



**INVITATION FOR BIDS
FOR
BUS PARTS SUPPLY**

IFB No.: 2024-SP-06

Date Issued: May 3, 2024

Sealed bids will be received at the office of the Corpus Christi Regional Transportation Authority, hereinafter called the "CCRTA," at the Staples Street Center located at 602 N. Staples Street, Corpus Christi, Texas 78401, until 3:00 p.m. (CST), Friday, June 14, 2024, for Bus Parts Supply. This is a One-Year supply contract. Bidders are required to provide catalog pricing through a website or USB Flash Drive. Bids will be tabulated based on the catalog pricing along with the percentage discount off the catalog price per part listed in the Price Schedule (Attachment A). **The Price Schedule (Attachment A) will only be utilized for the purpose of the tabulation and comparison of bids and the contract percentage discount. The contract will include the Bidders' submitted catalog pricing and the percentage discount off the catalog price.** A contract will be awarded to the most responsive and responsible Bidder that can supply all or most of the parts listed in the Price Schedule (Attachment A). Bid prices shall be good for one hundred twenty (120) calendar days from the Board approval date.

BIDDERS are encouraged to attend a pre-bid conference scheduled for Friday, May 17, 2024, at 3:00 p.m. (CST) in the Boardroom located on the second floor of the Staples Street Center at 602 N. Staples Street, Corpus Christi, Texas 78401. The purpose of this meeting is to provide an overview of the requirements of the project and to answer any questions Bidders may have concerning this procurement. While this meeting is not mandatory, Bidders are strongly encouraged to attend.

If you are unable to attend the pre-bid conference, but would like to participate remotely, please send a request for login information to procurement@ccrta.org by 1:00 p.m. (CST) Friday, May 17, 2024.

Requests for Information/Approved Equals must be submitted by 3:00 p.m. (CST), Friday, May 24, 2024, to procurement@ccrta.org. The CCRTA will respond to all submissions in an addendum posted to the CCRTA's website at www.ccrta.org/news-opportunities/business-with-us/ by Friday, May 31, 2024.

Copies of this Invitation for Bids (IFB) and information may be obtained from the CCRTA's website at www.ccrta.org/news-opportunities/business-with-us/. Further information may be obtained from Christina Perez, Director of Procurement or Sherrié Clay, Procurement Specialist, at procurement@ccrta.org.

The following bid documents are applicable for this procurement:

- Invitation for Bids,
- Bid Submission Checklist (Use As A Reference),
- Instructions to Bidders,
- Specifications,
- Scope of Work, and
- Standard Supply Agreement Terms and Conditions.

Attachments and Certifications:

- Price Schedule (Attachment A),
- Certification Form (Attachment B),
- Conflict of Interest Acknowledgement and Certification (Attachment C),
- Acknowledgement of Addendum/Addenda (Attachment D),
- References (Attachment E),
- Bidder/Offeror/Proposer Information Sheet (Attachment F), and
- Request for Information/Approved Equals Requests Form (Attachment G).

Special Attachments:

- Fleet Engine Data Reference Sheet (Exhibit I)
- Supplier Corrective Action Request Form (Exhibit II)

Bidders are to choose one submission option. If submitting by mail, **DO NOT** submit electronically. If submitting electronically, **DO NOT** submit by mail.

The following documents must be signed and returned with your bid to be considered responsive:

For mailed bid submissions, please submit the following documents:

- Hard Copies of Attachments and Certifications:
 - Price Schedule (Attachment A): One (1) original signed and dated in a separately sealed envelope), and
 - B, C, D, E, and F, and
- USB Flash Drive with Attachments and Certifications:
 - Price Schedule (Attachment A) in Microsoft Excel Format, and
 - B, C, D, E, and F.
 - Clearly title all the above and submit everything on a USB flash drive.

For electronic bid submissions, please submit the following documents as separate electronic files:

- Attachments and Certifications:
 - Price Schedule (Attachment A): One signed and dated in a pdf format and one in Microsoft Excel format submitted in two separate files, and

- B, C, D, E, and F. (Combine these attachments into one electronic file).

Ensure that all electronic files are clearly titled with the corresponding document name and send these files via email to procurement@ccrta.org.

Note: Bidder's email submission must be less than 50MB. If your email submission is more than 50MB, submit your bid via a file storage service such as Dropbox, Hightail, etc. If you choose to submit via file storage service, send a link to procurement@ccrta.org for the files to be access.

Failure to provide this information may deem your firm to be non-responsive.

The following document must be submitted prior to award if not submitted with the Bidder's bid:

- Copy of Insurance

The following document is required to be submitted ONLY upon notification of recommendation for award:

- Form 1295 "Certificate of Interested Parties"

Bidders are encouraged to utilize the enclosed Bid Submission Checklist to ensure your bid package is responsive to the requirements of this IFB.

- Bid Submission Checklist

BID SUBMISSION CHECKLIST

(USE AS A REFERENCE)

Bid Documents Required	Check
The following Bid documents must be submitted:	
1. Price Schedule (Attachment A),	
2. Certification Form (Attachment B),	
3. Conflict of Interest Acknowledgement and Certification (Attachment C),	
4. Acknowledgement of Addendum/Addenda (Attachment D),	
5. References (Attachment E), and	
6. Bidder/Offeror/Proposer Information Sheet (Attachment F).	
<p>1. Price Schedule (Attachment A) – Submit the following:</p> <p>If submitting your bid by <u>mail</u>, submit as follows:</p> <ol style="list-style-type: none"> 1. Hard Copies of Attachments and Certifications: <ul style="list-style-type: none"> ➤ Price Schedule (Attachment A). One (1) original signed and dated in a separately sealed envelope, and ➤ B, C, D, E, and F. 2. USB flash drive with Attachments and Certifications: <ul style="list-style-type: none"> ➤ Price Schedule (Attachment A) in Microsoft Excel Format, and ➤ B, C, D, E, and F. ➤ Clearly title all the above and submit everything on a USB flash drive. <p>Address your sealed bid in an envelope with the information as noted in the "Instructions to Bidders" Section 6.</p> <p>If submitting your bid <u>electronically</u> to procurement@ccrta.org, please submit as follows:</p> <ol style="list-style-type: none"> 1. Attachments and Certifications: <ul style="list-style-type: none"> ➤ Price Schedule (Attachment A). One (1) signed and dated in pdf format and one in Microsoft Excel format submitted in two separate electronic files, and ➤ B, C, D, E, and F, (Combine these attachments into one electronic file). <p>All electronic files must be clearly titled and submitted together in the same email.</p> <p>Bidder must:</p> <ol style="list-style-type: none"> 1. List the Firm Name 2. Complete the – Unit Price Fields in Both Columns 3. The Total Unit Price Field and Overall Unit Price Field Will Automatically Populate 4. Sign, Print, Date and Provide Title on Price Schedule (Attachment A) 	
2. Certification Form (Attachment B) – Sign, Print, Date, and list Title	
3. Conflict of Interest Acknowledgement and Certification (Attachment C)	
List Bidder’s Name, Sign, Print, Date, and list Title	

