



AGENDA MEETING NOTICE

Board of Directors Committees Meetings

DATE: Wednesday, August 25, 2021

TIME: 8:30 a.m.

Administration & Finance Committee, and Operations & Capital Projects Committee
(estimated at 9:30 a.m., although to be held immediately following the Administration & Finance Committee Meeting)

LOCATION: Staples Street Center – 2ND Floor Boardroom (602 North Staples St., Corpus Christi, TX)

COMMITTEE MEETING CANCELLED

ADMINISTRATION & FINANCE COMMITTEE CANCELLED FOR 08/25/2021

PATRICIA DOMINGUEZ, Chairwoman

Lynn Allison Dan Leyendecker Eloy Salazar Philip Skrobarczyk

OPERATIONS & CAPITAL PROJECTS

ANNA JIMENEZ, Chairwoman

Gabi Canales Glenn Martin Michael Reeves Matt Woolbright

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Roll Call	D. Linnehan	2 min.	-----
2.	Safety Briefing	M. Rendón	3 min.	-----
3.	Receipt of Conflict of Interest Affidavits	A. Jimenez	2 min.	-----
4.	Opportunity for Public Comment 3 min. limit – no discussion	A. Jimenez	3 min.	-----
<p>NOTE: DUE TO THE CURRENT CONDITIONS FOR COVID-19, WE ENCOURAGE SOCIAL DISTANCING AND REQUIRE FACIAL COVERINGS (AVAILABLE) FOR INDIVIDUALS ATTENDING THE MEETING.</p> <p>Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.</p>				
5.	Discussion and Possible Action to Approve the Operations & Capital Projects Committees Meetings Minutes of July 28, 2021	A. Jimenez	3 min.	Pages 1-5 PPT
6.	Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Issue an Invitation for Bid (IFB) for Unleaded Fuel Supply	D. Majchszak	3 min.	Pages 6-7 PPT
7.	Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Enter into Negotiations for – a) General Architectural Services with Gignac Architects; Turner/Ramirez Architects; Able City, LLC; and WKMC Architects, Inc. as Architects of Record, and	S. Montez	5 min.	Pages 8-12 PPT



AGENDA MEETING NOTICE

	b) Architectural Design Services with Gignac Architects for the Port Ayers Transfer Station Renovation Project, and c) Architectural Design Services with Turner/Ramirez Architects for the Del Mar College South Campus – Bus Stops (2)			
8.	Committee Chair Report	A. Jimenez	3 min.	-----
9.	Adjournment	A. Jimenez	1 min.	-----

Total Estimated Time: 25 min.

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BOARD OF DIRECTORS BUDGET WORKSHOP #3

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	2022 Budget Workshop #3 a) CEO Direct Report Budget <ul style="list-style-type: none"> • 41 – General Management/CEO • 44 – Human Resources • 50 – Marketing & Communication • 52 – Safety & Security 	R. Saldaña	20 min.	<i>PPT Attachment</i>

Total Estimated Time: 20 min.

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On **Friday, August 20, 2021** this Notice was posted by **Dena Linnehan** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

Mission Statement

The Regional Transportation Authority was created by the people to provide quality transportation in a responsible manner consistent with its financial resources and the diverse needs of the people. Secondly, The RTA will also act responsibly to enhance the regional economy.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.



**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES
WEDNESDAY, JULY 28, 2021**

Summary of Actions

1. **Roll Call**
2. **Safety Briefing**
3. **Receipt of Conflict of Interest Affidavits**
4. **Opportunity for Public Comment**
5. **Action to Approve the Operations & Capital Projects Committee Meeting Minutes of June 23, 2021**
6. **Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Awarding a Contract to L&M Industrial Supply for Fasteners and Miscellaneous Shop Supplies**
7. **Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Issuing a Request for Proposals (RFP) for a Long-Range System Plan**
8. **Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Executing a Contract Modification for the Memorandum of Agreement (MOA) with Texas A&M University-Corpus Christi for Transportation Services**
9. **Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Awarding a Contract to Ti-Zack Concrete Inc., for the ADA Bus Stop Improvements – Phase VII**
10. **Committee Chair Report**
11. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Call to Order & Roll Call

Chairwoman Anna Jimenez called the meeting to order at 9:30 a.m., Ms. Dena Linnehan called Roll and stated a quorum was present.

