



## ADDENDUM NO. 1

### REQUEST FOR PROPOSALS FOR SECURITY GUARD SERVICES

RFP NO: 2024-S-05

Date Issued: March 8, 2024

#### INSTRUCTIONS:

- (1) PROPOSER is required to comply with this Addendum No. 1.
- (2) Addendum No. 1 becomes a part of this Request for Proposal.
- (3) **PROPOSER is required to acknowledge this Addendum No. 1 in the proper place on the Acknowledgement of Addendum/Addenda (Attachment D) form.**
- (4) For additional information, please contact Christina Perez, Director of Procurement, or Sherrié Clay, Procurement Specialist at (361) 289-2712.

This Addendum No. 1 is issued to make the following changes to RFP No. 2024-S-05:

1. The Corpus Christi Regional Transportation Authority (CCRTA) has modified the RFP to include the below requirements of the awarded Contractor:
  - **Upon award, the Contractor will be required to maintain an office within the city of Corpus Christi, Texas for the duration of the five-year contract.**
2. The CCRTA has modified the fifth paragraph in **Section 2.0 Project Description** in the "**Statement of Work**" located on page 14 of 54 in the RFP to increase the yearly compensation and quarterly payment amounts for the Project Manager as follows:

*Current Section 2.0 Project Description:*

The Contractor will provide a Project Manager to oversee the contract. Compensation will be a flat payment of **\$20,000** yearly and paid in increments of **\$5,000** quarterly.

*Revised Section 2.0 Project Description:*

The Contractor will provide a Project Manager to oversee the contract. Compensation will be a flat payment of **\$30,000** yearly and paid in increments of **\$7,500** quarterly.

3. The CCRTA has modified **Section 12.11 Billable Hours of Section 12.0 Report and Records** in the “**Statement of Work**” located on page 29 of 54 in the RFP to increase the yearly compensation and quarterly payment amounts for the Project Manager as follows:

*Current Section 12.11 Billable Hours:*

\$20,000 yearly compensation for the Project Manager to be paid in increments of \$5,000 quarterly.

***Revised Section 12.11 Billable Hours:***

**\$30,000 yearly compensation for the Project Manager to be paid in increments of \$7,500 quarterly.**

4. The CCRTA has revised the Price Schedule (Attachment A).
- For your proposal to be deemed responsive and considered for an award, it must be submitted on the **Revised Price Schedule (Attachment A)**.
  - The **Revised Price Schedule (Attachment A)** is a separate electronic attachment in Microsoft Excel format and can be downloaded from the CCRTA's website at <https://www.ccrta.org/news-opportunities/business-with-us/>.