



Proposed FY2020 Operating & Capital Budget

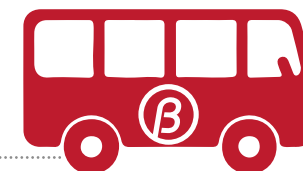
CCRTA Board Priority

Financial Transparency



Public Hearing #1

October 23, 2019





FY2020 Budget Calendar

July- September

- 07/10 Budget Workshop #1 ✓
- 08/07 Budget Workshop #2 ✓
- 09/04 Budget Workshop #3 & #4 ✓
- 09/25 Budget Workshop #5 ✓

October

- 10/02 Budget Workshop #6 ✓
- 10/09 Post Public Notice for Budget Hearing #1 ✓
- 10/23 Host Public Hearing #1 (Evening)
Workshop #7 (If Needed)
Post Public Notice for Budget Hearing #2

November

- 11/06 Host Public Hearing #2, FY 2020 Budget Adoption
- 11/27 Budget Workshop #8 (If Needed)

December

- 12/04 Date Open – Final FY2020 Budget Adoption Deadline (If Needed)
- Submit GFOA Budget Document by 02/04/2020 (If adopted 11/06/2019 or within 90 days after Budget Adoption)



Service

- 5 Express Routes (50,51,53,54,56)
- 29 Fixed Routes
- 2 Demand Response Taxi Services (DPS Shuttle, Paisano Transit)
- 1 Demand Response Shuttle (Flexi-B)
- Flex Route 93
- B-Line Paratransit Services
- Vanpool Services



Service

- 846 Square Miles, 9 Communities
- 1,343 Bus Stops
- 4 Transfer Stations
- 3 Park and Rides
- Fixed Route Vehicles: 76 Peak, 91 Total
- B-Line Vehicles: 27 Peak, 34 Total

	Passenger Trips	Hours of Service	Miles of Service
Fixed Route	4,605,237	244,926	3,494,332
Purchased Fixed Route	382,926	52,951	890,496
B-Line	239,645	91,394	1,546,649
Van Pool	65,340	2,590	111,086
Flexi-B	2,036	2,528	60,300
	5,295,184	394,389	6,102,863



2020 Operating Budget

Sources of Funds

	2020 Proposed	% of Total
Passenger Fares	1,901,008	3.35%
Bus Advertising	158,731	0.28%
Other Income	561,041	0.99%
Investment Income	565,803	1.00%
Leasing Income	487,455	0.86%
Sales Tax Revenue	37,762,468	66.59%
Operating Grants	874,476	1.54%
Federal Capital Grants	12,631,327	22.28%
Transfer-In (Unrestricted Reserves)	1,763,046	3.11%
Sources of Funds TOTAL	56,705,354	100.00%



2020 Operating Budget

Fulltime Equivalent Positions

Department	2019 Budget	2020 Proposed	FTE Change
01 Transportation	170.00	170.00	0.00
02 Customer Service Center	7.80	7.00	-0.80
03 Purchased Transportation*	0.00	0.00	0.00
04 Service Development	5.00	5.00	0.00
07 MIS	6.00	6.00	0.00
11 Vehicle Maintenance	37.00	37.00	0.00
21 Facilities Management	15.00	19.50	4.50
40 Procurement	3.00	3.00	0.00
41 General Management	1.00	1.00	0.00
42 Finance & Accounting	6.50	5.88	-0.62
43 Materials Management	4.00	3.00	-1.00
44 Human Resources	4.50	4.50	0.00
45 Administration	7.00	7.00	0.00
49 Capital Programs	2.00	2.00	0.00
50 Marketing & Communication	3.00	3.00	0.00
52 Safety & Security	2.00	3.00	1.00
77 Staples Street Center	5.70	5.00	-0.70
	279.50	281.88	2.38

*Additional positions supported through Department 03 Purchased Transportation:
MV 109



2020 Operating Budget

Uses of Funds

Department	2020	
	Proposed	% of Total
01 Transportation	10,158,674	25.33%
02 Customer Service Center	564,293	1.41%
03 Purchased Transportation	7,105,315	17.72%
04 Service Development	608,237	1.52%
07 MIS	1,349,557	3.37%
11 Vehicle Maintenance	5,738,762	14.31%
21 Facilities Management	2,834,107	7.07%
40 Procurement	300,830	0.75%
41 General Management	823,492	2.05%
42 Finance & Accounting	771,199	1.92%
43 Materials Management	188,618	0.47%
44 Human Resources	701,471	1.75%
45 Administration	801,398	2.00%
49 Capital Programs	329,103	0.82%
50 Marketing & Comm.	685,721	1.71%
52 Safety & Security	1,449,103	3.61%
65 Debt Service	1,423,053	3.55%
77 Staples Street Center	996,766	2.49%
83 Special Project	200,000	0.50%
85 Subrecipient Grant Ags	49,694	0.12%
88 Street Maintenance	3,021,641	7.54%
Department TOTAL	40,101,034	100.00%