Board Members Present Anna Jimenez, Committee Chairwoman; Directors Gabi Canales, Glenn Martin, Michael Reeves and Matt Woolbright.

Board Members Absent None.

Staff Present Jorge G. Cruz-Aedo, CEO; David Chapa, Angelina Gaitan, Dena Linnehan, Derrick Majchszak, Sharon Montez, Rita Patrick, Mike Rendón, Robert Saldaña and Ashlee Winstead-Sherman.

Public Present Ben Schmit, MV Transportation; Robert Lott, SEC-OPS Inc.

Held Safety Briefing

Mr. Mike Rendón provided safety information in the event of an emergency for the Board members and guests in the audience, and the Board and CEO will exit through the kitchen. He pointed out



the area to meet will be the Clock Tower at the Station where individuals are to assemble outside of the building, including shelter in-place in the West side Stairwell, and said Ms. Linnehan would be responsible for guiding the Board Members to the Muster Point. He commented do not use the elevators, and once you leave the building, do not re-enter until an 'all clear' is given by Security personnel.

Action to receive Conflict of Interest Affidavits

None received.

Public Present *DUE TO THE CURRENT CONDITIONS FOR COVID-19, WE ENCOURAGE SOCIAL DISTANCING AND FACE MASKS (AVAILABLE) FOR INDIVIDUALS ATTENDING THE MEETING.*

Public Comment may be provided in writing, limited to 1,000 characters, by using the [Public Comment Form](http://www.ccrta.org/news-opportunities/agenda) online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and **MUST** be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.

Action to Approve the Operations & Capital Projects Committee Meeting Minutes of June 23, 2021

DIRECTOR GLENN MARTIN MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF JUNE 23, 2021. DIRECTOR MATT WOOLBRIGHT SECONDED THE MOTION. THE MOTION CARRIED. JIMENEZ, MARTIN AND WOOLBRIGHT VOTING IN FAVOR. ABSENT CANALES AND REEVES.

Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Awarding a Contract to L&M Industrial Supply for Fasteners and Miscellaneous Shop Supplies

Mr. Derrick Majchszak commented this item aligns with the Board Priority Public Image & Transparency. He commented the agency stocks various types of fasteners for the repair and maintenance of the bus fleet. This includes nuts, bolts, washers, tie wraps, rivets and maintenance repair and operational supplies such as adhesive, aerosols, protective gloves, respirators, masks and safety glasses. Mr. Majchszak said the current contract is with L&M Industrial Supply, a 3-year base contract with two 1-year options. He stated that the base contract was approved by the Board on June 22, 2016, and will expire August of this year.

Mr. Majchszak also stated the purpose of this supply agreement is to allow CCRTA to maintain firm pricing on products, and the vendor is responsible for associated delivery costs. He said this IFB was divided into 25 sections and awarded to the lowest overall bidder based on estimated annual usage. The contract is structured with a 3-year base and two 1-year options following Board approval, DBE participation is zero percent. Mr. Majchszak commented there were 2 bids received with L&M Industrial Supply being the low bidder. The projected cost for the 3-year base contract is \$80,073.20, and they have a 5 percent increase in year 1, and a 5 percent increase in year 2. A table was displayed with the breakdown of the bids, and the bid from KBN Corporation based out of Florida, came in at \$266K due to the freight and delivery charges, with an increase of 3 percent in year 1, and zero increase in year 2.



