



AGENDA MEETING NOTICE

Board of Directors Meeting

DATE: Wednesday, June 7, 2023

TIME: 8:30 a.m.

LOCATION: Staples Street Center – 2ND Floor Boardroom, 602 North Staples St., Corpus Christi, TX

BOARD OF DIRECTORS OFFICERS

Dan Leyendecker, Chair
 Anna Jimenez, Vice Chair
 Lynn Allison, Board Secretary
 (Rural and Small Cities Chair)

BOARD OF DIRECTORS MEMBERS

Gabi Canales (Administration & Finance Chair)
 Eloy Salazar (Operations & Capital Projects Chair)
 Aaron Muñoz (Legislative Chair)
 Beatriz Charo Jeremy Coleman
 Armando Gonzalez Erica Maymi

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Pledge of Allegiance	D. Leyendecker U.S. Veteran, Romeo Valerio	1 min.	-----
2.	Roll Call	M. Montiel	2 min.	-----
3.	Safety Briefing	J. Esparza	3 min.	-----
4.	Receipt of Conflict of Interest Affidavits	D. Leyendecker	2 min.	-----
5.	Opportunity for Public Comment 3 min. limit – no discussion	D. Leyendecker	3 min.	-----
<p>Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.</p>				
6.	Awards and Recognition – a) TTA 2023 Award - "Transit Innovation Award" awarded to CCRTA b) TTA 2023 Award - "Outstanding Customer Service Employee" awarded to CCRTA Employee, Marcus Guerrero c) Spirit of ADA Advocacy Award – "Organizational Advocate of the Year" awarded to CCRTA	M. Rendón	5 min.	-----
7.	Discussion and Possible Action to Approve Board Minutes of the Special Board of Directors Meeting of April 26, 2023 & Board of Directors Meeting of May 3, 2023	D. Leyendecker	3 min.	Pages 1-12
8.	Discussion and Possible Action to authorize the Acting Chief Executive Officer (CEO) or designee to Award a Contract to Knight Security Systems for a Security Camera System	R. Saldaña	3 min.	Pages 13 PPT

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9.	Discussion and Possible Action to authorize the Acting Chief Executive Officer (CEO) or designee to Exercise the Option Year on the Contract with Reliable Transmission Service Texas, LLC for Rebuilt Transmission Supply	D. Majchszak	3 min.	Pages 14-15 PPT
10.	Discussion and Possible Action to authorize the Acting Chief Executive Officer (CEO) or designee to Exercise Option Year One on the Contract with Arguindegui Oil Company for Lubricant & Fluid Supply	D. Majchszak	3 min.	Pages 16-17 PPT
11.	Discussion and Possible Action to authorize the Acting Chief Executive Officer (CEO) or designee to Award a Contract to H&E Equipment Services Inc. for Two 6000 lb Capacity Forklifts	D. Majchszak	3 min.	Pages 18-19 PPT
12.	Discussion and Possible Action to authorize the Acting Chief Executive Officer (CEO) or designee to Award a Contract to EDM for the Procurement of Bus Passes	S. Montez	3 min.	Pages 20-21 PPT
13.	Discussion and Possible Action to confirm the Appointments of Thomas Cronnon and Lilliana Macias-Pettis to fill the RCAT vacancies.	S. Montez	3 min.	Pages 22-23 PPT
14.	Update on RCAT Committee Activities	S. Montez	3 min.	PPT
15.	Committee Chair Reports a) Administration & Finance b) Operations & Capital Projects c) Rural and Small Cities d) Legislative	G. Canales E. Salazar L. Allison A Muñoz	3 min. 3 min. 3 min. 3 min.	-----
16.	Presentations: a) April 2023 Financial Report b) June 2023 Procurement Update c) April 2023 Operations Report	R. Saldaña R. Saldaña G. Robinson	15 min.	Pages 24-36 PPT <i>PPT</i> Pages 37-47 PPT
17.	Acting CEO Report	M. Rendón	3 min.	<i>PPT</i>
18.	Discussion (in Closed Session) on the Selection of a New CEO, and Possible Action thereafter in Open Session	D. Leyendecker	20 min.	-----
19.	Board Chair Report	D. Leyendecker	10 min.	-----
20.	Adjournment	D. Leyendecker	1 min.	-----

Total Estimated Time: 1 hour 41 mins.



AGENDA MEETING NOTICE

On **Friday, June 2, 2023** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono(361) 289-2712.

Mission Statement

The Regional Transportation Authority was created by the people to provide quality transportation in a responsible manner consistent with its financial resources and the diverse needs of the people. Secondly, The RTA will also act responsibly to enhance the regional economy.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.



**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
SPECIAL BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, April 26, 2023**

Summary of Actions

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Heard Safety Briefing**
4. **Receipt of Conflict of Interest Affidavits – None Received**
5. **Provided Opportunity for Public Comment**
6. **Held Discussion (in closed session) Concerning Chief Executive Officer**
7. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 11:00 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Call to Order & Roll Call

Dan Leyendecker, Board Chair, called the meeting to order at 11:00 a.m., and the Pledge of Allegiance was held. Ms. Montiel called roll and it was noted that a quorum was present.

Board Members Present

Dan Leyendecker, Lynn Allison, Gabi Canales, Beatriz Charo, Jeremy Coleman, Anna Jimenez, Erica Maymi, Aaron Muñoz (virtual), Eloy Salazar and Matt Woolbright.

Board Members Absent

Armando Gonzalez

Staff Present

David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Miguel Rendón and Robert Saldaña.

Public Present

None

Safety Briefing

Mr. John Esparza, Safety and Security Administrator, presented the safety briefing to the Board and audience. He noted that if there is an emergency, the audience would exit the boardroom to his right and proceed to the West Stairwell, down to the first floor where they would exit the West side stairwell doors. From there, they would continue to the clock tower adjacent to the transfer station. Ms. Montiel will account for all Board Members and he would be the last out to ensure everyone exits safely. He noted to not use the elevator during an emergency, do not return until all clear has been given and if a shelter in place is needed, they would do so in the Westside stairwell.



Receipt of Conflict of Interest Affidavits

There were none received.

Opportunity for Public Comment

There were no public comments.

Discussion (In Closed Session) on the Selection of a New CEO, and Possible Action thereafter in Open Session

Chair Leyendecker noted under Sections 551.072, of the Texas Open Meetings Act, the Board of Directors will be going into closed session in order to discuss agenda item 5, Discussion (in Closed Session) on the Selection of a New CEO, and Possible Action thereafter in Open Session

Chairman Leyendecker called recess for the Closed Session at 11:02 a.m.

Chairman Leyendecker called the CCRTA Special Board Meeting back into session at 12:13 p.m. with no actions taken.

Adjournment

There being no further review of items, the meeting adjourned at 12:13 p.m.

Lynn Allison, Board Secretary

Submitted by: Marisa Montiel



**CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
WEDNESDAY, May 3, 2023**

Summary of Actions

1. Pledge of Allegiance
2. Roll Call
3. Heard Safety Briefing
4. Receipt of Conflict of Interest Affidavits – None Received
5. Provided Opportunity for Public Comment
6. Presented Awards and Recognition
 - a) TTA Rodeo 2nd Place Winner – 40 ft. buses, Oscar Zamora (CCRTA)
 - b) TTA Rodeo 3rd Place Winner – 35 ft. buses, Manuel Martinez (CCRTA)
 - c) APTA Certificate of Merit – “Bus Security” awarded to CCRTA
 - d) APTA Certificate of Merit – “Emergency Management” awarded to CCRTA
7. Approved Board of Director Meeting Minutes of April 5, 2023
8. Approved Consent Items
 - a) Adopted the Revised 2023 Emergency Preparedness Policy
 - b) Approved the 2023 Budget Amendment for Pension Cost of \$523,430
 - c) Approved to Issue a Professional Service Agreement for Battery Electric Bus Deployment Project with the Center for Transportation and the Environment (CTE)
 - d) Approved to Exercise Option Year One on Individual Contracts to Multiple Vendors for Bus Parts Supply
 - e) Awarded a Contract to H&E Equipment Services, Inc. (H&E), for the Purchase of an Articulating Boom Lift
9. Re-Appointed Robert Box to CCRTA’s Committee on Accessible Transportation (RCAT)
10. Heard Committee Chair Reports
 - a) Administration and Finance
 - b) Operations and Capital Projects
 - c) Rural and Small Cities
 - d) Legislative
11. Heard Update on Health Care Consulting/Risk Management Services with Roland Barrera Insurance
12. Heard Update on Value Engineering Process for the New Port Ayers Station
13. Heard Presentations –
 - a) 2023 Defined Benefit Plan Actuarial Valuation
 - b) 2023 Other Post-Employment Benefits Other Than Pensions (OPEB) Plan Valuation
 - c) March 2023 Financial Report
 - d) May 2023 Procurement Update
 - e) March 2023 Operations Report
 - f) Jan-February 2023 Safety & Security Report
14. Heard Acting CEO Report



15. **Held Discussion (In Closed Session) on:**
 - a) **The Selection of a New CEO, and Possible Action thereafter in Open Session**
 - b) **Consultation with legal counsel concerning matters involving attorney-client privilege, including legal issues related to legislation pending or contemplated in the 88th Texas Legislature, with possible action thereafter in open session**
16. **Heard Boar Chair Report**
17. **Adjournment**

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room, Corpus Christi, Texas.

Call to Order & Roll Call

Board Chair Dan Leyendecker called the meeting to order at 8:30 a.m. He welcomed and gave a brief introduction for Judge Joe Benavidez, U.S. Veteran, to lead the Pledge of Allegiance. Ms. Montiel called roll and it was noted there was a quorum present at this time.

Board Members Present

Dan Leyendecker, Lynn Allison, Gabi Canales, Beatriz Charo, Jeremy Coleman, Armando Gonzalez, Anna Jimenez, Erica Maymi, Aaron Muñoz, Eloy Salazar and Matt Woolbright.

Board Members Absent

None.

Staff Present

David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Mike Rendón, Robert Saldaña and JoAnna Serna. Victoria Obas, Manuel Martinez and Oscar Zamora, CCRTA. Ben Schmit, MV Transportation.

Public Present

Judge Joe Benavides, Justice Courts 1-1. April Vasquez, New York Life. Robert MacDonald, Corpus Christi MPO. Michael Dodson, Marshall Company. Paul Rybalka, Gignac Architects. Mariah Boone, Vulnerable Communities Defense League.

Safety Briefing

Mr. John Esparza, Safety and Security Administrator, presented the safety briefing to the Board and audience. He noted that in the event of an emergency, the audience would exit the boardroom to his right and proceed down to the first floor where they would exit through the westside stairwell to the first floor and exit through the westside doors. Once outside, they would continue to the clock tower adjacent to the transfer station. Ms. Montiel will account for all Board Members and he would be the last out to ensure everyone exits safely.

He noted three things, to not use the elevator, do not return until all clear has been given and if a shelter in place is needed, they would do so in the Westside stairwell.

Receipt of Conflict of Interest Affidavits

There were no Conflict of Interest Affidavits received.

Opportunity for Public Comment

Ms. Montiel noted one public comment was submitted online and has been provided to each Board Member. The public comment is reflected below:

1. Tom – “Over the last couple of years, the RTA has been installing hostile architecture on all bus-stop benches, resulting in a dramatic expansion of hostile architecture in our city. Please put the removal of hostile architecture on the agenda for your next board meeting. I want to live in a city where people experiencing homelessness are not targeted and harassed every time they try to rest. We can be a kinder (and better) city than this.”

Ms. Montiel noted that Ms. Mariah Boone, Vulnerable Communities Defense League, had signed up in person and she came up to speak. Ms. Boone said she has come several times now to ask to be put on the agenda to have a discussion to remove hostile architecture that are on the bus benches. She continues that her research has shown that the communities that have hostile architecture, have increased amounts of hate crimes against the homeless. She notes it creates an environment of disrespect. She states again that she has requested several times for the item to be placed on agenda and hopes that it becomes a priority and to place it on the next agenda. She closes stating how important it is that the community stop treating the unhoused brothers and sisters in a way that they have been treated, and the hostile architecture installed by the RTA contributes to the community attitude that causes abuse to the unhoused brothers and sisters. Chair Leyendecker requested Ms. Boone send her research to the Acting CEO for the Boards review.

Awards and Recognitions

- a) TTA Roadeo 2nd Place Winner – 40 ft. buses to Oscar Zamora (CCRTA)
- b) TTA Roadeo 3rd Place Winner – 35 ft. buses to Manuel Martinez (CCRTA)

At this time Mr. Derrick Majchszak, Managing Director of Operations, spoke on the two TTA Roadeo winners listed above, introducing them to the Board. He also recognized Ms. Obas, Training Instructor as she has helped guide Mr. Zamora and Mr. Martinez through their career with CCRTA. Mr. Majchszak applauded Mr. Zamora and Mr. Martinez for the great job they did in the competition and for doing so well in servicing the community.

- c) APTA Certificate of Merit – “Bus Security” awarded to CCRTA
- d) APTA Certificate of Merit – “Emergency Management” awarded to CCRTA

Next, Mr. Miguel Rendón, Acting CEO, announced the above listed APTA Certificates of Merit. He said that a main goal of CCRTA is for the customers to feel safe and to have a big presence in law enforcement in the area. CCRTA has increased the amount of security



guards and police officers at all transfer stations with longer hours of duty. They also ride the buses all the way from Robstown to Corpus Christi. There are also TCDB, ISD and constables that ride major routes throughout the system. Mr. Rendón says that in regards to emergency management, this is the first time that the APTA has awarded this throughout the nation and CCRTA is blessed to receive the award. At this time, the Board took photos with the TTA Rodeo winners and staff for the APTA Certificates of Merit.

Discussion and Possible Action to Approve the Board of Directors Meeting Minutes of April 5, 2023

SECRETARY LYNN ALLISON MADE A MOTION TO APPROVE THE BOARD OF DIRECTORS MEETING MINUTES OF APRIL 5, 2023. DIRECTOR MATT WOOLBRIGHT SECONDED THE MOTION. ALLISON, CANALES, CHARO, GONZALEZ, LEYENDECKER, MAYMI, MUÑOZ, SALAZAR AND WOOLBRIGHT VOTING IN FAVOR. ABSENT COLEMAN AND JIMENEZ.