4. Acknowledgement of Addendum/Addenda (Attachment D)	
<ul style="list-style-type: none"> - List Firm Name and write in each addendum issued (<i>i.e. Addenda No. 1, 2, and 3</i>) - Sign, Print Name and Title, and Date 	
5. References (Attachment E) – Bidder must:	
1. List 4 similar projects which he/she has completed within the last five years.	
2. Provide a list of contracts that the firm currently has in process.	
6. Bidder/Offeror/Proposer Information Sheet Form (Attachment F)	
<p>I. Bidder/Offer/Proposer must:</p> <ul style="list-style-type: none"> - List Company Name, Address, City, State, Zip Code, FEIN/TIN and Unique Identity number - List if the Company is a subsidiary. If yes, name the Holding/Parent Company - List the number of years the Company has been in business - List the Company's Commodity/NAICS Code and Corresponding Index Entry 	
<p>II. Disadvantaged Business Enterprise (DBE) Certification</p> <ul style="list-style-type: none"> - If you are currently certified as a DBE, list the year of initial certification and the name of the agency with whom you are certified. 	
<p>III. Bidder/Offeror/Proposer Primary Contact</p> <ul style="list-style-type: none"> - List Name, Title, Telephone numbers (office and mobile), and a valid email address 	
<p>IV. Authorized Signatory (If different from Primary Contact)</p> <ul style="list-style-type: none"> - List Name, Title, Telephone numbers (office and mobile), and a valid email address 	

INSTRUCTIONS TO BIDDERS

1.0 GENERAL

The following instructions by the Corpus Christi Regional Transportation Authority, (CCRTA) are intended to afford bidders an equal opportunity to participate in the CCRTA's contracts.

2.0 EXPLANATIONS AND COMMUNICATIONS

2.1 Any explanation desired by a bidder regarding the meaning or interpretation of these Instructions or any other bid documents must be requested in writing to the CCRTA's Contracts Department with sufficient time allowed for a reply to reach bidders before the submission of their bids.

2.2 Oral explanations or instructions will not be binding. Any information given to a prospective bidder concerning an invitation will be furnished to all prospective bidders as an amendment to the invitation if such information is necessary to bidders in submitting bids on the invitation or if the lack of such information would be prejudicial to uninformed bidders.

2.3 All communications regarding this solicitation – written, faxed, or e-mailed should be made directly to the Procurement Department. Any violation could be grounds for disqualification.

3.0 SPECIFICATIONS

3.1 Bidders are expected to examine the specifications, any drawings, standard provisions, and all instructions. Failure to do so will be at the bidder's risk. Bids which are submitted on other than authorized forms or with different terms or provisions may not be considered as responsive bids.

3.2 The apparent silence of the specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of the specifications shall be made based on this statement.

4.0 APPROVED EQUALS

If the Bid Invitation indicates "approved equal" products are acceptable, the Bidder must submit the proposed equivalent product for prior approval by the CCRTA. Unless a greater time is specified in the Bid Invitation, specifications, or other special instructions applicable to federal grant-funded contracts, any such proposed equal must be submitted to the CCRTA for prior approval. **All approved**

equals must be submitted through the RFI submission process in writing using the Request for Information/Approved Equals Request Form (Attachment G) enclosed in this IFB for approval prior to bid submission.

5.0 INFORMATION REQUIRED

- 5.1 Each Bidder shall furnish the information required by the bid documents. The Bidder shall sign the Price Schedule and, when appropriate, the specifications, which documents shall collectively constitute the Bidder's offer. Erasures or other changes must be initialed by the person signing the documents. Bids signed by an agent are to be accompanied by evidence of his authority unless such evidence has been previously furnished to the CCRTA.
- 5.2 Bidders must enter their percentage discount on the Summary Tab of the Price Schedule (Attachment A), which will apply to each part in all categories. Bidders are required to list the catalog unit cost for each part in Column G in every category on the Price Schedule (Attachment A). The cells in all other columns will auto-populate. The Total Catalog Extended Cost and the Total Discount Extended Cost will automatically populate onto the Summary Tab of the Price Schedule (Attachment A). The Price Schedule will only be utilized for the purpose of the tabulation and comparison of bids and the contract percentage discount. Bidders are required to provide catalog pricing through a website or USB Flash Drive. Pricing must include the cost of packaging and transportation.
- 5.3 Prices quoted should be F.O.B. destination. If transportation charges are not included in the quoted price, they must be itemized separately. The CCRTA reserves the right to specify the method of transportation for the shipment of the goods.
- 5.4 The CCRTA does not have to pay federal excise taxes or state and local sales and use taxes, except for contracts for improvements to real property.
- 5.5 Time of delivery is part of the bid and very important. The required delivery date is five (5) business days from the date the Purchase Order is received excluding holidays. If the indicated date cannot be met, the Bidder shall state its best delivery time.

6.0 SUBMISSION OF BIDS

- 6.1 Sealed Bids should be submitted in an envelope marked on the outside containing the Bidder's name, address and bid description addressed to:

**Corpus Christi Regional Transportation Authority
Staples Street Center
Attn: Procurement Department
602 N. Staples Street**

Corpus Christi, TX 78401

Bid for: IFB No. 2024-SP-06 Bus Parts Supply

Bid Due Date: Friday, June 14, 2024, by 3:00 p.m. (CST)

If hand delivery is preferred, please deliver to the CCRTA's receptionist located on the third floor to be time and date stamped.

For electronic submission of your bid, please email your bid to procurement@ccrta.org before the bid submission deadline.

Bidders are to choose **one** submission option. If submitting by mail, **DO NOT** submit electronically. If submitting electronically, **DO NOT** submit by mail.

6.2 Bids must be submitted in sufficient time to be received and time-stamped at the above location on or before the published bid date and time shown on the Bid Invitation. Bids received after the published time and date cannot be considered. Any bids which are mislabeled or do not indicate the Bidder's name or address as required above may be opened by the CCRTA solely for the purpose of identifying the Bidder for return of the bid.

6.3 **Schedule**

Bids shall be governed by the following tentative schedule:

- **Friday, May 3, 2024 – IFB Issued**
Bid documents are available at the CCRTA Website: <https://www.ccrta.org/news-opportunities/business-with-us/>.
- **Friday, May 17, 2024 – Pre-Bid Conference** will be held at 3:00 p.m. (CST) in the CCRTA's Boardroom located on the second floor of the Staples Street Center at 602 N. Staples Street, Corpus Christi, Texas 78401. To remotely participate, please send a request for login information to procurement@ccrta.org by 1:00 p.m. (CST) on this day.
- **Friday, May 24, 2024 – Request for Information/Approved Equals**
Written Request for Information/Approved Equals (Attachment G) are due no later than 3:00 p.m. (CST). Request for Information must be received via email to procurement@ccrta.org.
- **Friday, May 31, 2024 – CCRTA's Response to Request for Information/Approved Equals**
Responses will be posted to the CCRTA Website: <https://www.ccrta.org/news-opportunities/business-with-us/>.
- **Friday, June 14, 2024 – Bids Due**
Bids are due no later than 3:00 p.m. (CST). All Bids must be received at the CCRTA's Staples Street Center located at 602 N. Staples Street,

Corpus Christi, Texas 78401 or submitted electronically to procurement@ccrta.org prior to the deadline.