2020 Capital Budget

Category	Project Name	Project Cost	Federal Funds	Local Funds
Vehicles	Cutaway Van Replacements (17)	4,335,000	3,684,750	650,250
Equipment	Engine Overhaul Program (CNG and/or Diesel)	815,020	652,016	163,004
Non-Revenue Vehicles	Relief/Support SUV replacement (8)	392,000	313,600	78,400
Equipment	CNG De-Fueling Station	60,000	48,000	12,000
Bus Shelter Amenities	Bus Stop Shelter Amenities	523,750	419,000	104,750
Equipment	4-Post Mobile Bus Lift	46,872	37,498	9,374
Equipment-Inventory	Parts Inventory Storage Cabinets and Shelving Units	150,000	120,000	30,000
Equipment	Data Center UPS Battery Replacement	10,000	8,000	2,000
Technology	Staff Cisco Phones Replacements	28,800	23,040	5,760
Equipment	PEM Machine (Bus Passes)	17,500	-	17,500
Equipment	A/C for Maintenance Shop (2)	16,223	-	16,223
Equipment	Printer (Decals for bus stop signs)	8,500	-	8,500
Equipment	City Radio Tower	252,502	-	252,502
Equipment	Local Backup Server Replacement	15,000	-	15,000
Equipment	Staff Computers	12,500	-	12,500
Technology	Bus DVR Replacements	37,463	-	37,463
Technology	Security DVR Staples St. Center Replacement	20,100	-	20,100
Technology	Building Security Camera System Bear Lane	15,700	-	15,700
Technology	Radio License Upgrade	38,025	-	38,025
Technology	Mobile App Creation	50,000	-	50,000
Technology	Phone IVR	118,000	94,400	23,600
Sub-Total	21 Projects	6,962,955	5,400,304	1,562,651



2020 Capital Budget

Category	Project Name	Project Cost	Federal Funds	Local Funds
Sub-Total	21 Projects	6,962,955	5,400,304	1,562,651
Transfer Stations	Del Mar South Campus Stop*	2,884,510	2,163,382	721,127
Facilities	Bear Lane Bus Parking Lot Concrete Replacement* - DBE	945,010	708,758	236,253
Transfer Stations	Port/Ayers Renovation Project*	5,811,845	4,358,884	1,452,961
5339B Total	3 Projects	9,641,365	7,231,024	2,410,341
FY 2020 Total	24 Projects	16,604,320	12,631,327	3,972,993

*Contingent on 5339B Grant Award



2020 Operating & Capital Budget

	2020	
	Proposed	% of Total
Operating Expenses	35,406,646	62.44%
Other Expenses	4,694,388	8.28%
Operating Expenses Total	40,101,034	70.72%
Capital Expenses Total	16,604,320	29.28%
Uses of Funds TOTAL	56,705,354	100.00%



2020 Operating & Capital Budget

	2020	
	Proposed	% of Total
Passenger Fares	1,901,008	3.35%
Bus Advertising	158,731	0.28%
Other Income	561,041	0.99%
Investment Income	565,803	1.00%
Leasing Income	487,455	0.86%
Sales Tax Revenue	37,762,468	66.59%
Operating Grants	874,476	1.54%
Federal Capital Grants	12,631,327	22.28%
Transfer-In (Unrestricted Reserves)	1,763,046	3.11%
Sources of Funds TOTAL	56,705,354	100.00%
	2020	
	Proposed	% of Total
Operating Expenses	35,406,646	62.44%
Other Expenses	4,694,388	8.28%
Operating Expenses Total	40,101,034	70.72%
Capital Expenses Total	16,604,320	29.28%
Uses of Funds TOTAL	56,705,354	100.00%



2020 Operating & Capital Budget

	2020	
	Proposed	% of Total
Passenger Fares	1,901,008	3.98%
Bus Advertising	158,731	0.33%
Other Income	561,041	1.18%
Investment Income	565,803	1.19%
Leasing Income	487,455	1.02%
Sales Tax Revenue	37,762,468	79.15%
Operating Grants	874,476	1.83%
Federal Capital Grants	5,400,304	11.32%
Transfer-In (Unrestricted Reserves)	-	0.00%
Sources of Funds TOTAL	47,711,285	100.00%