Consent Items

- a) **Action to Adopt the Revised 2023 Emergency Preparedness Policy**
- b) **Action to Approve the 2023 Budget Amendment for Pension Cost of \$523,430**
- c) **Action to Issue a Professional Service Agreement for Battery Electric Bus Deployment Project with the Center for Transportation and the Environment (CTE)**
- d) **Action to Exercise Option Year One on Individual Contracts to Multiple Vendors for Bus Parts Supply**
- e) **Action to Award a Contract to H&E Equipment Services, Inc. (H&E), for the Purchase of an Articulating Boom Lift**

DIRECTOR MATT WOOLBRIGHT MADE A MOTION TO APPROVE CONSENT ITEMS A) THROUGH E). DIRECTOR GABI CANALES SECONDED THE MOTION. ALLISON, CANALES, CHARO, GONZALEZ, LEYENDECKER, MAYMI, MUÑOZ, SALAZAR AND WOOLBRIGHT VOTING IN FAVOR. ABSENT COLEMAN AND JIMENEZ.

Discussion and Possible Action to Re-Appointment of Robert Box to CCRTA's Committee on Accessible Transportation (RCAT)

At this time, Ms. Sharon Montez, Managing Director of Capital Programs and Customer Services introduced the item by providing background. She notes that each RCAT member is originally appointed to a two (2) year term except for the Chairperson who serves at the pleasure of the RTA Board. Members who may be appointed for up to four (4) consecutive two (2) year terms. Mr. Robert Box is seeking an additional two-year term, this is his second two-year term.



DIRECTOR ELOY SALAZAR MADE A MOTION TO RE-APPOINT ROBERT BOX TO CCRTA'S COMMITTEE ON ACCESSIBLE TRANSPORTATION (RCAT). DIRECTOR BEATRIZ CHARO SECONDED THE MOTION. ALLISON, CANALES, CHARO, GONZALEZ, LEYENDECKER, MAYMI, MUÑOZ, SALAZAR AND WOOLBRIGHT VOTING IN FAVOR. ABSENT COLEMAN AND JIMENEZ.

Committee Chair Reports

Director Canales, Administration and Finance Committee Chair, commented that the monthly meeting went well and she thanked her committee members and staff for doing a great job. Director Salazar reported for the Operations and Capital Projects Committee noting he is looking forward to the potential value engineering items that is upcoming with nothing else to report. Secretary Allison reported for the Rural and Small Cities reminding the board that the small cities presentation will be held on May 11th at 11:30 am asking that her committee members reach out to their assigned Mayors for attendance. She continued that she will be absent due to work related travel. Director Muñoz reported on the Legislative Committee, stating that an update should be provided by legislative consultant, Longbow, and once received, he will send out an update to the Board Members on the legislative initiatives. Chair Leyendecker announced and congratulated Director Muñoz on his recent engagement.

Update Health Care Consulting Risk/Management Services with Roland Barrera Insurance

Mr. Rendón introduced Mr. Roland Barrera, with Roland Barrera Insurance, to present the update. Mr. Rendón said that Mr. Barrera had provided an update to the Board a couple of months ago, but since then, there has been a change to the plan and employees had questions about those changes, therefore, he had asked Mr. Barrera and his counterparts to come speak to the employees. Mr. Barrera briefly explained the plan noting that it is a very customizable plan and is very unique. He continues that each employee has \$1,000 benefit upfront for primary care utilization. There is also a special arrangement with The Doctor's Center to where the first \$300 of care is covered to the employee for each visit. He provided an update on changes made. He introduced Mr. Rick Medrano, with 90 Degree Benefits, to the Board. He explained that there was a change in the network. Originally the contract was with Spohn but is now Healthcare Highways. The network has expanded to more areas in Texas, such as San Antonio and Houston, when before it was only the Corpus Christi area. He explained that the providers that were included in the Spohn network, are also in the Healthcare Highways network, but they just were not educated on that fact. He further explained that prior to the pandemic, there was one on one contact with employees to help explain changes, but since then, they had become complacent and had not returned to that customer service as they should have. Also, notifications were sent out to the employees about the update but it was via email and employees typically do not check that. They are working hard to talk individually with the employees to help answer their questions and address any concerns they may have.



Mr. Barrera provided the dates and times of the informational employee meetings that have been held during the month of April. A total of 88 employees attended the sessions and there were gift bags available. Several topics were addressed including the Healthcare Highways Network, ID cards, portal websites, specific claim questions and discussed the enhancement to the benefit allowance from \$1,000 per family member vs. max \$2,000 per family. Director Woolbright asked for clarification on The Doctor's Center and how it works. The incentive is, the first \$300 of care is at no cost to the employee and the plan pays the contracted rate directly to the provider. Secretary Allison appreciates the interface between 90 Degree, Roland Barrera Insurance and CCRTA to help the employees out. Director Maymi asked about the \$1,000 credit to the employees and asked if it was a credit or how they receive it. Mr. Barrera explained it is for primary care only and the third-party administrator releases the funds directly to the providers. Director Maymi asked how the employees know what their balance is. Mr. Barrera said that it could be found through the 90 Degree Benefit website or by calling customer service. Director Maymi asked if the \$300 Doctor's Center visit depletes the \$1,000 allowance. Mr. Medrano answered no, it is considered a "freebie" and does not pull from the \$1,000 allowance. Director Maymi asked if there is education for the providers to help them understand that they are in network and Mr. Barrera replied yes, this is being done by Healthcare Highways representatives. Director Maymi emphasized that should would like for the employees to be educated on navigating the websites and if possible to combine the two websites to one. Director Canales commented that it was good to see Mr. Barrera at the recent conference and events which shows the support to the RTA. She also thanked him for the update as the plan and benefits are instrumental for the employees.

Update on Value Engineering Process for the New Port Ayers Station

Ms. Sharon Montez introduced Mr. Paul Rybalka with Gignac Architects to go over the recommended value engineering items. The current items include to reduce ornamental perimeter fence height from 8' to 7' for a deduction of \$12,613.00, delete concrete columns at pedestrian Entry C gates for a deduction of \$26,000.00, delete appliances in the facility building for a deduction of \$5,668.00 and change station platform canopy parapet walls from structural steel framing to insulated concrete form construction and reduce parapet height from 10' to 8' for a deduction of \$105,000.00. The total recommended items would account for a total deduction of \$149,281.00. He adds that the team is still working to see what other items could be modified to help reduce the cost. Director Salazar asked what would be the replacement for the concrete columns and what would that lifespan be. Mr. Rybalka noted that the area would be replaced with the gate material, which is aluminum and added 10-15 years. Director Salazar asked for clarification of the last item as well. Mr. Rybalka added that the reduction in the height was more of a design feature and the lifespan would not be any different. Director Salazar noted he had apprehension on any reduction in lifespan of any items being modified.



Update on Shelter Installations

Ms. Sharon Montez provided shelter placement and methodology for the shelter program. Ridership of 30 or more daily boardings or bus stops that generate at least 10 daily passenger boardings and/or meet one of many following criteria of which were displayed on screen. Ms. Montez displayed a map of the system and city community development grant area for low income neighborhoods. Next, she displayed a summary chart of where the top ten primary transit streets/networks are located along with the estimated number of bus stops and new shelter sets. She discussed the next phase and the quantities ordered in purchase order #4 which is expected to arrive beginning in August. The team will reassess the ridership needs in Hillcrest Neighborhood now that construction is moving out of that area. The installation of solar beacon simme seats will occur once arrived and the option year will be presented to the Board in August for the remaining shelter amenities. Director Salazar congratulated Ms. Montez and the team on getting this project done. He continues that this was one of his original concerns when he originally joined the board and he is impressed with the percentage. He also asked that this information be passed along to the City Council and to Mr. Taylor for his input. Chair Leyendecker also asked that the information be sent to the County. Director Canales asked how often is this re-assessed. Ms. Montez noted this is frequently re-assessed so that they are current. Secretary Allison commented on how well lit the benches look at night.

Presentations

a) 2023 Defined Benefit Plan Actuarial Valuation

Mr. Robert Saldaña introduced Laura Stewart and Joe Meyers with USI Consulting Group. Ms. Stewart gave a DB Plan Valuation plan summary which is available to all employees. This provides monthly retirement benefit for life beginning at retirement age 62. The benefit formula is 2% times years of service times 3-year average earnings. Vesting is based on 7-year graded schedule and participants may elect an optional form at retirement. The plan is funded by the Authority through a trust. Ms. Stewart displayed the participant counts. Next, she displayed the market value as of December 31, 2022, which is \$42,537,443. Ms. Stewart then displayed and discussed the liability results. The total actuarial accrued liability as of January 1, 2023 is \$53,564,918. The present value of future benefits historical results and contributions were displayed and discussed. The annual contribution amount for 2023 is \$1,952,572. To reach 90% funding, \$1,466,004 additional contribution would be needed. Director Maymi asked if spouses are included in the actuarial numbers. Ms. Stewart said that an assumption is made that they are married if the information is not provided. Once they are retired, they use their actual marital status. Director Maymi asked what percentage the plan is currently funded at. Mr. Saldaña replied 87%.

b) 2023 Other Post-Employment Benefits Other than Pensions (OPEB) Plan Valuation

Mr. Meyers provided the plan summary which is available to all employees. Must meet eligibility requirements, either age 62 or age 55 with 10 years of service. The plan provides benefits to retirees and spouses until age 65 including medical, dental and vision coverages. Retirees and spouses are required to pay monthly contributions to



receive benefits under the plan. There are currently six retirees receiving benefits. Director Maymi asked if the spouses are younger than the retiree, are they allowed to continue coverage once the retiree reaches the age of 65. Mr. Stewart says per his understanding, coverage terminates once retiree turns 65, spouse does not continue coverage if they are younger, they would term out as well. Director Maymi suggested this be looked at again, to include both spouses until the age of 65. Mr. Stewart continued that the plan is not funded, benefits are provided on a pay as you go basis. The advantages/disadvantages were discussed if the RTA decided to begin funding benefits. The OPED Plan Valuation 2023 results were displayed and discussed. The expected payments as of December 21, 2023 is \$113,309. Director Maymi asked why the active employee health insurance plan and the retiree health plan are separate. Mr. Stewart replied that the current employee plan requires no accounting requirements just budgeted for annually, the retirees are accounted for differently and are a future liability associated with the plan. Lastly, he displayed the historical of the accrued benefit obligation.

c) **March 2023 Financial Report**

Mr. Robert Saldaña, Managing Director of Administration, presented the March financials and noted that the item aligns with the Board Priority of Public Image & Transparency. He presented the highlights for the month stating Bus Advertising was 165.82% of baseline, Investment Income was 444.13% of baseline and Staples Street Center Leases were 100.57% of baseline. He displayed the projected March 2023 Income Statement Snapshot. Total projected revenues came in at \$4,043,014 and total projected expenses were \$3,580,401. He displayed the revenue categories. The operating vs. non-operating revenue was displayed and discussed. The total operating and non-operating revenues were \$4,043,014 for the month. Next, he discussed and displayed a pie chart of where the money went. Mr. Saldaña showed the expenses by object for March. Purchased Transportation was 22%, Miscellaneous 2%, Supplies 7%, Salaries and Wages 37%, Benefits 18%, Services 10%, Utilities 2% and Insurance was 2%. The total Departmental Operating expenses were \$3,301,740. The YTD highlights for Bus Advertising was 146.74% of baseline, Investment Income was 419.87% of baseline and Staples Street Center Leases were 100.00% of baseline. Mr. Saldaña discussed the fare recovery ratio. The current YTD FRC is 2.69%. Lastly, he displayed the sales tax update for February in which \$2,939,551 was received. Director Muñoz and Director Woolbright asked questions about the Fare Recovery Ratio and Mr. Saldaña was able to provide clarification for them.

d) **May 2023 Procurement Update**

Mr. Saldaña presented the item. He discussed the current procurements, two Diesel Forklifts with a firm-fixed supply one-time purchase in the amount of \$150,000. Rebuilt Transmissions with Reliable Transmission Service-Texas, two-years with one-year option in the amount of \$91,383. Internal and External Engine Parts with various vendors, firm-fixed one-year supply contract in the amount of \$245,000. Occupational Medical Services with The Doctor's Center for a three-year contract for \$100,000. MOA for Bus Services and Buss Pass ID Authorization with MOA



between TAMU-CC and CCRTA for two years in the amount of \$149,940. The purchase, restoration and repurposing of the Kleberg Bank Building for a six-month contract. The total of current procurements is \$586,383. The three-month outlook under the CEO signature authority was displayed next. All of these items are \$50,000 or less. Annual Actuarial Services – Employees' Defined Benefit Plan and Trust for \$22,000, Real Time Passenger Information System for \$45,000, Elevator Services for \$31,470, Fleetwatch Hardware for \$34,496 and the Interactive Voice Response System for \$18,385. These total \$151,351. Mr. Saldaña closed with stating the Marina Space with the City of Corpus Christi is not to exceed \$6,840.

e) **March 2023 Operations Report**

Mr. Derrick Majchszak, Managing Director of Operations, noted the board image for this item is Public Image and Transparency. He provided the highlights for the month of March 2023 vs. March 2022. The Passenger Trips were up 18.0%, the Revenue Service Hours were up 5.7% and the Revenue Service Miles were up 9.7%. He displayed the RTA System Monthly Ridership Trends and the System-Wide Monthly Ridership by Mode. He noted the system overall was up 18.0% but down -38.4% vs. pre-covid. Year-to-date, the system overall is up 28.7% and down -39.5% vs. pre-covid. Next, he discussed the fixed route bus on-time performance and reported no issues. He displayed a list of the upcoming impacts and pointed out the total number of bus stops currently impacted or remain closed is 50 and 56 additional bus stops to be impacted or possibly closed due to these impacts. The B-Line service passengers per hour did not meet the performance standard and reported no issues. There were 19 customer assistance forms for the month, with five accommodations. The miles between road calls and the large bus fleet exceeded the standards as. At this time, Mr. Majchszak answered any questions the Board had. Director Coleman asked about the Marina Boat slip and asked if the RTA has a ferry. Mr. Majchszak stated there is no set plans at this time. Director Coleman asked that this be re-visited. Director Canales noted she asked that perhaps a private investor be talked to for ideas. Mr. Majchszak said this can be re-visited.

f) **January-March 2023 Safety and Security Report**

Mr. Rendón, provided the collision rates, January was 1.48, February was 1.59 and March was 1.90. The Year-to-Date collision rate is 1.66 and 2022 was 1.72. Mr. Rendón displayed the Security Contacts with individuals' chart and totaled 1,154 contacts. Next, he provided security updates for the Staples Street Center, Robstown Police Department- K-9 Unit and the Rover.

Acting CEO Report

At this time, Mr. Rendón provided the CEO Report. He opened up with the Operation and Project Updates. Ridership increased by up to 18%. There were six new hires in April of 2023. All 298 shelters have been installed as of April of 2023. Mr. Rendón provided an update for the Del Mar College Oso Creek Construction stating Yorktown is 95% complete and Rodd Field Rd. is 70% complete. The Port Ayers Transfer Station construction project is expected to be completed in the first quarter of 2024. He thanked all the board members that attended the TTA Conference and events on behalf of the RTA.



