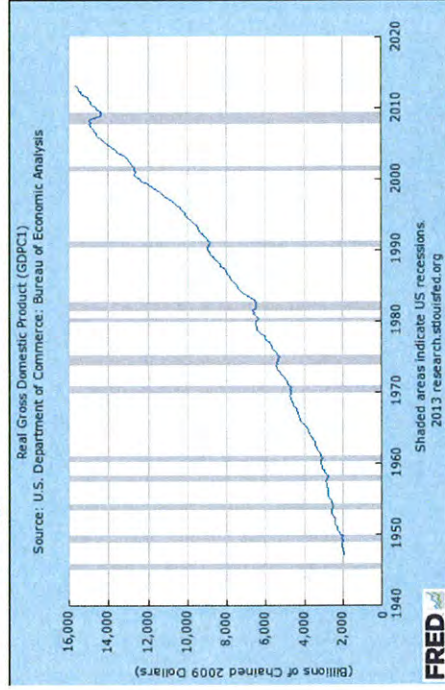


Quarterly Investment Report
As of September 30, 2013

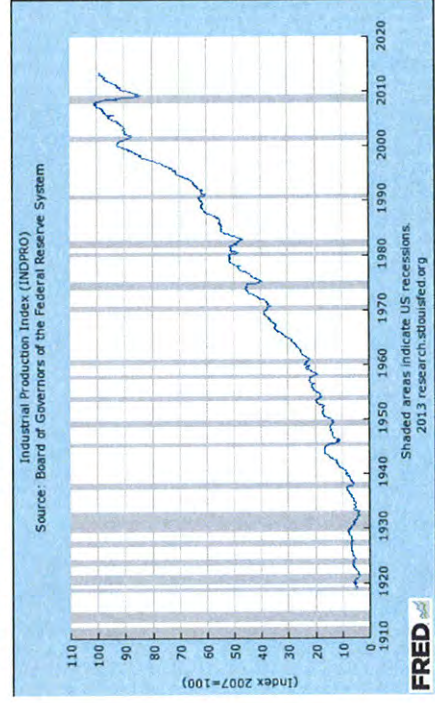


Receiving Mixed Messages

GDP hangs at 2.5%



Industrial Production in fits and starts



- This month was full of mixed messages. Daily indicators vary from positive to negative, leaving the market volatile.
- Importantly, the FOMC had been telegraphing a reduction in their bond purchases *if the economy was strong enough*. However, they chose not to taper, which reversed their message and intent – and reduced their credibility.
- The FOMC reversal could also reflect a concern on Congress' inability to create a budget and address the debt ceiling.
- The frustration from these mixed messages have increased volatility in markets, but also created another move to safety which has lowered yields for treasuries and agencies. Even the state and local debt yields have been reduced as investors move to safety from uncertainty.
- Low inflation has boosted growth. The taper could have continued this – now it could have reversed it.

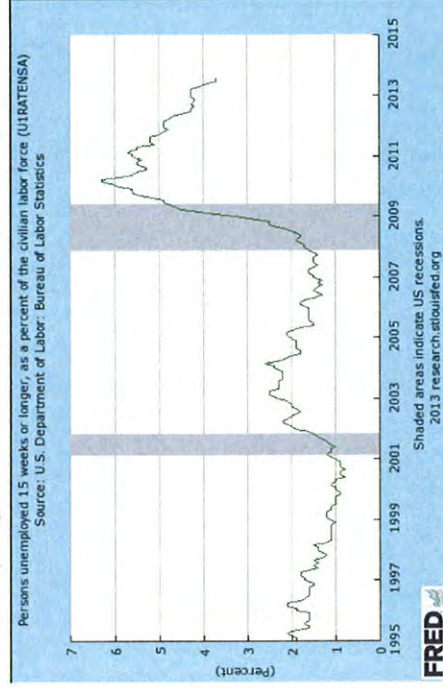
A Triple Play

1. The delay by the FOMC on tapering was matched by a major change in the supposed Fed Chair nominee. Larry Summers pulled out of the running and left a very dovish Janet Yellen as the current first draft pick. Her perceived stance favoring low rates for economic stimulus has perhaps already started to show through on a delay of the taper and the interest rate futures market.

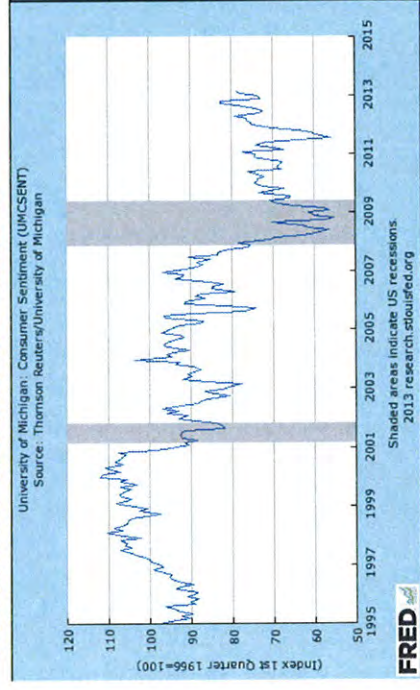
2. The chemical weapon threat in Syria and the ensuing global saber rattling has driven investors into a safety trade – pushing rates down.

3. Congress' impasse on the budget for the first of October and the more problematic mid-month debt ceiling is hinging on the fight over the Affordable Health Care funding, which threatens an unlikely technical shut-down of the US Government. A very bad side-effect of such a move would be a lower value on the US debt rating.

Unemployed >15 weeks improving

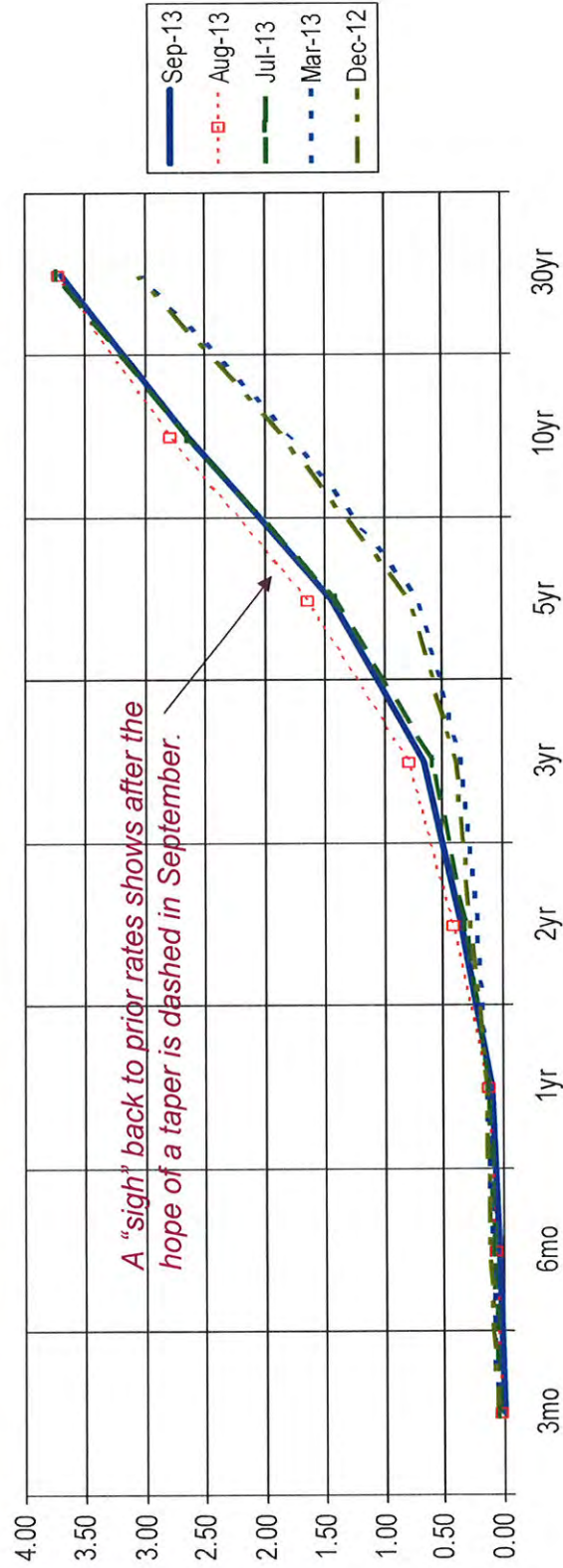


Consumer Confidence Shaken



Do You Know the Way to Taperville?

- Indications that the FOMC would begin its tapering of securities purchases in September had driven yields up in August. But with that anticipation dashed yields and moved quickly back to early summer levels. More uncertainty in our triple play group could drive yields even lower again but when the tapering does begin, it is a clear signal that rates *will* move higher as has already been the case.
- Regardless of when it begins, the tapering plan does not include a raising of the Fed Funds or the discount rate for many months. The perceived date has now moved from mid-2014 to 2015. This will keep liquidity funds and pools very low for a very long time.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

Corpus Christi Regional Transportation Authority (RTA), Texas

Quarterly Investment Report
July – September 2013
Portfolio Summary Management Report

<u>Portfolio as of June 30, 2013</u>		<u>Portfolio as of September 30, 2013</u>	
Beginning Book Value	\$ 29,789,586	Ending Book Value	\$ 29,524,121
Beginning Market Value	\$ 29,779,297	Market Value	\$ 29,522,495
Unrealized Gain/Loss	\$ (10,289)	Investment Income for the period	\$ 19,847
		Unrealized Gain/Loss	\$ (1,626)
		Capital Gains/(Losses) for the period	\$ 0
		Change in Unrealized Gain/Loss	\$ 8,663
WAM at Beginning Period Date ¹	164 days	WAM at Ending Period Date ¹	219 days
		Change in Market Value ²	\$ (256,802)

Average Yield to Maturity for period 0.272%
Average Yield 6 month Treasury Bill for period 0.060%
Average Yield 1 Year Treasury Note for period 0.120%

Authorized by:

Cindy O'Brien
Cindy O'Brien,
Finance Director
Corpus Christi RTA

Sharon Munkz
Sharon Munkz
Jorge Cruz-Aedo, Managing Director of Administration
Corpus Christi RTA

Linda Patterson
Linda Patterson
Patterson & Associates, Registered Investment Advisor

¹ WAM, represents weighted average maturity.

² Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the Authority's funds from quarter to quarter.

³ The Earnings Credit is being reported as interest earnings, but is used to offset banking fees.

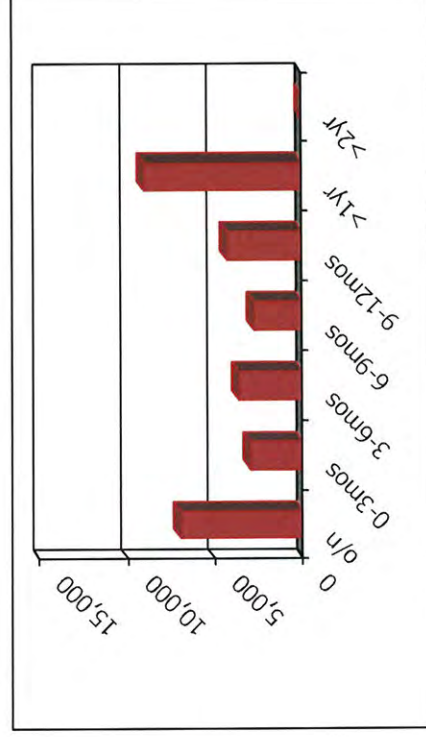
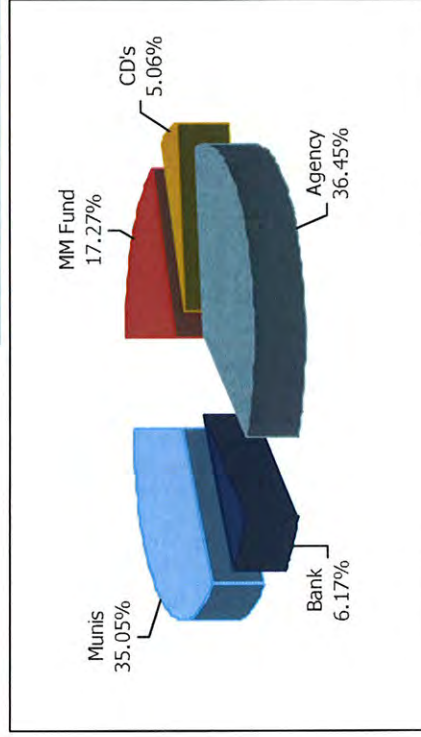
Your Portfolio

As of September 30, 2013



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult and they are reasonably expected to continue now at least through 2015 although longer rates are battered by fluctuating news internationally and in response to the Fed.
- Banks remain *uninterested* in new deposits and although state and local bonds continue to add value they have been 'discovered' and are declining in yields.
- Portfolios are cash heavy as we struggle to find value with a flat yield curve which provides little value under six months. Going too long has its risks if rates do rise quickly on news.
- The non-cash portion of your portfolio is yielding 0.32%.





Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701

**Corpus Christi RTA
Portfolio Management
Portfolio Summary
September 30, 2013**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Certificates of Deposit	245,000.00	245,000.00	245,000.00	0.83	365	298	0.350
Federal Agency Coupon Securities	10,750,000.00	10,764,432.00	10,761,987.30	36.45	556	406	0.270
Municipal Bonds	10,265,000.00	10,344,304.25	10,348,375.09	35.05	342	171	0.357
Bank Accounts	1,820,827.52	1,820,827.52	1,820,827.52	6.17	1	1	0.200
MM Funds	5,098,705.69	5,098,705.69	5,098,705.69	17.27	1	1	0.010
CD's - Interest Mon/Qtr/Ann	1,249,225.28	1,249,225.28	1,249,225.28	4.23	291	194	0.469
Investments	29,428,758.49	29,522,494.74	29,524,120.88	100.00%	338	219	0.260
Cash and Accrued Interest							
Accrued Interest at Purchase		1,305.00	1,305.00				
Subtotal		1,305.00	1,305.00				
Total Cash and Investments	29,428,758.49	29,523,799.74	29,525,425.88		338	219	0.260

Total Earnings	September 30	Month Ending	Fiscal Year To Date
Current Year	6,506.05		50,456.19

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of Corpus Christi Regional Transportation Authority of the position and activity within the Authority's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Cindy O'Brien 1/3/14
Financial Director

Reporting period 09/01/2013-09/30/2013
Data Updated: SET_CRTA: 10/09/2013 11:40
Run Date: 10/09/2013 - 11:40

Portfolio CRTA
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.3b

**Corpus Christi RTA
 Summary by Type
 September 30, 2013
 Grouped by Fund**

Patterson & Associates
 301 Congress Ave
 Suite 570
 Austin, TX 78701

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: General Fund						
CD's - Interest Mon/Qtr/Ann	2	1,249,225.28	1,249,225.28	4.23	0.469	194
Federal Agency Coupon Securities	9	10,750,000.00	10,761,987.30	36.45	0.270	406
MM Funds	1	5,098,705.69	5,098,705.69	17.27	0.010	1
Certificates of Deposit	1	245,000.00	245,000.00	0.83	0.350	298
Municipal Bonds	13	10,265,000.00	10,348,375.09	35.05	0.357	171
Bank Accounts	1	1,820,827.52	1,820,827.52	6.17	0.200	1
Subtotal	27	29,428,758.49	29,524,120.88	100.00	0.260	219
Total and Average	27	29,428,758.49	29,524,120.88	100.00	0.260	219



**Corpus Christi RTA
Fund GEN - General Fund
Investments by Fund
September 30, 2013**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Certificates of Deposit											
51199A	10038	Kleberg Bank CD	07/26/2013	245,000.00	245,000.00	245,000.00	0.350	0.345	0.350	07/26/2014	298
		Subtotal and Average		245,000.00	245,000.00	245,000.00		0.345	0.350		298
Federal Agency Coupon Securities											
3133EC2X1	10034	FFCB Note	07/16/2013	1,000,565.96	1,000,000.00	1,000,792.00	0.270	0.216	0.219	11/19/2014	414
313370US8	10036	FHLB Note	07/16/2013	1,011,107.09	1,000,000.00	1,011,457.00	1.375	0.197	0.200	09/12/2014	346
313383PU9	10037	FHLB Note	07/22/2013	750,015.16	750,000.00	750,261.00	0.190	0.184	0.187	07/22/2014	294
313381H24	10039	FHLB Note	08/13/2013	1,000,309.25	1,000,000.00	1,000,429.00	0.250	0.222	0.226	01/16/2015	472
313381YP4	10040	FHLB Note	08/13/2013	1,000,054.73	1,000,000.00	999,701.00	0.250	0.242	0.246	02/20/2015	507
3134G36G0	10022	FHLMC Note	03/18/2013	1,000,000.00	1,000,000.00	1,000,436.00	0.350	0.345	0.350	03/18/2015	533
3134G3YW4	10035	FHLMC Note	07/16/2013	1,001,606.94	1,000,000.00	1,001,969.00	0.375	0.244	0.247	08/28/2014	331
3134G3W71	10013	FHLMC Call Note	11/26/2012	3,000,000.00	3,000,000.00	3,000,897.00	0.350	0.345	0.350	11/26/2014	421
313586QR3	10029	FNMA Note	06/11/2013	998,328.17	1,000,000.00	998,490.00		0.217	0.220	07/05/2014	277
		Subtotal and Average		10,761,987.30	10,750,000.00	10,764,432.00		0.266	0.270		405
Municipal Bonds											
0106086J1	10030	Alabama State School Auth	06/24/2013	757,654.60	740,000.00	757,367.80	4.000	0.405	0.411	06/01/2014	243
0731853S7	10018	Baytown TX	02/07/2013	253,157.63	250,000.00	253,057.50	4.150	0.346	0.350	02/01/2014	123
414005RS9	10015	Harris County TX GO	12/12/2012	805,000.00	805,000.00	805,000.00	0.350	0.345	0.350	10/01/2013	0
438670K67	10014	Honolulu HI GO	12/04/2012	1,136,603.58	1,135,000.00	1,136,418.75	2.000	0.296	0.301	11/01/2013	31
527839CY8	10033	Lewis County WA Utility	07/10/2013	1,015,942.86	1,000,000.00	1,016,970.00	2.000	0.394	0.400	10/01/2014	365
602245ZB1	10031	Milwaukee County WI	06/27/2013	1,000,000.00	1,000,000.00	998,120.00	0.577	0.569	0.577	12/01/2014	426
603827UU8	10020	Minneapolis MN Airport	03/13/2013	300,063.75	300,000.00	299,580.00	0.486	0.395	0.400	01/01/2014	92
63968AMY8	10019	Nebraska St. Public Power	02/21/2013	708,287.55	700,000.00	707,686.00	5.140	0.385	0.391	01/01/2014	92
64966GTT9	10025	NYC NY GO	04/01/2013	1,000,000.00	1,000,000.00	1,000,000.00	5.000	0.198	0.201	10/01/2013	0
649849CB0	10027	New York St Environmental	05/24/2013	1,009,438.56	990,000.00	1,008,760.50	4.650	0.325	0.330	03/15/2014	165
783186QR3	10032	Rutgers University NJ	07/01/2013	1,000,000.00	1,000,000.00	998,910.00	0.400	0.394	0.400	05/01/2014	212
89453PJA8	10026	Travis County TX	05/21/2013	347,437.79	345,000.00	347,573.70	2.000	0.295	0.299	03/01/2014	151
914729MX3	10021	University of North Texas	03/15/2013	1,014,788.77	1,000,000.00	1,014,860.00	3.000	0.246	0.250	04/15/2014	196
		Subtotal and Average		10,348,375.09	10,265,000.00	10,344,304.25		0.352	0.357		171

Portfolio CRTA
AP
FI (PRF_FI) 7.1.1
Report Ver. 7.3.3b

**Fund GEN - General Fund
Investments by Fund
September 30, 2013**

Page 2

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Bank Accounts											
9226631688	10002	Wells Fargo Bank Choice IV	01/01/2012	1,820,827.52	1,820,827.52	1,820,827.52	0.200	0.197	0.200		1
		Subtotal and Average		1,820,827.52	1,820,827.52	1,820,827.52		0.197	0.200		1
MM Funds											
12792686C	10005	Fidelity MM Port Select(FMYXX)	01/01/2012	5,098,705.69	5,098,705.69	5,098,705.69	0.010	0.009	0.010		1
		Subtotal and Average		5,098,705.69	5,098,705.69	5,098,705.69		0.010	0.010		1
CD's - Interest Mon/Qtr/Ann											
15886	10041	Crockett National Bank	09/10/2013	247,953.25	247,953.25	247,953.25	0.750	0.739	0.750	09/10/2014	344
172267625	10026	East West Bank	06/07/2013	1,001,272.03	1,001,272.03	1,001,272.03	0.400	0.394	0.400	03/07/2014	157
		Subtotal and Average		1,249,225.28	1,249,225.28	1,249,225.28		0.463	0.469		194
		Total Investments and Average		29,524,120.88	29,428,758.49	29,522,494.74		0.257	0.260		218



Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701

Corpus Christi RTA **Cash Reconciliation Report** **For the Period July 1, 2013 - September 30, 2013** **Grouped by Fund**

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
General Fund											
07/01/2013	10019	GEN	Interest	63968AMY8	700,000.00	NSPP 0.7M 5.14% Mat. 01/01/2014	01/01/2014	0.00	17,990.00	0.00	17,990.00
07/01/2013	10020	GEN	Interest	603827U08	300,000.00	MMNA 0.3M 0.49% Mat. 01/01/2014	01/01/2014	0.00	895.05	0.00	895.05
07/01/2013	10032	GEN	Purchase	783186QR3	1,000,000.00	RUTUN 1.0M 0.40% Mat. 05/01/2014	05/01/2014	-1,000,000.00	0.00	0.00	-1,000,000.00
07/10/2013	10009	GEN	Interest	15467	245,000.00	CNB 0.2M 1.03% Mat. 09/10/2013	09/10/2013	0.00	2,520.19	0.00	2,520.19
07/10/2013	10009	GEN	Interest	15467	245,000.00	CNB 0.2M 1.03% Mat. 09/10/2013	09/10/2013	-2,520.19	0.00	0.00	-2,520.19
07/10/2013	10033	GEN	Purchase	527839CY8	1,000,000.00	LEWISC 1.0M 2.00% Mat. 10/01/2014	10/01/2014	-1,019,530.00	0.00	0.00	-1,019,530.00
07/16/2013	10034	GEN	Purchase	3133ECX1	1,000,000.00	FFCB 1.0M 0.27% Mat. 11/19/2014	11/19/2014	-1,000,670.00	-427.50	0.00	-1,001,097.50
07/16/2013	10035	GEN	Purchase	3134G3YV4	1,000,000.00	FHLMC 1.0M 0.38% Mat. 08/28/2014	08/28/2014	-1,001,975.50	-1,437.50	0.00	-1,003,413.00
07/16/2013	10036	GEN	Purchase	313370JS8	1,000,000.00	FHLB 1.0M 1.38% Mat. 09/12/2014	09/12/2014	-1,013,550.00	-4,736.11	0.00	-1,018,286.11
07/22/2013	10037	GEN	Purchase	313383PU9	750,000.00	FHLB 0.8M 0.19% Mat. 07/22/2014	07/22/2014	-750,018.75	0.00	0.00	-750,018.75
07/26/2013	10012	GEN	Interest	51199	245,000.00	KBCD 0.2M 0.60% Mat. 07/26/2013	07/26/2013	0.00	1,470.00	0.00	1,470.00
07/26/2013	10012	GEN	Maturity	51199	245,000.00	KBCD 0.2M 0.60% Mat. 07/26/2013	07/26/2013	0.00	0.00	245,000.00	245,000.00
07/26/2013	10038	GEN	Purchase	51199A	245,000.00	KBCD 0.2M 0.35% Mat. 07/26/2014	07/26/2014	-245,000.00	0.00	0.00	-245,000.00
08/01/2013	10018	GEN	Interest	0731853S7	250,000.00	BTX 0.3M 4.15% Mat. 02/01/2014	02/01/2014	0.00	5,187.50	0.00	5,187.50
08/13/2013	10039	GEN	Purchase	313381H24	1,000,000.00	FHLB 1.0M 0.25% Mat. 01/16/2015	01/16/2015	-1,000,341.17	-187.50	0.00	-1,000,528.67
08/13/2013	10040	GEN	Purchase	313381YP4	1,000,000.00	FHLB 1.0M 0.25% Mat. 02/20/2015	02/20/2015	-1,000,060.00	-1,201.39	0.00	-1,001,261.39
08/15/2013	10023	GEN	Interest	283734ME8	1,000,000.00	EPTX 1.0M 5.00% Mat. 08/15/2013	08/15/2013	0.00	25,000.00	0.00	25,000.00
08/15/2013	10023	GEN	Maturity	283734ME8	1,000,000.00	EPTX 1.0M 5.00% Mat. 08/15/2013	08/15/2013	0.00	0.00	1,000,000.00	1,000,000.00
08/20/2013	10040	GEN	Interest	313381YP4	1,000,000.00	FHLB 1.0M 0.25% Mat. 02/20/2015	02/20/2015	0.00	1,250.00	0.00	1,250.00
08/28/2013	10035	GEN	Interest	3134G3YV4	1,000,000.00	FHLMC 1.0M 0.38% Mat. 08/28/2014	08/28/2014	0.00	1,875.00	0.00	1,875.00
09/01/2013	10024	GEN	Interest	478718B32	1,000,000.00	JCKS 1.0M 2.00% Mat. 09/01/2013	09/01/2013	0.00	10,000.00	0.00	10,000.00
09/01/2013	10024	GEN	Maturity	478718B32	1,000,000.00	JCKS 1.0M 2.00% Mat. 09/01/2013	09/01/2013	0.00	0.00	1,000,000.00	1,000,000.00
09/10/2013	10009	GEN	Interest	15467	245,000.00	CNB 0.2M 1.03% Mat. 09/10/2013	09/10/2013	0.00	433.06	0.00	433.06
09/10/2013	10009	GEN	Interest	15467	245,000.00	CNB 0.2M 1.03% Mat. 09/10/2013	09/10/2013	-433.06	0.00	0.00	-433.06
09/10/2013	10041	GEN	Purchase	15886	247,953.25	CNB 0.2M 0.75% Mat. 09/10/2014	09/10/2014	-247,953.25	0.00	0.00	-247,953.25
09/12/2013	10036	GEN	Interest	313370JS8	1,000,000.00	FHLB 1.0M 1.38% Mat. 09/12/2014	09/12/2014	0.00	6,875.00	0.00	6,875.00
09/15/2013	10027	GEN	Interest	649849CB0	990,000.00	NYSE 1.0M 4.65% Mat. 03/15/2014	03/15/2014	0.00	23,017.50	0.00	23,017.50
09/18/2013	10022	GEN	Interest	3134G36G0	1,000,000.00	FHLMC 1.0M 0.35% Mat. 03/18/2015	03/18/2015	0.00	1,750.00	0.00	1,750.00
09/30/2013	10028	GEN	Interest	172267625	1,000,000.00	EWB 1.0M 0.40% Mat. 03/07/2014	03/07/2014	0.00	1,008.99	0.00	1,008.99
09/30/2013	10028	GEN	Interest	172267625	1,000,000.00	EWB 1.0M 0.40% Mat. 03/07/2014	03/07/2014	-1,008.99	0.00	0.00	-1,008.99
Subtotal								-8,283,060.91	91,282.29	2,245,000.00	-5,946,778.62
Total								-8,283,060.91	91,282.29	2,245,000.00	-5,946,778.62

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**Corpus Christi RTA
Purchases Report
Sorted by Fund - Fund
July 1, 2013 - September 30, 2013**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
783186QR3	10032	GEN	MC1	RUTUN	1,000,000.00	07/01/2013	11/01 - 05/01	1,000,000.00		0.400	05/01/2014	0.400	1,000,000.00
527839CY8	10033	GEN	MC1	LEWISC	1,000,000.00	07/10/2013	10/01 - 04/01	1,019,530.00		2.000	10/01/2014	0.400	1,015,942.86
3133EC2X1	10034	GEN	FAC	FFCB	1,000,000.00	07/16/2013	11/19 - 05/19	1,000,670.00	427.50	0.270	11/19/2014	0.220	1,000,565.96
313370JS8	10036	GEN	FAC	FHLB	1,000,000.00	07/16/2013	09/12 - 03/12	1,013,550.00	Received	1.375	09/12/2014	0.200	1,011,107.09
3134G3YVW4	10035	GEN	FAC	FHLMC	1,000,000.00	07/16/2013	08/28 - 02/28	1,001,975.50	Received	0.375	08/28/2014	0.248	1,001,606.94
313383PU9	10037	GEN	FAC	FHLB	750,000.00	07/22/2013	01/22 - 07/22	750,018.75		0.190	07/22/2014	0.187	750,015.16
51199A	10038	GEN	BCD	KBCD	245,000.00	07/26/2013	07/26 - At Maturity	245,000.00		0.350	07/26/2014	0.350	245,000.00
313381H24	10039	GEN	FAC	FHLB	1,000,000.00	08/13/2013	01/16 - 07/16	1,000,341.17	187.50	0.250	01/16/2015	0.226	1,000,309.25
313381YP4	10040	GEN	FAC	FHLB	1,000,000.00	08/13/2013	08/20 - 02/20	1,000,060.00	Received	0.250	02/20/2015	0.246	1,000,054.73
15886	10041	GEN	RR3	CNB	247,953.25	09/10/2013	/ - 365 Days	247,953.25		0.750	09/10/2014	0.750	247,953.25
Subtotal								8,279,098.67	615.00				8,272,555.24
Total Purchases								8,279,098.67	615.00				8,272,555.24

Received = Accrued Interest at Purchase was received by report ending date.