- **Friday, June 14, 2024 – Bid Opening**

The Bid Opening will be held at 3:30 p.m. (CST) on Friday, June 14, 2024, in the CCRTA's Boardroom located on the second floor of the Staples Street Center at 602 N. Staples St., Corpus Christi, Texas 78401. To attend the Bid Opening remotely, please submit a login request to procurement@ccrta.org by 1:00 p.m. (CST) Friday, June 14, 2024.

- **July 10, 2024 – Contract Awarded (Tentative)**

The CCRTA's Board of Directors will meet to award a Contract to the successful Bidding firm.

7.0 MODIFICATION OR WITHDRAWAL OF BIDS

Bids may be modified or withdrawn by written or telegraphic notice received by the CCRTA prior to the exact hour and date specified for receipt of bids. A bid may also be withdrawn in person by a Bidder or an authorized representative prior to the bid deadline, provided the Bidder's identity is made known and he or she signs a receipt for the bid.

8.0 OPENING BIDS

All bids shall be opened by the CCRTA as soon after the bid deadline as is reasonably practicable. Any bids which were received prior to the deadline but were not opened with the other bids due to inadvertence by the CCRTA shall be opened at a time designated by the CCRTA and announced to all Bidders present at the bid opening who provided their names and phone numbers on the attendance list. Trade secrets and confidential information contained in bids shall not be open for public inspection if identified in writing at the time the bid is submitted.

The Bid Opening will be held at 3:30 p.m. (CST) on Friday, June 14, 2024, in the CCRTA's Boardroom located on the second floor of the Staples Street Center at 602 N. Staples St., Corpus Christi, Texas 78401. To attend the Bid Opening remotely, please submit a login request to procurement@ccrta.org by 1:00 p.m. (CST) Friday, June 14, 2024.

9.0 REFERENCES

The CCRTA requires that Bidders supply a list of pertinent references using the enclosed References Form (Attachment E) in the Certifications section of this IFB.

10.0 EVALUATION FACTORS

- 10.1 The CCRTA will award one contract based upon the lowest responsible, and responsive bid, price and other factors considered.
- 10.2 In determining the “lowest responsible” bid, the CCRTA may consider, in addition to price, other factors such as compliance with the bid documents, delivery requirements, costs of maintenance and operations, training requirements, warranties, availability of repairs or other services, the financial or other qualifications and abilities of the Bidder, past performance of the Bidder, other factors contributing to the overall costs, both direct and indirect, related to an item, and compliance with the CCRTA’s Affirmative Action policies and goals. A record of poor performance or nonperformance on prior work may disqualify a Bidder.
- 10.3 In the event identical bids are submitted which are determined by the CCRTA to be the lowest responsible bids, if only one of such Bidders is a resident of the CCRTA, the contract must be awarded to that Bidder. Otherwise, the successful Bidder shall be selected by the casting of lots as provided in Section 271.901 of the Local Government Code.
- 10.4 For contracts not involving federal funds, in the event a bid is submitted by a “Nonresident Bidder” as defined under Chapter 2252 of the Texas Government Code, additional evaluation factors may apply if in the home state of the nonresident Bidder a preference exists in favor of local Bidders. The nonresident Bidder will be required to underbid any Texas Bidder for this contract by the same amount that a Texas Bidder would need to underbid the nonresident Bidder to be awarded a contract in the nonresident Bidder’s home state. Bidders may contact the CCRTA or the Texas General Services Commission for information concerning state requirements.

11.0 RESERVATION OF RIGHTS

The CCRTA expressly reserves the right to:

- 11.1 Reject or cancel any or all bids;
- 11.2 Waive any defect, irregularity or informality in any bid or bidding procedure;
- 11.3 Waive as an informality, minor deviations from specifications at a lower price than other bids meeting all aspects of the specifications if it is determined that total cost is lower, and the overall function is improved or not impaired;
- 11.4 Extend the bid opening time and date;
- 11.5 Reissue a bid invitation;

11.6 Consider and accept an alternate bid as provided herein when most advantageous to the CCRTA; and

11.7 Procure any item or services by other means.

12.0 ACCEPTANCE

Acceptance of a Bidder's offer in some instances will be in the form of purchase orders issued by the CCRTA. Otherwise, acceptance of a Bidder's offer will be by acceptance letters issued by the CCRTA. Subsequent Purchase Orders may be issued as appropriate. Unless the Bidder specifies otherwise in the bid, the CCRTA may award the contract for any item or group of items shown on the Bid Invitation.

13.0 BID PROTESTS

If a Bidder desires to protest any bidding procedure, the Bidder should present such protest, in writing, to the CCRTA Chief Executive Officer within five (5) business days following the date the board awards the contract. The protest shall state the name and address of the protestor, refer to the project number and description of the solicitation, and contain a statement of the grounds for protest and any supporting documentation. For federally assisted contracts, certain additional bid protest procedures apply and may be found in the Supplemental Conditions contained within the bid documents.

14.0 EQUAL OPPORTUNITY

Proposers are expected to comply with all applicable federal, state, and local laws concerning Equal Opportunity in employment and in the provision of goods and services by the proposer.

15.0 SINGLE BID

In the event a single bid is received, the CCRTA will, at its option, either conduct a price comparison of the bid and make the award or reject the bid and re-advertise. A price analysis is the process of examining the bid and evaluating a prospective price without evaluating the separate cost elements. Price analysis shall be performed by comparison of the price quotations, with published price lists, or other established or competitive prices. The comparison shall be made to a purchase of similar quantity and involving similar specifications.

16.0 SALES TAX EXEMPTION

The CCRTA qualifies for exemptions of Sales, Excise, and Use Taxes under the Texas Tax Code with political subdivisions of the State of Texas.

17.0 FORM 1295 "CERTIFICATE OF INTERESTED PARTIES"

(Only to be submitted if chosen for award)

Bidders must comply with Government Code Section 2252.908 and submit Form 1295 "Certificate of Interested Parties" upon notification that Bidder has been recommended for award. Form 1295 requires disclosure of "interested parties" with respect to entities that enter contracts with cities. These interested parties include: (1) persons with a "controlling interest" in the entity, which includes: a. an ownership interest or participating interest in a business entity by virtue of units, percentage, shares, stock or otherwise that exceeds 10 percent; b. membership on the board of directors or other governing body of a business entity of which the board or other governing body is composed of not more than 10 members; or c. service as an officer of a business entity that has four or fewer officers, or service as one of the four officers most highly compensated by a business entity that has more than four officers; or

(2) a person who acts as an intermediary and who actively participates in facilitating a contract or negotiating the contract with a governmental entity or state agency, including a broker, adviser, attorney or representative of or agent for the business entity who has a controlling interest or intermediary for the business entity.