He discussed the meetings and conferences stating he attended the TEX-21 Statewide Meeting in Austin and the APTA Mobility Conference in Minneapolis, MN. Mr. Rendón highlighted the appreciation events for the employees such as the Employee Appreciation Day, TTA Conference Volunteer and Staff Appreciation Luncheon. He announced the upcoming CCRTA Employee Picnic will be on June 25th at the West Guth Pavilion. The community focus was discussed and he listed the 12 community outreach events. Lastly, he displayed the upcoming events calendar.

Discussion (In Closed Session) on the Selection of a New CEO, and Possible Action Thereafter in Open Session and b) Consultation with legal counsel concerning matters involving attorney-client privilege, including legal issues related to legislation pending or contemplated in the 88th Texas Legislature, with possible action thereafter in open session

Chair Leyendecker noted under Sections 551.071& 551.074, of the Texas Open Meetings Act, the Board of Directors will be going into closed session in order to discuss agenda item 16, Discussion (in Closed Session) on the Selection of a New CEO, and Possible Action thereafter in Open Session and b) consultation with legal counsel concerning matters involving attorney-client privilege, including legal issues related to legislation pending or contemplated in the 88th Texas Legislature, with possible action thereafter in open session

Chair Leyendecker called recess for the Executive Session at 10:43 A.M.

Chair Leyendecker called the CCRTA Board Meeting back into session at 11:22 A.M. and noted no votes were taken during Executive Session.

Board Chair Report

At this time, Chair Leyendecker opened the floor to the Board for closing remarks. Board Members thanked the staff for their great work and are looking forward to the community involvement and projects.

Adjournment

There being no further review of items, the meeting adjourned at 11:24 a.m.

Lynn Allison, Board Secretary

Submitted by: Marisa Montiel



Subject: Award a Contract to Knight Security Systems for a Security Camera System

Background

The CCRTA' Bear Lane Facilities are equipped with Surveillance Systems to record video for deterrence, safety and risk management. Currently video is provided to management staff, Security and Law Enforcement as requested. Replacement of the Security Cameras is imperative to meet modern security video needs of the organization.

Identified Need

The CCRTA's faces challenges maintaining older surveillance cameras and equipment at its facilities. Analog and older digital cameras no longer provide the video quality that is needed for today's video surveillance standards. The IT and Security departments have identified the need for a new robust camera system to replace the outdated systems at Bear Lane facilities. Knight Security Systems camera solution offers a modern, scalable camera solution that will integrate with our current Hanwha camera systems at Staples St. Center and Bus transfer stations. The Security Camera System solution from Knight Security Systems will be a complete turn key solution and will include all the necessary peripheral and software to make the system operational. The replacement of the outdated system will allow for central management video retrieval, longer video retention, and provide high definition (HD) video.

Financial Impact

The CCRTA will be purchasing these services through the Texas Department of Information Resources (DIR) which pools local government accounts to leverage purchasing power to achieve better pricing on products, equipment and IT services used by agencies. The estimated cost for the Security Camera System will be \$117,340.82. Funds for the Security Camera System was identified in the FY 2022 Capital Budget using funding provided by 5307 formula funds, with an 80/20 match.

Board Priority

The Board Priority is Innovation.

Recommendation

Staff recommends the Board of Directors authorize the Acting Chief Executive Officer (CEO) or designee Award a Contract to Knight Security Systems for a Security Camera System

Respectfully Submitted,

Submitted by: David Chapa, Director of IT

Reviewed by: Robert Saldaña, Managing Director of Administration

Final Approval by: 
Miguel Rendón
Acting Chief Executive Officer



Subject: Exercise the Option Year on the Contract with Reliable Transmission Service Texas, LLC for Rebuilt Transmission Supply

Background

The Agency needs a contractor to provide refurbished Allison transmissions to keep the fleet in state of good repair. Replacement transmissions are needed due to the life cycle of the fleet. The fleet average age is now approximately 9.5 years, and this requires the maintenance department to be proactive in having inventory stock ready for any type of failures on the fleet. The contract is structured as a two-year agreement with a one-year option.

The contract specifies that all transmissions must meet or exceed “Original Equipment Manufacturer” (OEM) specifications to ensure a quality product to meet our duty cycle demands for the fleet. The Vehicle Maintenance Department will only purchase transmissions that are under this Agreement. It would be advantageous for the Agency to lock-in this supply contract price, as the alternative of paying out-of-contract prices, results in higher annual parts expenses in a volatile market, and the excessive administration time of staff for parts procurement processes.

Identified Need

A transmission rebuilder is needed to ensure the fleet will be maintained to the state of good repair. This contract will allow for a faster repair time for the fleet, which will keep the operation in ready status to meet daily service demands.

The Board authorized awarding the two (2) year base contract on July 7, 2021.

Disadvantaged Business Enterprise

There is no DBE requirement for this procurement.

Financial Impact

Total expenditures will be determined by actual usage. Funds are allocated within the Board approved operating budgets for each year. The estimated cost of the option year is \$96,193.00 based on replacing 20 transmissions at \$4,809.65 each.

Board Priority

This item aligns with the Board Priority – Public Image and Transparency.

Recommendation

Staff requests that the Board of Directors authorize the Acting Chief Executive Officer (CEO) or Designee to Exercise the Option Year on the contract with Reliable Transmission Service Texas, LLC for Rebuilt Transmission Supply.

Respectfully Submitted,

Submitted by: Bryan J. Garner
Director of Maintenance

Reviewed by: Derrick Majchszak
Managing Director of Operations

Final Approval by: 

Mike Rendón
Acting Chief Executive Officer



Subject: Exercise Option Year One on the Contract with Arguindegui Oil Company for Lubricant & Fluid Supply

Background

The RTA requires heavy duty motors oils, lubricants, and fluids to maintain the fleet within Original Equipment Manufacturers (OEM) specifications. Lubricants and fluids must meet operational cycle demands for Diesel & CNG as outlined by OEM specifications. OEM specified lubricant and fluid supplies ensure the fleet remains compliant with manufacturer warranties and FTA State of Good Repair requirements.

Identified Need

The Lubricant & Fluid Supply contract is structured with a one-year base contract and two one-year options following Board approval. The Board authorized awarding the base contract on June 1, 2022.

The current one-year contract for Lubricant & Fluid Supply expires on June 30, 2023. All Lubricants meet or exceed manufacturer specified OEM criteria;

- Allison TES 295
- ASTM (American Society for Test 7 Materials)
- SAE-J (Society of Automotive Engineers)
- API (American Petroleum Institute)
- API-CK-4 (new standard for units built after 2016 and 2018)

Disadvantaged Business Enterprise

There is no DBE requirement for this procurement.

Financial Impact

This contract is for a firm price supply agreement for Lubricant & Fluid Supplies. The projected cost of the one-year option contract is \$109,596.72, but expenditures will be determined by actual usage. Funds are accounted for the FY2023 and future Board approved annual operating budgets.

ARGUINDEGUI OIL COMPANY			
TYPE OF LUBRICANT/FLUID	EST. ANNUAL USAGE/GALLONS	PRICE PER GALLON / LB	ONE YEAR COST
DIESEL ENGINE OIL/HYDRAULIC	500	\$ 18.64	\$ 9,320.00
NATURAL GAS ENGINE OIL	2500	\$ 27.17	\$ 67,920.00
ENGINE COOLANT	1500	\$ 7.19	\$ 10,782.00
FRONT WHEEL BEARING GREASE (LBS.)	1430	\$ 6.26	\$ 8,951.80
DIFFERENTIAL/REAR AXLE FLUID	370	\$ 34.12	\$ 12,622.92
		TOTAL:	\$ 109,596.72

Board Priority

This item aligns with the Board Priority – Public Image and Transparency.

Recommendation

Staff requests that the Board of Directors authorize the Acting Chief Executive Officer (CEO) or designee to Exercise Option Year One on the Contract with Arguindegui Oil Company for Lubricant & Fluid Supply.

Respectfully Submitted,

Submitted by: Bryan J. Garner
Director of Maintenance

Reviewed by: Derrick Majchszak
Managing Director of Operations

Final Approval by: 
Mike Rendón
Acting Chief Executive Officer



Subject: Award a contract to H&E Equipment Services Inc. for Two 6000 lb Capacity Forklifts.

Background

The Vehicle Maintenance department requires forklifts that are compact and easily maneuverable to perform the daily tasks of moving heavy equipment and supplies safely. These forklifts increase productivity and safety.

Identified Need

Vehicle Maintenance needs replacement diesel powered forklifts, which will be used within our entire operations facility. The equipment will be utilized to move heavy equipment and supplies throughout the operations facility and in the field as needed.

The forklifts being replaced were purchased in 2005 and 2009. The two replacement forklifts will be diesel powered Doosan forklifts with a 6000 lb capacity.

Disadvantaged Business Enterprise

There is no DBE requirement for this procurement.

Financial Impact

Total expense for this project is \$84,782.00 and it is a 2023 CIP project funded partially by 5307 Formula Funds. The local match is 20% with an estimated cost of \$16,956.40 and the federal match is 80% with an estimated cost of \$67,825.60.

The Board approved total budget for this CIP item is \$150,000.

H&E Equipment Services, Inc.			
Item Description	Quantity	Unit Price	Total
Diesel Forklifts	2	\$42,391.00	\$84,782.00
TOTAL BID:			\$84,782.00

Octane Forklifts, Inc.			
Item Description	Quantity	Unit Price	Total
Diesel Forklifts	2	\$42,885.00	\$85,770.00
TOTAL BID:			\$85,770.00

NON-RESPONSIVE

Elite Material Handling			
Item Description	Quantity	Unit Price	Total
Diesel Forklifts	2	\$49,076.95	\$98,153.90
TOTAL BID:			\$98,153.90

Board Priority

This item aligns with the Board Priority – Public Image and Transparency.

Recommendation

Staff requests that the Board of Directors authorize the Acting Chief Executive Officer (CEO) or designee to award a contract to H&E Equipment Services Inc. for two 6,000 lb capacity forklifts.

Respectfully Submitted,

Submitted by: Bryan Garner
Director of Maintenance

Reviewed by: Derrick Majchszak
Managing Director of Operations

Final Approval By: 
Mike Rendón
Acting Chief Executive Officer



Subject: Award a Contract to Electronic Data Management (EDM), Inc., for the Procurement of Bus Passes

Background

The CCRTA routinely purchases bus pass fare media to sell to the general public for proof of payment to ride the bus system.

Identified Need

Currently, bus pass transfers are needed to restock the inventory by the end of late summer/early fall. The other types of passes still have enough inventory, to enable ordering later in the year. The lead time for delivery of bus pass fare media is typically ten to twelve weeks.

Analysis

The process for ordering bus pass fare media entails a different procurement process. Based on the availability of vendors that sell the cardstock magnetic stripe fare media. Currently, only EDM and Genfare sell these passes. When only two vendors sell a product the process is categorized as a Single Source procurement.

Description	Quantities 1st Year	Costs 1st Year	Quantities Second Year	Costs 2nd Year	Quantities 3rd Year	Costs 3rd Year	Est. Total Costs for 3 Years
Transfers	1,600,000	\$71,200.00	1,600,000	\$74,800.00	1,600,000	\$78,560.00	\$ 224,560.00
Day Pass	6,000	1,080.00	7,500	1,417.50	9,000	1,782.00	4,279.50
7 Day Pass	2,100	378.00	3,000	567.00	4,000	792.00	1,737.00
31 Day Pass	3,000	540.00	3,500	661.50	4,000	792.00	1,993.50
31 Day Reduced Pass	6,000	1,080.00	7,000	1,323.00	8,000	1,584.00	3,987.00
B Line Monthly	2,000	360.00	2,000	378.00	2,500	495.00	1,233.00
11 Trip Pass	600	108.00	600	113.40	600	118.80	340.20
Tokens	60,000	10,800.00	60,000	11,340.00	60,000	11,880.00	34,020.00
Totals		\$85,546.00		\$90,600.40		\$96,003.80	\$ 272,150.20

EDM, Inc., is the leading supplier of fare media to the transit industry, specializing in magnetic striped fare media. EDM is located in High Point, North Carolina. EDM supplies major transit operators, as well as, airlines.

Their customers include nearly 2/3's of the U.S. transit operators and authorities, including major cities in U.S., such as Boston, New York, Philadelphia and Portland, just to name a few.

The Texas transit agencies that order from EDM include San Antonio VIA, Austin Cap Metro, El Paso transit, Fort Worth Trinity and Dallas "DART".

Financial Impact

The estimated annual amounts will be budgeted in Customer Service Annual Operating Budget and are as follows:

- 1st year - \$85,546.00
- 2nd year - \$90,600.40
- 3rd year - \$96,003.80
- Total for all three years - \$272,150.20

The above estimated amounts could vary based on ridership, the usage of the mobile "Go Pass" and the outcome of the Fare Review Committee's decision.

Board Priority

This item aligns with the Board Priority – Public Image.

Disadvantaged Business Enterprise

This project is funded with local funds and does not have a DBE goal.

Recommendation

Staff requests that the Board of Directors authorize the Chief Executive Officer (CEO) or designee to award a contract to Electronic Data Magnetics (EDM), Inc., for the procurement of bus passes, not to exceed \$272,150.200 over a three year period.

Respectfully Submitted,

Submitted & Sharon Montez
Reviewed by: Managing Director of Capital Programs and Customer Services

Final Approval by: MR
Miguel Rendón
Acting Chief Executive Officer



Subject: Confirm Two (2) Appointments by the Chief Executive Officer (CEO) to RTA's Committee on Accessible Transportation (RCAT) for a Two-Year Term

Background

The by-laws for RTA's Committee on Accessible Transportation (RCAT) describe the terms for how vacant seats on the Committee are handled. Interested applicants must submit a letter of interest to CEO, and he refers the recommended appointments to the Board of Directors, who must then confirm the appointments.

Each member is originally appointed to a two (2) year term except for the chairperson who serves at the pleasure of the RTA Board. Members may be appointed for up to four (4) consecutive two (2) year terms. A committee member who has reached the term limit of eight consecutive years of service may apply for membership after a one-year absence.

Identified Need

The RCAT Committee is in need of new members at this time and the new recommended appointments are as follows:

- Thomas Cronnon
- Lilliana Macias-Pettis

Mr. Cronnon, is an attorney, and attended George Washington University Law School, and also has a Master's of Public Administration from St. Mary's University in San Antonio, TX. He currently is the Executive Director, of myTeam Triumph: Wings of Texas. He was a member of Leadership Corpus Christi, Class 50. Other professional memberships include Rotary Club of West Corpus Christi and the United Corpus Christi Chamber of Commerce. He also is a volunteer member for the City of Corpus Christi Parks and Recreation Advisory Committee.