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Corpus Christi RTA Maturity Report

Sorted by Maturity Date

Amounts due during July 1, 2013 - September 30, 2013

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date at Maturity	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
51199	10012	GEN	BCD	KBCD	245,000.00	07/26/2013	07/26/2012	0.600	245,000.00	1,470.00	246,470.00	1,470.00
283734ME8	10023	GEN	MC1	EPTX	1,000,000.00	08/15/2013	03/18/2013	5.000	1,000,000.00	25,000.00	1,025,000.00	25,000.00
478718B32	10024	GEN	MC1	JCKS	1,000,000.00	09/01/2013	03/20/2013	2.000	1,000,000.00	10,000.00	1,010,000.00	10,000.00
15467	10009	GEN	RR3	CNB	247,520.19	09/10/2013	07/10/2012	1.030	247,520.19	0.00	247,520.19	0.00
Total Maturities					2,492,520.19				2,492,520.19	36,470.00	2,528,990.19	36,470.00

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Corpus Christi RTA
Interest Earnings
Sorted by Fund - Fund
July 1, 2013 - September 30, 2013
Yield on Average Book Value

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Annualized Yield	Adjusted Interest Earnings			
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
Fund: General Fund													
313586QR3	10029	GEN	FAC	1,000,000.00	997,779.03	998,056.59	07/05/2014		0.218	0.00	549.14	549.14	
3134G36G0	10022	GEN	FAC	1,000,000.00	1,000,000.00	1,000,000.00	03/18/2015	0.350	0.347	875.00	0.00	875.00	
3134G3YW4	10035	GEN	FAC	1,000,000.00	0.00	838,454.49	08/28/2014	0.375	0.195	781.25	-368.56	412.69	
3133EC2X1	10034	GEN	FAC	1,000,000.00	0.00	837,473.41	11/19/2014	0.270	0.217	562.50	-104.04	458.46	
313370JS8	10036	GEN	FAC	1,000,000.00	0.00	847,267.01	09/12/2014	1.375	0.197	2,864.58	-2,442.91	421.67	
313381YP4	10040	GEN	FAC	1,000,000.00	0.00	532,639.23	02/20/2015	0.250	0.244	333.33	-5.27	328.06	
313383PU9	10037	GEN	FAC	750,000.00	0.00	578,817.42	07/22/2014	0.190	0.185	273.13	-3.59	269.54	
313381H24	10039	GEN	FAC	1,000,000.00	0.00	532,781.77	01/16/2015	0.250	0.224	333.33	-31.92	301.41	
51199	10012	GEN	BCD	0.00	245,000.00	66,576.09	07/26/2013	0.600	0.600	100.68	0.00	100.68	
51199A	10038	GEN	BCD	245,000.00	0.00	178,423.91	07/26/2014	0.350	0.350	157.40	0.00	157.40	
9226631688	10002	GEN	RRP	1,820,827.52	4,808,610.97	3,940,501.00		0.200	0.178	1,765.60	0.00	1,765.60	
12792586C	10005	GEN	RR2	5,098,705.69	8,098,517.07	4,270,344.89		0.010	0.018	188.62	0.00	188.62	
15886	10041	GEN	RR3	247,953.25	0.00	56,598.02	09/10/2014	0.750	0.750	106.99	0.00	106.99	
15467	10009	GEN	RR3	0.00	245,000.00	190,774.48	09/10/2013	1.030	1.030	495.20	0.00	495.20	
3134G3W71	10013	GEN	FAC	3,000,000.00	3,000,000.00	3,000,000.00	11/26/2014	0.350	0.347	2,625.00	0.00	2,625.00	
438670K67	10014	GEN	MC1	1,135,000.00	1,141,414.31	1,138,982.80	11/01/2013	2.000	0.301	5,675.00	-4,810.73	864.27	
414005RS9	10015	GEN	MC1	805,000.00	805,000.00	805,000.00	10/01/2013	0.350	0.347	704.38	0.00	704.38	
0731853S7	10018	GEN	MC1	250,000.00	255,525.85	254,328.87	02/01/2014	4.150	0.352	2,593.75	-2,368.22	225.53	
63968AMY8	10019	GEN	MC1	700,000.00	716,575.10	712,386.28	01/01/2014	5.140	0.394	8,995.00	-8,287.55	707.45	
603827UU8	10020	GEN	MC1	300,000.00	300,127.50	300,095.28	01/01/2014	0.486	0.398	364.50	-63.75	300.75	
914729MX3	10021	GEN	MC1	1,000,000.00	1,021,649.54	1,018,181.87	04/15/2014	3.000	0.249	7,500.00	-6,860.77	639.23	
283734ME8	10023	GEN	MC1	0.00	1,005,860.68	490,520.32	08/15/2013	5.000	0.203	6,111.11	-5,860.68	250.43	
478718B32	10024	GEN	MC1	0.00	1,002,996.27	674,890.09	09/01/2013	2.000	0.198	3,333.33	-2,996.27	337.06	
64966GTT9	10025	GEN	MC1	1,000,000.00	1,011,985.00	1,005,927.36	10/01/2013	5.000	0.203	12,500.00	-11,985.00	515.00	
89453PJA8	10026	GEN	MC1	345,000.00	348,900.47	348,161.18	03/01/2014	2.000	0.299	1,725.00	-1,462.68	262.32	
649849C90	10027	GEN	MC1	990,000.00	1,020,106.07	1,014,714.34	03/15/2014	4.650	0.329	11,508.75	-10,667.51	841.24	
172267625	10028	GEN	RR3	1,001,272.03	1,000,263.04	1,000,274.01	03/07/2014	0.400	0.400	1,008.99	0.00	1,008.99	
0106086J1	10030	GEN	MC1	740,000.00	764,275.07	760,928.86	06/01/2014	4.000	0.406	7,400.00	-6,620.47	779.53	
6022452B1	10031	GEN	MC1	1,000,000.00	1,000,000.00	1,000,000.00	12/01/2014	0.577	0.572	1,442.50	0.00	1,442.50	
783186QR3	10032	GEN	MC1	1,000,000.00	0.00	1,000,000.00	05/01/2014	0.400	0.397	1,000.00	0.00	1,000.00	

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Interest Earnings
July 1, 2013 - September 30, 2013

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Annualized Yield	Adjusted Interest Earnings			
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
Fund: General Fund													
527839CY8	10033	GEN	MC1	1,000,000.00	0.00	918,160.09	10/01/2014	2.000	0.394	4,500.00	-3,597.14	912.86	
			Subtotal	29,428,758.49	29,789,585.97	30,311,259.66			0.260	87,824.92	-67,977.92	19,847.00	
			Total	29,428,758.49	29,789,585.97	30,311,259.66			0.260	87,824.92	-67,977.92	19,847.00	



Corpus Christi RTA
Amortization Schedule
July 1, 2013 - September 30, 2013
Sorted By Fund - Fund

Patterson & Associates
 301 Congress Ave
 Suite 570
 Austin, TX 78701

Investment #	Fund	Maturity Date	Beginning Par Value	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 07/01/2013	Amount Amortized This Period	Amt Amortized Through 09/30/2013	Amount Unamortized Through 09/30/2013
General Fund										
10030	GEN	06/01/2014	740,000.00	764,790.00	24,790.00	757,654.60	-514.93	-6,620.47	-7,135.40	17,654.60
Alabama State School Auth			4,000				24,275.07			
10018	GEN	02/01/2014	250,000.00	259,315.00	9,315.00	253,157.63	-3,789.15	-2,368.22	-6,157.37	3,157.63
Baytown TX			4,150				5,525.85			
10023	GEN	08/15/2013	1,000,000.00	1,019,580.00	19,580.00	0.00	-13,719.32	-5,860.68	-19,580.00	0.00
El Paso Texas			5,000				5,860.68			
10034	GEN	11/19/2014	1,000,000.00	1,000,670.00	670.00	1,000,565.96	0.00	-104.04	-104.04	565.96
FFCB Note			0,270				670.00			
10036	GEN	09/12/2014	1,000,000.00	1,013,550.00	13,550.00	1,011,107.09	0.00	-2,442.91	-2,442.91	11,107.09
FHLB Note			1,375				13,550.00			
10037	GEN	07/22/2014	750,000.00	750,018.75	18.75	750,015.16	0.00	-3.59	-3.59	15.16
FHLB Note			0,190				18.75			
10039	GEN	01/16/2015	1,000,000.00	1,000,341.17	341.17	1,000,309.25	0.00	-31.92	-31.92	309.25
FHLB Note			0,250				341.17			
10040	GEN	02/20/2015	1,000,000.00	1,000,060.00	60.00	1,000,054.73	0.00	-5.27	-5.27	54.73
FHLB Note			0,250				60.00			
10035	GEN	08/28/2014	1,000,000.00	1,001,975.50	1,975.50	1,001,606.94	0.00	-368.56	-368.56	1,606.94
FHLMC Note			0,375				1,975.50			
10029	GEN	07/05/2014	1,000,000.00	997,657.00	-2,343.00	998,328.17	122.03	549.14	671.17	-1,671.83
FNMA Note							-2,220.97			
10014	GEN	11/01/2013	1,135,000.00	1,152,479.00	17,479.00	1,136,603.58	-11,064.69	-4,810.73	-15,875.42	1,603.58
Honolulu HI GO			2,000				6,414.31			
10024	GEN	09/01/2013	1,000,000.00	1,008,040.00	8,040.00	0.00	-5,043.73	-2,996.27	-8,040.00	0.00
Johnson County KS			2,000				2,996.27			
10033	GEN	10/01/2014	1,000,000.00	1,019,530.00	19,530.00	1,015,942.86	0.00	-3,587.14	-3,587.14	15,942.86
Lewis County WA Utility			2,000				19,530.00			
10020	GEN	01/01/2014	300,000.00	300,204.00	204.00	300,063.75	-76.50	-63.75	-140.25	63.75
Minneapolis MN Airport			0,486				127.50			
10019	GEN	01/01/2014	700,000.00	728,546.00	28,546.00	708,287.55	-11,970.90	-8,287.55	-20,258.45	8,287.55
Nebraska St. Public Power			5,140				16,575.10			
10025	GEN	10/01/2013	1,000,000.00	1,023,970.00	23,970.00	1,000,000.00	-11,985.00	-11,985.00	-23,970.00	0.00
NYC NY GO			5,000				11,985.00			
10027	GEN	03/15/2014	990,000.00	1,024,491.60	34,491.60	1,009,438.56	-4,385.53	-10,667.51	-15,053.04	19,438.56
New York St Environmental			4,650				30,106.07			

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Corpus Christi RTA

Amortization Schedule

July 1, 2013 - September 30, 2013

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Investment # Issuer	Fund	Maturity Date Amort. Date	Beginning Par Value Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 07/01/2013	Amount Amortized This Period	Amortized Through 09/30/2013	Amount Unamortized Through 09/30/2013
General Fund										
10026 Travis County TX	GEN	03/01/2014	345,000.00 2.000	349,550.55	4,550.55	347,437.79	-850.08 3,900.47	-1,462.68	-2,112.76	2,437.79
10021 University of North Texas	GEN	04/15/2014	1,000,000.00 3.000	1,029,730.00	29,730.00	1,014,788.77	-8,080.46 21,648.54	-6,860.77	-14,941.23	14,788.77
		Subtotal		16,444,498.57	234,498.57	14,305,362.39	-71,158.26 163,340.31	-67,977.92	-139,136.18	95,362.39
		Total		16,444,498.57	234,498.57	14,305,362.39	-71,158.26 163,340.31	-67,977.92	-139,136.18	95,362.39



Patterson & Associates
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Corpus Christi RTA Projected Cashflow Report Sorted by Fund For the Period October 1, 2013 - April 30, 2014