	2020	
	Proposed	% of Total
Operating Expenses	35,406,646	75.23%
Other Expenses	4,694,388	9.97%
Operating Expenses Total	40,101,034	85.21%
Capital Expenses Total	6,962,955	14.79%
Uses of Funds TOTAL	47,063,989	100.00%



SOURCES OF FUNDS:	2019 Adopted	Amendments	2019 Amended Budget	2020 Proposed	\$ Change	% Change
Revenues						
<u>Operating Revenues</u>						
Fare Box Revenue	\$ 1,875,437	\$ -	\$ 1,875,437	\$ 1,901,008	\$ 25,571	1.36%
Bus Advertising	135,000	-	135,000	158,731	23,731	17.58%
Other Income	<u>529,167</u>	-	<u>529,167</u>	<u>561,041</u>	<u>31,874</u>	<u>6.02%</u>
Total Operating Revenues	\$ 2,539,604	\$ -	\$ 2,539,604	2,620,780	\$ 81,176	3.20%
<u>Non-Operating Revenues</u>						
Sales Tax Revenue	\$ 35,115,260	\$ -	\$ 35,115,260	37,762,468	\$ 2,647,208	7.54%
Staples Street Center	479,804	-	479,804	487,455	\$ 7,651	1.59%
Transfer-In (From Unrestricted Reserves)	-	2,500,000	\$ 2,500,000	1,763,046	\$ (736,954)	-29.48%
Interest Income	<u>341,724</u>	-	<u>341,724</u>	<u>565,803</u>	<u>224,079</u>	<u>65.57%</u>
Total Non-Operating Revenues	\$ 35,936,788	\$ 2,500,000	\$ 38,436,788	40,578,772	\$ 2,141,984	5.57%
Grants						
Operating Related Grants	\$ -	\$ -	\$ -	824,782	\$ 824,782	100.00%
Sub-Recipients	800,000	-	\$ 800,000	49,694	\$ (750,306)	-93.79%
Capital Grants	<u>5,711,247</u>	<u>1,176,000</u>	<u>6,887,247</u>	<u>12,631,327</u>	<u>5,744,080</u>	<u>83.40%</u>
Total Grant Revenue	\$ 6,511,247	\$ 1,176,000	\$ 7,687,247	13,505,803	\$ 5,818,556	75.69%
TOTAL SOURCES OF FUNDS	\$ 44,987,639	\$ 3,676,000	\$ 48,663,639	\$ 56,705,354	\$ 8,041,715	16.53%
Operating Expenses						
Operating Expenses	\$ 33,036,593	\$ 33,000	\$ 33,069,593	\$ 34,409,880	\$ 1,340,287	4.05%
Sub-Recipients	745,864	-	\$ 745,864	\$ 49,694	\$ (696,170)	-93.34%
Street Maintenance Program	<u>3,006,967</u>	-	<u>3,006,967</u>	<u>3,021,641</u>	<u>14,674</u>	<u>0.49%</u>
Total Operating & Non-Operating Expenses	\$ 36,789,424	\$ 33,000	\$ 36,822,424	\$ 37,481,215	\$ 658,791	1.79%
Capital Program Expenses	\$ 4,083,978	\$ 1,278,750	\$ 5,362,728	\$ 16,604,320	\$ 11,241,592	209.62%
Other Cost Centers						
Staples Street Center	\$ 986,323	\$ -	\$ 986,323	\$ 996,766	\$ 10,443	1.06%
Special Project	545,000	-	\$ 545,000	\$ 200,000	\$ (345,000)	-63.30%
Port Ayers Cost Center	<u>344,440</u>	-	<u>344,440</u>	\$ -	\$ (344,440)	-100.00%
Total Other Cost Centers	\$ 1,875,763	\$ -	\$ 1,875,763	\$ 1,196,766	\$ (678,997)	-36.20%
Debt Service/Other Fiscal Expenses						
One-Time Pension Contribution	\$ -	\$ 2,500,000	\$ 2,500,000	\$ -	\$ (2,500,000)	-100.00%
Annual Debt Service	<u>1,605,570</u>	-	<u>1,605,570</u>	<u>1,423,053</u>	<u>(182,517)</u>	<u>-11.37%</u>
Total Debt Expenses	\$ 1,605,570	\$ 2,500,000	\$ 4,105,570	\$ 1,423,053	\$ (2,682,517)	-65.34%
TOTAL USES OF FUNDS	\$ 44,354,735	\$ 3,811,750	\$ 48,166,485	\$ 56,705,354	\$ 8,538,869	17.73%
SOURCES OF FUNDS IN EXCESS OF USES OF FUNDS	\$ 632,904	\$ (135,750)	\$ 497,154	\$ 0	\$ (497,154)	-100.00%