Lilianna Macias-Pettis, is currently the Outpatient Program Director, for PAM Health Corpus Christi. She's primarily responsible for the relationship management aspects of referral development specific to outpatient services and often interacts with CCRTA Eligibility Administrator, referring patients for the B Line eligibility process.

Ms. Macias-Pettis is involved in various volunteer/community organizations such as, Ambassador of Hope, acts as a Senior Center volunteer, is a Support Group Host for the community and provides community education for services.

In order to continue the selection process, CCRTA's Board of Directors must take action to confirm these appointments.

Recommendation

The CEO requests the Board of Directors to Confirm the Appointments of Thomas Cronnon and Lilliana Macias-Pettis to fill the RCAT vacancies.

Respectfully Submitted,

Reviewed by: Sharon Montez
Managing Director of Capital Programs and Customer Services

Final Approval by: 

Miguel Rendón
Acting Chief Executive Officer



Subject: April 2023 Financial Report

Overview: The results from the **operating budget** for the month of **April** report **Revenues** in excess of **Expenditures** by **\$818,603**. Total revenues from operations reached **\$4,422,785**, representing 124.97% of the budget baseline, while operating expenses finished at **\$3,604,182**, or 90.49% of baseline.

Year-to-date total revenues of **\$15,261,382** reached **107.18% of baseline** while expenses of **\$14,057,231** finished at **92.61%** of baseline producing a surplus of **\$1,204,151**.

The CIP budget for the month of April reports grant revenues of \$6,188,512. In addition to the grant revenue, the monthly allocation of the budgeted transfer-in of **\$304,129** from fund balance brought the **total funding sources** to **\$6,492,641**. Capital program expenditures of **\$6,339,700** include budgeted depreciation expense of **\$151,188** and project expenses totaling **\$6,188,512** for Bus Shelter Amenities, the Bear Lane Operations Building roof replacement, the Avail management information system, and the bus stops at the Del Mar Oso Creek campus, resulting in **funding sources** to exceed expenditures by **\$152,941** for the month of April.

Year-to-date CIP total funding totaled **\$7,691,955** while total expenditures finished at **\$7,080,191** resulting in **funding sources** to exceed expenditures by **\$611,764**.

The overall performance for the **month** results in an initial increase of **\$971,544** to the fund balance with **\$818,603** attributable to the operating budget, and **\$152,941** related to the CIP budget. However, the removal of the **\$304,129** budgeted transfer-in is necessary to arrive at the actual increase to the fund balance for the month of **\$667,415 instead of \$971,544**.

The overall performance for the **year to date** results in an initial increase of **\$1,815,915** to the fund balance, with an increase of **\$1,204,151** attributable to the operating budget, and an increase of **\$611,764** related to the CIP budget. Again however, removing the budgeted transfer-in results in a decrease to the fund balance in the amount of **\$599,398**.

This information is presented in greater detail in the financial reports located at the end of this document.

SUMMARY: Results from all Activities Compared to Budget

Total Revenues and funding sources for the month of **April** closed at **\$10,915,426**, of which **\$4,422,785** is attributable to the **Operating Budget (Table 4 and PPT Slides 3 and 4)** and **\$6,492,641** to the capital budget. The actual revenues from the capital budget total **\$6,188,512** while the remaining **\$304,129** represents the budgeted transfer in from unrestricted portion of the fund balance. The performance from the revenue categories from the Operating Budget are discussed as follows.

Operating Revenues, which include only resources generated from transit operations, **totaled \$105,255**, or **\$196** less than forecasted (**Table 4.1**) & (**PPT Slide 5**). **Fare Revenues** ended the month at **\$87,804**, or 95.09% of the baseline expectation. Meanwhile, commissions from **Bus and**

Bench Advertising ended the month at \$16,456, or 135.84% of baseline. Note that the revenue earned from **Bus and Bench Advertising** is net of the portion paid to the City of Corpus Christi, which collects one-third (1/3) of the Authority's share of bench advertising commission for the use of City property. **Other Operating Revenues** totaled \$995, or 100% of baseline, which includes an adjustment to align with the receipt of the federal CNG fuel credit that comprises the majority of this category's budget expectation. **(Table 4.1)**.

Non-Operating Revenues, which **includes** sales tax, investment income, lease income from tenants, and federal assistance grants totaled **\$4,317,530**, reaching **125.74%** of the **\$3,433,624** budget expectation, generating **\$883,904** more than forecasted **(Table 4.1)** of which the majority came from grant funding of preventive maintenance expenses incurred from January through April totaling **\$721,940**. The preventive maintenance grant was awarded in April which allowed drawdowns to be requested and reflected in the financial statements. Meanwhile, investment income continues to perform well exceeding budget by **\$163,982** as a result of the higher yields earned due to the Federal Reserve's increases to the federal funds rate. The combined increase from grant funding and investment income was reduced by **\$2,018** as the Staples Street Center lease income reached 95.40% of baseline as a result of the decrease in occupancy from two tenants.

For clarification, please keep in mind that all revenues reported are **actual** revenues received or earned with the exception of the sales tax revenue. The Sales Tax Revenue, has been **estimated** since the amount will not be determined until payment is received on **June 9, 2023**. Out of the seven (7) sources included in this revenue category, 72.61% of total revenue came from the sales tax revenue estimate as indicated in the table on the following page:

April 2023 Revenue Composition – Table 1

Line #	Revenue Source	Actual	%
1	Sales Tax Revenue	3,211,486	72.61%
2	Passenger Service	87,804	1.99%
3	SSC Lease Income	41,803	0.95%
4	Bus Advertising	16,456	0.37%
5	Investment Income	211,815	4.79%
6	Grant Assistance Revenue	852,426	19.27%
7	Other Revenue	995	0.02%
	Total (excluding capital)	\$4,422,785	100.00%

The **Investment Portfolio** closed the month of April 2023 with a market value of **\$59,990,541**, an increase of **\$4,084,299** from the balance at the end of March 2023 of **\$55,906,243**. The increase is largely due to the receipt of grant funds for operations and capital.

The composition of the April market value includes **\$32,311,362** in short-term securities consisting of **\$8,872,004** in Commercial Paper, **\$20,457,171** in Federal Agency Coupon Securities, and **\$2,982,188** in Treasury Discounts. In addition, **\$25,243,948** is held in TexPool Prime and **\$2,435,230** in bank accounts of which **\$2,000,000** represents the compensating balance requirement. For the month of **April**, earned interest income was recorded at **\$211,815**.

This investment portfolio does not include any assets from pension plans but only assets from operations.

The **Sales tax** allocation for April 2023 is **estimated** at **\$3,211,486**. The estimate is necessary since allocations lag two months behind and will not be received until June 9, 2023.

The Sales Tax revenue payment of **\$3,876,821** for March 2023 was received May 12, 2023 and was **\$215,655**, or **5.89%** more than the **\$3,661,166** March reported **estimate**. The March payment included the allocation from internet sales of **\$39,632**, an increase of \$9,641 or 32.15% from the prior month. RTA started receiving internet sales tax revenue in December 2019, and to date have received **\$1,168,137**. Retailers started collecting sales tax on internet sales October 1, 2019.

The sales tax revenue over the last five years' averages to 74.92% of total income. In 2022, Sales Tax Revenue represented 69.71% of total revenues. Sales tax typically represents the largest component of CCRTA's total income, however there are several factors that can cause fluctuations from year to year. Although sales tax revenue is related to economic conditions, other factors such as the amount of revenues from other sources and capital improvement plans do come into play. During this reporting period sales tax represented 87.82% of total operating revenues. **Table 2** illustrates the sales tax revenue trend from the beginning of the year.

Transparency Disclosure

The sales tax revenue reported as 2023 Actual is higher than what is reported by the state comptroller's website. The difference represents the \$27,374 that is deducted by the state comptroller each month as repayment of \$1,177,082 that occurred in December 2019 as a result of an audit. The repayment is over 43 months and as of March have made 29 installments. This amount is added back in order to calculate the growth rate when compared to the same period last year.

Sales Tax Growth – Table 2

Month Revenue was Recognized	2023 Actual	2022 Actual	\$ Growth	% Growth
January (actual)	2,883,848	\$ 2,700,560	183,288	6.79%
February (actual)	2,939,551	2,726,132	213,419	7.83%
March (actual)	3,876,821	3,504,497	372,324	10.62%
April (estimate)	3,211,486	3,074,059	137,426	4.47%
May (estimate)	-	-	-	0.00%
June (estimate)	-	-	-	0.00%
July (estimate)	-	-	-	0.00%
August (estimate)	-	-	-	0.00%
September (estimate)	-	-	-	0.00%
October (estimate)	-	-	-	0.00%
November (estimate)	-	-	-	0.00%
December (estimate)	-	-	-	0.00%
	\$ 12,911,706	\$ 12,005,248	\$ 906,457	7.55%

The detail of all revenue and expense categories are presented in the following tables, along with the fare recovery ratio for April 2023:

Revenue – April 2023 – Revenue Composition (Includes Operating and Capital Funding) – Table 3

Revenue Source	April 2023	%	YTD	%
Passenger Service	\$ 87,804	0.83%	\$ 353,750	1.63%
Bus Advertising	16,456	0.16%	69,784	0.32%
Other Revenue	995	0.01%	20,620	0.09%
Sales Tax Revenue	3,211,486	30.26%	12,911,706	59.40%
Grants - Operating	852,426	8.03%	920,518	4.23%
Grants - Capital	6,188,512	58.32%	6,475,438	29.79%
Investment Income	211,815	2.00%	814,331	3.75%
SSC Lease Income	41,803	0.39%	170,673	0.79%
Total Revenue	\$ 10,611,297	100.00%	\$ 21,736,820	100.00%

Revenue – April 2023 Operating Revenue and Capital Funding – Table 4

	04/2023				
	2023 Adopted Budget	April 2023 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,108,110	\$ 87,804	\$ 92,343	7.92%	95.09%
Bus advertising	145,371	16,456	12,114	11.32%	135.84%
Other operating revenues	312,337	995	995	0.32%	100.00%
Sales Tax Revenue	40,316,731	3,211,486	3,211,486	7.97%	100.00%
Federal, state and local grant assistance	1,565,828	852,426	130,486	54.44%	653.27%
Investment Income	574,000	211,815	47,833	36.90%	442.82%
Staples Street Center leases	525,850	41,803	43,821	7.95%	95.40%
Total Operating & Non-Operating Revenues	44,548,227	4,422,785	3,539,078	9.93%	124.97%
Capital Grants & Donations	8,864,316	6,188,512	6,188,512	69.81%	100.00%
Transfers-In	3,649,552	304,129	304,129	8.33%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 57,062,095	\$ 10,915,426	\$ 10,031,719	19.13%	108.81%

	04/2023				
	2023 Adopted Budget	YTD 2023 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,108,110	\$ 353,750	\$ 369,370	31.92%	95.77%
Bus advertising	145,371	69,784	48,457	48.00%	144.01%
Other operating revenues	312,337	20,620	20,620	6.60%	100.00%
Sales Tax Revenue	40,316,731	12,911,706	12,911,706	32.03%	100.00%
Federal, state and local grant assistance	1,565,828	920,518	521,943	58.79%	176.36%
Investment Income	574,000	814,331	191,333	141.87%	425.61%
Staples Street Center leases	525,850	170,673	175,283	32.46%	97.37%
Total Operating & Non-Operating Revenues	44,548,227	15,261,382	14,238,712	34.26%	107.18%
Capital Grants & Donations	8,864,316	6,475,438	6,475,438	73.05%	100.00%
Transfers-In	3,649,552	1,216,517	1,216,517	33.33%	100.00%
Total Operating & Non-Operating Revenues and Capital Funding	\$ 57,062,095	\$ 22,953,337	\$ 21,930,667	40.23%	104.66%

Revenue – April 2023 From Operations – Table 4.1

	04/2023				
	2023 Adopted Budget	April 2023 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Revenues					
Passenger service	\$ 1,108,110	\$ 87,804	\$ 92,343	7.92%	95.09%
Bus advertising	145,371	16,456	12,114	11.32%	135.84%
Other operating revenues	312,337	995	995	0.32%	100.00%
Total Operating Revenues	1,565,818	105,255	105,452	6.72%	99.81%
Sales Tax Revenue	40,316,731	3,211,486	3,211,486	7.97%	100.00%
Federal, state and local grant assistance	1,565,828	852,426	130,486	54.44%	653.27%
Investment Income	574,000	211,815	47,833	36.90%	442.82%
Staples Street Center leases	525,850	41,803	43,821	7.95%	95.40%
Total Non-Operating Revenues	42,982,409	4,317,530	3,433,624	10.04%	125.74%
Total Revenues	\$ 44,548,227	\$ 4,422,785	\$ 3,539,076	9.93%	124.97%

April 2023 Expenses

The results of all expenditure activities, including capital, are presented below. Overall the total operating expenses came in \$378,892 under the anticipated baseline of \$3,983,075. Departmental expenses came in \$443,977 under the anticipated baseline or 13.05%. Debt service payments are fixed by the terms of the bond contract which is the reason for the resulting 100% actual to baseline as payments are made semi-annually. Street Improvements is also a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting 100% of baseline.

For the year to date, total operating expenses came in \$1,122,396 under the anticipated baseline of \$15,179,626. Departmental operating expenses came in \$1,064,115 under the anticipated baseline or 7.82%. Debt service payments are fixed by the terms of the bond contract which is the reason for the resulting 100% actual to baseline as payments are made semi-annually. Street Improvements is also a fixed amount that represents one-twelve of the annual amount budgeted for all member cities, resulting 100% of baseline.