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
General Fund										
10/01/2013	10015	GEN	414005RS9	Maturity	Harris County TX GO	805,000.00	805,000.00	805,000.00	1,408.75	806,408.75
10/01/2013	10025	GEN	64966GTT9	Maturity	NYC NY GO	1,000,000.00	1,023,970.00	1,000,000.00	25,000.00	1,025,000.00
10/01/2013	10033	GEN	527839CY8	Interest	Lewis County WA Utility	0.00	0.00	0.00	4,500.00	4,500.00
10/15/2013	10021	GEN	914729MX3	Interest	University of North Texas	0.00	0.00	0.00	15,000.00	15,000.00
11/01/2013	10014	GEN	438670K67	Maturity	Honolulu HI GO	1,135,000.00	1,152,479.00	1,135,000.00	11,350.00	1,146,350.00
11/01/2013	10032	GEN	783186QR3	Interest	Rutgers University NJ	0.00	0.00	0.00	1,333.33	1,333.33
11/19/2013	10034	GEN	3133EC2X1	Interest	FFCB Note	0.00	0.00	0.00	1,350.00	1,350.00
11/26/2013	10013	GEN	3134G3W71	Interest	FHLMC Call Note	0.00	0.00	0.00	5,250.00	5,250.00
11/26/2013	10013	GEN	3134G3W71	Call	FHLMC Call Note	3,000,000.00	3,000,000.00	3,000,000.00	0.00	3,000,000.00
12/01/2013	10030	GEN	0106086J1	Interest	Alabama State School Auth	0.00	0.00	0.00	12,908.89	12,908.89
12/01/2013	10031	GEN	602245ZB1	Interest	Milwaukee County WI	0.00	0.00	0.00	2,468.28	2,468.28
12/11/2013	10029	GEN	313586QR3	Interest	FNMA Note	0.00	0.00	0.00	0.00	0.00
01/01/2014	10019	GEN	63968AMY8	Maturity	Nebraska St. Public Power	700,000.00	728,546.00	700,000.00	17,990.00	717,990.00
01/01/2014	10020	GEN	603827UJ8	Maturity	Minneapolis MN Airport	300,000.00	300,204.00	300,000.00	729.00	300,729.00
01/16/2014	10039	GEN	313381H24	Interest	FHLB Note	0.00	0.00	0.00	1,250.00	1,250.00
01/22/2014	10037	GEN	313383PU9	Interest	FHLB Note	0.00	0.00	0.00	712.50	712.50
02/01/2014	10018	GEN	073185S7	Maturity	Baytown TX	250,000.00	259,315.00	250,000.00	5,187.50	255,187.50
02/20/2014	10040	GEN	313381YP4	Interest	FHLB Note	0.00	0.00	0.00	1,250.00	1,250.00
02/28/2014	10035	GEN	3134G3YW4	Interest	FHLMC Note	0.00	0.00	0.00	1,875.00	1,875.00
03/01/2014	10026	GEN	89453PJA8	Maturity	Travis County TX	345,000.00	349,550.55	345,000.00	6,056.67	351,056.67
03/12/2014	10036	GEN	313370JS8	Interest	FHLB Note	0.00	0.00	0.00	6,875.00	6,875.00
03/15/2014	10027	GEN	649849CB0	Maturity	New York St Environmental	990,000.00	1,024,491.60	990,000.00	23,017.50	1,013,017.50
03/18/2014	10022	GEN	3134G36G0	Interest	FHLMC Note	0.00	0.00	0.00	1,750.00	1,750.00
04/01/2014	10033	GEN	527839CY8	Interest	Lewis County WA Utility	0.00	0.00	0.00	10,000.00	10,000.00
04/15/2014	10021	GEN	914729MX3	Maturity	University of North Texas	1,000,000.00	1,029,730.00	1,000,000.00	15,000.00	1,015,000.00
Total for General Fund						9,525,000.00	9,673,286.15	9,525,000.00	172,262.42	9,697,262.42
GRAND TOTALS:						9,525,000.00	9,673,286.15	9,525,000.00	172,262.42	9,697,262.42

Portfolio CRTA
AP

PC (PRF_PC) 7.2.0
Report Ver: 7.3.3b

**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, DECEMBER 11, 2013**

SUMMARY OF ACTIONS

1. Conducted Roll Call
 2. Held Personnel Recognition
 3. Provided Opportunity for Public Comment
 4. Heard Update on RCAT Committee Activities
 5. Approved the Board of Directors' Minutes of November 20, 2013
 6. Conducted a Public Hearing Regarding Adoption of the FY 2014 Operating and Capital Budgets
 7. Adopted the FY 2014 Operating Budget and the FY 2014 Capital Budget
 8. Authorized Executing and Submitting the Federal Transit Administration's (FTA) FY 2014 Certifications and Assurances
 9. Approved FY 2014 Program of Projects
 10. Authorized Exercising the Two-Year Option for State Legislative Consulting Services with Longbow Partners, LLP
 11. Tabled Exercising the Two-Year Option for Federal Legislative Consulting Services with Meyers and Associates
 12. Authorized Negotiating and Entering into a Contract with Evergreen Lawn and Landscape for Bus Stop Cleaning Services
 13. Amended the Fixed Route Service Standards; III. Bus Stops; Bus Stop Amenities
 14. Heard Presentations on: a. October Financial Report; b. October Operational Reports; c. Capital Programs Update; d. JARC and New Freedom
 15. Heard CEO's Report on: a. Texas Transit Association; b. New Hires/Open Positions; c. Organizational Chart; d. 2014 Roadeo; e. 2014 Board of Directors' Meeting Calendar
 16. Heard Chairman's Report on: a. ECE/MV Transportation Holiday Party and Held Closed Session on CEO Evaluation with no Action in Open Session
-

The Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Facility located at 5658 Bear Lane, Corpus Christi, Texas.

Board Members Present: John Valls, (Chairman); Vangie Chapa, (Vice Chairman); Angie Flores Granado, (Secretary); George Clower; Thomas Dreyer; Tony Elizondo; Ray Hunt; Curtis Rock; Mary Saenz; Lamont Taylor

Board Members Absent: Robert Garcia

Staff Present: Scott Neeley, David Chapa, Jorge Cruz-Aedo, Jane Haas, Terry Klinger, Keith Korenek, Billy Laridis, Sharon Montez, Cindy O'Brien, Angelina Olivares, Gordon Robinson, Robert Saldana, Jose Tovar, Rosa Villarreal, Stephanie Alvarez

Public Present: John Bell, Wood, Boykin, Wolter, RTA Legal Counsel; Abel Alonzo, RCAT; Rowland Estrada, J. Rodriguez ATU Local 1769; Ben Bonilla, Evergreen; Carlos Vargas, MV Transportation

Roll Call

Ms. Angie Granado called roll and declared that a quorum was present.

The Board of Directors' meeting was called to order by Mr. Valls at 8:35 a.m.

Personnel Recognition

Mr. Scott Neeley acknowledged the success of the 2013 Rock-n-Roll event. He stated that the Authority had received the Partner of the Year Award at an event attended by Mr. Mike Rendon, Ms. Mary Saenz, Mr. Lamont Taylor, and Ms. Beth Vidaurri.

Mr. Neeley recognized Ms. Cindy O'Brien and her staff for receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).

Opportunity for Public Comment

Ms. Rosie Aguiar, speaking on Agenda Item 12, Bus Stop Cleaning Services, stated that based on a cost comparison of the proposals submitted, she questioned whether the selected vendor was the best choice.

Update on RCAT Committee Activities

Mr. Abel Alonzo reported that the Committee member vacancy Committee had not been filled.

Discussion and Possible Action to Approve the Board of Directors' Minutes of November 20, 2013

MS. GRANADO MADE A MOTION TO APPROVE THE BOARD OF DIRECTORS' MINUTES OF NOVEMBER 20, 2013. MR. DREYER SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, CHAPA, DREYER, GRANADO, SAENZ, CLOWER, HUNT, TAYLOR, AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Public Hearing Regarding Adoption of the FY 2014 Operating and Capital Budgets

Mr. John Valls opened the public hearing at 8:52 a.m. There being no one signed up to speak, he closed the public hearing at 8:53 a.m.

**Discussion and Possible Action to: a) Adopt the FY 2014 Operating Budget
b) Adopt the FY 2014 Capital Budget**

Mr. Jorge Cruz-Aedo reviewed the proposed 2014 Operating Budget citing estimated revenues of \$39,267,185; estimated expenditures of \$38,875,515; and an increase of 34.35 positions.

Ms. Cindy O'Brien distributed a draft of the proposed 2014 Operating and Capital Budgets. She highlighted the initiatives that supported the Board goals and provided for service enhancements. She stated that the proposed Capital Budget focused mainly on the Staples Street Center expenditures but also included funding for continued fleet acquisition, bus stop improvements, and various technology projects to enhance service for the rider.

Mr. Scott Neeley noted that the Transportation Budget had increased primarily due to the goal of having 140 bus operators instead of the current 113.

Ms. Vangie Chapa said that she would recommend that the Cost of Living Adjustment (COLA) for employees be increased from 2 percent to 3 percent.

A brief discussion was initiated by Ms. Vangie Chapa when she stated that she felt that the hourly wage for bus operators should be increased. The consensus was to have staff develop a plan to distribute \$36,000 allocated in the Human Resources Department to Operations Department employees. The Plan would be presented within 90 days.

MS. VANGIE CHAPA MADE A MOTION TO ADOPT THE FY 2014 OPERATING BUDGET WITH A THREE (3) PERCENT COST OF LIVING ADJUSTMENT; A MERIT AVERAGE OF TWO (2) PERCENT; AND TO ADOPT THE 2014 CAPITAL BUDGET. MS. GRANADO SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, CHAPA, DREYER, GRANADO, SAENZ, CLOWER, HUNT, TAYLOR, AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Authorize Executing and Submitting the Federal Transit Administration's (FTA) FY 2014 Certifications and Assurances

Mr. Billy Laridis explained that as a Federal Transit Administration (FTA) grant applicant, the Authority was required to submit annually a Certifications and Assurances form. The fiscal year for 2014 would be from October 2013 through September 2014. Also an affirmation signed by the Authority's attorney was required.

MS. CHAPA MADE A MOTION TO AUTHORIZE EXECUTING AND SUBMITTING THE FEDERAL TRANSIT ADMINISTRATION'S (FTA) FY 2014 CERTIFICATIONS AND ASSURANCES. MS. SAENZ SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, CHAPA, DREYER, GRANADO, SAENZ, CLOWER, HUNT, TAYLOR, AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Approve FY 2014 Program of Projects

Mr. Billy Laridis informed that the proposed program of projects for 2014 were to replace thirteen large buses; to replace 16 cut-a-way vehicles; to supplement ADA complementary Paratransit service; to perform preventative maintenance on fixed-route buses; and to re-construct sixty-seven bus stops and make them ADA compliant. He cited the Federal and local share funding apportionments. The estimated total cost was \$14,717,008. He noted

that these projects would be submitted to the Metropolitan Planning Organization (MPO) for inclusion in the Transportation Improvement Program (TIP).

MS. GRANADO MADE A MOTION TO APPROVE FY 2014 PROGRAM OF PROJECTS. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, CHAPA, DREYER, GRANADO, SAENZ, CLOWER, HUNT, TAYLOR, AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Authorize Exercising the Two-Year Option for State Legislative Consulting Services with Longbow Partners, LLP

Mr. Billy Laridis noted that the Governmental Relations Subcommittee had met on November 20, 2013 and had recommended approval of exercising the two-year option with Longbow Partners.

MS. GRANADO MADE A MOTION TO AUTHORIZE EXERCISING THE TWO-YEAR OPTION FOR STATE LEGISLATIVE CONSULTING SERVICES WITH LONGBOW PARTNERS, LLP. MR. TAYLOR SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, CHAPA, DREYER, GRANADO, SAENZ, CLOWER, HUNT, TAYLOR, AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Authorize Exercising the Two-Year Option for Federal Legislative Consulting Services with Meyers and Associates

MR. VALLS TABLED ACTION TO AUTHORIZE EXERCISING THE TWO-YEAR OPTION FOR FEDERAL LEGISLATIVE CONSULTING SERVICES WITH MEYERS AND ASSOCIATES.

Discussion and Possible Action to Authorize Negotiating and Entering into a Contract with Evergreen Lawn and Landscape for Bus Stop Cleaning Services

Mr. Billy Laridis said that the Authority maintained about 1,400 bus stops with various amenities throughout the service area. He explained that this service was part of the "Deep Clean" initiative and was structured as a one-year contract with two one-year options. He reviewed the three proposals submitted and the evaluation results. Evergreen Lawn and Landscape had received the most points and was considered to provide the best overall value.

Ms. Vangie Chapa initiated a discussion on the contract term. She recommended entering into a three-year contract in order to establish a work history with the company.

MR. ELIZONDO MADE A MOTION TO AUTHORIZE NEGOTIATING AND ENTERING INTO A THREE-YEAR CONTRACT WITH EVERGREEN LAWN AND LANDSCAPE FOR BUS STOP CLEANING SERVICES. MS. CHAPA SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, CHAPA, DREYER, GRANADO, SAENZ, CLOWER, HUNT, TAYLOR, AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Discussion and Possible Action to Amend the Fixed Route Service Standards; III. Bus Stops; 4. Bus Stop Amenities

Mr. Gordon Robinson reviewed prior discussions related to bus stop amenities and stated that amending the Fixed Route Service Standards to provide for benches at all stops was in response to those discussions. The boarding criteria would be removed and benches placed at all locations with the necessary right-of-way and also based on budget availability. He noted that this would provide more flexibility; would not require a Title VI analysis; and would be in synchronization with the Long Range System Plan.

MR. TAYLOR MADE A MOTION TO AMEND THE FIXED ROUTE SERVICE STANDARDS; SECTION III. BUS STOPS; SUBSECTION 4. BUS STOP AMENITIES. MS. SAENZ SECONDED THE MOTION. THE MOTION CARRIED. ELIZONDO, CHAPA, DREYER, GRANADO, SAENZ, CLOWER, HUNT, TAYLOR, AND ROCK VOTING IN FAVOR. GARCIA ABSENT.

Presentations:

a. October Financial Report

Ms. Cindy O'Brien reported that comparing expenditures against revenues for the month of October 2013 there had been a net gain of \$333,000 and a year-to-date net gain of approximately \$4 million. Sales tax on September sales had been two percent higher than budget. Year-to-date sales tax was slightly lower than budget due to a large audit adjustment. Passenger fares compared to budget were about \$6,000 under budget. All fuel costs were under budget.

b. October Operational Reports

Ms. Rosa Villarreal reported that for the month of October there had been 567,066 riders on all services. This was lower than in October 2012 and was reflective of the declining ridership trend. The four service metrics for Fixed Route had not been met. She noted that wheelchair and bicycle boardings were increasing. The feasibility of installing rear bicycle racks was being investigated to meet the demand. Fifty Customer Assistance Forms had been submitted for October and four were still active. There had been five vehicle collisions and one was non-preventable.

c. Capital Programs Update

Ms. Sharon Montez reviewed the timeline for the approved Staples Street Center for which \$22,971,300 had been allocated in the Capital Budget. The projected project completion date was August 2015.

