AGENDA MEETING NOTICE
Committees

DATE: Wednesday, July 25, 2018
TIME: 8:30 a.m. Administration & Finance Committee Meeting, and Operations & Capital Projects Committee Meeting (estimated at 9:30 a.m., although to be held immediately following the Administration & Finance Committee Meeting)

LOCATION: Staples Street Center  
602 North Staples Street, 2ND Floor Board Room • Corpus Christi, TX

ADMINISTRATION & FINANCE COMMITTEE

TOM NISKALA (Chair)
Scott Harris ~ Patricia Domínguez ~ Philip Skrobarczyk

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>SPEAKER</th>
<th>EST.TIME</th>
<th>REFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Roll Call –</td>
<td>D. Linnehan</td>
<td>1 min.</td>
<td>-----</td>
</tr>
<tr>
<td>2. Opportunity for Public Comment</td>
<td>T. Niskala</td>
<td>3 min.</td>
<td>-----</td>
</tr>
<tr>
<td>3. Discussion and Possible Action to Approve the Administration &amp; Finance Committee Meeting Minutes of June 27, 2018</td>
<td>T. Niskala</td>
<td>3 min.</td>
<td>Pages 1-3</td>
</tr>
<tr>
<td>4. Update on 1ST Quarter Investment Report</td>
<td>R. Saldaña</td>
<td>7 min.</td>
<td>PPT</td>
</tr>
<tr>
<td>5. Adjournment</td>
<td>T. Niskala</td>
<td>1 min.</td>
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</tbody>
</table>

Total Estimated Time: 15 min.

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BOARD OF DIRECTORS' BUDGET WORKSHOP

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>SPEAKER</th>
<th>EST.TIME</th>
<th>REFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 2019 Budget Workshop #1</td>
<td>R. Saldaña</td>
<td>40 min.</td>
<td>PPT</td>
</tr>
<tr>
<td>a. Strategic Planning Framework</td>
<td></td>
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<tr>
<td>b. 2018 Budget Priorities Update</td>
<td></td>
<td></td>
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<tr>
<td>c. Regional Economic Trends</td>
<td></td>
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<tr>
<td>d. Preliminary Assumptions and Budget Impact</td>
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<tr>
<td>e. Budget Process</td>
<td></td>
<td></td>
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<tr>
<td>f. Preliminary 5-yr Financial Plan</td>
<td></td>
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</tbody>
</table>

Total Estimated Time: 40 min.
## OPERATIONS & CAPITAL PROJECTS COMMITTEE

**MICHAEL REEVES (Chair)**  
George B. Clower ~ Glenn Martin ~ Dan Leyendecker ~ Anne Bauman

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>SPEAKER</th>
<th>EST.TIME</th>
<th>REFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Roll Call –</td>
<td>D. Linnehan</td>
<td>2 min.</td>
<td>-----</td>
</tr>
<tr>
<td>2. Opportunity for Public Comment</td>
<td>M. Reeves</td>
<td>3 min.</td>
<td>-----</td>
</tr>
<tr>
<td>3. Discussion and Possible Action to Approve the Operations &amp; Capital Projects Committee Meeting Minutes of June 27, 2018</td>
<td>M. Reeves</td>
<td>3 min.</td>
<td>Page 1-3</td>
</tr>
<tr>
<td>4. Discussion and Possible Action to Recommend the Board Authorize the Chief Executive Officer (CEO) or Designee to Issue an Invitation for Bids (IFB) for an Unleaded Fuel Supply</td>
<td>J. Fehribach</td>
<td>4 min.</td>
<td>Page 4 PPT</td>
</tr>
<tr>
<td>5. Discussion and Possible Action to Recommend the Board Authorize the Chief Executive Officer (CEO) to Approve Amending the Invitation for Bid (IFB) for Bus Engine Supplier Contract to a One-Year Term Agreement</td>
<td>J. Fehribach</td>
<td>4 min.</td>
<td>Pages 5-6 PPT</td>
</tr>
<tr>
<td>6. Discussion and Possible Action to Recommend the Board Authorize the Chief Executive Officer (CEO) to Issue an Invitation for Bids (IFB) for Transportation Uniform Supplier Contract</td>
<td>J. Fehribach</td>
<td>4 min.</td>
<td>Page 7 PPT</td>
</tr>
<tr>
<td>7. Discussion and Possible Action to Approve the Implementation of the Proposed Fall 2018 Sunday Improvements and System Enhancements</td>
<td>G. Robinson</td>
<td>4 min.</td>
<td>Pages 8-9 PPT</td>
</tr>
<tr>
<td>8. Adjournment</td>
<td>M. Reeves</td>
<td>1 min.</td>
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</tbody>
</table>