April 2023 Total Expenses & Capital Expenditures – Table 6

	04/2023				
	2023 Adopted Budget	April 2023 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 40,836,914	\$ 2,959,100	\$ 3,403,077	7.25%	86.95%
Debt Service	1,597,313	250,890	250,890	15.71%	100.00%
Street Improvements	3,183,464	265,289	265,289	8.33%	100.00%
Subrecipient Grant Agreements	765,828	128,903	63,819	16.83%	201.98%
Total Operating & Non-Operating Expenses	46,383,519	3,604,182	3,983,075	7.77%	90.49%
Grant Eligible Costs	8,864,316	6,188,512	6,188,512	69.81%	100.00%
Depreciation Expenses	1,814,260	151,188	151,188	8.33%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 57,062,095	\$ 9,943,882	\$ 10,322,775	17.43%	96.33%

	04/2023				
	2023 Adopted Budget	YTD 2023 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Expenditures					
Departmental Operating Expenses	\$ 40,836,914	\$ 12,548,191	\$ 13,612,306	\$ 30.73%	92.18%
Debt Service	1,597,313	250,890	250,890	15.71%	100.00%
Street Improvements	3,183,464	1,061,155	1,061,155	33.33%	100.00%
Subrecipient Grant Agreements	765,828	196,995	255,276	25.72%	77.17%
Total Operating & Non-Operating Expenses	46,383,519	14,057,231	15,179,626	30.31%	92.61%
Grant Eligible Costs	8,864,316	6,475,438	6,475,438	73.05%	100.00%
Depreciation Expenses	1,814,260	604,753	604,753	33.33%	100.00%
Total Operating & Non-Operating Expenses and Capital Expenditures	\$ 57,062,095	\$ 21,137,422	\$ 22,259,817	37.04%	94.96%

EXPENSES – REPORTED BY EXPENSE OBJECT CATEGORY

The **Financial Accounting Standards Board (FASB)** requires expenses to be reported by object category which include expenses that can be traced back to a specific department and or activity. It excludes depreciation expenses, expenses associated with the Street Improvement Program, debt service expenses, and pass through activities (Sub-recipients).

Accordingly, for the month of April 2023, total departmental operating expenses realized favorable variances against the baseline expectation in categories including Salaries & Wages, Materials & Supplies, Services, Utilities, Insurance, Purchased Transportation, and Miscellaneous. Meanwhile, unfavorable variances were identified with the category of Miscellaneous.

Miscellaneous ended the month at 140.63% of baseline, or \$32,488 over budget. The variance was due to costs incurred by the Authority as host agency for the 2023 TTA conference.

April 2023 Departmental Expense Breakdown – Table 7.1

Departmental Operating Expense Object Category	04/2023				
	2023 Adopted Budget	April 2023 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Salaries & Wages	\$ 14,794,668	\$ 1,110,175	\$ 1,232,889	7.50%	90.05%
Benefits	5,964,443	262,220	497,037	4.40%	52.76%
Services	5,698,190	449,894	474,849	7.90%	94.74%
Materials & Supplies	3,202,967	232,974	266,914	7.27%	87.28%
Utilities	802,906	66,585	66,909	8.29%	99.52%
Insurance	648,227	46,823	54,019	7.22%	86.68%
Purchased Transportation	8,765,945	677,977	730,495	7.73%	92.81%
Miscellaneous	959,568	112,452	79,964	11.72%	140.63%
Total Departmental Operating Expenses	\$ 40,836,914	\$ 2,959,100	\$ 3,403,076	7.25%	86.95%

Departmental Operating Expense Object Category	04/2023				
	2023 Adopted Budget	YTD 2023 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Salaries & Wages	\$ 14,794,668	\$ 4,633,050	\$ 4,931,556	31.32%	93.95%
Benefits	5,964,443	1,945,693	1,988,148	32.62%	97.86%
Services	5,698,190	1,493,009	1,899,397	26.20%	78.60%
Materials & Supplies	3,202,967	996,046	1,067,656	31.10%	93.29%
Utilities	802,906	247,179	267,635	30.79%	92.36%
Insurance	648,227	187,293	216,076	28.89%	86.68%
Purchased Transportation	8,765,945	2,754,092	2,921,982	31.42%	94.25%
Miscellaneous	959,568	291,829	319,856	30.41%	91.24%
Total Departmental Operating Expenses	\$ 40,836,914	\$ 12,548,191	\$ 13,612,306	30.73%	92.18%

2023 Self-Insurance Claims, Medical & Vision and Dental – Table 9

Month	Medical & Vision	Dental	Total
January	\$ 523,138	\$ 6,669	\$ 529,807
February	186,094	4,935	191,029
March	349,549	11,923	361,472
April	254,342	11,323	265,665
	\$ 1,313,123	\$ 34,849	\$ 1,347,972

Fare Recovery Ratio – Table 10

Description	4/30/2023	Year to Date
Fare Revenue or Passenger Revenue	\$ 87,804	\$ 353,750
Operating Expenses	2,959,101	12,548,191
Fare Recovery Ratio	2.97%	2.82%
*Excluding Depreciation		

Note: Same period last year (April 2022) the FRR was 2.85%

April 2023 – Table 11

For the month of April, total Revenues exceeded Expenses by \$971,544. For the year to date, total Expenses exceeded Revenues by \$1,815,915. A greater detail of the financial results is explained in the accompanied Power Point presentation.

	04/2023				
	2023 Adopted Budget	April 2023 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 44,548,227	\$ 4,422,785	\$ 3,539,078	9.93%	124.97%
Operating Expenses	46,383,519	3,604,182	3,983,075	7.77%	90.49%
Revenue over Expenses	(1,835,292)	818,603	(443,997)	-44.60%	-184.37%
Capital Funding	12,513,868	6,492,641	6,492,641	51.88%	100.00%
Capital Expenditures	10,678,576	6,339,700	6,339,700	59.37%	100.00%
Revenue over Expenses	1,835,292	152,941	152,941	8.33%	100.00%
Revenue over Expenditures	\$ (0)	\$ 971,544	\$ (291,056)		

	04/2023				
	2023 Adopted Budget	YTD 2023 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
Operating Revenues	\$ 44,548,227	\$ 15,261,382	\$ 14,238,712	34.26%	107.18%
Operating Expenses	46,383,519	14,057,231	15,179,626	30.31%	92.61%
Revenue over Expenses	<u>(1,835,292)</u>	<u>1,204,152</u>	<u>(940,914)</u>	-65.61%	-127.98%
Capital Funding	12,513,868	7,691,955	7,691,955	61.47%	100.00%
Capital Expenditures	10,678,576	7,080,191	7,080,191	66.30%	100.00%
Revenue over Expenses	<u>1,835,292</u>	<u>611,764</u>	<u>611,764</u>	33.33%	100.00%
Revenue over Expenditures	\$ <u>(0)</u>	\$ <u>1,815,915</u>	\$ <u>(329,150)</u>		

NET POSITION

The Total Net Position at the end of the month was **\$111,190,625**, an increase of **\$7,074,835** from December 2022 which closed at **\$104,115,790**.

The Total Net Position is made up of three (3) components: Net Investment in Capital Assets, Funds Restricted for the FTA's Interest, and Unrestricted which represents the residual amount of the net position that is available for spending.

Of the Total Net Position of **\$111,190,625**, the portion of the fund balance that is not restricted in accordance with GASB Concepts Statement No 4 is **\$53,739,930**, but only **\$31,359,091** is available for spending as a result of the internal restrictions placed by the Board for specific reserves which total **\$22,380,839**. To stabilize the fluctuations of sales tax revenue, CCRTA has established several reserve accounts that serve as a liquidity cushion. As you can see from the fund balance breakdown below, 41.65% of the unrestricted portion is assigned by the Board to fund reserves that are earmarked to meet certain unexpected demands.

FUND BALANCE AS OF APRIL 30, 2023:

<u>FUND BALANCE</u>	
Net Invested in Capital Assets	\$ 56,875,387
Restricted for FTA Interest	575,308
Unrestricted	<u>53,739,930</u>
TOTAL FUND BALANCE	<u>111,190,625</u>
<u>UNRESTRICTED BREAKDOWN</u>	
Designated for Operating Reserve (25% OpEx less EBR)	9,834,375
Designated for Capital Reserve (25% of total CIP)	11,068,263
Designated for Employee Benefits Reserve	<u>1,478,201</u>
Total Designated Reserves (41.65%)	\$ 22,380,839
Unrestricted (58.35%)	<u>31,359,091</u>
TOTAL DESIGNATED & UNRESTRICTED	<u>\$ 53,739,930</u>

Please refer to the following pages for the detailed financial statements.

Respectfully Submitted,

Submitted by: Marie Sandra Roddel
Director of Finance

Reviewed by: Robert M. Saldaña
Managing Director of Administration

Final Approval by: 
Miguel E. Rendón
Acting Chief Executive Officer

Corpus Christi Regional Transportation Authority
 Operating and Capital Budget Report
 For the month ended April 2023

OPERATING BUDGET	04/2023				
	2023 Adopted Budget	April 2023 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	C vs B
Revenues					
Passenger service	\$ 1,108,110	\$ 87,804	\$ 92,343	7.92%	95.09%
Bus advertising	145,371	16,456	12,114	11.32%	135.84%
Other operating revenues	312,337	995	995	0.32%	100.00%
Sales Tax Revenue	40,316,731	3,211,486	3,211,486	7.97%	100.00%
Federal, state and local grant assistance	1,565,828	852,426	130,486	54.44%	653.27%
Investment Income	574,000	211,815	47,833	36.90%	442.82%
Staples Street Center leases	525,850	41,803	43,821	7.95%	95.40%
Total Revenues	44,548,227	4,422,785	3,539,078	9.93%	124.97%
Expenses					
Transportation	9,932,992	676,754	827,749	6.81%	81.76%
Customer Programs	595,697	31,195	49,641	5.24%	62.84%
Purchased Transportation	8,765,945	677,977	730,495	7.73%	92.81%
Service Development	801,372	39,197	66,781	4.89%	58.70%
MIS	1,674,391	111,790	139,533	6.68%	80.12%
Vehicle Maintenance	6,547,805	505,864	545,650	7.73%	92.71%
Facilities Maintenance	3,104,571	202,282	258,714	6.52%	78.19%
Contracts and Procurements	449,199	25,342	37,433	5.64%	67.70%
CEO's Office	1,209,277	68,723	100,773	5.68%	68.20%
Finance and Accounting	902,039	82,454	75,170	9.14%	109.69%
Materials Management	278,468	16,961	23,206	6.09%	73.09%
Human Resources	1,013,273	96,167	84,439	9.49%	113.89%
General Administration	538,361	30,683	44,863	5.70%	68.39%
Capital Project Management	404,989	30,714	33,749	7.58%	91.01%
Marketing & Communications	833,041	78,659	69,420	9.44%	113.31%
Safety & Security	2,411,815	192,974	200,985	8.00%	96.01%
Staples Street Center	1,141,678	91,139	95,140	7.98%	95.80%
Port Ayers Cost Center	32,000	225	2,667	0.70%	8.44%
Debt Service	1,597,313	250,890	250,890	15.71%	100.00%
Special Projects	200,000	-	16,667	0.00%	0.00%
Subrecipient Grant Agreements	765,828	128,903	63,819	16.83%	201.98%
Street Improvements Program for CCRTA Regional Entities	3,183,464	265,289	265,289	8.33%	100.00%
Total Expenses	46,383,519	3,604,182	3,983,075	7.77%	90.49%
Revenues Over Expenses - Operating Budget	(1,835,292)	818,603	(443,997)		
CIP BUDGET					
	2023 Adopted Budget	April 2023 Actual	Baseline into Budget	% Actual to Budget	% Actual to Baseline
	A	B	C = A / 12	B / A	
Funding Sources					
Transfer In	\$ 3,649,552	304,129	304,129	8.33%	100.00%
Grant Revenue	8,864,316	6,188,512	6,188,512	69.81%	0.00%
Total Funding Sources	12,513,868	6,492,641	6,492,641	51.88%	100.00%
Capital Expenditures					
Grant Eligible Costs	8,864,316	6,188,512	6,188,512	69.81%	0.00%
Depreciation Expenses	1,814,260	151,188	151,188	8.33%	100.00%
Total Expenditures	10,678,576	6,339,700	6,339,700	59.37%	100.00%
Funding Sources Over Expenditures	1,835,292	152,941	152,941	8.33%	100.00%
Revenues Over Expenses - Operating Budget	(1,835,292)	818,603	(443,997)		
Revenues Over Expenses - CIP Budget	1,835,292	152,941	152,941		
Revenues Over Expenses (including rounding)	\$ (0)	\$ 971,544	\$ (291,056)		

Corpus Christi Regional Transportation Authority
 Operating and Capital Budget Report
 For the month ended April 2023

OPERATING BUDGET	04/2023				
	2023 Adopted Budget	YTD 2023 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 3	B / A	C vs B
Revenues					
Passenger service	\$ 1,108,110	\$ 353,750	\$ 369,370	31.92%	95.77%
Bus advertising	145,371	69,784	48,457	48.00%	144.01%
Other operating revenues	312,337	20,620	20,620	6.60%	100.00%
Sales Tax Revenue	40,316,731	12,911,706	12,911,706	32.03%	100.00%
Federal, state and local grant assistance	1,565,828	920,518	521,943	58.79%	176.36%
Investment Income	574,000	814,331	191,333	141.87%	425.61%
Staples Street Center leases	525,850	170,673	175,283	32.46%	97.37%
Total Revenues	44,548,227	15,261,382	14,238,712	34.26%	107.18%
Expenses					
Transportation	9,932,992	3,260,703	3,310,997	32.83%	98.48%
Customer Programs	595,697	193,857	198,566	32.54%	97.63%
Purchased Transportation	8,765,945	2,754,092	2,921,982	31.42%	94.25%
Service Development	801,372	217,494	267,124	27.14%	81.42%
MIS	1,674,391	498,216	558,130	29.76%	89.27%
Vehicle Maintenance	6,547,805	2,101,502	2,182,602	32.09%	96.28%
Facilities Maintenance	3,104,571	917,194	1,034,857	29.54%	88.63%
Contracts and Procurements	449,199	118,076	149,733	26.29%	78.86%
CEO's Office	1,209,277	322,304	403,092	26.65%	79.96%
Finance and Accounting	902,039	232,971	300,680	25.83%	77.48%
Materials Management	278,468	88,283	92,823	31.70%	95.11%
Human Resources	1,013,273	346,224	337,758	34.17%	102.51%
General Administration	538,361	130,642	179,454	24.27%	72.80%
Capital Project Management	404,989	118,558	134,996	29.27%	87.82%
Marketing & Communications	833,041	237,313	277,680	28.49%	85.46%
Safety & Security	2,411,815	651,379	803,938	27.01%	81.02%
Staples Street Center	1,141,678	358,623	380,559	31.41%	94.24%
Port Ayers Cost Center	32,000	761	10,667	2.38%	7.14%
Debt Service	1,597,313	250,890	250,890	15.71%	100.00%
Special Projects	200,000	-	66,667	0.00%	0.00%
Subrecipient Grant Agreements	765,828	196,995	255,276	25.72%	77.17%
Street Improvements Program for CCRTA Regional Entities	3,183,464	1,061,155	1,061,155	33.33%	100.00%
Total Expenses	46,383,519	14,057,231	15,179,626	30.31%	92.61%
Revenues Over Expenses - Operating Budget	(1,835,292)	1,204,151	(940,914)		
CIP BUDGET					
	2023 Adopted Budget	YTD 2023 Actual	YTD Baseline into Budget	% YTD Actual to Budget	% Actual to Baseline
	A	B	C = A / 3	B / A	C vs B
Funding Sources					
Transfer In	\$ 3,649,552	1,216,517	1,216,517	33.33%	100.00%
Grant Revenue	8,864,316	6,475,438	6,475,438	73.05%	0.00%
Total Funding Sources	12,513,868	7,691,955	7,691,955	61.47%	100.00%
Capital Expenditures					
Grant Eligible Costs	8,864,316	6,475,438	6,475,438	73.05%	0.00%
Depreciation Expenses	1,814,260	604,753	604,753	33.33%	100.00%
Total Expenditures	10,678,576	7,080,191	7,080,191	66.30%	100.00%
Funding Sources Over Expenditures	1,835,292	611,764	611,764	33.33%	100.00%
Revenues Over Expenses - Operating Budget	(1,835,292)	1,204,151	(940,914)		
Revenues Over Expenses - CIP Budget	1,835,292	611,764	611,764		
Revenues Over Expenses (including rounding)	\$ (0)	\$ 1,815,915	\$ (329,150)		