Reviewing the Robstown Station project for which \$625,000 had been allocated in the Capital Budget, Ms. Montez stated that the revised completion date was February 26, 2014. There had been several construction delays caused by inclement weather.

Ms. Montez stated that the Bus Stop Improvements, Phase III project was essentially completed. One hundred twenty eight bus stops had been improved.

Reporting on the Bus Stop Improvements, Phase IV project, Ms. Montez said that 109 bus stops had been improved.

Ms. Montez presented a rendering of the Six Points Station Improvement project with a budget of \$750,000.

In response to Ms. Saenz, Ms. Montez stated that improvements to the Calallen Park-N-Ride were being developed and could include re-striping and a shelter for riders. This proposal would be presented at the January Operations Committee meeting.

Ms. Granado inquired about public outreach on smaller projects. Mr. Scott Neeley stated that he would coordinate with Ms. Jane Haas to provide media exposure on the smaller neighborhood investment projects.

d. JARC and New Freedom

Mr. Billy Laridis explained two different Federal Grant programs that the Authority would be working on. One was the Job Access and Reverse Commute (JARC) program which funds projects that provide transportation services for welfare recipients and low-income individuals. The funding available under this program was \$772,559. The second program was New Freedom. It funds projects that provide transportation services for seniors and persons with disabilities. The funding available under this program was \$298,093.

The next steps, as explained by Mr. Laridis, were to issue a call for projects scheduled for December 16, 2013; conduct a pre-proposal meeting scheduled for January 6, 2014; and receive proposals on January 31, 2014. The projects would be evaluated for eligibility; then forwarded to the Metropolitan Planning Organization (MPO) and RCAT for funding allocation determination.

CEO's Report

a) Texas Transit Association

Mr. Scott Neeley reported that the next Texas Transit Association meeting would be held on January 9, 2014.

b) New Hires/Open Positions

Mr. Neeley reported that as per the adopted 2014 Budget, the Authority would be advertising for 25 Bus Operators, a Senior Transit Planner, an Information Aide, a Garage Service person, a Groundskeeper, 2 Transportation Supervisors, 2 Transportation Trainers, 1 Budget Analyst, and 1 Mobile Software Technician.

c) Organizational Chart

Mr. Neeley referred to the organizational chart, that had been handed out, which reflected the organizational changes.

d) 2014 Rodeo

Mr. Neeley reported that the local Rodeo would be held February 8-9, 2014. He invited everyone to attend.

e) 2014 Board of Directors' Meeting Calendar

Mr. Neeley stated that the meeting calendar had been provided to each Board Member.

Chairman's Report

Mr. Valls stated that agenda item 16b would be discussed prior to item 16a.

b. CEO Evaluation

Mr. John Valls announced that it was 10:19 a.m. and that the Board would be going into closed session in order to discuss Item No. 16b on the agenda concerning the CEO evaluation under section 551.074 of the Texas Open Meetings Act.

Mr. Valls reconvened the meeting at 10:41 a.m.

a. RTA/ECE/MV Transportation Holiday Party

Mr. Valls announced that the holiday party would be held on Saturday, December 21, 2013 at the Gulf Coast Racing Banquet Hall. It would start at 6 p.m. and end at midnight.

Adjournment

The meeting was adjourned at 10:42 a.m.

Submitted by: Beth Vidaurri



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: Approve Public Outreach Plan for the Implementation of the Long Range System Plan Phase 1 Recommendations

Background

In August 2011, the Long Range System Plan was initiated to develop a 20-year strategy to improve RTA services to better meet community goals. On October 10, 2012, the Long Range System Plan was adopted by the Board of Directors.

Identified Need

In order to advance recommended service improvements under the Long Range System Plan, staff has prepared a public outreach plan to capture feedback in regards to the implementation of Phase 1 recommendations. If approved, staff will begin to communicate proposed changes and upcoming meetings to the public and other stakeholder groups through newspapers and Rider Alerts, interior bus cards on fixed-route and B-Line services, postings at transit centers, transfer stations, park and rides, customer service center, web site, and social media. Between January 15 and January 29, staff will be holding public meetings at various locations throughout the service area to collect input. Subsequently, staff will return to the Board of Directors in March to share a summary of feedback received. Phase 1 recommendations are proposed to be implemented on June 2, 2014.

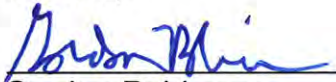
Financial Impact

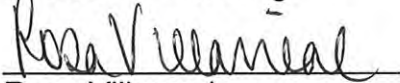
Expenses associated with the public outreach plan effort are included in the 2014 fiscal year budget.

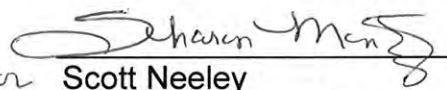
Recommendation

Staff requests the Board of Directors approval to initiate the public outreach plan to support the implementation of Phase 1 recommendations.

Respectfully Submitted,

Submitted by: 
Gordon Robinson
Director of Planning

Final Review: 
Rosa Villarreal
Managing Director of Operations

Approval: 
for Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: 2014 Defined Benefit Pension Plan Contribution

Background

The Authority does not participate in the Federal Social Security (SS) System for providing retirement benefits to its employees. Under SS, employees and employers each contribute 6.2% of employee compensation. Alternatively, the RTA provides two separate plans for its employees:

- Defined Benefit (DB) – 100 % employer funded based on actuarial studies.
- Defined Contribution (DC) – Employee funded at 7.51% of remuneration.

The DB Plan is the focus of this document, which requires funding by the RTA at the amount determined annually by the actuarial firm contracted with by the RTA. RTA employees who are eligible to receive benefits from the DB Plan may retire at the normal retirement age of 62 without penalties or at age 55 with a 5% reduction for each year before age 62 that an employee begins drawing benefits. The benefit is a fixed annual retirement benefit that is paid on a monthly basis. The benefit formula for determining the annual normal retirement amount each employee will receive is as follows: Average final 3 years of earnings x 2% x Total Years of Service.

The annual contribution has three parts: 1) normal cost which is the cost of participants benefits allocated to the current plan year; 2) the allocated portion of any prior year losses being amortized over a period of time – in the case of the CCRTA these are losses from 2008 being allocated over fifteen years; and 3) interest of 7.5% for the period between January 1st and the time any contribution for the year is made.

Identified Need

In the past the Authority has made estimated costs roughly equal to the normal costs early in the year and has made the final contribution once the actuarial report is completed and approved by the board usually in May or June. Because of the potential savings on interest since the short term rates the Authority can make are significantly less than the 7.5% estimated long term interest used by the actuary, staff recommends making a contribution in January equal to the estimated total contribution. If the estimate is less than the actual contribution as determined by the actuary then an additional contribution with interest will be required later. If the estimate is higher than the actual required contribution the Authority will have paid in

more than necessary, however, this should lessen the amount of the contribution in future years.

Fiscal Impact

The estimated contribution for 2014 is \$1,178,498, which is the amount included in the 2014 budget. The table below shows the estimated contribution and the actual amounts for the two prior years for comparison.

	2012	2013	2014
Normal Cost	\$ 667,083	\$ 686,237	
UAAL Pmt	455,212	302,297	
Interest	3,366	2,031	
Required Contribution	\$ 1,125,661	\$ 990,565	\$ 1,178,498
Excess 2013 Contribution	\$	289,765	
Net Contribution	\$ 1,125,661	\$ 1,280,330	\$ 1,178,498

Committee Review

There was not an Administration Committee meeting in December 2013 therefore this item was not presented for a recommendation of approval to the Board of Directors.

Recommendation

Staff requests that the Board of Directors authorize staff to make a contribution of \$1,178,498 to the CCRTA Defined Benefit Plan & Trust. Any additional required contribution for 2014 will be made after the actuarial report is completed.

Respectfully Submitted,

Submitted by: Cindy O'Brien
Cindy O'Brien
Director of Finance

Final Review: Jorge G. Cruz-Aedo
for Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: Scott Neeley
for Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: Adoption of Resolution Designating Certain Persons to Sign Checks

Background

Section 451.101 of the Texas Government Code allows the Authority's Board of Directors to designate certain persons to sign checks and other demands for money on an annual basis or more often if needed.

Identified Need

As per policy an annual Board Resolution is needed to designate those with signature authority. The resolution and signature page are attached.

Financial Impact

There are no additional costs associated with this action.

Committee Review

There was not an Administration Committee meeting in December 2013 therefore this item was not presented for a recommendation of approval to the Board of Directors.

Recommendation

Staff recommends that the Board of Directors adopt a Resolution designating the listed individuals as having authority to sign checks and other demands for money on behalf of the Authority.

(Resolution Attached)

Respectfully Submitted,

Submitted by: Cindy O'Brien
Cindy O'Brien
Director of Finance

Final Review: Sharon Montez
for Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: Sharon Montez
for Scott Neeley
Chief Executive Officer

RESOLUTION

Designation of Persons to Sign Checks

WHEREAS, Section 451.101 of Chapter 451 of the Texas Government Code, provides that the Authority may authorize certain persons to sign checks or the demands for money of the Authority; and

WHEREAS, due to personnel replacements and changes, the Authority has determined it necessary to revise the current authorizations on file with the Authority's depository banks;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY THAT:

Section 1. The incumbents in the following offices are hereby designated as persons authorized to sign checks or demands for money of the Authority subject to the limitations provided in the Authority's Bylaws and by applicable state and federal law: Chair, Vice Chair, Secretary, Chief Executive Officer, Managing Director of Administration, and Managing Director of Capital Programs. Attached as Exhibit "A" are the specimen signatures of the incumbents in such positions.

Section 2. This Resolution shall take effect as of the date a copy of this Resolution, together with the specimen signatures attached is forwarded to the Authority's depository banks; provided that, any checks or demands for money outstanding as of the effective date of this Resolution which were properly issued under prior resolutions of the Board of Directors shall be honored and given full force and effect.

DULY PASSED AND ADOPTED this 8th day of January, 2014.

ATTEST:

**CORPUS CHRISTI
REGIONAL TRANSPORTATION AUTHORITY**

Secretary

By: _____
Board Chair

Federal Tax ID# 74-2390259

Exhibit "A"

REGIONAL TRANSPORTATION AUTHORITY

BEFORE ME, the Secretary of the Corpus Christi Regional Transportation Authority, on this day personally appeared the following persons, who are the incumbents in their respective positions and are authorized according to Section 5.02 of the Bylaws of the Corpus Christi Regional Transportation Authority and the attached Resolution to sign checks or demands for money of the Authority subject to the limitations provided in said Bylaws, and the signatures below are true and correct signatures of said persons.

Board Chair

Board Vice Chair

Board Secretary

Scott Neeley, Chief Executive Officer

Sharon Montez, Managing Director of Capital Programs

Jorge G. Cruz-Aedo, Managing Director of Administration

EXECUTED this 8th day of January, 2014.

Board Secretary



CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: Federal Legislative Consulting Services

Background:

CCRTA contracts with Meyers & Associates for Federal Legislative Consulting Services to assist with federal legislative initiatives, legislative process, access, and obtaining federal funds.

Following the presentation of this item at the Governmental Relations Subcommittee meeting on November 20, 2013, it was determined a 20% reduction in the scope of services would still provide for assistance with legislative initiatives, legislative process, and congressional access; while allowing for assistance with federal discretionary funds when available.

Identified Need:

This contract is scheduled to expire on February 02, 2014.

Financial Impact:

The total current annual cost for Federal Legislative Consulting Services is \$75,000. The annual cost of each option year is \$60,000.

Committee Review

The Governmental Relations Subcommittee met on November 20, 2013 to review this item. It was tabled at the December 11, 2013 meeting.

Recommendation:

Staff requests the Board of Directors to authorize the Chief Executive Officer to exercise the two-year option with Meyers & Associates for Federal Legislative Consulting Services.

Respectfully Submitted,

Submitted by: Sharon Mentz
for William "Billy" Laridis
Interim Director of Procurement

Final Review: Sharon Mentz
for Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: Sharon Mentz
for Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

Subject: November 2013 Financial Report (Detailed report as attachment)

SUMMARY: The Authority's financial performance through November is positive to budget by about \$1,895,000. Revenues are under budget by about \$200,000 for a negative variance of .6%. For the year to date operating expenses, including estimated depreciation, the variance is \$2,095,000, or 6.9% below budget.

REVENUES

- **Sales Tax**

October sales tax was \$2,522,066 which was a 2.3% increase over 2012. This is \$103,616 above budget.

Year to Date through October sales tax was \$26,063,265, an increase of \$1,332,518 (5.39%) over 2012.

November sales tax has been estimated at \$3,032,691 which is a 3.0% increase over 2012.

- **Passenger Revenues** – \$1,614,795 vs. \$1,590,738 in 2012 – an increase of \$24,057 (1.5%) including increased fares from the Harbor Ferry and fixed routes; about \$14,000 over budget

- **Investment Income** - about \$57,000 which is about \$6,000 over budget and about \$11,000 more than 2012

- **Grant Revenues** - about \$1,238,000 in operating grants which is about \$1,003,000 below 2012 and \$1,432,000 below budget.

EXPENSES (Focus on year-to-date)

- **Salaries & Benefits** – \$8,879,000 with a favorable variance of about \$899,000 primarily due to vacant positions and the lower than expected required pension contribution.

- **Services** – \$1,286,000 with a favorable variance of about \$196,000 primarily due to lower than anticipated costs for security services and lagging invoices for legal, consulting and other professional services.

- Fuel – \$1,974,000 in fuel costs for directly operated fixed route & support vehicles (including related taxes & fees); this is 14.5% (about \$334,000) less than budget.
- Materials - Bus Parts – about \$1,318,000 with an unfavorable variance of about \$136,000.
- Materials – All Other - about \$575,000 with a favorable variance of about \$95,000.
- Utilities – about \$348,000 which is 1.2% less than budget.
- Property, Liability & Health Insurance – Health insurance is about \$1,257,000 with a favorable variance of about \$511,000 due to lower than anticipated claims. Other insurance is about \$302,000 which is about even with budget.
- Purchased Transportation – \$6,423,000 with a favorable variance of about \$166,000. Savings are primarily due to budgeted costs of a new Northwest route not yet initiated of about \$109,000. Lower than expected utilization of B-Line Services resulted in savings of about \$97,000.
- Miscellaneous - about \$340,000 which is about \$27,000 under budget.
- Leases & Rentals – about \$62,000 which is about even with budget.