Form 1295 must be electronically filed with the Texas Ethics Commission at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm. The form must then be printed, signed, and filed with the CCRTA. For more information, please review the Texas Ethics Commission Rules at <https://www.ethics.state.tx.us/legal/ch46.html>. A Sample Copy of Form 1295 has been provided for reference only.

18.0 NO DIRECT CONTACT WITH THE CCRTA'S BOARD OF DIRECTORS

Bidders are advised not to contact any CCRTA Board of Director directly in any manner during this bid process. All communications directly with the Board should be reserved for public meetings in which this item is properly posted on the agenda. All communication regarding this IFB must be made through the Procurement Department.

SPECIFICATIONS

1.0 Air Conditioning

The air conditioning and heating system is designed to maintain a pleasant environment in the bus by providing cooled and heated air, reducing humidity, and supplying an adequate amount of draft-free fresh air. Air conditioning systems use a refrigerant that changes states between a liquid and a gas at different places in the system. The liquid refrigerant absorbs a great amount of heat when it boils and becomes a gas. When this gas is compressed and condensed back to a liquid state, the absorbed heat is given up. With the properly closed system of evaporators, condensers, compressors, expansion valve, and temperature controls, the refrigerant becomes a very effective medium for heat transfer. The following are four major components of the air conditioning system.

The evaporator transfers heat from the bus interior to the refrigerant. It also reduces humidity. As humid air passes over the cold evaporator, moisture in the air condenses on its surface. This water drips off the evaporator and is channeled to drain hoses in the engine compartment.

Expansion valve meters the flow of refrigerant to the evaporator. Compressor raises the pressure and temperature of the refrigerant and forces it into the condenser. The condenser transfers heat from the refrigerant to the outside air.

The condenser functions by drawing cool ambient air through the top screen in the grille in the rear of the bus and circulating the air through the condenser coil where all heat is absorbed from the refrigerant. The hot air is then exhausted out the rear of the unit through the grille at the upper rear of the bus.

Evaporator and Heater Core interior air from the bus is drawn through the return air grille in the rear bulkhead, passed through a washable filter, then through the evaporator coil and heater core, where it is cooled, heated, and/or dehumidified, according to the selected mode of system operation. Conditioned air is then discharged out to the passenger area through the air ducts on both sides of the bus interior. The internal components of the refrigerant compressor will remain lubricated by operating the system weekly for short intervals of five to 10 minutes. This will also prevent the compressor shaft seal from leaking and will detect any loss of refrigerant.

All parts used to maintain this system will be part of the supply contract which must meet New OEM (Original Equipment Manufacturer) specifications.

2.0 Body

Technicians fix/repair vehicles after they've been damaged in an accident or other incident. They use a wide array of tools to cut off old parts, connect new parts to

the vehicle, fill holes, repair scratches, dents, and dings, and make the vehicles look as good as new or like new. Paintwork repairs scratches, scuffs, and dents, as well as repairs to the bodies and structures of vehicles damaged by collisions or other means. Collision repair technicians fix damaged bodies and body parts of vehicles such as buses. This contract will support all these functions/activities by supplying all parts used to make these corrections/repairs to the highest standards by using New OEM (Original Equipment Manufacturer) or approved equal parts.

2.1 Exterior and Interior Systems

The exterior and interior systems include underbody structure and subassemblies throughout the entire internal and external of the vehicle. It also includes gussets, flooring, frames, and skins as well as front structure and rear structure of the frame assemblies. All parts are bolted to the major frame structure through the entire vehicle.

Parts which will be required may include adhesives, air systems, axel components, bumpers, door systems, driver's barriers, flooring, lighting seating, trim and accessories, window frames and structures, paneling, ducting, and floor covering.

2.2 Glass

Windshields and windows on all buses are made of laminated glass or Lexan Plexiglas, both referred to as glazing. Laminated glass is fabricated of two sheets of glass with plastic inserted between the panels. Glazing is available in a variety of tints.

Windshields are mounted into the front cap and affixed in place with rubber molding and rubber seal strips which expand the molding channel and hold the windshield glazing firmly in place.

2.3 Driver's Side Window

The dual slider window allows the driver maximum flexibility to signal or conduct other operations while in the driver's seat. The windows are individually framed and enclosed in a one-piece anodized aluminum frame with slide rails fabricated into the frame. The inner frame around each window has a center slot rimmed with brush trim on each side to facilitate sliding without lubrication. The window unit comes complete with all required rubber insulation molding fabricated into the frame.

2.4 Latches

The slider window has a latch for opening and closing. On the dual slider, the latches are positioned toward the outer frame side of the glazing panel, i.e., on the right side of the right glazing and on the left side for the left

glazing. Latches are operated by pressing the latch handle towards the glazing to disengage the latch, then pushing, or pulling the handle in the appropriate direction to slide the glazing panel.

Fixed Window, Bonded False Window, Emergency Egress Windows, and Door Glass will be part of this solicitation.

All glass supplied under this solicitation must meet or exceed the FMVSS 121 standards of Title 49: **Chapter V, Part 571, Subpart B—Federal Motor Vehicle Safety Standards**, 205-Glazing Materials, 217-Bus Emergency Exits and Window Retention and Release, 219-Windshield Zone Intrusion 302- Flammability of Interior without exception.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications.

3.0 Brake System

The Brake System consists of a variety of moving parts such as brake drums, brake liners, s-cams, slack-adjusters, brake chambers, bushings, and hardware. The compressed air system operates the service brakes, emergency/parking brakes, suspension system, passenger door, and the driver's seat. The windshield wipers and the wheelchair ramp are electrically operated and require no compressed air. The basic air system is composed of an air compressor, air governor, air dryer, air reservoir tanks, overpressure (relief), check valves, and the tubing, hoses, and fittings necessary to connect all the components.

Air is supplied to the air compressor through the engine air cleaner. The air compressor is gear driven by the engine and provides compressed air to the ping tank where the pulses from the air compressor are absorbed, providing smoother and quieter operation. The air dryer removes moisture from the compressed air. Accumulated moisture is regularly expelled from the air dryer onto the ground beneath the bus and will account for the occasional air discharge heard. The compressed air fills the air tanks. The air governor senses the air pressure in the wet tank and operates to maintain pressure between 110 and 130 psi. When the wet tank pressure reaches 130 psi, the air governor turns off the air compressor by supplying air pressure to the air compressor unloader system. When the wet tank pressure drops to 110 psi, the air governor turns the air compressor back on. The air dryer and the wet tank also have a relief valve to prevent overpressure should the air governor fail. It is set to prevent pressure in excess of 150 psi. The air dryer desiccant cartridge should be checked at least annually to ensure it remains serviceable.