DIRECTOR MARTIN MADE A MOTION RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AUTHORIZE AWARDING A CONTRACT TO L&M INDUSTRIAL SUPPLY FOR FASTENERS AND MISCELLANEOUS SHOP SUPPLIES. DIRECTOR WOOLBRIGHT SECONDED THE MOTION. THE MOTION CARRIED. JIMENEZ, MARTIN AND WOOLBRIGHT VOTING IN FAVOR. ABSENT CANALES AND REEVES.

Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Issuing a Request for Proposals (RFP) for a Long-Range System Plan

Mr. Derrick Majchszak commented this item aligns with the Board Priority Public Innovation. He reported on background information that about every five years transit systems develop a long-range system plan to realign the systemwide services with the public needs to increase ridership, identify service and capital improvements with financial projection. He said this also helps provide a roadmap for innovative service improvements, implementation timelines and prioritize capital investments through, in this case, 2027 and beyond.

Mr. Majchszak commented that in past, similar plans, included the Vamonos in 2012 and the Transit Plan 20/20 in 2016. We were going to go out for a new long-range plan in 2021, and it was delayed due to the COVID pandemic, so the new estimated start date is scheduled for January of 2022. He said obviously, since March of 2020, the Pandemic has greatly impacted ridership and service levels across the country, and our long-range system plan is required to help develop an innovative plan to increase the ridership and adjust to the changing landscape. Some highlights of the scope of work is evaluate the systemwide ridership and performance, identify innovative service and capital improvement recommendations, analyze student needs involving Del Mar College and TAMU-CC, including any future expansions they have. He said also to conduct ADA, bus stop assessment as the last time it was completed was in 2006, and well overdue. Other items include to complete the park 'n ride site evaluation, perform passenger trip, 100 percent count, including the requirements for the NTD sampling, also another item that would have occurred yet delayed because of the Pandemic. Mr. Majchszak commented we will be conducting public and stakeholder outreach programs, including with the universities and colleges in the city and other stakeholders in the community, with development of phased improvements with financial projections.

He provided a slide of upcoming key dates that we have in the timeline, assuming the Committee approves, and we will seek Board approval next week on August 4, 2021 at the August Board meeting. He commented a Request for Proposals (RFP) would be issued on August 31, 2021, and have scheduled a pre-proposal meeting for September 14, 2021. The estimated completion date is Fall of 2022. That's based off of the outreach with the community members as well. Financial impact. Mr. Majchszak stated the estimated cost of this project is \$660,185. There is no DBE requirement for this procurement, and Staff will collaborate with bidders to pursue DBE participation, including subcontracting opportunities.

DIRECTOR MARTIN MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AUTHORIZE ISSUING A REQUEST FOR PROPOSALS (RFP) FOR A LONG-RANGE SYSTEM PLAN. DIRECTOR WOOLBRIGHT SECONDED THE MOTION. THE



MOTION CARRIED. JIMENEZ, MARTIN AND WOOLBRIGHT VOTING IN FAVOR. ABSENT CANALES AND REEVES.

Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Executing a Contract Modification for the Memorandum of Agreement (MOA) with Texas A&M University-Corpus Christi for Transportation Services

Mr. Derrick Majchszak commented this item also aligns with the Board Priority Public Image & Transparency. He reported our current annual memorandum of agreement (MOA) for 2020, 2021 ran from September 1, 2020 through August 31, 2021. This includes Route 60 Momentum Shuttle, Pilot Flex 93 and B-Line services. A fare free ridership program for students, faculty and employees. TAMU-CC and CCRTA are trying to improve the partnership by modifying the MOA process to help the university expedite the processes of getting this approved before the Fall semester begins. He displayed a slide with a schedule of the Route 60 Momentum Shuttle and Service Levels and provided additional detail that the shuttle travels between Momentum Campus and the main campus of the university.

He commented the modified MOA includes a new two-year term from September 1, 2021 to August 31, 2023, and there is a 6 percent increase from the current reimbursement which took it from \$119,639.38 to \$126,817.74. He said we have removed the Pilot Flex 93 program from the MOA, and added a reimbursement for the Fare-free Ridership program of \$23,122. Mr. Majchszak said this agreement is similar as what we had with Del Mar as we are mirroring our program with the university and the college. The annual reimbursement amount is \$149,939.74 for each of the years 2021-22 and 2022-23 at a total of \$299,879.48, and DBE participation is zero percent.