Respectfully Submitted,

Submitted by: Cindy O'Brien
Cindy O'Brien
Director of Finance

Final Review: Jorge G. Cruz-Aedo
for Jorge G. Cruz-Aedo
Managing Director of Administration

Approval: Scott Neeley
for Scott Neeley
Chief Executive Officer



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Board of Directors' Memo

January 8, 2014

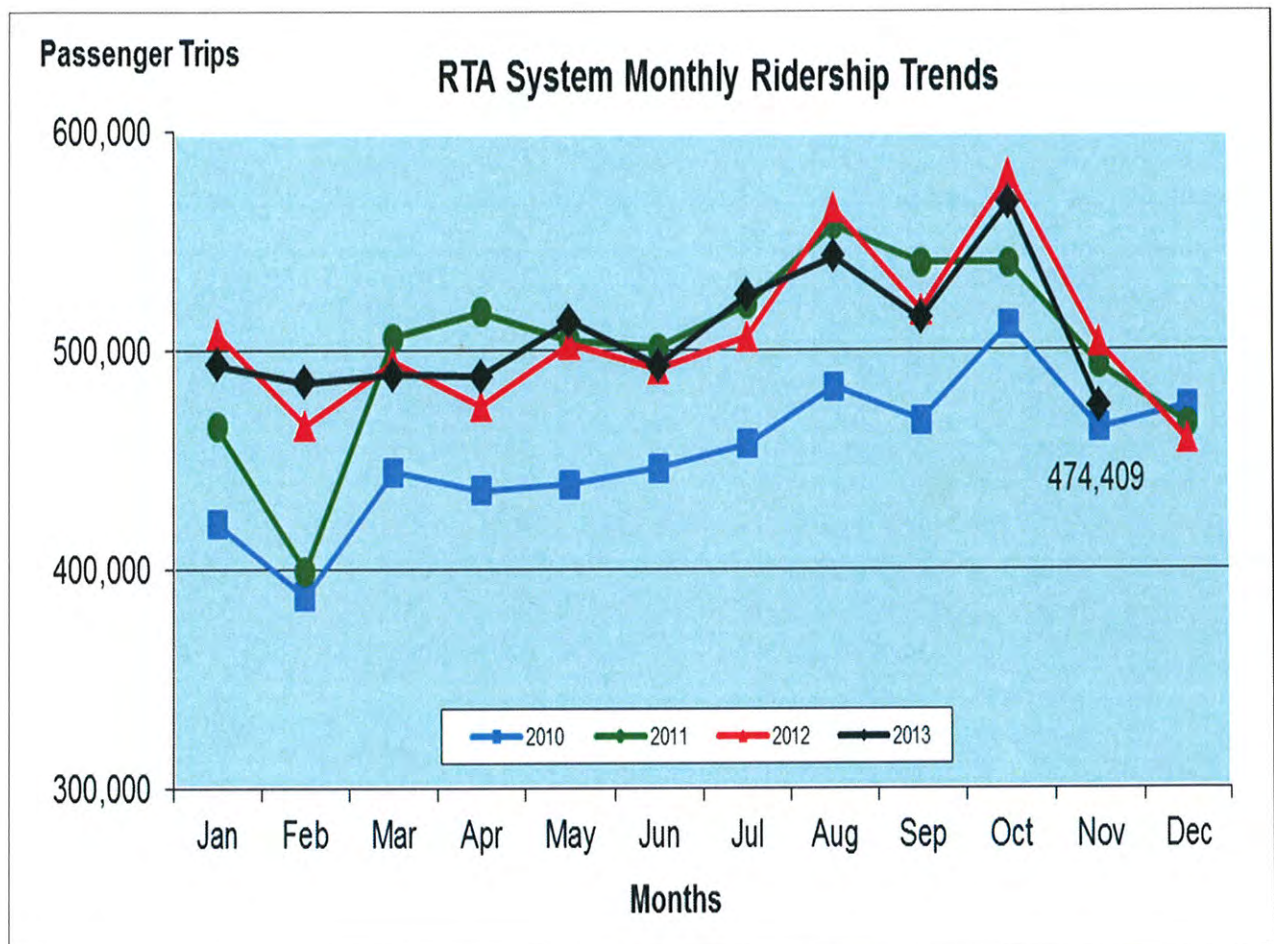
Subject: RTA Operations Report for November 2013

The monthly Operational Performance Report for November 2013 is attached for your information and review. Included in this report are the basic "Operating Statistics" and a series of "Operating Performance Measures." The performance analysis summarizes monthly system performance.

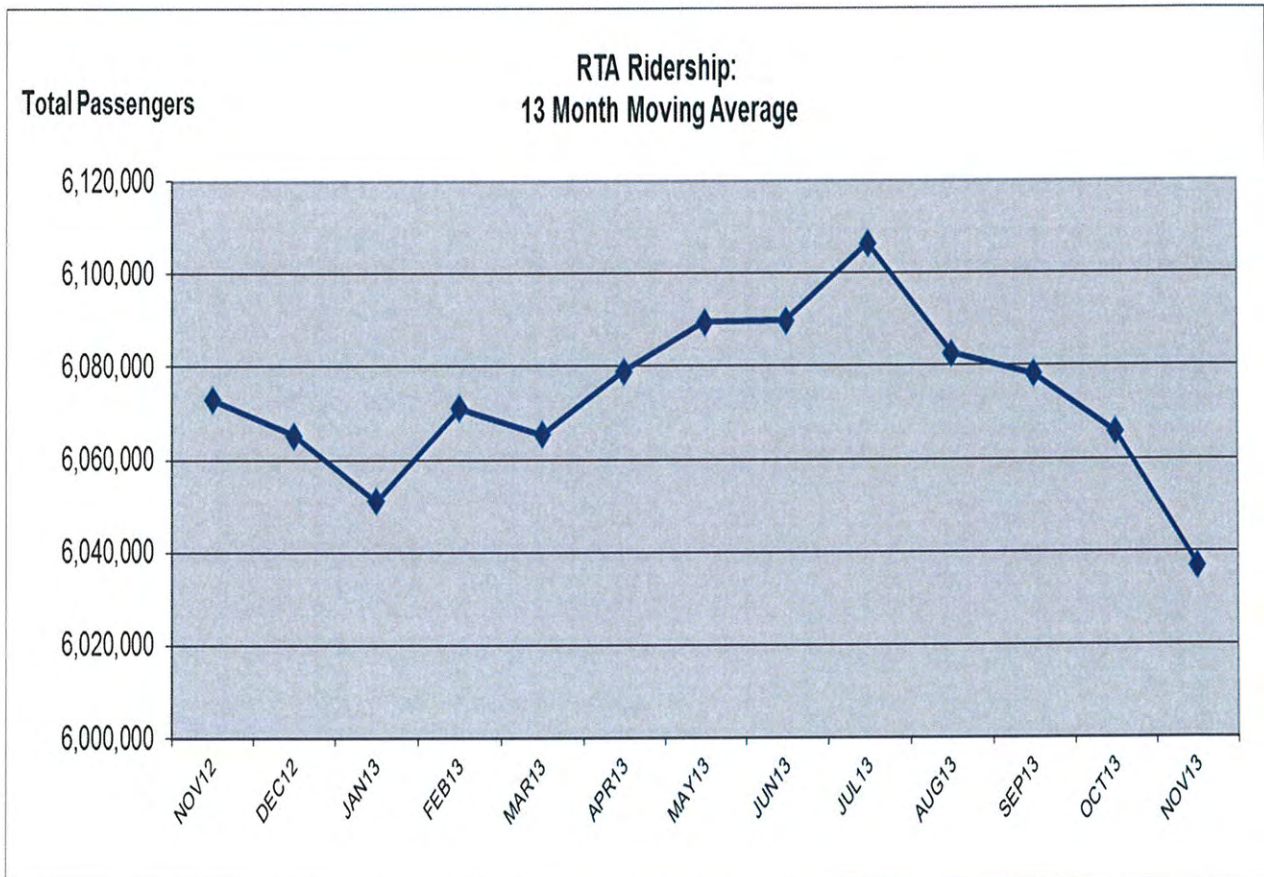
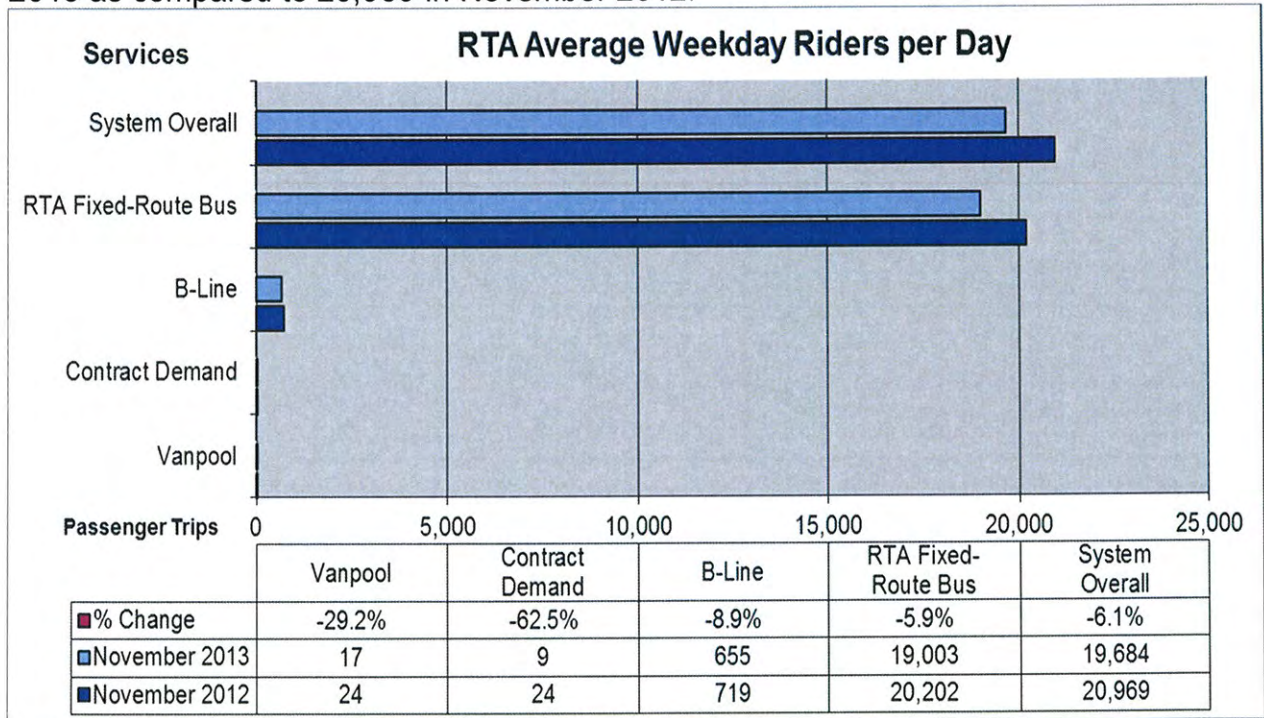
Service Performance - Operations Report for – November 2013

Passengers for all services in November were 474,409. This is a 5.7% decrease from November 2012.

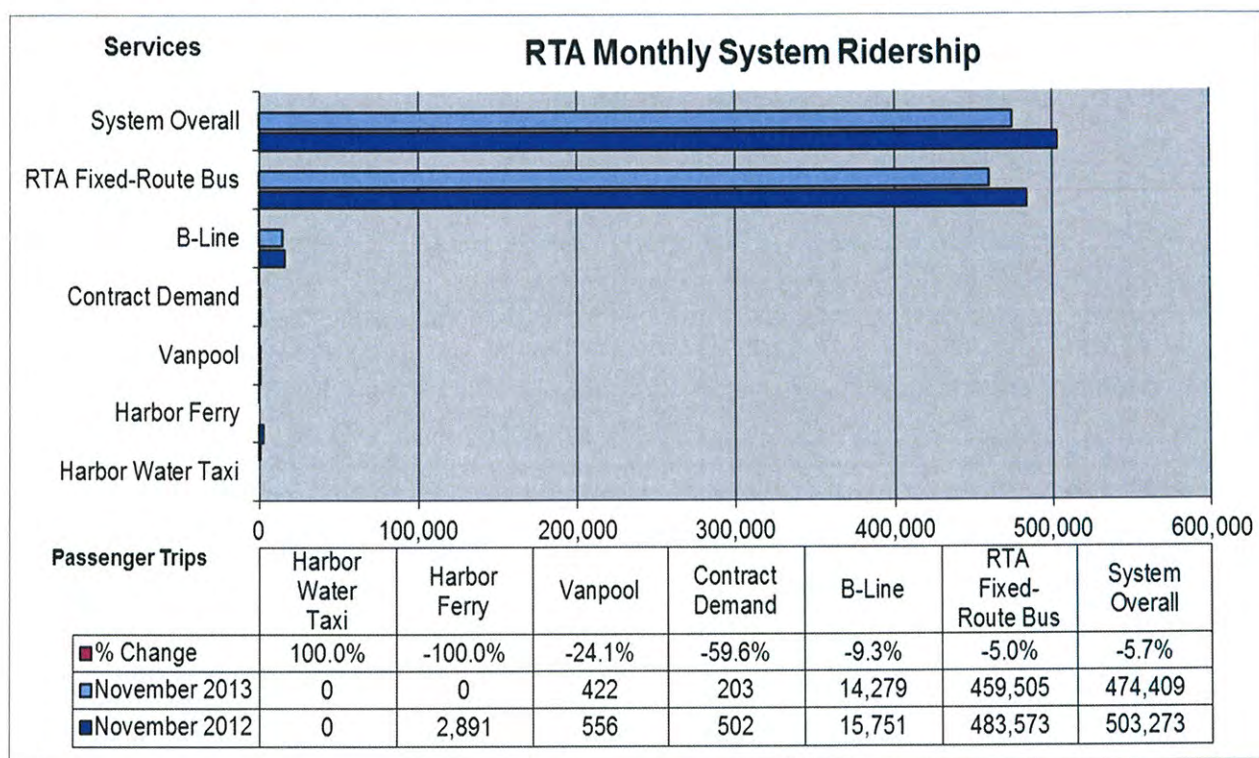
The following graph below compares RTA System Monthly Ridership trends for a four year period. The positive ridership trend has improved overall system productivity.