**Total Estimated Time:** 25 min.

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On **Friday, July 20, 2018** this Notice was posted by **Dena Linnehan** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

**PUBLIC NOTICE** is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

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**Mission Statement**  
The Regional Transportation Authority was created by the people to provide quality transportation in a responsible manner consistent with its financial resources and the diverse needs of the people. Secondly, The RTA will also act responsibly to enhance the regional economy.

**Vision Statement**  
Provide an integrated system of innovative, accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.
REGIONAL TRANSPORTATION AUTHORITY
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 27, 2018

Summary of Actions

1. Conducted Roll Call
2. Provided Opportunity for Public Comment
3. Action to Approve Administration & Finance Committee Meeting Minutes of
   May 23, 2018
4. Action to Recommend the Board Authorize the Chief Executive Officer
   (CEO) or his Designee to Authorize Entering into an Agreement for Online
   Trade Settlements
5. Action to Recommend the Board Authorize the Chief Executive Officer
   (CEO) or his Designee to Award a Contract to Carlisle Insurance for
   Windstorm and Hail Coverage
6. Adjournment

The Regional Transportation Authority Administration & Finance Committee met at 8:30
a.m. in the Regional Transportation Authority Staples Street Center facility located at 602
N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Committee Members Present: Tom Niskala, Committee Chairman; Scott Harris, Larry
Young and Patricia Dominguez.

Committee Members Absent: Philip Skorbarczyk

Staff Present: Jorge Cruz-Aedo, CEO; Chad Castleberry, David Chapa, Jennifer
Fehribach, Bryan Garner, Dena Linnehan, Derrick Majchszak, Sharon Montez, Mike
Rendón, Gordon Robinson, Robert Saldaña and Susan Teltschik

Public Present: Kyle Klika, MV Transportation; Matt Woolbright, Self; Roland Barrera,
Barrera Insurance; Doreen Harrell, KCS.

Call to Order & Roll Call
Mr. Tom Niskala called the meeting to order at 8:30 a.m. Ms. Dena Linnehan called Roll
and stated a quorum was present.

Opportunity for Public Comment
No one spoke under Public Comment.
Action to Approve the Administration & Finance Committee Meeting Minutes of May 23, 2018

MR. SCOTT HARRIS MADE A MOTION TO APPROVE THE ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES OF MAY 23, 2018. MS. PATRICIA DOMINGUEZ SECONDED THE MOTION. NISKALA, HARRIS, YOUNG AND DOMINGUEZ VOTING IN FAVOR. THE MOTION CARRIED. ABSENT SKROBARCZYK.

Action to Recommend the Board Authorize the Chief Executive Officer (CEO) or his Designee to Authorize Entering into an Agreement for Online Trade Settlements

Mr. Robert Saldaña provided background information, and commented Patterson & Associates, our financial advisors, have provided investment advisory service under a current agreement which include making and settling trades on behalf of the agency in accordance in our Adopted Investment Policy dated October 4, 2017. He stated the financial advisors continue making trades through a CEO portal, defined as Commercial Electronic Office, and now our trades will require the agency’s Investment Officers to approve and release the trades as part of our internal controls. Other banking transactions such as company purchase card (Pcard) reconciliations, ACH’s and wire transfers are done through the CEO portal. Mr. Saldaña said there are four separate forms required by Wells Fargo. He stated one form gives certain individuals from the agency authorization in the Wells Fargo CEO portal to complete investments in addition to the normal access for authorizing banking activities. Other forms listing staff members to have access to the investment module, third party users which identify which staff member has authorization and a CEO Access Agreement form for the access to the portal for investment and safekeeping modules.