Five-Year Capital Improvement Plan

Preview

Fiscal Year	Projects	Project Cost	Federal Funds	Local Funds
2020	24	16,604,320	12,631,327	3,972,993
2021	15	11,463,480	9,458,028	2,005,452
2022	12	9,903,327	7,890,825	2,012,502
2023	12	11,152,202	8,739,837	2,412,365
2024	6	9,435,203	7,633,213	1,801,990
	69	58,558,532	46,353,231	12,205,301



Five-Year Capital Improvement Plan

2020

Category	Project Name	Project Cost	Federal Funds	Local Funds
Vehicles	Cutaway Van Replacements (17)	4,335,000	3,684,750	650,250
Equipment	Engine Overhaul Program (CNG and/or Diesel)	815,020	652,016	163,004
Non-Revenue Vehicles	Relief/Support SUV replacement (8)	392,000	313,600	78,400
Equipment	CNG De-Fueling Station	60,000	48,000	12,000
Bus Shelter Amenities	Bus Stop Shelter Amenities	523,750	419,000	104,750
Equipment	4-Post Mobile Bus Lift	46,872	37,498	9,374
Equipment-Inventory	Parts Inventory Storage Cabinets and Shelving Units	150,000	120,000	30,000
Equipment	Data Center UPS Battery Replacement	10,000	8,000	2,000
Technology	Staff Cisco Phones Replacements	28,800	23,040	5,760
Equipment	PEM Machine (Bus Passes)	17,500	-	17,500
Equipment	A/C for Maintenance Shop (2)	16,223	-	16,223
Equipment	Printer (Decals for bus stop signs)	8,500	-	8,500
Equipment	City Radio Tower	252,502	-	252,502
Equipment	Local Backup Server Replacement	15,000	-	15,000
Equipment	Staff Computers	12,500	-	12,500
Technology	Bus DVR Replacements	37,463	-	37,463
Technology	Security DVR Staples St. Center Replacement	20,100	-	20,100
Technology	Building Security Camera System Bear Lane	15,700	-	15,700
Technology	Radio License Upgrade	38,025	-	38,025
Technology	Mobile App Creation	50,000	-	50,000
Technology	Phone IVR	118,000	94,400	23,600
Sub-Total	21 Projects	6,962,955	5,400,304	1,562,651



Five-Year Capital Improvement Plan

2020

Category	Project Name	Project Cost	Federal Funds	Local Funds
Sub-Total	21 Projects	6,962,955	5,400,304	1,562,651
Transfer Stations	Del Mar South Campus Stop*	2,884,510	2,163,382	721,127
Facilities	Bear Lane Bus Parking Lot Concrete Replacement* - DBE	945,010	708,758	236,253
Transfer Stations	Port/Ayers Renovation Project*	5,811,845	4,358,884	1,452,961
5339B Total	3 Projects	9,641,365	7,231,024	2,410,341
FY 2020 Total	24 Projects	16,604,320	12,631,327	3,972,993

*Contingent on 5339B Grant Award



Five-Year Capital Improvement Plan

2021

Category	Project Name	Project Cost	Federal Funds	Local Funds
Non-Revenue Vehicle	Relief/Support Vehicle Replacement(4)	211,992	169,594	42,398
Vehicles	Fixed Route Fleet Replacement (4) 600s	2,659,336	2,260,436	398,900
Vehicles	Fixed Route Fleet Replacement (2) 700s	1,329,668	1,130,218	199,450
Vehicles	Cutaway Van Replacements (13)	3,379,883	2,872,901	506,982
Equipment	Bus DVR Replacements	45,125	36,100	9,025
Technology	Security Cameras Replacement @ SSC	25,200	20,160	5,040
Equipment	Bus Public Wi-Fi and AVL Modem Replacement	134,420	107,536	26,884
Vehicles	Engine Overhaul (15)	635,715	508,572	127,143
Bus Shelter Amenities	Bus Stop Shelter Amenities	814,326	651,461	162,865
Bus Stop Improvements	Bus Stop Improvements- IX DBE	500,000	400,000	100,000
Transfer Stations	Bus Stop Infrastructure/Shelter Improvements	371,315	297,052	74,263
Equipment	Mobile Bus Lift	45,000	36,000	9,000
Technology	BUS AVL Phase 1	1,200,000	960,000	240,000
Equipment	Data Center UPS Battery Replacement @ SSC	10,000	8,000	2,000
Equipment	Bus Mobile Handheld Radio Replacement	101,500	-	101,500
FY 2021 Total	15 Projects	11,463,480	9,458,028	2,005,452