DIRECTOR MARTIN MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AUTHORIZE EXECUTING A CONTRACT MODIFICATION FOR THE MEMORANDUM OF AGREEMENT (MOA) WITH TEXAS A&M UNIVERSITY-CORPUS CHRISTI FOR TRANSPORTATION SERVICES. DIRECTOR WOOLBRIGHT SECONDED THE MOTION. THE MOTION CARRIED. JIMENEZ, MARTIN AND WOOLBRIGHT VOTING IN FAVOR. ABSENT CANALES AND REEVES.

Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Authorize Awarding a Contract to Ti-Zack Concrete Inc., for the ADA Bus Stop Improvements – Phase VII

Ms. Sharon Montez commented this item aligns with Public Image and Transparency Board Priority. She commented that currently the CCRTA has completed six phases of the ADA Bus Stop Transition Plan, and to-date, 831 bus stops out of 1,375 have been made compliant, or 60 percent completed. She said this is a very impressive percentage, especially when we compare ourselves to the other agencies across the nation. Ms. Montez commented that our overall goal is to reach 100 percent ADA compliance contingent upon the amount of Right-of-Way we have to work within the next eight to ten years. She stated there are currently 544 bus stops remaining in the ADA Bus Stop Transition Plan, and we plan to improve 99 bus stops as part of this particular phase.

Ms. Montez commented that bids were issued May 6, 2021 with the pre-bid meeting held on May 20, 2021. There were six bids received with one being deemed non-responsive due to missing documentation in their bid submittal. A slide was shown of a table with the breakdown of bidders, zones and total costs. She said that Ti-Zack Concrete Inc. had the lowest bid at



\$813,839.46. She said that DMB Construction was the company deemed non-responsive, as they did not submit their DBE forms, Certification and Statement of Qualifications. Ms. Montez reported the cost for this project is \$813,839.46, is federally funded, and the DBE goal for this is 11 percent, and they stated they would meet the goal with a subcontractor.

DIRECTOR WOOLBRIGHT MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AUTHORIZE AWARDING A CONTRACT TO TI-ZACK CONCRETE INC., FOR THE ADA BUS STOP IMPROVEMENTS – PHASE VII. DIRECTOR MARTIN SECONDED THE MOTION. THE MOTION CARRIED. JIMENEZ, MARTIN AND WOOLBRIGHT VOTING IN FAVOR. ABSENT CANALES AND REEVES.

Heard Committee Chair Report

Chairwoman Jimenez commented nothing to report on my side, and Ms. Rita Patrick provided us some great news with the 3 awards she received at the conference, so congratulations, staff and team. Ms. Jimenez commented we are so proud and keep up the good.

Adjournment

There being no further review of items, the meeting adjourned at 9:52 a.m.

Reviewed by: Ashlee Winstead-Sherman

Submitted by: Dena Linnehan



Subject: Issue an Invitation for Bid (IFB) for Unleaded Fuel Supply

Background

The RTA will require approximately 218,108 gallons of unleaded fuel in 2022 and 394,868 gallons of unleaded fuel in 2023 for the contracted paratransit and fixed route services fleet, security and supervisor SUVs, and support vehicles. Projected usage is based on current consumption, projected delivery of 13 gasoline powered ARBOCs at the beginning of 2022, 9 more ARBOCs by the end of 2022, MPG (miles per gallon), and estimated service miles for FY2022 and FY2023.

Identified Need

An unleaded fuel supply agreement assures that the RTA will be able to meet demand, maintain firm pricing, and eliminate supply shortages. Contract pricing is based on vendor mark-ups or discounts from the Oil Price Information Service (OPIS) price schedule on each delivery of unleaded fuel.