MR. LARRY YOUNG MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR HIS DESIGNEE TO AUTHORIZE ENTERING INTO AN AGREEMENT FOR ONLINE TRADE SETTLEMENTS. MS. DOMINGUEZ SECONDED THE MOTION. NISKALA, HARRIS, YOUNG AND DOMINGUEZ VOTING IN FAVOR. THE MOTION CARRIED. ABSENT SKROBARCZYK.

Action to Recommend the Board Authorize the Chief Executive Officer (CEO) or his Designee to Award a Contract to Carlisle Insurance for Windstorm and Hail Coverage

Mr. Mike Rendón commented on the contract with Victor & Shinnerer that expires on July 28, 2018. Background information supplied mentioned a 1 percent of the sum of stated values for each building affected by loss and identified in the State of Values subject to a $25,000 minimum per occurrence. This applies to a named storm wind and/or hail, and also all other wind and/or hail storms at $25,000 per occurrence.

He stated the Agency’s property values total $42,854,147, and said two proposals were received June 8, 2018 for the Request for Proposals (RFP) the agency issued on May 2, 2018. The proposal from Carlisle Insurance received points of 80.0, and Victor O.
Shinnerer & Co. received 79.34. After review of the RFPs, the agency would like to issue the RFP to Carlisle Insurance not to exceed $84,000.

MR. HARRIS MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR HIS DESIGNEE TO AWARD A CONTRACT TO CARLISLE INSURANCE FOR WINDSTORM AND HAIL COVERAGE. MR. YOUNG SECONDED THE MOTION. NISKALA, HARRIS, YOUNG AND DOMINGUEZ VOTING IN FAVOR. THE MOTION CARRIED. ABSENT SKROBARCZYK.

Adjournment
There being no further review of items, the meeting ended at 8:39 a.m.

Submitted by: Dena Linnehan
REGIONAL TRANSPORTATION AUTHORITY  
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES  
WEDNESDAY, JUNE 27, 2018  

Summary of Actions  

1. Conducted Roll Call  
2. Provided Opportunity for Public Comment  
4. Action to Recommend the Board Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Argundegui Oil for Lubricant & Fluid Supplies of Differential/Rear Axle Fluid  
5. Action to Recommend the Board Authorize the Chief Executive Officer (CEO) to Execute a One-Year Memorandum of Agreement with Texas A&M University-Corpus Christi for Transportation Services  
6. Adjournment  

The Regional Transportation Authority Operations & Capital Projects Committee met at 8:30 a.m. in the Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.  

Committee Members Present: Michael Reeves, Committee Chair; and Dan Leyendecker, George Clower, Glenn Martin and Anne Bauman  

Committee Members Absent:  

Staff Present: Jorge Cruz-Aedo, CEO; Chad Castleberry, David Chapa, Jennifer Fehribach, Bryan Garner, Dena Linnehan, Derrick Majchszak, Sharon Montez, Mike Rendón, Gordon Robinson, Robert Saldaña and Susan Teltschik  

Public Present: Kyle Klika, MV Transportation; Matt Woolbright, Self; Roland Barrera, Barrera Insurance; Doreen Harrell, KCS.  

Call to Order & Roll Call  
Mr. Michael Reeves called the meeting to order at 8:54 a.m. Ms. Dena Linnehan called Roll and stated we have a quorum.  

Opportunity for Public Comment  
No one spoke under Public Comment.  

Action to Approve the Operations & Capital Projects Committee Meeting Minutes of May 23, 2018  

MR. GLENN MARTIN MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF MAY 23, 2018  

   1
2018. MR. GEORGE CLOWER SECONDED THE MOTION. REEVES, MARTIN, CLOWER, LEYENDECKER AND BAUMAN VOTING IN FAVOR. THE MOTION CARRIED. ABSENT NONE.

Action to Recommend the Board Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Arguindegui Oil for Lubricant & Fluid Supplies of Differential/Rear Axle Fluid

Ms. Jennifer Fehribach provided background information and stated the Request for Proposals (RFP) was issued on June 6, 2018. She commented this presentation is to revisit the sixth item in the bid packet regarding the differential and rear axle fluids portion. We are looking at this contract again to make sure products met the original equipment manufacturer (OEM) specifications, to maintain firm pricing to eliminate supply shortages and to meet the demand of the fleet. She said the other objectives are to secure cost savings with bulk pricing of the ICE contract at $545,377.03. She commented on the six items awarded on the RFP. She said the sixth item awarded to Kapalua Marine Fuels & Lube, and during the award letter process, it was identified their bid was in pounds rather than gallons.