Five-Year Capital Improvement Plan

2022

Category	Project Name	Project Cost	Federal Funds	Local Funds
Vehicles	Fixed Route Fleet Replacement (5) 900s	3,454,795	2,936,576	518,219
Vehicles	Fixed Route Fleet Replacement (1) 1000s	690,959	587,315	103,644
Vehicles	Cutaway Van Replacements (9)	2,433,510	2,068,484	365,027
Non-Revenue Vehicles	Relief/Support Vehicle (Electric Replacement) (7)	344,400	275,520	68,880
Bus Stops	ADA Bus Stop Improvements IX	500,000	400,000	100,000
Technology	Bus AVL Phase 2	1,090,000	872,000	218,000
Bus Shelter Amenities	Bus Stop Shelter Amenities	938,663	750,930	187,733
Technology	Network Firewall Replacement	36,000	-	36,000
Technology	Network Switches Replacement @ SSC	20,000	-	20,000
Technology	SAN Network Switch Replacements	26,000	-	26,000
Technology	SAN Server Replacement	19,000	-	19,000
Infrastructure	Miscellaneous Concrete Infrastructure - Bus Pads	350,000	-	350,000
FY 2022 Total	12 Projects	9,903,327	7,890,825	2,012,502



Five-Year Capital Improvement Plan

2023

Category	Project Name	Project Cost	Federal Funds	Local Funds
Non-Revenue Vehicle	Relief/Support Vehicle (Electric Replacement) (6)	307,008	245,606	61,402
Vehicles	Cutaway Van Replacements (2)	562,410	478,049	84,362
Vehicles	Fixed Route Fleet Replacement (5) 1000s	3,627,750	3,083,588	544,163
Vehicles	Fixed Route Fleet Replacement (6) 700s	4,353,300	3,700,305	652,995
Bus Stop Improvements	ADA Bus Stops X	500,000	400,000	100,000
Non-Revenue Vehicle	Fork Lift Replacement	53,760	43,008	10,752
Bus Shelter Amenities	Bus Stop Shelter Amenities	986,602	789,282	197,320
Equipment	Data Center UPS Rebuild @ SSC	16,000	-	16,000
Technology	Network Switches Replacements @ SSC	34,000	-	34,000
Technology	Server SAN Replacement	61,372	-	61,372
Transfer Stations	West Side Station near Del Mar West (Land Purchase)	300,000	-	300,000
Infrastructure	Miscellaneous Concrete Infrastructure - Bus Pads	350,000	-	350,000
FY 2023 Total	12 Projects	11,152,202	8,739,837	2,412,365



Five-Year Capital Improvement Plan

2024

Category	Project Name	Project Cost	Federal Funds	Local Funds
Vehicles	Fixed Route Fleet Replacement (9) 1000s	6,716,115	5,708,698	1,007,417
Vehicles	Cutaway Van Replacements (2)	584,906	497,170	87,736
Bus Stop Improvements	ADA Bus Stop Improvements XI	500,000	400,000	100,000
Shelter Amenities	Bus Stop Shelter Amenities	1,034,182	827,346	206,836
Equipment	Bus Wash Replacement	250,000	200,000	50,000
Infrastructure	Miscellaneous Concrete Infrastructure - Bus Pads	350,000	-	350,000
FY 2024 Total	6 Projects	9,435,203	7,633,213	1,801,990



Five-Year Capital Improvement Plan

2020-2024

Fiscal Year	Projects	Project Cost	Federal Funds	Local Funds
2020	24	16,604,320	12,631,327	3,972,993
2021	15	11,463,480	9,458,028	2,005,452
2022	12	9,903,327	7,890,825	2,012,502
2023	12	11,152,202	8,739,837	2,412,365
2024	6	9,435,203	7,633,213	1,801,990
	69	58,558,532	46,353,231	12,205,301



Have Questions?

Thank You!