Dry air is delivered to the wet tank reservoir, and from there, compressed air is supplied to the other three air reservoir tanks: the primary (green) tank, the secondary (red) tank, and the accessory tank.

Each reservoir has a check valve at the supply port to maintain pressure in that tank if other reservoirs or air lines were to leak. Each tank is fitted with a standard manual drain valve and should be drained of moisture, if any.

Air from the primary and secondary tanks operates the brakes, and air from the accessory tank operates the suspension system, the passenger door, and the driver's seat.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications as well as Federal FMVSS 121 571.121 Standard No. 121; Air brake systems standards when supplying any part to the Brake & Air system.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications.

4.0 Chassis

4.1 Axle Shaft Mounting

The axle shafts are retained with studs, nuts, lock washers, and tapered dowels. The studs must be straight, and dowels of correct taper must be used. There should always be a slight clearance between the nuts and the mounting flange when the nuts are tight. Whenever inspection shows no clearance between the nut and flange, excessive wear exists at the tapered dowels, studs, or tapered holes in the axle shaft flange. The component with the worn condition must be replaced. Stud nuts not tightened to the recommended torque will result in play at the flange, broken or worn studs, and damaged parts.

4.2 Front Axle

The Low Floor features an FH 946 front axle assembly. With proper maintenance and inspection, this assembly will last the life of the bus. The following sections cover the various axle components and related steering systems. Keep in mind that many steering box and power steering components are covered in the Hydraulic System.

4.3 Front and Rear Wheel Hub Maintenance

The front wheels and hubs are carried on two opposed, tapered roller bearings on the front wheel spindles. The rear wheels and hubs are carried on two opposed, tapered roller bearings on the rear axle shaft housing. The bearings are adjustable for wear. Wheel studs are installed in the hub flanges to mount the wheels and tires. The brake drums are mounted over the wheel studs on the outer side of the hub flanges. Spring-loaded, rotating-type oil seals on the inner side of each hub prevent bearing lubricant from entering the brake assemblies and contaminating the linings.

4.4 Tie Rod Arm, Knuckle and King Pin

The right tie rod arm is a mirror image of the left, and they are linked by the cross-tube assembly. An integral tie rod design is used on Easy Steer Plus and MFS axles. The right knuckle and king pin assembly is similar to the left, except that it does not have a steering arm attached to it as in a manual steering system. A power steering system requires a steering arm in various applications for attachment of the auxiliary assist cylinder to the right knuckle.

4.5 Steering Knuckle

Steering knuckles are rated according to the capacity of the front axle. All models use straight king pins. Three types of king pin bushings are used: nylon, bronze, and Easy Steer. The brake spider has been combined into the knuckle of the Easy Steer Plus axle. Steering Arms The steering arm, which can be either a forged or cast component, converts the drag link force into a turning movement through the left king pin and the knuckle. Bolt-on steering arms are used on Easy Steer Plus and MFS axles.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications.

5.0 CNG Fuel System

Compressed Natural Gas (CNG) vehicles operate much like gasoline-powered vehicles with spark-ignited internal combustion engines. The engine functions the same way as a gasoline engine. Natural gas is stored in a fuel tank, or cylinder, typically at the back or top of the vehicle. The CNG fuel system transfers high-pressure gas from the fuel tank through the fuel lines, where a pressure regulator reduces the pressure to a level compatible with the engine fuel injection system. Finally, the fuel is introduced into the intake manifold or combustion chamber, where it is mixed with air and then compressed and ignited by a spark plug.

5.1 High pressure regulator

Reduces and regulates the pressure of the fuel exiting the tank, lowering it to an acceptable level required by the engine 's fuel injection system.

5.2 Natural gas fuel filter

Traps contaminants and other byproducts to prevent them from clogging critical fuel system components, such as fuel injectors.

6.0 Cooling System

6.1 Engine Cooling

The heat generated by the engine is dissipated by a coolant solution that is circulated under pressure within the cooling system. The cooling system includes the pump, radiator, surge tank, engine thermostat, and the piping to connect the components. The cooling system is filled through the surge tank. A pressure cap at the surge tank maintains pressure within the cooling system. The recovery tank allows routine maintenance of coolant levels. The thermostat is located in the thermostat housing on the engine. When a cold engine is started or when the coolant temperature is below operating temperature, the coolant flow to the radiator is blocked or restricted by the thermostat. A bypass provides coolant circulation within the engine during the warm-up period. Coolant from the engine pump is circulated through the transmission fluid cooler to absorb heat from the transmission fluid. The engine cooling system is also used to provide hot coolant for the bus driver heater/defroster and passenger heating systems. Refer to the Heating / Air Conditioning chapter in this manual for information about heating system coolant circulation.

6.2 E-Fan Cooling System

The E-Fan cooling system installed on this bus uses eight small electric fans to push air through the cooling module and over the engine for cooling. There are two banks of fans. One bank contains two fans for the charge air cooler. The other bank contains six fans for the radiator. Each bank of fans is controlled independently. The speed of each bank varies depending on a J1939 signal from the engine ECM. The motor and electronics of each fan are fully sealed in order to be completely waterproof.

The charge air cooler fans start about 5 seconds after the engine has started and run at low speed most of the time. They can reach maximum speed quickly as needed due to charge air cooling needs. The radiator fans stay on for a minimum of 30 seconds at a time to prevent excessive thermal cycling.

6.3 Cooling Module Assembly

The radiator is part of the cooling module assembly. The cooling module assembly is mounted on chassis outriggers at the left rear corner of the bus in the engine compartment. Rubber vibration mounts isolate the cooling module assembly from chassis vibrations. An adjustment rod is installed on each side to allow vertical adjustment. Baffles mounted on the cooling module assembly ensure that cool outside air is drawn through the radiator core to cool the heated coolant. Hot coolant enters the radiator through the upper piping, circulates through the core, and returns to the engine through the lower piping.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications.

7.0 Electrical

The electrical system consists of many components such as sensors, gauges, switches, regulators, harnesses, fuses, circuit breakers, and relays.

All exterior and interior lighting, brake, tail, stop, flashers, and clearance lighting installed on the vehicle, must meet the Federal FMVSS 101,108 & 305 standards when supplying lenses, sockets, or bulbs for this contract.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications as well as Federal FMVSS 101, 108 & 305 standards when supplying any part to the electrical / lighting systems.

8.0 Suspension Systems

8.1 Front Suspension

The front air suspension supports a FH946 solid beam steering axle. The air suspension is composed of air springs for a smooth ride, shock absorbers to dampen bounce, and torque rods to maintain axle/frame geometry.