Ms. Fehribach displayed a chart with a bid breakdown from the 8 proposals received. She explained Kapalua Marine is shown at the bottom of the chart, with their actual cost based on pounds. The difference from the original award is a large difference, and Arguindegui Oil has been identified as the lowest bidder. She said, being stewards of public funds, Staff requests the Board award the item 6 on the RFP to Arguindegui Oil at $24,597.

MR. DAN LEYENDECKER MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A CONTRACT TO ARGUINDEGUI OIL FOR LUBRICANT & FLUID SUPPLIES OF DIFFERENTIAL/REAR AXLE FLUID. MR. CLOWER SECONDED THE MOTION. REEVES, MARTIN, CLOWER AND LEYENDECKER AND BAUMAN VOTING IN FAVOR. THE MOTION CARRIED. ABSENT NONE.

Action to Recommend the Board Authorize the Chief Executive Officer (CEO) to Execute a One-Year Memorandum of Agreement with Texas A&M University-Corpus Christi for Transportation Services

Mr. Gordon Robinson stated the CCRTA and Texas A&M Corpus Christi Partnership began in 2000 to provide transit services for their students, faculty and employees which includes Route 60, the Momentum Shuttle; Route 63, The Wave; and B-Line services. He said each year the partnership is renewed and expires August 31, 2018, and a new Memorandum of Agreement (MOA) for September 1, 2018 through August 31, 2019 will be required. Mr. Robinson said for Route 60, service frequencies of 10-minutes and 20-minutes are planned for weekdays Monday through Thursday, 20-minute frequency on Friday and no services on the weekend. He commented for Route 63, frequencies of 30-minutes and 60-minutes for weekdays Monday through Thursday, Friday and Saturday frequencies of 60-minutes, and no services on Sunday due to low ridership.
Mr. Robinson displayed a chart showing the historical ridership totals for Route 60 and Route 63 from the 2014-2015 years through the current period, and how Route 60 increased substantially to boardings of over 120,976 riders per academic year. This is a 58 percent increase. He also pointed out on Route 63 being down from last year due to the numerous construction sites near the campus. The MOA is a one-year agreement in the amount of $282,825.63, or $116,721.35 for Route 60 and $166,104.28 for Route 63.

MR. CLOWER MADE A MOTION TO RECOMMEND THE BOARD AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE A ONE-YEAR MEMORANDUM OF AGREEMENT WITH TEXAS A&M UNIVERSITY-CORPUS CHRISTI FOR TRANSPORTATION SERVICES. MR. MARTIN SECONDED THE MOTION. REEVES, MARTIN, CLOWER AND LEYENDECKER AND BAUMAN VOTING IN FAVOR. THE MOTION CARRIED. ABSENT NONE.

Adjournment
There being no further review of items, the meeting ended at 9:05 a.m.

Submitted by: Dena Linnehan
Operations & Capital Projects Committee Meeting Memo

June 27, 2018

Subject: Issue an Invitation for Bids (IFB) for an Unleaded Fuel Supply

Background
The RTA requires approximately 15,212 gallons of unleaded fuel for the contracted paratransit and fixed route services fleet, operator relief cars, supervisor vans, and support vehicles. Projected usage is based on actual consumption of fuel being utilized for FY2018 daily fleet operations.

Identified Need
RTA is projecting 2019 consumption to be approximately 60,993 gallons of fuel. An increase is estimated due to fleet optimization and Fall Service Improvements. Both operational changes have increased the use of Van sized vehicles including subsequent fuel supply.

An unleaded fuel supply agreement ensures CCRTA will successfully meet demand, maintain firm pricing, and eliminate supply shortages.