The cutaway van fleet is currently transitioning from the use of CNG to unleaded fuel to improve the reliability and versatility of our fleet, and to diversify our fuel source requirements. These future purchases include the projected delivery of 13 ARBOCs at the beginning of 2022 and 9 more by the end of 2022.

The Unleaded Fuel Supply Invitation for Bid (IFB) is structured as a two (2) year base contract with a one (1) year option following Board approval.

Disadvantaged Business Enterprise

Staff will review DBE and collaborate with the successful bidder to pursue DBE participation, including subcontracting opportunities.

Financial Impact

Total expenditures will be determined by consumption and OPIS. The projected cost in 2022 is \$499,466.90 on 218,108 gallons, and the projected cost in 2023 is \$904,247.30 on 394,868 gallons. The increase in 2023 is due to the delivery of additional ARBOC's that will have the entire paratransit fleet on unleaded fuel, along with a possible return to pre-covid service levels on the small fixed routes. Funds are accounted for in the Board approved annual operating budgets.

Year	Estimated Annual Miles	Estimated Annual Usage in Gallons	Estimated Annual Cost
2022	1,373,247	218,108	\$ 499,466.90
2023	2,345,427	394,868	\$ 904,247.30

Board Priority

This Board Priority aligns with Public Image & Transparency.


Recommendation

Staff requests that the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to Approve Issuing an Invitation for Bid (IFB) for Unleaded Fuel Supply.

Respectfully Submitted,

Submitted by: Bryan J. Garner
Director of Maintenance

Reviewed by: Derrick Majchszak
Managing Director of Operations

Final Approval by: 

Jorge G. Cruz-Aedo
Chief Executive Officer



Subject: Enter into Negotiations for –

- a) General Architectural Services with Gignac Architects; Turner/Ramirez Architects; Able City, LLC; and WKMC Architects, Inc. as Architects of Record, and
- b) Architectural Design Services with Gignac Architects for the Port Ayers Transfer Station Renovation Project, and
- c) Architectural Design Services with Turner/Ramirez Architects for the Del Mar College South Campus – Bus Stops (2)

Background

The RTA utilizes general architectural services for various tasks that include a full range of technical demands related to the design of bus station and bus stop designs, ADA infrastructure improvements, parking lot improvements, design of building and maintenance facilities, environmental assessments, as well as, services for scopes of work/cost estimates for grant application proposals.

Originally, the process used by the CCRTA to select architects, was done on a per project basis. However, in reviewing that process, the time involved in the overall selection process was four to six months. Hence, in an effort to expedite the process/projects, it was decided to create a “team” of an assortment of architects, with various project experiences. Consequently, as a project is created, a panel of Senior Management Staff will review the “team” of architects to select the one with the best skillset for the project. If the estimated cost of the architectural fees will be \$50,000 or more, Staff will present to the Board of Directors a request to enter into negotiations to issue a task order, for the project.

While it is the CCRTA's desire to use all firms in the qualified pool developed by the CCRTA, firms are not guaranteed any minimum amount of work and may not be assigned to any future projects if deemed in the best interest of the CCRTA.

Identified Need

The purpose of having architects of record serves the following objectives:

- Assists with the design of “shovel ready projects” in anticipation of additional grant funding.
- Expedites unforeseen work assignments that might require a quick response.
- Supports CCRTA staff with projects that might run parallel/simultaneously and that might need to be fast tracked.
- The structure of the term of the contract will be a fixed 3-year contract with one 2-year option. The option year will be brought back to the Board for approval providing the services have been responsive and satisfactory.