8.2 Rear Suspension

The Neway 4-bag rear suspension has an H-frame construction, which supports four air springs. The H-frame is a solid piece made up of two pairs of beams perpendicular to each other. The beams are not detachable from one another. The rear axle rests on equalizer beams. The air springs rest on mounting plates at each end of the other two suspension beams. The suspension is connected to the chassis frame by four torque rods. The air springs and shock absorbers form the other connecting points of the suspension and frame. Two height control valves automatically maintain correct ride height by controlling air pressure in the air springs. Two upper and two lower torque rods are used to position the axle. Each of these rods has rubber bushings. Two pairs of telescoping-type shock absorbers are installed.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications.

9.0 Transmission

The bus is equipped with a B400 transmission with “5th Generation” controls. This transmission has five speeds, a lockup torque converter, and is electronically controlled.

9.1 Location and Mounting

The transmission is bolted to the engine bell housing and supported by the engine assembly. Transmissions also have an additional tail support mounting. Because the transmission is supported by the engine, the transmission must be removed whenever the engine is removed. The transmission, however, may be removed without removing the engine.

9.2 Operation

Electronic Control Unit The transmission utilizes an Electronic Control Unit (ECU), which controls the upshifts, downshifts, and clutch lockup functions. It also monitors the system for conditions that could result in damage to the transmission or improper vehicle operation. When one of these conditions is detected, the ECU is programmed to respond automatically in a manner that will ensure safe operation of the vehicle and the transmission. The ECU is located in the rear electrical panel "Rear Enclosure Electrical Panel" in the rear of the coach.

9.3 Retarder

The retarder is operated by brake pressure and controlled by the ECU. The self-contained retarder is at the output of the transmission and consists of a vaned rotor which rotates in a vaned cavity. The rotor is splined to, and driven by, the output shaft. An external accumulator holds transmission fluid until the retarder is activated. When the retarder is activated, the fluid in the accumulator is pressurized and directed into the retarder cavity. The interaction of the fluid with the rotating and stationary vanes causes the retarder rotor and output shaft speed to decrease and slow the vehicle.

When the retarder is deactivated, the retarder cavity is evacuated, and the accumulator is recharged with fluid. **Lockup Torque Converter** The lockup clutch is located inside the torque converter and is engaged and released in response to electronic signals from the ECU.

The lockup clutch engagement provides a direct drive from the engine to the transmission gearing. This eliminates torque converter slippage and provides maximum fuel economy. The lockup clutch releases at lower speeds, under heavy load, or any other time that the ECU detects conditions requiring it to be released. **Planetary Gears and Clutches** "A" series of three helical planetary gear sets and shafts provides the mechanical gear ratios and direction of travel for the vehicle. The planetary gear sets are controlled by five multiplate clutches that work in pairs to produce up to six forward speeds and one reverse speed. The clutches are applied and released hydraulically in response to electronic signals from the TCM/ECU to the appropriate solenoids.

9.4 Cooler Circuit

The transmission fluid is cooled by an integral (transmission-mounted) or remote-mounted oil cooler. Connections to the cooling circuit are located at the front or rear of the transmission to facilitate installation of remote cooler lines. On retarder models, only the rear cooler ports may be used. The integral cooler is mounted on the lower rear portion of the transmission, replacing the remote cooler manifold. Integral cooler oil ports are internal requiring coolant to be routed to and from the cooler.

All furnished parts for this scope of work must meet New OEM (Original Equipment Manufacturer) specifications.

10.0 Wheelchair Ramp

The driver controls the ramp from the ramp controls located at the lower part of the RH dash panel. The wheelchair ramp is a self-contained unit located in the entrance platform floor. The ramp is entirely electrically operated.

10.1 Low Floor Ramp

The low floor ramp is electrically powered, and chain driven. The ramp system offers a two-position interior floor. When deployed to most curbs, the interior floor maintains a level entrance into the bus. When deployed to street level, a portion of the interior floor automatically lowers on an incline to offer a 1:6 slope for easier passenger boarding.

The bus-side components include but are not limited to battery cables, instrument panel, electrical controls, interface harnessing, and interlock systems.

The ramp assembly is comprised of a rectangular frame that accommodates a deployable ramp, raising floor, and related operating mechanisms. The ramp assembly is mounted in a low floor vehicle's entryway. An electric gear/motor and chain drive mechanism in conjunction with a counter-balance assist, articulates the ramp platform from the fully stowed and latched position to the fully deployed position having its leading edge coming to rest on the ground or sidewalk adjacent to the vehicle forming a ramp.

10.2 Manual Ramp Operation

If the ramp cannot be operated electrically, a manual latch release is provided to allow the operator to manually deploy and/or stow the ramp. The ramp includes a counter-balance assist, which enables the operator to manually deploy or stow the ramp with minimal force. Once the manual latch has been lifted to release the ramp, the ramp will rise slightly from the

stowed position and the operator may then lift the ramp to the fully deployed or fully stowed and latched position.

All furnished parts for this Scope of Work must meet New OEM (Original Equipment Manufacturer) specifications. Must meet Part 571 Federal Motor Vehicle Safety Standards Sub Part B, 571.403 Standard No. 403; Platform lift systems for motor vehicles and 571.404 Standard No. 404; Platform lift installations in motor vehicles.

SCOPE OF WORK

1.0 DESCRIPTION

- 1.1 The Corpus Christi Regional Transportation Authority (CCRTA) requires the use of many bus parts supplies for multiple categories including Air Conditioning, Body, Brake System, Chassis, CNG, Cooling, Electrical, Suspension, Transmission and Wheelchair Ramp parts, capable of meeting the rigors of intra- city travel. Specifications are based on New OEM specifications (Manufacturer/catalog numbers) to establish acceptable standards of quality, performance features, and design required, and are in no way intended to prohibit the bidding of other manufacturers' items of equal material. **All furnished parts must meet New OEM specifications. Must meet Part 571 Federal Motor Vehicle Safety Standards Sub Part B all sections related to transit bus systems.**
- 1.2 The Bidder will meet New OEM Manufacturer Specifications or Approved Equal to ensure each part which is supplied will meet the design criteria for the application in which it was originally engineered to perform within a heavy-duty transit life cycle.
- 1.3 Manufacturer or Equal: Specifying a Manufacturer, components, and/or equipment in this document will not relieve the supplier from their responsibility to produce the product in accordance with the performance warranty and contractual requirements. The supplier is responsible for notifying the CCRTA of any inappropriate Manufacturer, components and/or equipment that may be called for in the Scope of Work, or in the Specifications, and to propose a suitable substitute for consideration.
- 1.4 Whenever a material, article or piece of equipment is identified in the Scope of Work or in the Specifications by reference number, by manufacturers' number, it is intended merely to establish a new standard. Any material, article, or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article, or equipment so proposed is, in the opinion of the Project Manager (PM), of equal substance and function. It shall not be purchased without the PM's written approval.
- 1.5 **Specified Parts**: All parts will be new and under no circumstances will used, reconditioned, or obsolete parts be accepted.
- 1.6 Materials must be furnished as specified in all cases. Where manufacturers or specific items or processes are used in the Scope of Work, or in the Specifications by manufacturers' numbers, and the term "approved equal" follows, a request for approval or any substitution or "approved equal" must be submitted in writing to the CCRTA prior to

submission of a bid and acceptance of the substitute will be at the CCRTA's discretion. It will be the responsibility of the Bidder to obtain such approval from the CCRTA. The Bidder will be required to supply the CCRTA with performance data, samples, and special guarantees as a condition of acceptance of any approved equals. Bidders will use the RFI (Attachment G) form for each requested part or substitutes. Bidders must submit an RFI (Attachment G) form for manufacturers other than those specified in the Scope of Work, or in the Specifications by the manufacturers' number.