<table>
<thead>
<tr>
<th>Fuel Usage Projections</th>
<th>Estimated Annual Usage</th>
<th>Gallons</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td></td>
<td>60,993</td>
</tr>
<tr>
<td>2020</td>
<td></td>
<td>231,768</td>
</tr>
</tbody>
</table>

Financial Impact
Funds are accounted for in the annual operating budget, and will be locally funded. Total amount of expenditures will be determined on fuel consumption and the Oil Price Information Service (OPIS).

Recommendation
The staff request Board of Directors to authorize the Chief Executive Officer (CEO) or designee issue an Invitation for Bids (IFB) for an unleaded fuel supply for a two year base contract with a one year option.

Respectfully Submitted,

Submitted by: Bryan J. Garner
Director of Maintenance

Reviewed by: Jennifer Fehribach
Managing Director of Operations

Final Approval by: Jorge Cruz-Aedo
Chief Executive Officer
Operations & Capital Projects Committee Meeting Memo

July 25, 2018

Subject: Approval to Amend the Invitation for Bid (IFB) for Bus Engine Supplier Contract to a One-Year Term Agreement

Background
On April 25, the Maintenance Department requested authorization issuance of an Invitation for Bid (IFB) for a Bus Engine Contract Supplier. The 2009 and 2012 fixed route coaches have reached their engine midlife in years and miles; eight (8) 2009 diesel and ten (10) 2012 CNG Gillig Low Floor units.

On May 2, 2018 the Board of Directors authorized the IFB with a contract term for a three-year firm supply agreement with two (2) one-year options following Board approval.

A Federal 5307 Grant is essential funding for the engine overhaul program. CCRTA’s current CIP has the program expensed over three years to decrease the annual financial impact on the agency. The FY2018 Federal 5307 Grant covers projects for one year, and includes 18 engine overhauls. Staff is requesting an amendment to the IFB contract term to be a one-year supply agreement to coincide with the 5307 cycle.

Identified Need
A supply agreement assures RTA will maintain firm pricing, prompt competitive bidding, and meet OEM specifications. Replacement engines and or parts will be used to perform midlife overhauls.

Disadvantaged Business Enterprise
Staff will review DBE and collaborate with the successful bidder to pursue DBE participation, including subcontracting opportunities.

Financial Impact
Total expenditures will be determined by actual usage. Funding sources will include Federal 5307 funds in addition to a 20% local match which is included in the FY2018 operating budget. The project is contingent upon the award of 5307 funding.

Recommendation
Staff requests that the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to amend the contract term for the Bus Engine Contract Supplier Invitation for Bid (IFB) to a one-year firm supply agreement.
Respectfully Submitted,

Submitted by: Bryan Garner  
Director of Maintenance

Reviewed by: Jennifer Fehribach  
Managing Director of Operations

Final Approval by:  
Jorge Cruz-Aedo  
Chief Executive Officer
Background
The CCRTA Transportation Department currently has 118 full-time Operators, 5 part-time Operators, and 19 administration staff members. Administration staff consists of the Director, Supervisors, Instructors, Road Monitors, and Dispatchers. When all positions are full, the department consists of 142 full-time and 6 part-time operators. CCRTA provides each Transportation employee, operator and administration, an annual stipend up to $295 for the purchase of uniforms throughout the calendar year. The current agreement is a 1-year extension set to expire December 31, 2018.

Identified Need
In order to maintain a professional image, the CCRTA follows strict uniform guidelines. Uniform components require replaced on an annual basis in order to ensure front line employees represent CCRTA in a professional manner. The Transportation department currently purchases uniforms from Cintas Corporation.

Financial Impact
Funds are accounted for in the annual operating budget. The uniform program cost shall not exceed $54,280 per year, and will be locally funded.

Recommendation
Staff requests the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to issue an Invitation for Bids (IFB) for a Transportation Uniform Supplier Contract.

Respectfully Submitted,

Submitted by: Derrick Majchszak
Director of Transportation

Reviewed by: Jennifer Fehribach
Managing Director of Operations

Final Approval by: Jorge Cruz-Aedo
Chief Executive Officer
Subject: Discussion and Possible Action to Approve the Implementation of the Proposed Fall 2018 Sunday Improvements and System Enhancements

Background
In October 2016, the Board of Directors accepted Transit Plan 20/20, a five-year service plan, which contained phased service improvements including the expansion of Sunday services. Since that time, staff have been working to implement more express services, increased frequency, expanded Sunday services, improved transfer connections, and more efficient travel options in a cost neutral manner.