Currently, there are two major projects that will require architectural design services:

- The new Port Ayers Transfer Station – Estimated construction costs \$5,143,227
- The two new Bus Stops at Del Mar College South Campus – Estimated construction costs \$2,110,848

Analysis

A Request for Qualifications was issued on June 24th, and qualifications statements were received August 5th. Five proposals were received and a structured format was used to evaluate and rate the proposals. Written criteria for selection--in order of importance--were assigned as follows:

- Firm Experience (20 pts)
- Team Experience (20 pts)
- Capacity and Capability of the Firm (20 pts)
- Management and Organizational Approach (10 pts)
- Responsiveness to Agency Needs (10 pts)
- Performance Standards (10 pts)
- Quality Control Program (5 pts)
- Disadvantaged Business Enterprise (DBE) Participation (5 pts)

The results of the evaluation are listed below:

Ratings for Architectural Services

Firm	Firm Experience	Team Experience	Capacity & Capability of Firm	Mgmt. & Organizational Approach	Response to Agency Needs	Performance Standards	Quality Control Program	DBE	Totals
Gignac Architecture & Construction Management	19.6	19.2	19.4	9.2	8.4	8.8	5	5	94.6
Turner Ramirez Architects	17.2	16.6	16.6	7.2	7.6	8.4	4.6	5	83.2
Able City, LLC	16.6	15.8	16.6	6.8	7.2	8	3.75	5	79.75
WKMC Architects, Inc.	14.4	14.4	14	6.8	6.6	7.2	2.8	5	71.2
Fresch Architects	12	14.4	11.2	6.6	5	6.2	3.2	5	63.6

- a) After assessing each of these five architectural firms' proposals, four of the five firms were selected as recommendations for Architects of Record/architectural "pool". The firms being recommended for the architectural pool, include:
- Gignac Architects (Corpus Christi Office)
 - Turner/Ramirez Architects (Corpus Christi Office)
 - Able City, LLC. (San Antonio)
 - WKMC Architects, Inc. (Corpus Christi Office)

Gignac Architects,

Gignac's team brings over 30 years of experience in municipal design projects, including several recent transfer stations and bus stops, couples with an extensive knowledge of architecture in the Coastal Bend. Their headquarters in located downtown, in close proximity to the CCRTA. Gignac's firm has worked under this name for 33 years.

The firm provides complete architectural services including master planning, feasibility studies and construction administration. The firm includes 20 employees, with three offices, located in

Corpus Christi, McAllen and Harlingen. Raymond Gignac, will service as the Prime Consultant of the awarded projects, with Nick Gignac as Project Manager.

The firm has designed various transfer stations, such as the CCRTA's Staples Street Station, the City of South Padre Island Multi-Modal Transit Station & Service Center, and the City of Brownsville Metro East Side Transfer Station. Other projects the firm has completed for the CCRTA include the Staples Street Center building, and the CCRTA's Bear Land Operations Building and the renovation of the Bear Lane Maintenance facility. Gignac's firm has worked with numerous municipalities, such as City of Corpus Christi, City of Harlingen, City of Port Aransas, City of South Padre Island, State of Texas, various counties and federal governmental agencies.

Turner/Ramirez

Turner/Ramirez is a full-service, 100% minority owned, Architectural Firm, with 16 employees, establish in 1958 by the late Jack Rice Turner, AIA, over 63 years ago. In 2008, Philip Ramirez after an 11-year tenure with Mr. Turner, was named Principal Partner in Turner/Ramirez Architects. The firm has been involved in well over \$330M worth of projects within the last ten years.

The scope of their design team's experience ranges from the current design of Del Mar College's new Southside Campus to multiple projects for the City of Corpus Christi, and a collaboration with the City of Corpus Christi and the CCRTA for the improvements to the La Retama Park, downtown.

The design team has recent working experience in the design of Heavy/Vehicle Traffic Circulation in the design of the new Del Mar Workforce Development Center, on the West Campus. The project includes the new location of the Truck Driving Program and Industrial Programs, which required the design of circulation of semi-trucks and trailers on heavy duty pavement sections.

Able City, LLC

Able City, LLC and its predecessor companies have been working on transit facility design for 40 years. The firm has 27 staff members. The firm's Principal/Owner is Mario A. Pena, a register architect with the State of Texas and Florida, with over 20 years of experience. Able City, LLC, is located in San Antonio, Tx. The firm has been doing business under the present name for 4 years. But, the initial firm was organized in 1977.