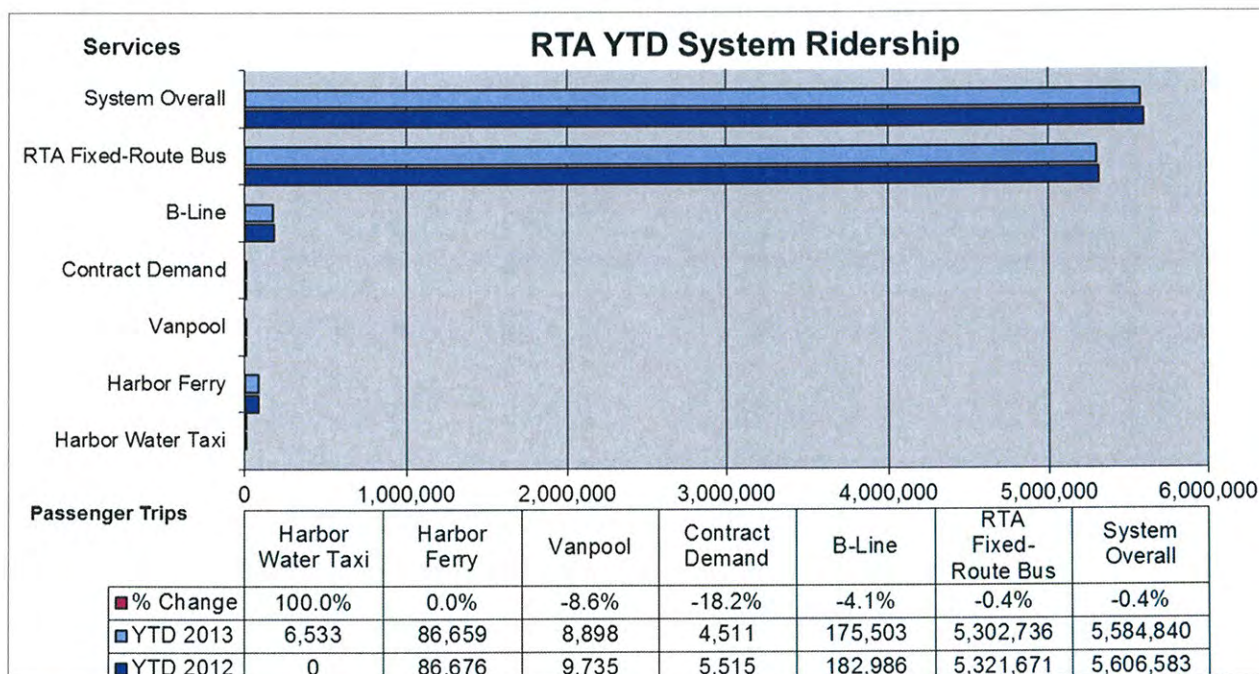
The chart below shows RTA Average Weekday Ridership for all services. The RTA overall transported an average of 19,684 passengers per weekday service in November 2013 as compared to 20,969 in November 2012.



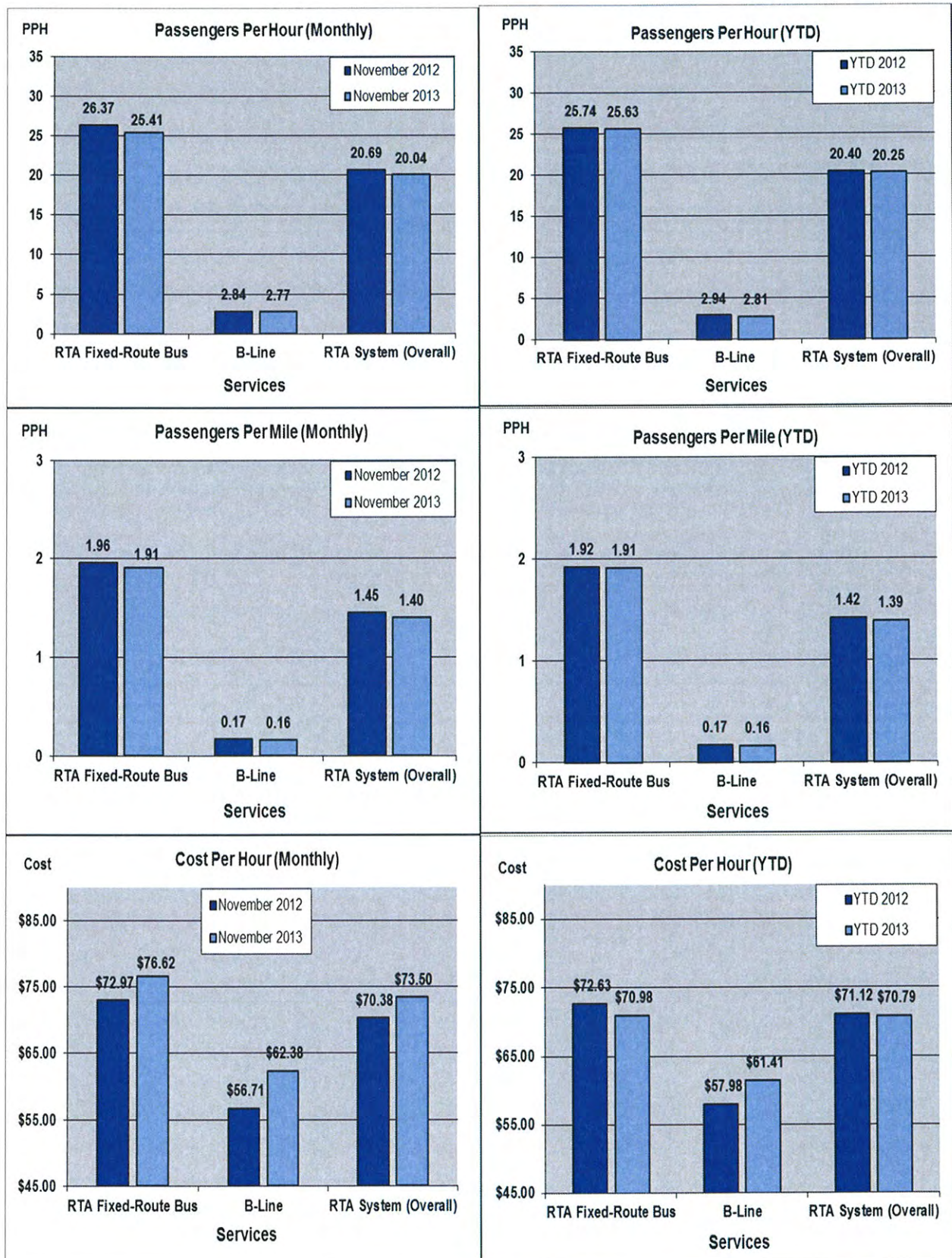
The chart below shows RTA Monthly Ridership for all services. The RTA transported 28,864 less passengers in November 2013 as compared to November 2012.

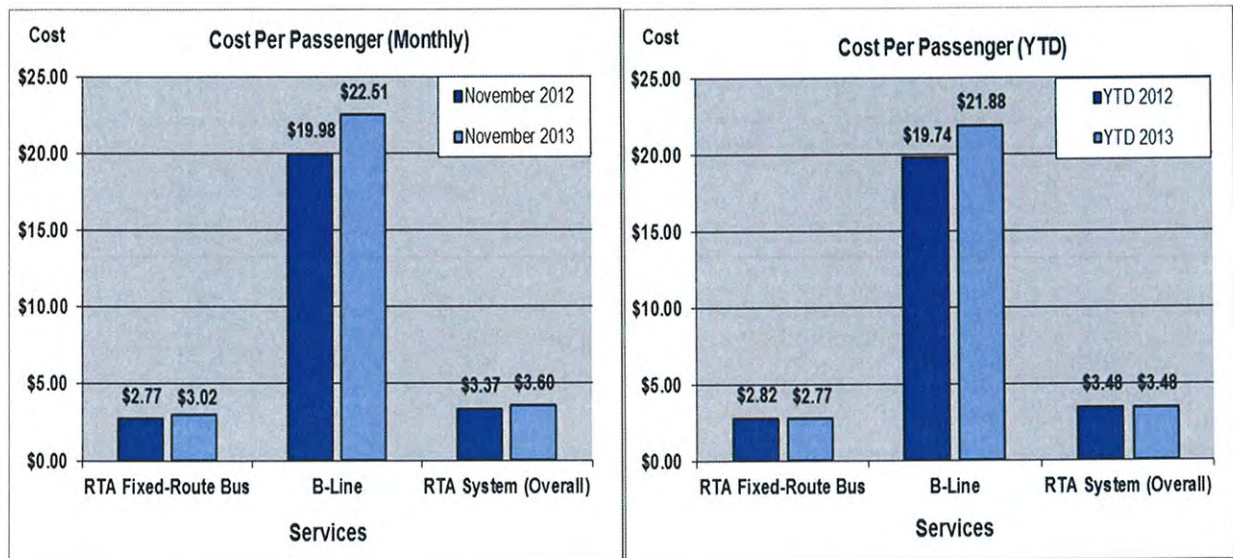


The chart below shows RTA YTD System Ridership for all services. The RTA has transported 21,743 less passengers in 2013 as compared to 2012.



The following charts show RTA System Productivity and Cost for services for the month of November 2013 and YTD 2013.





The following table shows On-Time performance of RTA Fixed-Route services for the last three (3) months and YTD 2013. Standards for each category are provided along with actual. Surveys are weighted by passenger volume for each route and service type.

Schedule Adherence	Standard	Sep-13	Oct-13	Nov-13	YTD Average
Early Departure	<1%	1.0%	1.0%	3.1%	2.4%
Over 3 minutes Late	<20%	14.4%	20.8%	15.5%	14.0%
Over 5 minutes Late	<5%	7.3%	11.8%	6.3%	7.5%
Over 10 minutes Late	<1%	0.6%	4.0%	2.0%	2.1%
Monthly Wheelchair Boardings		4,230	5,187	4,813	
Monthly Bicycle Boardings		5,831	7,258	5,980	

NOVEMBER 2013 SERVICE METRICS BY ROUTE

	Passengers per Hour	Cost per Passenger Mile	Cost per Passenger Trip	Farebox Recovery	Average Load
Fixed Route Bus - Local	27.2	\$0.67	\$2.72	10.0%	8.57
Route 04	16.4	\$1.78	\$5.49	4.7%	2.98
Route 05	23.1	\$0.91	\$3.19	8.1%	6.32
Route 06	16.2	\$0.85	\$4.49	5.8%	6.42
Route 08	17.4	\$0.91	\$4.16	6.2%	6.27
Route 12	30.2	\$0.82	\$2.31	11.2%	7.87
Route 16	18.6	\$1.05	\$4.06	6.4%	5.28
Route 17	25.2	\$0.75	\$2.88	9.0%	7.85
Route 19/15S	36.2	\$0.68	\$1.93	13.4%	9.62
Route 21	38.1	\$0.63	\$1.78	14.6%	10.24
Route 23	34.4	\$0.70	\$1.92	13.5%	9.60
Route 24	27.0	\$0.70	\$2.67	9.7%	8.42
Route 26	8.2	\$2.97	\$9.11	2.8%	1.85
Route 27	36.3	\$0.28	\$2.56	10.1%	16.60
Route 29	40.7	\$0.46	\$1.51	17.2%	13.00
Route 31	24.8	\$0.72	\$2.71	9.6%	9.60
Route 32	25.2	\$0.69	\$2.99	8.7%	8.24
Route 37	19.9	\$1.59	\$3.71	7.0%	3.49
Route 60	6.6	\$5.94	\$11.88	2.2%	1.10
Route 63	17.3	\$1.34	\$4.66	28.6%	3.73
Route 66	37.9	\$0.72	\$2.36	11.0%	7.43
Fixed Route Bus - Rural	4.9	\$2.72	\$18.75	2.3%	1.67
Route 34	9.2	\$2.01	\$7.74	3.3%	3.40
Route 67	2.9	\$2.28	\$42.35	2.4%	1.57
Route 94	1.8	\$21.94	\$42.20	0.6%	0.25
Fixed Route Bus - Trolley	16.3	\$1.62	\$4.47	5.8%	16.93
Route 76	14.5	\$0.75	\$5.52	4.7%	52.34
Route 78	17.4	\$1.36	\$4.40	5.9%	27.95
Route 79	14.2	\$3.96	\$4.54	5.7%	4.03
Fixed Route Bus - Commuter	12.9	\$0.65	\$15.79	6.6%	10.45
Route 50	15.0	\$0.44	\$12.81	8.1%	12.78
Route 51	14.5	\$0.73	\$16.37	6.3%	11.44
Route 53	10.1	\$0.92	\$18.67	5.5%	7.42
Flexi-B	1.0	\$21.17	\$84.71	1.2%	0.22
B-Line	2.8	\$2.96	\$22.51	4.6%	1.22

RTA Purchased Transportation Department Operating Report for November 2013 B-Line Service Contract Standards & Ridership Statistics

Productivity: 2.40 PPH did not meet the contract standard of 2.70 PPH.

On Time Performance: 95% did not meet the contract standard of 96%.

In Vehicle Time: 98.2% exceeded contract standard of 95%.

Miles Between Road Calls: 9,032 did not meet standard of 10,000 miles.

Denials: 5 denials (late trips) did not meet contract standard of .2%.

Ridership Statistics: 9,583 ambulatory
3,848 wheelchair boarding's

Ridership year to date represents a 4.1% decrease compared to same period in 2012.