Identified Need
The proposed Fall 2018 Sunday improvements and system enhancements include adjustments to 32 bus routes: 3, 4, 5s, 8s, 12s, 15, 15s, 16, 17, 19, 21, 21s, 23, 24s, 25, 26, 27, 27s, 29, 29s, 30, 32, 32s, 37, 37s, 60, 63, 63s, 65, 66s, 76s, and 81.

Proposed changes will impact the following services:

- 13 existing Sunday bus routes: 5s, 8s, 12s, 15s, 21s, 24s, 27s, 29s, 32s, 37s, 63s, 66s, 76s
- Two local routes: Route 30 (Saturdays only) and Route 81
  - Absorb 15 aforementioned services into Routes 4, 12, 15, 16, 17, 19, 21, 23, 25, 26, 27, 29, 32, 37, 65, 76
- Routes 3, 15, 19, 21, 23, 25, 27, 29, 60, 65
  - Schedule adjustments to improve service efficiency
- Expand Route 3 to Serve HEB Plus in Flour Bluff area

In addition, riders will be re-directed from 46 bus stops to more readily used bus stops along alternate routes. This is due to the absorption of five Sunday bus routes: 12s, 15s, 24s, 37s, and 76s in the Corpus Christi areas of Northside, Central, South Central, and Westside Corpus Christi, Downtown, and North Beach.

Since June 1, 2018, staff held 14 outreach events at transfer stations and public meetings to discuss proposed changes and collect feedback. On June 7, 2018, a public notice to announce the public hearing date of July 11, 2018 was distributed in the Caller Times newspaper and with multiple organizations. On July 11, a public hearing was conducted at the Board of Directors meeting. At the hearing, a question was raised by a public member in regards to what will replace the Route 63 service on Sundays. Staff stated that Routes 29 and 37 will operate on Sundays in place of Route 63. Pending approval, the service improvements will be implemented on September 10, 2018.
The Title VI of the Civil Rights Act of 1964 service equity analysis was completed as required by the Federal Transit Administration. In summary, no disparate impacts or disproportionate burdens were identified as multiple services will be improved or maintained in impacted areas.

Financial Impact
The implementation of the proposed service improvements are included within the Fiscal Year 2018 Operating Budget.

Recommendation
Staff is requesting the Operations and Capital Projects Committee recommend the Board of Directors approve the implementation of the proposed Fall 2018 Sunday improvements and system enhancements on September 10, 2018.