The team from the firm, and the subconsultants, have worked on numerous transit stations, with various transit agencies. The architectural experience, includes El metro in Laredo and the new REAL Transit Multimodal Facility. The firm has worked with various cities/entities including the City of Laredo, San Antonio VIA, R.E.A.L. in Alice, and Mission, TX.

WKMC

The firm owners include Bill T. Wilson, II, FAIA and William S. McCord, AIA. The firm has worked under the present name for 27 years or since 1994. The firm is a local company and has 13 employees.

WKMC has completed numerous federal, state, and local projects over the years. The WKMC team *currently works* with and has past experience working with the City of Corpus Christi, Port of Corpus Christi Authority, Nueces County, and other Coastal Bend Area cities and counties.

Some of the firms accomplishments include the design for Whataburger field, J. Vern Herring Visitors Center at Camp Karankawa for the Boy Scouts, and Oso Bay Wetlands Preserve & Learning Center.

Task Order Contracts

b) Gignac Architects is being recommended for design services for the Port Ayers Transfer Station Renovation Project. Gignac Architects has completed two multimodal transfer stations, one for the CCRTA and one for the City of South Padre Island, along with the Brownsville Metro East Side Transfer Station. The CCRTA's Staples Street Station, is considered multimodal, since Greyhound also uses a portion of the Staples Street Station footprint. The design was complex due to the use of the area by both the CCRTA buses and Greyhound buses, but Gignac's team was able to develop the appropriate turning radius and parking bays, to accommodate all buses.

The Staples Street Station has many of the elements desired for the Port Ayers Transfer Station Renovation Project. A clear line of site, canopy overhang to provide protection for the riders from the rain, enhanced LED lighting, driver's restroom, cameras, seating, digital technology and ADA platform access.

c) Turner/Ramirez Architects is being recommended for the Del Mar South Campus – Bus Stops. Currently, Turner/Ramirez is the design team for the new Del Mar College South Campus, which will facilitate the overall construction and collaboration for the CCRTA's two new bus stops on Del Mar's South Campus. Turner/Ramirez, will be very familiar with the ongoing construction, along with the schedule, and will be able to work with the CCRTA to accomplish the construction of the bus stops in a timely manner. Turner/Ramirez, also worked on the Del Mar Workforce Development Center, at the west campus, and understand the need for reinforced/thicker concrete driveways to support the large buses. The CCRTA staff has worked with Turner/Ramirez on a previous project, in the downtown area, and it was a successful partnership.

Disadvantaged Business Enterprise (DBE)

All Architectural firms have indicated they will strive to meet the DBE goal of 5%.

Financial Impact

The services will be requested through task orders on an as-needed basis and associated fees will only be incurred on a per task order basis.

The estimated fees for engineering/architectural services are based on a percentage of the total construction costs. Typically, those fees will range from 8% to 11%.

It is recognized that projects of an unusual nature or with significant engineering elements may require an incremental increase.

Board Priority

This project aligns with the Board Priority – Facilities.

Recommendation

Staff requests that the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or designee to Enter into Negotiations for –

- a) General Architectural Services with Gignac Architects; Turner/Ramirez Architects; Able City, LLC; and WKMC Architects, Inc. as Architects of Record, and
- b) Architectural Design Services with Gignac Architects for the Port Ayers Transfer Station Renovation Project, and
- c) Architectural Design Services with Turner/Ramirez Architects for the Del Mar College South Campus – Bus Stops (2)

The initial agreements will cover 3-years for the four firms. The two-year option will be presented to the Board of Directors for approval, contingent upon a previous history of satisfactory performance.

Respectfully Submitted,

Submitted & Sharon Montez
Reviewed by: Managing Director of Capital Projects and Customer Services

Final Approval by: 
Jorge G. Cruz-Aedo
Chief Executive Officer