RTA Customer Programs Monthly Customer Assistance Form (CAF) Report- October 2013

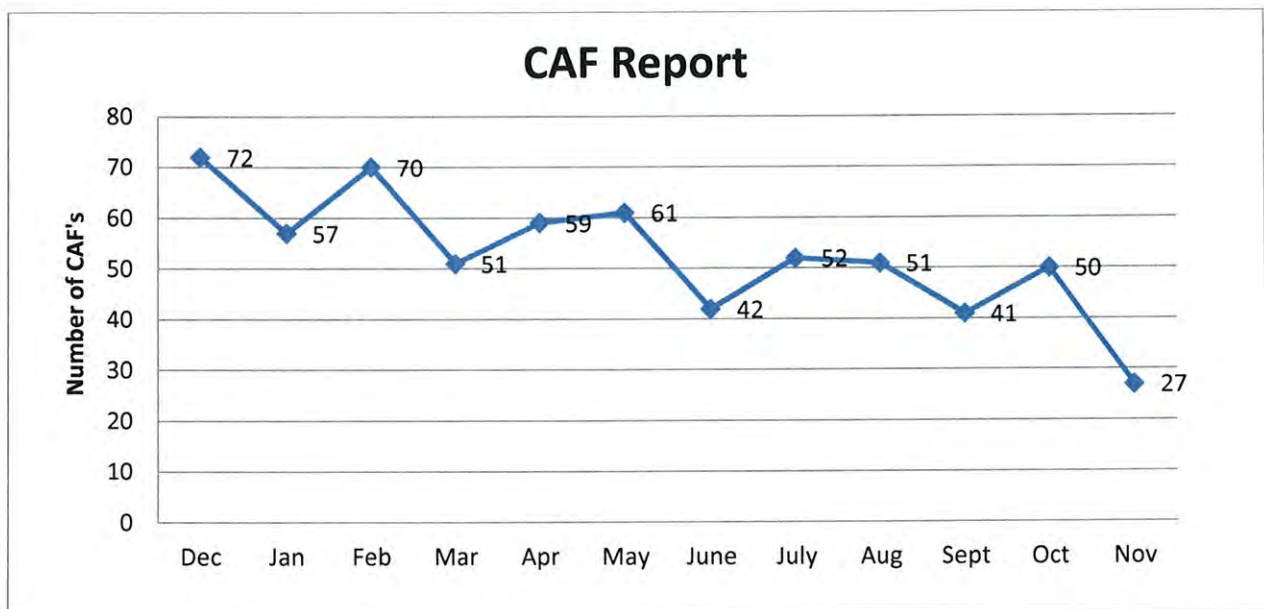
The RTA documents CAF's to capture information regarding a wide range of issues from the community's perspective point of view. CAF's are communicated to the Customer Programs group via the telephone, e-mail, letter or in person.

CAF's are redirected to relevant management and supervisory staff for further investigation. Customer Service staff will provide a prompt and written response at the conclusion of the investigation to the customer within ten working days.

CAF's play an important role as a quality assurance tool to identify issues regarding service; they also inform RTA regarding education and training needs. CAF's assist Service Development in identifying problems around existing service and identifying underserved areas. CAF's also serves to guide policy development.

CAF Report

For November 2013 there were 27 reported CAF's a decrease from 50 reported CAF's overall in October. The statistics for November represent a 46% decrease, 27 CAF's vs. 50 CAF's compared to the month of October 2013. (There was 3 Commendation for the month of November)



Route Summary Report for November 2013

Route	# of CAF's	Route	# of CAF's
#4 Flour Bluff Mini B	0	#51 Gregory Park & Ride	0
#5 Alameda	1	#63 The Wave	0
#6 Santa Fe/Malls	1	#65 Padre Island Connector	0
#8 Flour Bluff/Malls	1	#66 TAMU-CC Connection	0
#12 Saxet Oak Park	0	#67 Driscoll/Bishop/Gregory	0
#16 Agnes/Ruth	1	#76 Harbor Bridge Shuttle	0
#17 Carroll/Southside	1	#77 Harbor Ferry	0
#19 Ayers/Kostoryz	1	#78 CC Beach/Bayfront Connector	0
#21 Arboleda	2	#79 Downtown/Shoreline Shuttle	0
#23 Molina	2	#94 Port Aransas Shuttle	0
#24 Los Encinos	0	#95 Flexi-B	0
#26 Airline/Lipes Connector	0	B-Line (Para-transit)	4
#27 Northwest	4	Facilities Maint (stop/shelter/sugg)	3
#27 (Sun/RTA) Northwest	1	Maintenance	1
#29 Staples	2	Safety and Security	1
#31 McArdle/Malls	0		
#32 Southside Mini B	0		
#32 Southside/Malls Sun	0		
#34 Robstown Circulator	0		
#37 Crosstown	1		
#50 Calallen Park & Ride	0	TOTAL CAF'S	27

Conclusion

During November 2013, RTA received 27 CAF's/Commendations regarding RTA Fixed-Route Service, B-Line and Purchased Transportation; Three (3) of the 30 reported CAF's (November) were commendations.

There were a total of 19 CAF's/Commendations received regarding RTA Service representing 73.4% of total customer contacts: 3 for Facilities Maintenance, 1 for Maintenance, 1 for Safety and Security, and 14 for Transportation.

A total of 4 CAF's/Commendations were reported regarding B-Line service representing 13.3% of the total customer contacts.

A total of 4 CAF's/Commendations were received regarding Contracted Fixed Route services representing 13.3% total customer contacts.

Reporting November 2013:

CAF Category	RTA Fixed Route	B-Line ADA Paratransit	Contracted Fixed Route	Totals
Service Stop Issues	5	N/A	1	6
Driving Issues	0	1	0	1
Customer Services	9	2	2	13
Late/Early	0	1	1	2
Drop off/Pick up	0	0	0	0
Facilities Maintenance	3	0	0	3
Maintenance	1	0	0	1
Safety and Security	1	0	0	1
Total	19	4	4	27
Active	2	0	0	2
Commendations	3	0	0	3

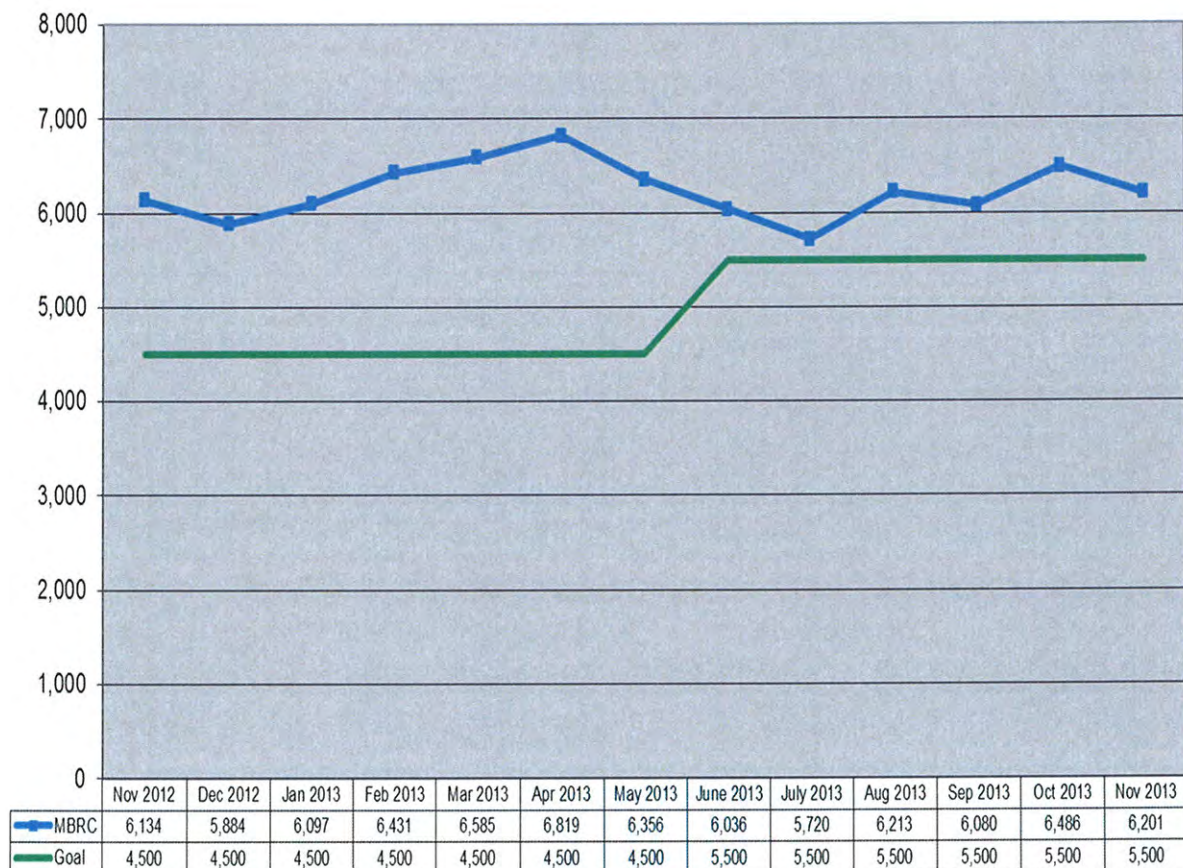
Actions taken as a result of reported CAF's include but are not limited to the following:

1. Coaching and counseling
2. Driver training
3. Progressive disciplinary action as appropriate, group discussion/coaching in operator meetings
4. Discussion in supervisory meetings
5. Examination of RTA operations policy

RTA Vehicle Maintenance Department Monthly Miles Between Road Calls Report for November 2013

As defined by the Federal Transit Administration, a road-call is the practice of dispatching a service vehicle to repair or retrieve a vehicle on the road. There are two types of road-calls; Type I and Type II. A Type I road-call is a major mechanical failure that prevents the revenue vehicle from completing a scheduled revenue trip. A Type II road-call is a mechanical failure causing an interruption in revenue service. Miles Between Roadcalls (MBRC) is a performance gauge of maintenance quality, fleet age, and condition; an increase in miles between roadcalls is a positive indicator. A goal of 5,500 miles between roadcalls has been adopted for a fleet the size, age, and condition of the RTA. The following graph shows the previous (13) month period.

**Miles Between Roadcalls (MBRC)
Previous 13 Month Period**



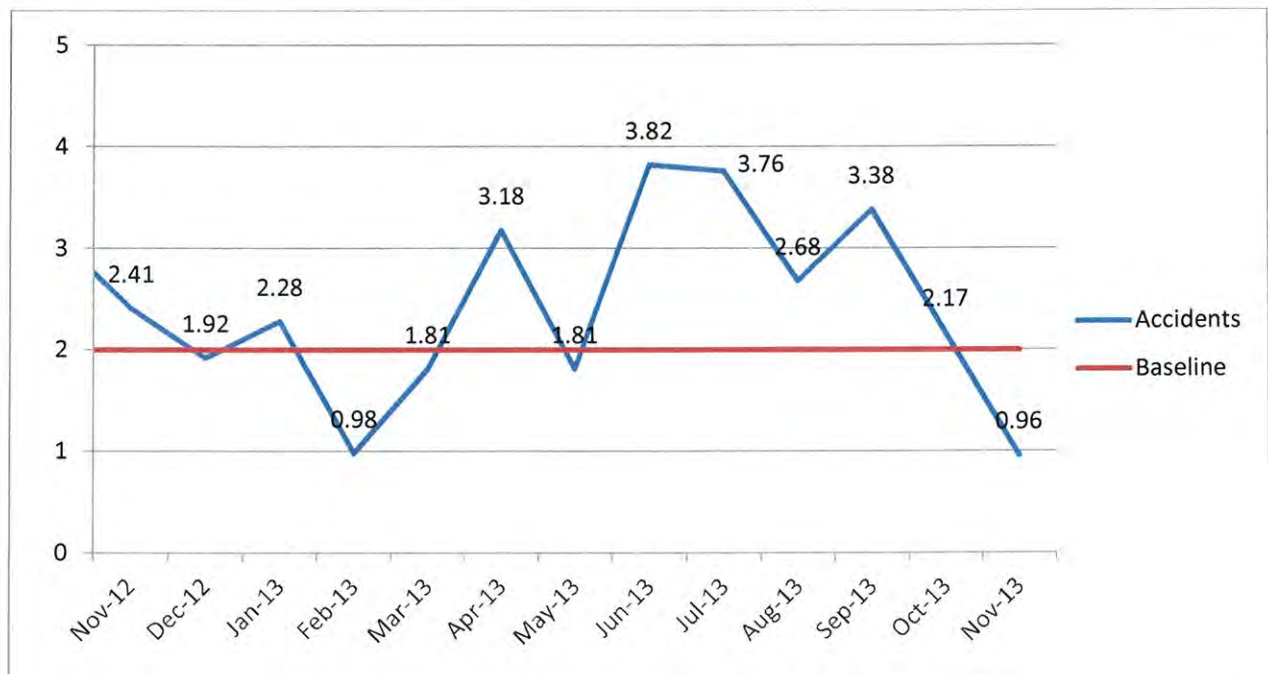
Safety/Security Department - Operations Report for – November 2013

SAFETY SUMMARY

For the month of November we had two (2) vehicle collisions, both of which were preventable. There were twenty-eight (28) customer related incidents and we drove a total of 207,317 miles. The total collision rate for the month was at .96 per hundred thousand miles driven. The desirable range for total collisions is at 2.0 or less.

The chart below shows the last 12 months of our total collision rate. Please keep in mind that this chart shows all vehicle collisions regardless of fault. The classifications of preventable and non-preventable are not distinguished for purposes of calculating this rate.

Total Collision Rate (rolling 12 month period)
Monthly rate = Total collisions per 100,000 miles driven



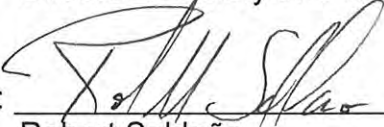
SECURITY SUMMARY

For the month of November, one thousand one hundred seventy seven hours (1177) of security coverage were used for all areas of RTA Operations. Officers arrested twelve (12) individuals for public intoxication, issued nine (9) criminal trespass warnings, and cited seventeen (17) individuals for loitering.

Respectfully Submitted,

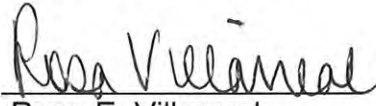
Submitted by: 
for Oscar Vargas
Senior Planner

Submitted by: 
Keith Korenek
Director of Safety and Security

Submitted by: 
Robert Saldaña
Director of Transportation

Submitted by: 
José A. Tovar
Director of Maintenance

Reviewed by: 
Gordon Robinson
Director of Planning

Reviewed by: 
Rosa E. Villarreal
Managing Director of Operations

Approved by: 
for Scott Neeley
Chief Executive Officer