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
Statement of Net Position
Month ended April 30, 2023, and year ended December 31, 2022

	Unaudited April 30 2023	Unaudited December 31 2022
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 26,869,800	\$ 25,536,891
Short Term Investments	26,410,882	26,829,671
Receivables:		
Sales and Use Taxes	7,033,559	6,892,274
Federal Government	2,450,992	85,717
Other	314,832	635,609
Inventories	1,166,808	1,204,171
Prepaid Expenses	2,151,040	878,503
Total Current Assets	66,397,913	62,062,836
Non-Current Assets:		
Restricted Cash and Cash Equivalents	575,308	575,308
Long Term Investments	5,927,673	5,951,169
Lease Receivable	1,490,079	1,490,079
Capital Assets:		
Land	4,882,879	4,882,879
Buildings	52,705,304	52,705,304
Transit Stations, Stops and Pads	28,574,474	28,574,474
Other Improvements	5,525,123	5,525,123
Vehicles and Equipment	62,634,935	62,634,935
Right-To-Use Leased Equipment	350,372	350,372
Software Subscriptions	38,486	-
Construction in Progress	1,095,386	1,095,386
Current Year Additions	3,698,070	-
Total Capital Assets	159,505,029	155,768,473
Less: Accumulated Depreciation	(87,876,791)	(87,272,037)
Net Capital Assets	71,628,238	68,496,436
Total Non-Current Assets	79,621,298	76,512,992
TOTAL ASSETS	146,019,211	138,575,828
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflow related to pensions	9,475,513	9,475,513
Deferred outflow related to OPEB	62,202	62,202
Deferred outflow on extinguishment of debt	2,937,149	2,937,149
Total Deferred Outflows	12,474,864	12,474,864
TOTAL ASSETS AND DEFERRED OUTFLOWS	158,494,075	151,050,692
LIABILITIES AND NET POSITION		
Current Liabilities:		
Accounts Payable	1,726,008	1,979,739
Current Portion of Long-Term Liabilities:		
Long-Term Debt	905,000	905,000
Compensated Absences	335,005	335,005
Sales Tax Audit Funds Due	218,992	328,488
Distributions to Regional Entities Payable	8,584,369	7,523,214
Other Accrued Liabilities	1,023,694	1,353,073
Total Current Liabilities	12,793,068	12,424,519
Non-Current Liabilities:		
Long-Term Liabilities, Net of Current Portion:		
Long-Term Debt	16,785,000	16,785,000
Compensated Absences	942,102	942,102
Sales Tax Audit Funds Due	164,258	164,258
Net Pension Liability	11,027,475	11,027,475
Net OPEB Obligation	834,840	834,840
Lease Liability	172,612	172,612
Total Non-Current Liabilities	29,926,287	29,926,287
TOTAL LIABILITIES	42,719,354	42,350,806
DEFERRED INFLOWS OF RESOURCES		
Deferred inflow related to pensions	3,087,164	3,087,164
Deferred inflow related to OPEB	6,852	6,852
Deferred inflow related to leases	1,490,079	1,490,079
Total Deferred Inflows	4,584,095	4,584,095
TOTAL LIABILITIES AND DEFERRED INFLOWS	47,303,450	46,934,902
Net Position:		
Net Invested in Capital Assets	56,875,387	53,743,585
Restricted for FTA Interest	575,308	575,308
Unrestricted	53,739,930	49,796,897
TOTAL NET POSITION	\$ 111,190,625	\$ 104,115,790

Corpus Christi Regional Transportation Authority
Statement of Cash Flows (Unaudited)
For the month ended April 30, 2023

	<u>4/30/2023</u>
Cash Flows From Operating Activities:	
Cash Received from Customers	\$ 70,276
Cash Received from Bus Advertising and Other Ancillary	57,350
Cash Payments to Suppliers for Goods and Services	(814,836)
Cash Payments to Employees for Services	(856,941)
Cash Payments for Employee Benefits	(1,747)
Net Cash Used for Operating Activities	<u>(1,545,898)</u>
Cash Flows from Non-Capital Financing Activities:	
Sales and Use Taxes Received	2,912,177
Grants and Other Reimbursements	589,560
Distributions to Subrecipient Programs	(128,903)
Distributions to Region Entities	-
Net Cash Provided by Non-Capital Financing Activities	<u>3,372,834</u>
Cash Flows from Capital and Related Financing Activities:	
Federal and Other Grant Assistance	4,014,713
Proceeds/Loss from Sale of Capital Assets	-
Proceeds from Bonds	-
Repayment of Long-Term Debt	-
Interest and Fiscal Charges	(250,890)
Purchase and Construction of Capital Assets	(1,010,857)
Net Cash Provided by Capital and Related Financing Activities	<u>2,752,966</u>
Cash Flows from Investing Activities:	
Investment Income	136,301
Purchases of Investments	-
Maturities and Redemptions of Investments	-
Premiums/Discounts on Investments	-
Net Cash Provided by Investing Activities	<u>136,301</u>
Net Increase in Cash and Cash Equivalents	4,716,204
Cash and Cash Equivalents (Including Restricted Accounts), April 1, 2023	22,728,904
Cash and Cash Equivalents (Including Restricted Accounts), April 30, 2023	\$ <u><u>27,445,108</u></u>



Subject: April 2023 Operations Report

The system-wide monthly operations performance report is included below for your information and review. This report contains monthly and Year-to-Date (YTD) operating statistics and performance measurement summaries containing ridership, performance metrics by service type, miles between road calls and customer service feedback.

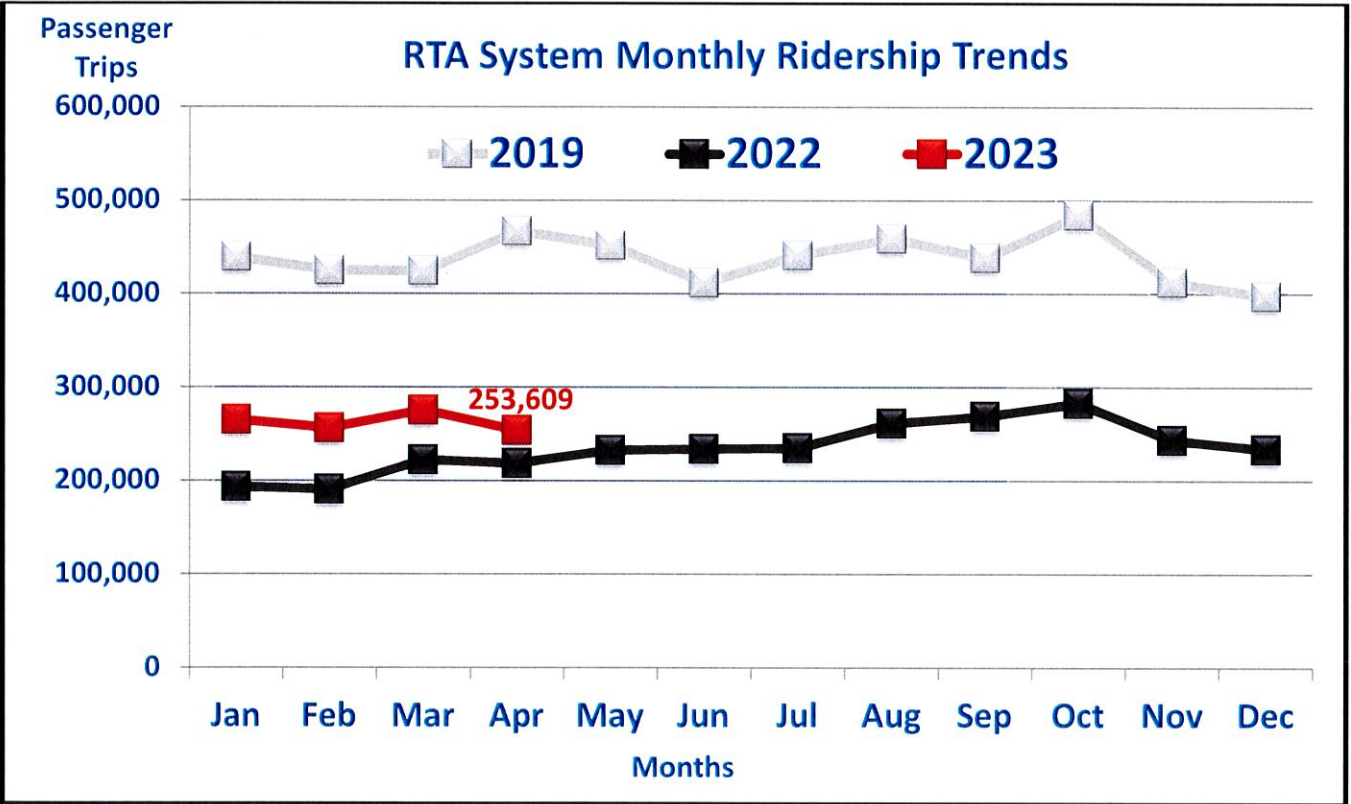


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System-wide Ridership and Service Performance Results

April 2023 system-wide ridership levels continued to be slightly impacted by the COVID-19 pandemic. Passenger trips totaled 253,609 which represents a 16.1% increase as compared to 218,463 passenger trips in April 2022 with 35,146 more trips provided this month. In comparison to the pre-COVID-19 (Pre-Covid) period in April 2019 with 466,880 passenger trips, the 253,609 passenger trips represent a 45.7% decrease with 213,271 fewer trips.

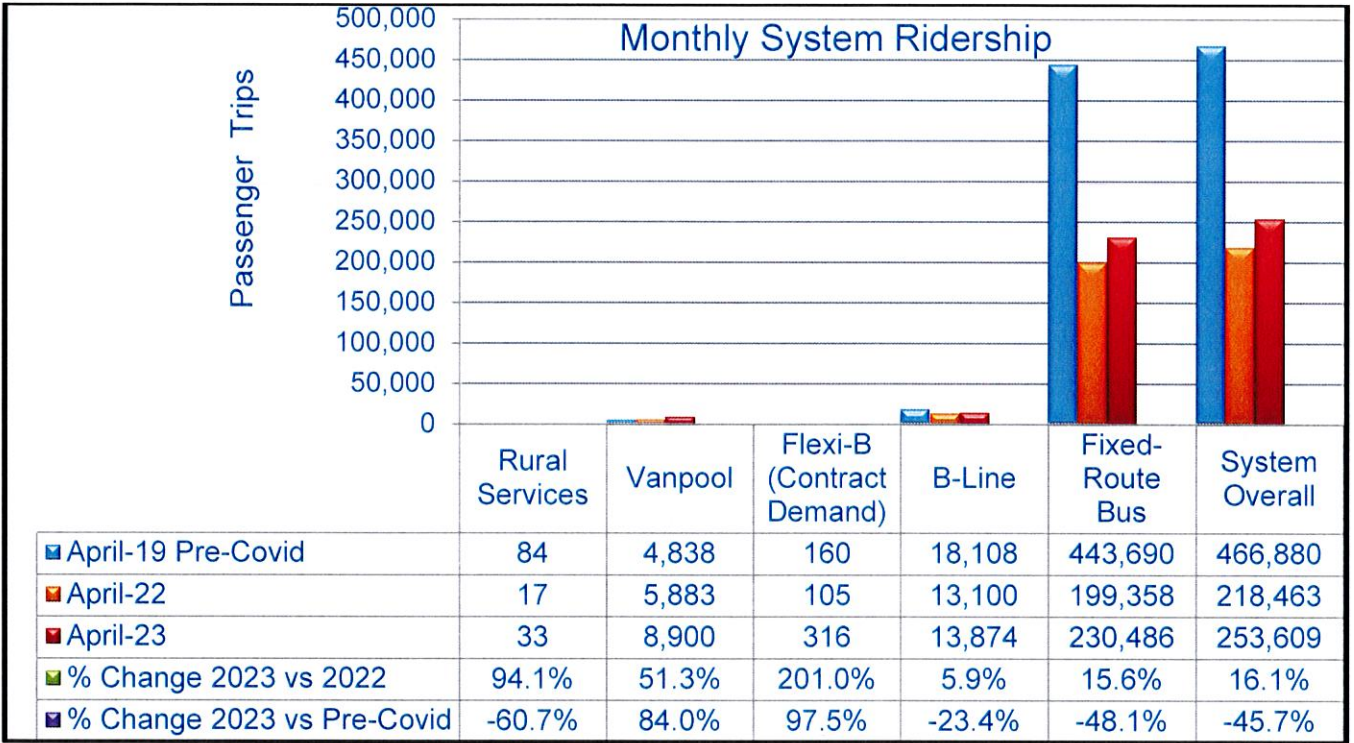


April 2023	April 2022	Variance
20 Weekdays	21 Weekdays	-1
5 Saturdays	5 Saturdays	-
4 Sundays	3 Sundays	+1
1 Easter Holiday, No Service on April 9 th	1 Easter Holiday, No Service on April 17 th	-
30 Days	30 Days	-