Respectfully Submitted,

Submitted by: Gordon Robinson  
Director of Planning

Reviewed by: Jennifer Fehribach  
Managing Director of Operations

Final Approval by: Jorge Cruz-Aedo  
Chief Executive Officer
<table>
<thead>
<tr>
<th>Route</th>
<th>Day of Week</th>
<th>Proposed Service Improvement or Change</th>
<th>Geographic Area</th>
<th>Bus Stops Impacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Route 3 NAS Shuttle</td>
<td>Weekdays</td>
<td>• Expand service to HEB Plus.</td>
<td>Flour Bluff</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td></td>
<td>Saturdays</td>
<td>• Re-direct low ridership trips.</td>
<td>Flour Bluff</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 4 Flour Bluff</td>
<td>Sundays</td>
<td>• Expand service on Sundays.</td>
<td>Flour Bluff</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 5S Alameda/Malls</td>
<td>Sundays</td>
<td>• Replace service with Route 5.</td>
<td>Downtown/Southside</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 8S Southside/Malls</td>
<td>Sundays</td>
<td>• Replace service with Routes 4 or 29.</td>
<td>Southside/Flour Bluff</td>
<td>No stops impacted.</td>
</tr>
</tbody>
</table>
| Route 12S Hillcrest/Saxet/Oak Park | Sundays     | • Replace service with Route 12.                                                                           | Northside/Westside    | 3 stops impacted.  
  • Stop number: 1171, 1172, 1152.  
  • Closest stops on Leopard Street, Omaha Street or Up River Road on Route 28. |
| Routes 15/25 Kostoryz/Gollihar/Greenwood | Weekdays/Saturdays | • Adjust frequency from 30 to 45 minutes.  
  • Schedule adjustment to improve overall efficiency.                             | Southside/Westside    | No stops impacted.                                      |
| Route 15S Ayers/Molina             | Sundays     | • Replace service with Routes 19G, 23 or 76.                                                               | Downtown/Westside     | 2 stops impacted.  
  • Stop number: 1605,1606.  
  • Closest stops on Tancahua Street or Carancahua Street on Route 19. |
<p>| Routes 19M/19G Ayers/McArdele/Greenwood | Weekdays | • Schedule adjustment to improve transfer connections and overall efficiency.                           | Downtown/Southside/Westside | No stops impacted.                                      |
|                                    | Saturdays    | • Adjust frequency from 20/40 to 30/60.                                                                    | Downtown/Southside/Westside | No stops impacted.                                      |
| Route 21S Arboleda                 | Sundays     | • Replace service with Route 21.                                                                           | Westside              | No stops impacted.                                      |
| Route 23 Molina                    | Weekdays/Saturdays | • Schedule adjustment to improve overall efficiency.                                              | Westside              | No stops impacted.                                      |</p>
<table>
<thead>
<tr>
<th>Route</th>
<th>Day of Week</th>
<th>Proposed Service Improvement or Change</th>
<th>Geographic Area</th>
<th>Bus Stops Impacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Route 24S Los Encinos/Kostoryz</td>
<td>Sundays</td>
<td>• Replace service with Routes 15, 19G or 25.</td>
<td>Southside/Westside</td>
<td>• 21 stops impacted.</td>
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<td></td>
<td></td>
<td>• Stop number: 35, 40, 41, 570, 571, 572, 573, 574, 575, 576, 759, 760, 761, 762,</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>763, 764, 765, 766, 1121, 9028, 9029.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Closest stops on Ayers Street or Greenwood Road on Route 19.</td>
</tr>
<tr>
<td>Route 26 Airline/Lipes</td>
<td>Sundays</td>
<td>• Expand service on Sundays.</td>
<td>Southside</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 29S Staples</td>
<td>Sundays</td>
<td>• Replace service with Route 29SS.</td>
<td>Downtown/Southside</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 30 Westside/Health Center Circulator</td>
<td>Saturdays</td>
<td>• Replace service with Routes 12, 16, 21 or 37.</td>
<td>Westside</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 32S Southside</td>
<td>Sundays</td>
<td>• Replace service with Routes 19M or 32.</td>
<td>Southside/Westside</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 37S Westside/Gollihar</td>
<td>Sundays</td>
<td>• Replace service with Routes 12, 16 or 37.</td>
<td>Westside/Southside</td>
<td>• 15 stops impacted.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Closest stops on Port Avenue or Morgan Avenue on Route 16 or 37.</td>
</tr>
<tr>
<td>Route 60 Momentum Shuttle (Effective Aug. 23, 2018)</td>
<td>Weekdays</td>
<td>• Operate 20-minute Frequency on Fridays.</td>
<td>TAMUCC</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 63 The Wave</td>
<td>Sundays</td>
<td>• Replace service with Routes 29 and 37.</td>
<td>Southside/TAMUCC</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 65 Padre Island Connection</td>
<td>Saturdays/Sundays</td>
<td>• Re-direct low ridership trips.</td>
<td>Southside/Padre Island/Port Aransas</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 66S TAMUCC Connection</td>
<td>Sundays</td>
<td>• Replace service with Route 37.</td>
<td>Southside/TAMUCC</td>
<td>No stops impacted.</td>
</tr>
<tr>
<td>Route 76S Harbor Bridge Shuttle</td>
<td>Sundays</td>
<td>• Replace service with Route 76.</td>
<td>Downtown/North Beach</td>
<td>• 5 stops impacted.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Stop number: 1851, 1852, 1864, 1865, 1866.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Closest stops on Water Street.</td>
</tr>
<tr>
<td>Route 81 Padre Island Beach Express</td>
<td>Fridays/Saturdays/Sundays</td>
<td>• Re-direct service due to low ridership.</td>
<td>Flour Bluff/Padre Island and Southside</td>
<td>No stops impacted.</td>
</tr>
</tbody>
</table>