1.7 Bidders will be responsible for providing the CCRTA with information on the latest applicable revision to any part or process specifically called for in the specifications for consideration in the specifications.

1.8 If the Contractor is unable to comply with any requirements of this Contract, the CCRTA reserves the right to procure these items from alternative sources.

2.0 The **Bidder** will furnish parts which are either permanently labeled or are traceable.

The CCRTA is requesting Bidders to provide a website for their catalog pricing or submit their catalog pricing on USB flash drive. Bids will be based on catalog pricing plus a percentage discount off the catalog pricing per part listed within the contract. The Price Schedule (Attachment A) is for the purpose of tabulating and comparing bids and to specify the contract percentage discount rate. The Bidders submitted Catalog pricing is what will be binding in the contract as well as the percentage discount off the catalog price.

The quantities shown are estimated quantities only. Actual usage may be more or less than the quantities shown for the term of this contract.

3.0 The following list of components are the areas in which the CCRTA is looking for a supplier for the following New Standard OEM parts:

Air Conditioning Components examples:

- | | |
|------------------------------|-------------------------|
| A/C Compressor Clutch Grease | Lip Seal Kit |
| A/C Oil Seal | Valve Expansion |
| Pulley Idler | Motor A/C Condenser |
| Fan ASM Electrical 24V | Indicator Moisture |
| Receiver ASM | Drier A/C |
| Filter A/C Defroster | Motor Evaporator Fan |
| Filter A/C | Cap A/C Discharge Valve |
| Sensor Ambient Temp Inside | Drier A/C |
| Bearing Evaporator Motor | Seal Kit A/C |
| Valve | Coupling Hub A/C Motor |
| Valve Heater 12V and 24V | Compressor A/C |
| Switch A/C Low Pressure | Seal A/C Compressor |

Coil Unloader Compressor
 A/C Compressor Seal Spacer
 Fan Dash Defroster
 Valve ASM Discharge
 A/C Coil
 A/C Coil Solenoid
 Hose ASM Discharge
 Kit Clutch Drive Repair
 Low Pressure Switch
 Blower CW
 Clutch ASM A/C CNG
 Motor Evaporator
 Switch High Pressure

Pump Booster
 Valve Solenoid
 Hub and Armature ASM
 Condenser Motor
 Coil Condenser
 Belt A/C
 Washer A/C
 Slight Glass
 Tensioner A/C Belt
 Solenoid Heater
 Motor Controller
 Pulley A/C

Body Components examples:

Structure Front
 Bulkhead Mounting
 Roof Fairing Mounting
 Seals and Brush Doors
 Engine Door
 Hatch Assembly Roof
 Window Assembly
 Grab Handles
 Air Tank Close Outs
 Belt Accessory, Driver's Seat 2 position
 Panels Exterior
 Decals both Interior and Exterior
 Insulation
 Gas Spring Doors
 Corner Panels
 Storage Boxes
 Mud Flaps Front and Rear
 Glass Destin Sign Front
 Roadside
 Glass Non-Functional CNG 2017
 CNG 2017
 Glass & Frame 34" Egress W/Film CNG 2017
 Lower
 Glass & Frame 46" Egress W/Film CNG 2017
 and Curb
 Glass & Frame 32" Egress W/Film CNG 2017
 Glass & Frame 56" Egress W/Film CNG 2017
 LH
 Glazing Side Window
 Glass Side Rear 46"
 Egress
 Glass Exit Door Upper and Lower

Brace Sidewalls
 Settee Structure
 Wheelhouse Closeout
 Baseplate and Pivots
 Cap Front and Rear
 Caps Exterior Sides
 Trim Panels Interior
 Vertical Stanchions
 Sunshade Drivers
 Mirror Assembly
 Bumpers Front and Rear
 Gussets Sidewall Structure
 Flooring Structure and Supports
 Cap Side Access Panels
 Driver's Seat Assembly
 Guardrail, Farebox
 Tank Windshield Washer
 Glass Windshield Curbside and
 Glass Side 56" Egress W/Film
 Glass Exit Door Upper and
 Glass Side Windows Street Side
 Glass Exit Door
 Glass Driver Slide ASM RH and
 Poly Film Destination Sign
 Poly Film Upper, Fixed Lower,
 Glass ASM, Upper, Transom

CNG
Glass Side
Glass Upper Side
CNG
Poly Film Lower
Windows CNG
W/Film CNG
Windows ASM 30"-56" Complete CNG

Glass Tempered CNG
Glass ASM, Upper Transom

Film Poly 6 – MIL Upper, Lower
Glass and Frame ASM 30"

Brake Components examples:

Parking Brake
Anti-Lock Braking System
Drums Front and Rear
Wheel Studs
Anchor Pins and Bushings
Locking Retainers
Lock Wire
O-rings
Grease Fittings
Gaskets
Mounting LH and RF
Tooth Wheel and Sensors
Anchor Bracket
Pins and Rollers
Bushings S-Cam
Hub Cap & Gaskets
Dryer Air SAM
Dryer Element Cart AD2
Valve AD9 Kit
Valve Safety Air Tank
Valve Quick Release
Bolt Rear Drum
Valve Brake
Brake Chambers

Brake Chambers
ABS Components
Spiders
S-Cams and Seals
Springs and Seals
Cap Screws
Bracket/S-Cam/Chamber
Grease Seals
Locking Retainer
Nut Wheel
Automatic Slack Adjusters
Front Hub
Shoes and Brake Pads
Flat Washers
ABS Ring

Cam Shaft Kit
Governor Air D2
Kit Brake Spring
Valve Brake Interlock
Hose Brake Front
Kit Air Dryer CNG
Solenoid 24V

Chassis Components examples:

Nut Adjuster Front Wheel
Nut Front and Rear Wheel Locknut
Stud Front and Rear Hubs
Wiper Rear Outer and Inner Rear Axles
Cap Front Hub
Hub ASM Rear and Front
Nuts

Washer Lock Axle
Gear Steering Box
Stud Front and Rear Wheels
Washer Hub Stud Flat
Hubcap Front
Plug Hubcap
Nut Axle Flange