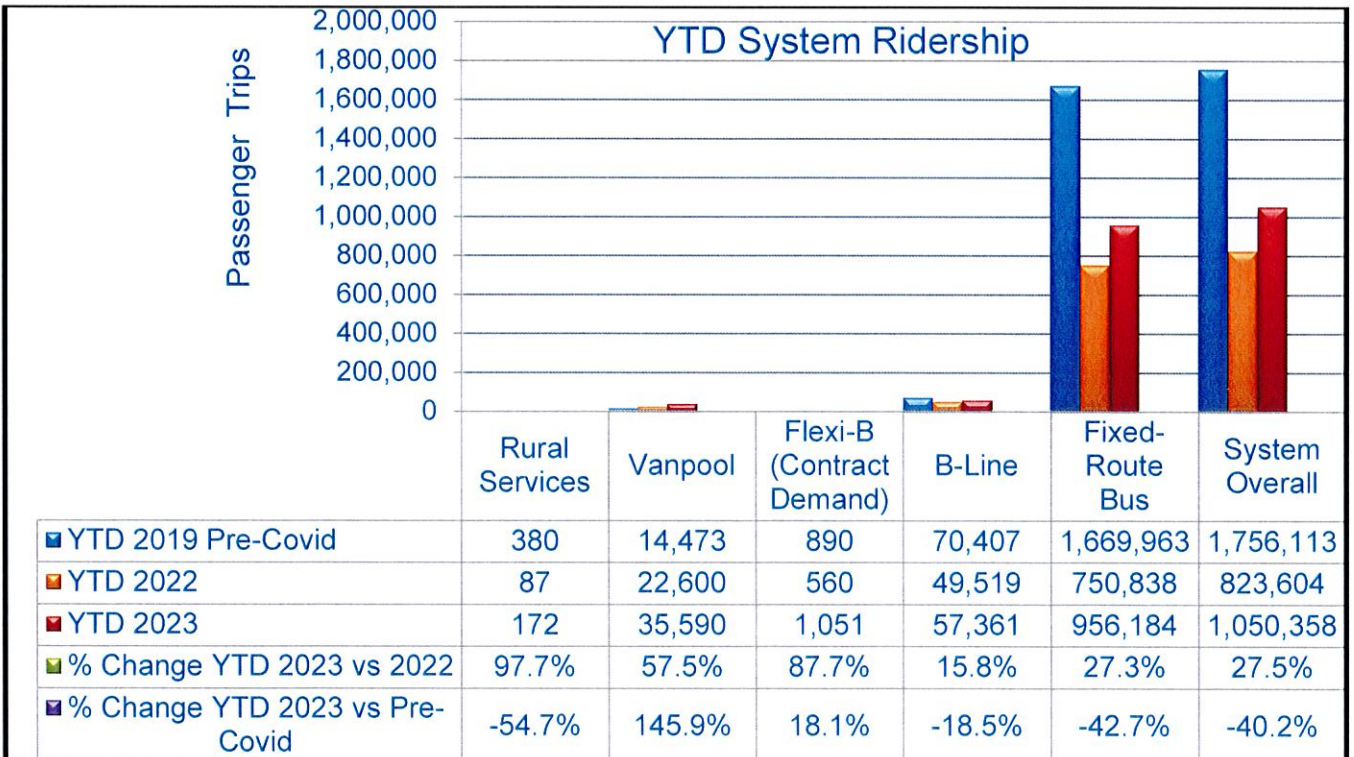
The average retail price for unleaded gas in Corpus Christi was approximately \$3.39 per gallon as compared to \$3.55 per gallon in April 2022¹ which represents a 4.5% decrease in the average cost per gallon. Rainfall was above normal at 7.49 inches as compared to last year's total of 0.24 inches for April.² Normal average April rainfall is approximately 2.04 inches. The 72.8-degree average temperature was just below the average monthly temperature of 73.4 degrees.

1. GasBuddy.com historical data at <http://www.gasbuddy.com>.
 2. <https://etweather.tamu.edu/rainhistory>

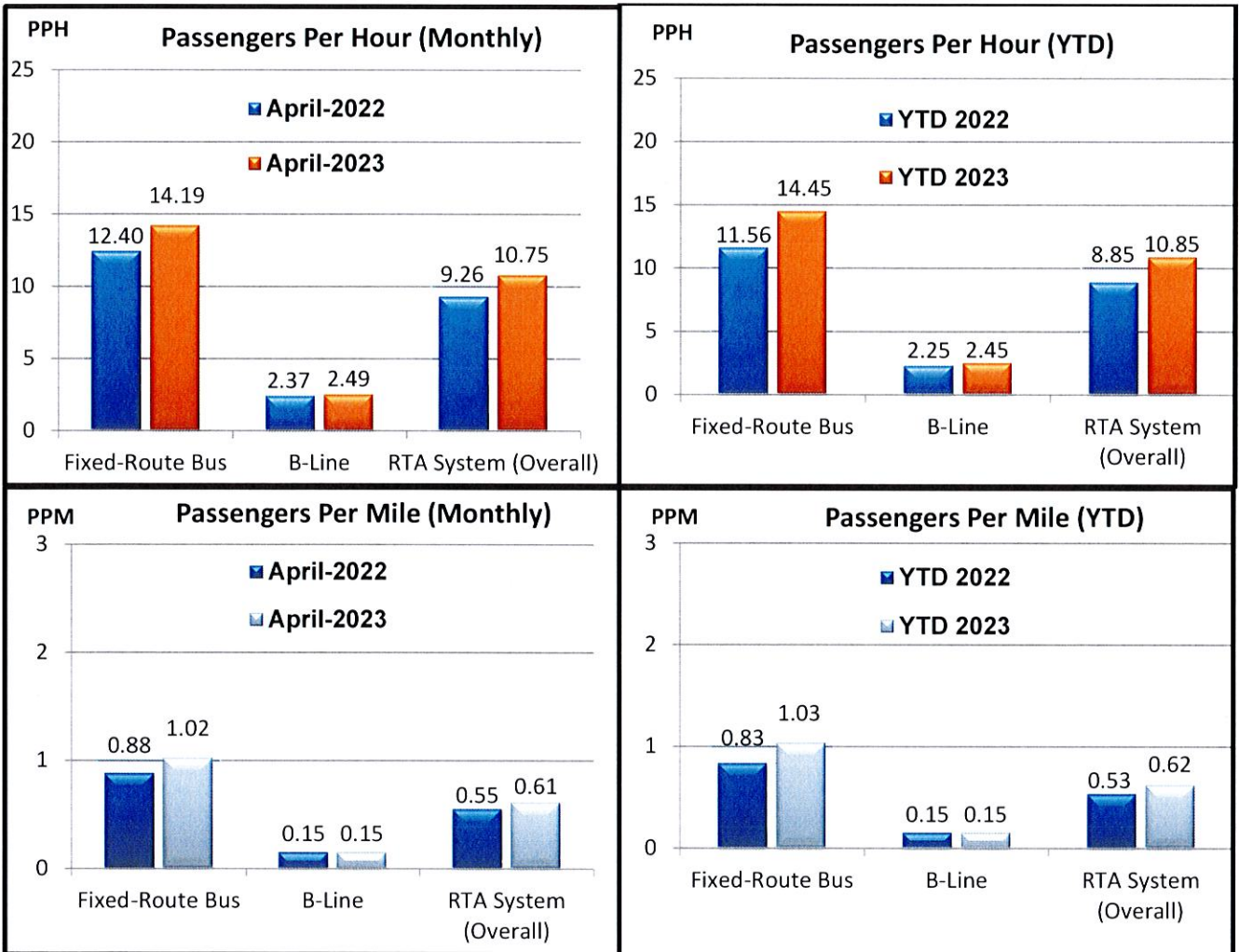
The chart below shows monthly ridership results for all services. CCRTA recorded 35,146 more passenger trips in April 2023 for a 16.1% increase as compared to April 2022. As compared to April 2019 Pre-Covid, passenger trips decreased 45.7%.



The chart below shows YTD ridership results for all services.



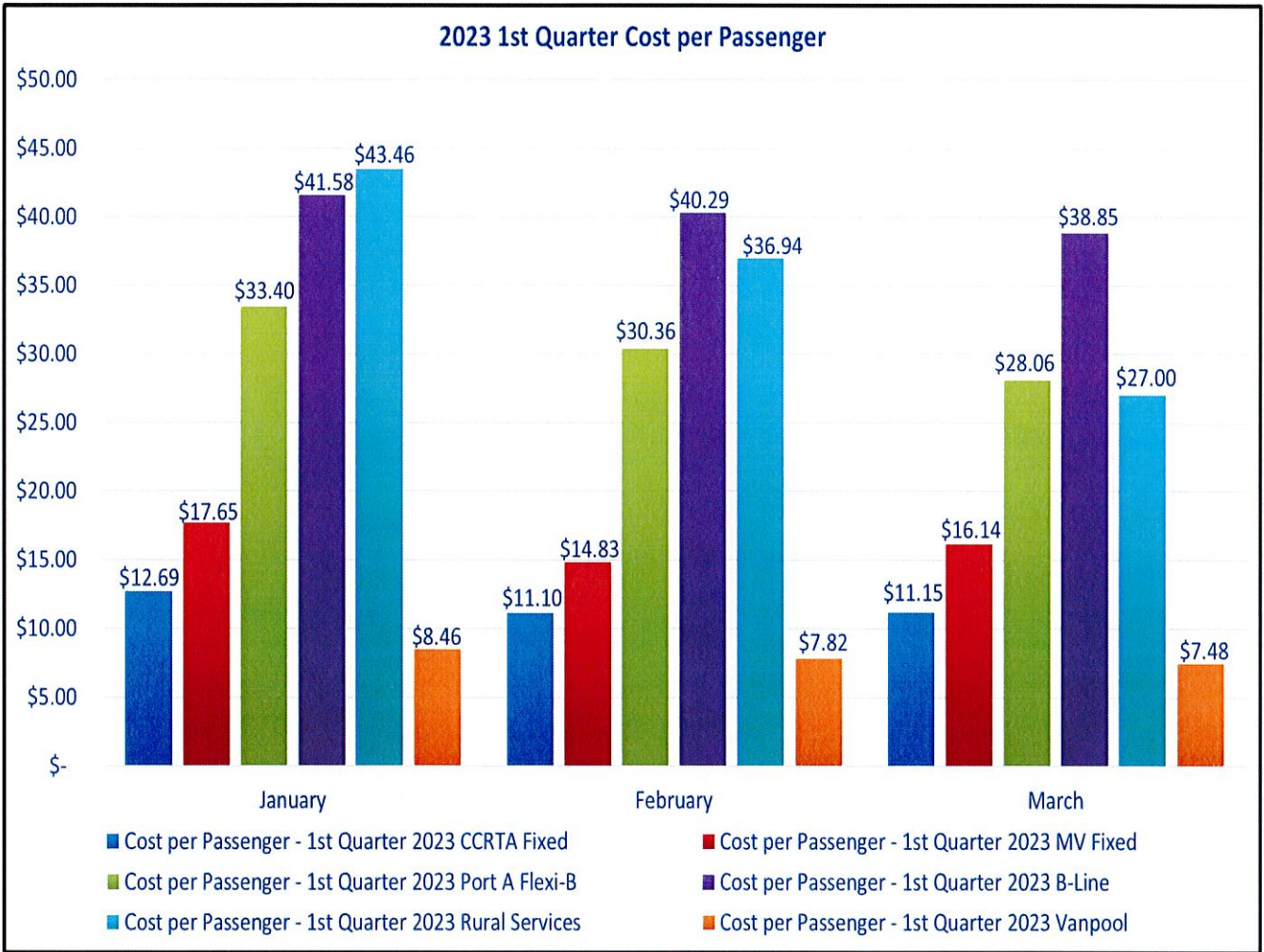
The following charts report system-wide productivity for the month of April 2023 vs. April 2022 and YTD figures.



The following table shows on-time performance of fixed route services.

Schedule Adherence	Standard	Jan-23	Feb-23	Mar-23	Apr-23	4-Month Average
Early Departure	<1%	0.0%	0.4%	0.0%	0.2%	0.2%
Departures within 0-5 minutes	>85%	93.6%	93.1%	90.4%	93.6%	92.7%
Monthly Wheelchair Boardings	No standard	3,463	3,084	3,331	2,424	3,076
Monthly Bicycle Boardings	No standard	4,444	4,280	5,257	4,605	4,647

The following tables include Cost per Passenger totals by service mode for the first quarter of 2023. In addition, year-to-date (YTD) averages by service mode are included.



Month	CCRTA Fixed	MV Fixed	Port A Flexi-B	B-Line	Rural Services	Vanpool
January	\$ 12.69	\$ 17.65	\$ 33.40	\$ 41.58	\$ 43.46	\$ 8.46
February	\$ 11.10	\$ 14.83	\$ 30.36	\$ 40.29	\$ 36.94	\$ 7.82
March	\$ 11.15	\$ 16.14	\$ 28.06	\$ 38.85	\$ 27.00	\$ 7.48
YTD Average	\$ 11.65	\$ 16.21	\$ 30.61	\$ 40.24	\$ 35.80	\$ 7.92

On Detour

- **Port Ave.** Utility Replacement Project (6) month project: Began March 2022 with anticipated completion in late April 2023.
 - Routes 21, 23 & 37 (**2 stops impacted**)
- **S. Staples St.** (Kostoryz-Baldwin) (29) month project: Began March 2021. First Phase now complete-traffic switch over to new constructed east section.
 - Route 29 (**12 Stops closed**) Detour from Staples to Alameda to Texan Trail.
- **Park Road 22 water exchange bridge:** Began late 2020. Nearing Completion.
 - Route 65 (No stops impacted)
- **New Harbor Bridge (North Beach):** Routes 76 & 78 remain on minor detour under U.S. HWY 181 in the inbound direction. (No stops impacted)
- **Leopard St.** (Nueces Bay to Palm) Project now complete but (**3**) stops remain closed due to detour. Routes 27 & 28 remain on detour.
 - Routes 27 & 28
- **Leopard St.** (Crosstown-Palm) (14) month project began Dec. 5, 2022. This Bond project will extend the current/existing Leopard St. detour.
 - Routes 27 & 28 (**12 stops impacted**)
- **Gollihar** (Crosstown-Greenwood) Began April 24, 2023.
 - Routes 23 & 25 (**6 stops closed**)

Detours Expected

- **McArdle** (Carroll-Kostoryz) To begin mid-2023
 - Route 19 (8 stops may be impacted)
- **Alameda** (Chamberlain-Texan Tr.) To begin late-2023
 - Routes 5 & 17 (8 stops will be impacted)
- **Comanche** (Carancanua-Alameda) To begin late-2023
 - Routes 12, 21, 27 & 28 (4 stops will be impacted)
- **Brownlee Blvd.** (Morgan-Staples) To begin late-2023
 - Routes 5x & 17 (7 stops will be impacted)

No Detour

- **Wildcat** (Northwest Blvd.-Teague) Began Jan. 10, 2023. (10) month project.
 - Route 27 (**1 stop closed 3 stops slightly impacted**)
- **Waldron Rd.** (SPID-Purdue): Began November 28, 2022. Phase 2 complete. Phase 3 about to begin which is anticipated to last six weeks.
 - Route 4 (**13 stops temporarily impacted**)
- **Everhart Rd.** (SPID-S. Staples): Project could begin late-2023
 - Routes 32 & 37 (7 stops will be impacted)

For April 2023, there were **11** impacted fixed routes out of 32 fixed route services in operation. This equates to approximately 34% of CCRTA services travelling on the local streets. Detoured bus route services include: 4, 21, 23, 25, 27, 28, 29, 37, 65, 76 & 78.

Total number of bus stops currently impacted or closed is **52**.

Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics

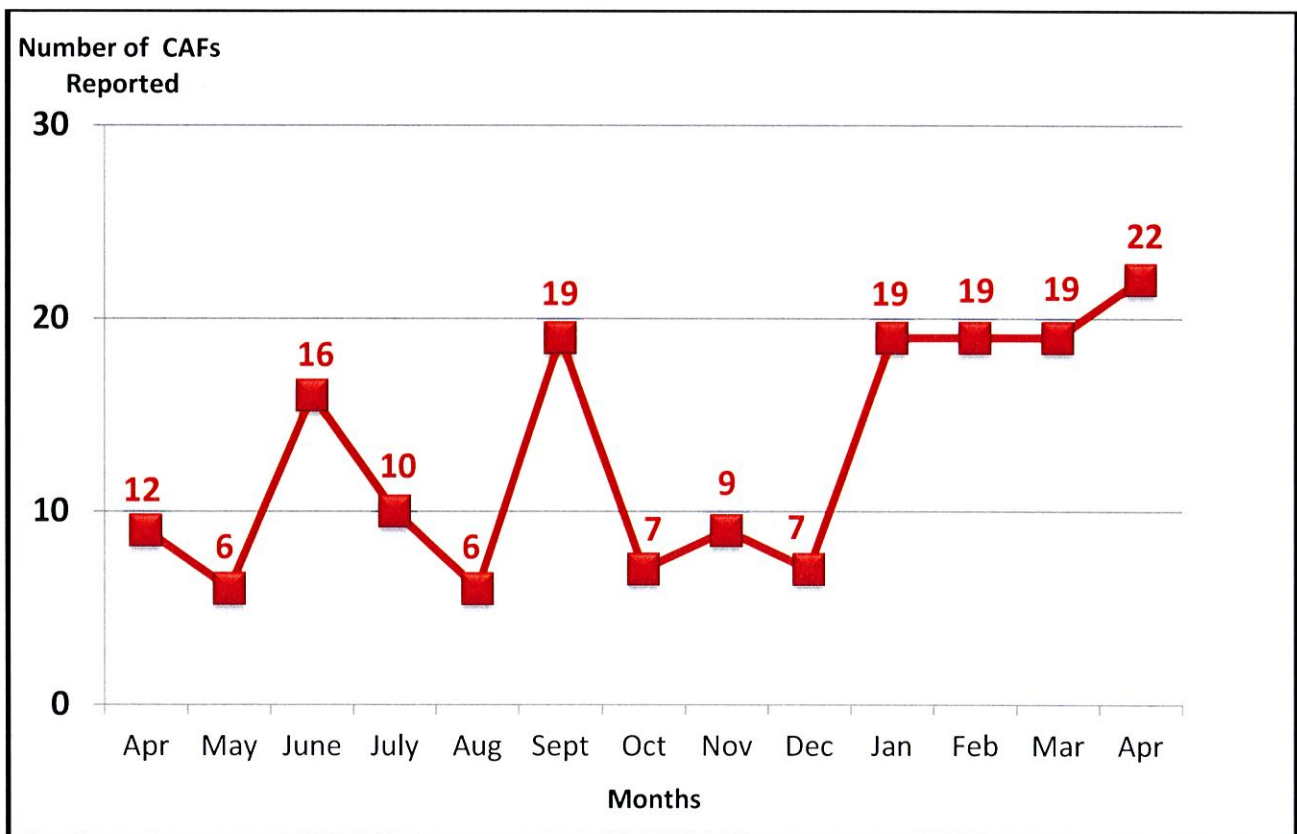
In April 2023, B-Line service metrics remain slightly impacted by factors related to the COVID-19 pandemic.

- Productivity: **2.49** Passengers per Hour (PPH) did not meet the contract standard of 2.50 PPH.
- Denials: 0 denials or **0.0%** did meet contract standard of 0.0%.
- Miles between Road Calls (MBRC): **14,998** did meet the contract standard of 12,250 miles.
- Ridership Statistics: **9,215** ambulatory boardings; **3,822** wheelchair boardings

Metric	Standard	Jan-23	Feb-23	Mar-23	Apr-23	(4) Month-Ave.
Passengers per Hour	2.50	2.37	2.50	2.44	2.49	2.45
Denials	0.00%	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Road Calls	12,250	13,216	12,554	20,731	14,998	15,374
Monthly Wheelchair Boardings	No standard	3,680	3,705	4,179	3,822	3,847

Customer Programs Monthly Customer Assistance Form (CAF) Report

For April 2023, Customer Service received and processed 22 Customer Assistance Forms (CAF's). 22 CAF's exceeds the previous three month's totals and represents a 16% increase. However, of the 22 CAFs, four were commendations received from customers.



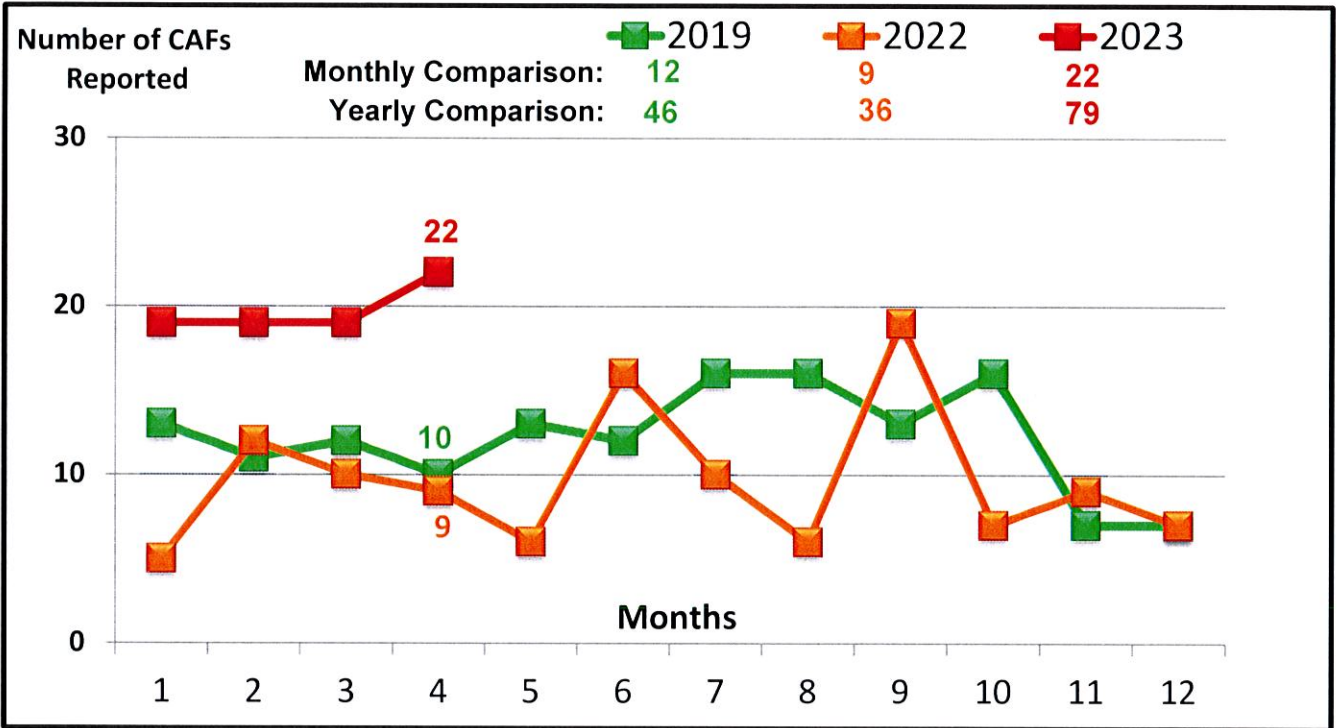
Route Summary Report:

Route	# of CAFs	Route	# of CAFs
#3 NAS Shuttle	1	#34 Robstown North Circulator	
#4 Flour Bluff	3	#35 Robstown South Circulator	
#5 Alameda		#37 Crosstown/TAMU-CC	
#5x Alameda Express	1	#50 Calallen/NAS Ex (P&R)	
#6 Santa Fe/Malls		#51 Gregory/NAS Ex (P&R)	
#12 Hillcrest/Baldwin	2	#53 Robstown/NAS Ex (P&R)	
#15 Kostoryz/Carroll HS		#54 Gregory/Downtown Express	
#16 Morgan/Port		#60 Momentum Shuttle	
#17 Carroll/Southside		#65 Padre Island Connection	
#19 Ayers		#76 Harbor Bridge Shuttle	
#19G Greenwood	1	#78 North Beach Shuttle	1
#19M McArdle		#83 Advanced Industries	
#21 Arboleda		#90 Flexi-B Port Aransas	
#23 Molina	1	#93 Flex	1
#24 Airline/Yorktown		#94 Port Aransas Shuttle	
#25 Gollihar/Greenwood	1	#95 Port Aransas Express	
#26 Airline/Lipes	1	B-Line (Paratransit) Services	2
#27 Leopard	1	Safety, Security & Transportation	
#27x Leopard (Express)		Facilities Maintenance	
#28 Leopard/Navigation		Customer Service Department	
#29 Staples	1	Service Development	
#29F Staples/Flour Bluff		Facilities/Service Development	
#29SS Staples/Spohn South	1	Commendations	4
#32 Southside		TOTAL CAF's	22

CAF Breakdown by Service Type:

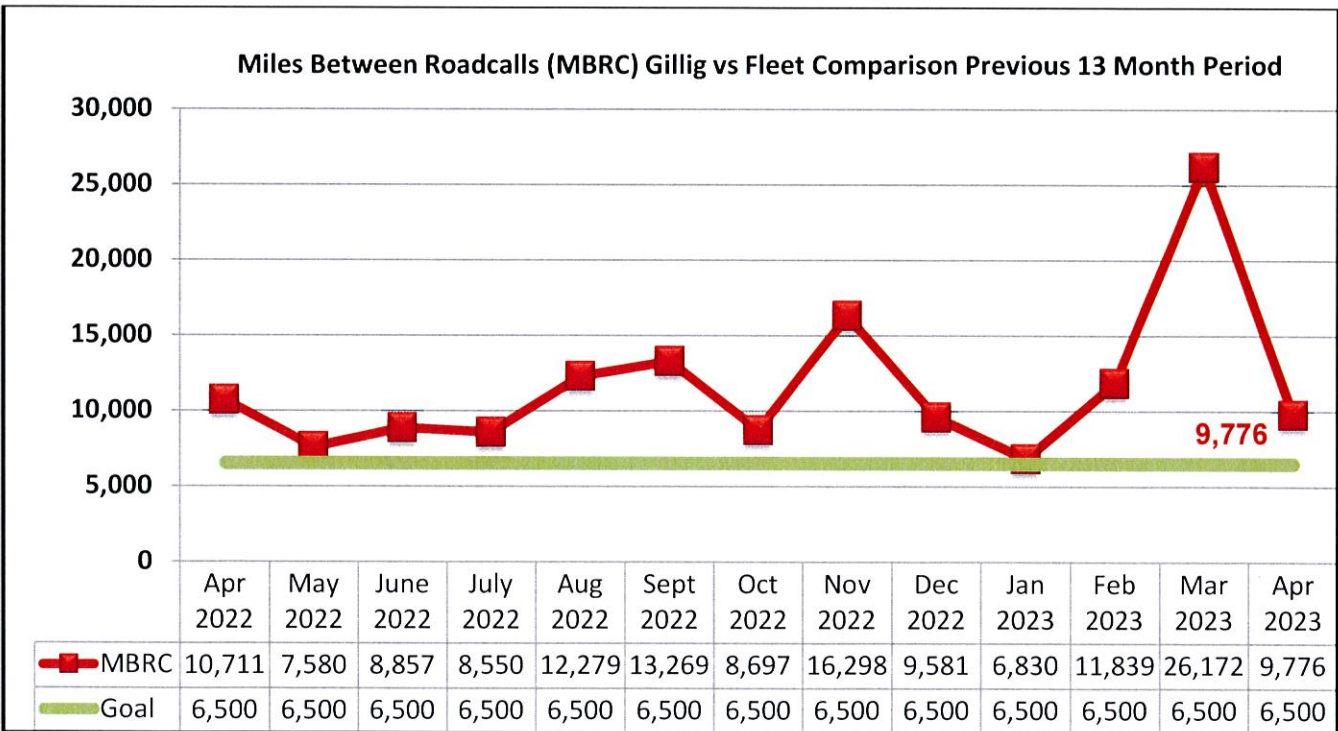
CAF Category	RTA Fixed Route	B-Line ADA Paratransit	MV Fixed Route	Totals
ADA				
Service Stop Issues	3		2	5
Driving Issues	1		1	2
Customer Services				
Late/Early – No Show	1		1	2
Alleges Injury				
Fare/Transfer Dispute			1	1
Clean Trash Can				
Dispute Drop-off/Pickup				
Add Bench/Stop				
Tie Down Issues				
Inappropriate Behavior				
B-Line Calls				
Incident at Stop		2		2
Incident on Bus	1			1
Incident at Station				
Policy/Standing Orders				
Denial of Service			1	1
Safety & Security				
Rude	2		1	3
Facility Maintenance				
Service Development				
Vehicle Maintenance				
Over Crowded Vehicle				
Cell Phone User				
Safety Transportation	1			1
Commendations	4			4
Total CAFs	13	2	7	22

Number of CAF Reports: Current and Historical Trends



Vehicle Maintenance Department: Miles Between Road Calls Report

In April 2023, there were 9,776 miles between road calls (MBRC) recorded as compared to 10,711 MBRC in April 2022. A standard of 6,500 miles between road calls is used based on the fleet size, age and condition of CCRTA vehicles. The thirteen-month average is 11,572.



Board Priority

The Board Priority is Public Image and Transparency.

Respectfully Submitted,

Submitted by: Gordon Robinson
Director of Planning

Reviewed by: Derrick Majchszak
Managing Director of Operations

Final Approval by: 
Miguel Rendón
Acting Chief Executive Officer