CNG Components examples:

O ring CNG regulator
O ring CNG regulator
Filter CNG high pressure kit
Filter ASM CNG high pressure
Regulator pressure Gillig CNG
Solenoid valve Gillig CNG
Receptacle CNG 50

Gauge high pressure CNG
Gauge low pressure CNG
Tube vent CNG 901-904

Cooling Components examples:

O-ring Inner
Hose EGR Tube 90 Degree
Hose Hump Radiator CNG
Cap Surge Tank 16 PSI Rating
Valve Bleeder
Valve Surge Tanks
Tensioner Belt Smooth CNG
Sensors Coolant Level
Radiator/Air Cooler ASM
Valve Pressure Relief
Elbow Rubber
Hose Hump 3.0 x 6.0 Trolley
Radiator Diesel/CNG
Thermostats
Pipe CAC Engine Outlets CNG
Fan Radiators
Brace Coolant Tubes CNG
Reservoir HDY Fluid CNG

Hose Coolant Filter 2017 CNG
Hose Air Cooler
Cap Radiator 16 PSI rating
Tensioner Belt
Gaskets
Hose's 2.225, 2.75, 2.50
Cable Heater Control
Glass Fitting ASM Sight
Shroud Fan
Button Control Valve
Mount Center Bonded Neoprene
Radiator Trolley
Air Charge Coolers
Quick Disconnect Coolant Tubes
Pipe CAC Inlet CNG
Seals D Ring EGR Coolers
Hose Transmission Coolers CNG

Electrical Components examples:

Jump Start Connectors
Cables and Fuses
Dinex Modules
Circuit Breakers
Keeling System
Transmission ECU
SAE J1939 Interface Components
Beepers and Alarms
Weather – Pack Connectors 2,3,4,5,6 wires
Interior Lighting LED System
Stop, Tail, Turn, Back-up, and Hazard Lights
Switches- Electrical and Air Operated
Multi-Function Display (MFD)
Ramp and Kneel Controls
Delphi Weather Pack Connectors

Battery Equalizer
Starter Motor
ACP Modules
Relay
Ramp Controls
ABS Modules
Linear Heat Detector
Alternator
Multiplex System
Power Management System
Fire Alarm
Engine ECU
DIO Modules
Rear Run Box Controls
Horn

Deutsch DT Series Connectors
Wiring Harnesses

Gas Leak Detection System
Head Lights Low and High Beam

Suspension Components examples:

Bearing Cup and Cones
Column Steering W/O Turn Signals
Draglink ASM
Tie Rods ASM/With Ends
Bumper Rubber
Bracket Leveling Valves
Tie Rods Ends
Bolt Rear Rod
Shock Absorber Rear and Front
Torque Rods Upper and Lower
Valve ASM Suspension Kneeling
Tank Air Primary
Tank Secondary
Valve Assemble Suspension
Valve Signal Check

Lock, Ring, Bolt
Stop Axle
Link Livelong Valves
Bolt Rear Rad Rod
Washer Rad Rod
Seals Front and Rear
Steering Shaft ASM
Gear Steering Miter Box
Bushing Torque Rods
Leveling Valves
Nut Rear Rad Rod
Bellows Front and Rear
King Pin Kit
Knuckle ASM RH/LH
Wheel Aluminum

Transmission Components examples:

Driveshaft
Harness Transmission
ECU Transmission
Plug Trans Drain
Cooler Transmission
Sensor Speed Trans Rotation
Sensor Speed Trans Retarder
Sensor Trans Temperature
Plug Magnetic Drain Diff
Valve Trans Accumulator

Posi lock Adaptor
Flywheel Ring Gear
TCM Transmission
Seal Trans Filler Tube
Accumulator Trans
Hose Trans
Bolt Strap Kit
Drain Plug Hydraulic Tank
Sensor Speed Trans Turbine

Wheelchair Ramp Components examples:

Switch Proximity
Bushings
Sprockets
Driveshaft-W/C Sprocket
Screw W/C Sprocket
W/C Module
Hinge Leaf W/C Ramp
W/C Ramp Support ASM
Washer Backup Rivet W/C
Motor W/C
18-02-06 Dual Mode Low Floor Ramp
W/C Step Edge Closeout ASM

Solenoid
Screws
Spring Rod ASM
Bearing Block W/C
ECU W/C Controller
W/C Control
Sleeve Bearing W/C Ramp
W/C Trim
Control Box W/C
W/C Spring Rod
Floor Rising
W/C Hinge Panel Weldment

W/C Step Edge Weldment
Rivets
Sprocket
Latch Cover
W/C Floor Latch ASM
W/C Ramp Frame ASM
Sprocket Drive W/C Ramp
W/C Ramp Solenoid ASM
Release Assembly
Chain Coupling
Latch Hinge Assembly LU 11-08-05
Pin Retaining W/C with Hole
Bearing Sleeve
Pin Cotter
Snap Rings Bolt Rear
Roll Pin

W/C Roller
W/C Paddle Restraint ASM

W/C Ramp Trim
W/C Ramp Plate ASM
Step Nose Cover
Drive Shaft
Chain W/C Ramp 25 Link
Counter Assembly, LCD 8-Digit
Spring Rod Assembly/ Sub
Catch Weldment
Striker W/C
Pin Retaining
Rivet Stainless Steel
Ramp Bearing Block ASM
Link Control W/C

It is the ultimate responsibility of the Bidder to ensure that parts other than those listed above meet the New OEM (Original Equipment Manufacturer) specifications. In addition, all parts and supplies must meet the Federal FMVSS Standards when supplying any part for this supply contract.

4.0 DELIVERY

- 4.1** The Bidder will deliver all orders placed by the CCRTA from receipt of the Purchase Order within five (5) business days excluding holidays. Delivery will be made between 7:30 a.m. to 6:00 p.m. (CST), Monday through Friday to 5658 Bear Lane, Parts Dept., Bay Door #18 Corpus Christi, Texas 78405, unless otherwise specified in the IFB.
- 4.2** The Bidder will comply with industry standards for packaging and delivery of all orders. A detailed packing slip including pricing with the parts' manifest and purchase order number must be furnished and signed as received by authorized CCRTA personnel.
- 4.3** Discrepancies related to wrong parts, quantities, or delivery will not be accepted by the CCRTA. All costs related to problems caused by the Bidder will be borne by the Bidder. This includes prepaid shipping for goods that were shipped incorrectly.
- 4.4** The Contractor will perform all packing, shipping, and freight of supplies procured by this contract.
- 4.5** The Contractor shall assume all responsibility and risk of loss incident to said deliveries.
- 4.6** The Contractor will clearly mark all crates delivered to the site with the Contractor's name and identification of the contents by number of pieces

and item number for each piece.

- 4.7 In the event the delivery of the equipment and supplies under the contract shall be necessarily delayed because of strike, injunctions, government controls, or act of God having a direct effect on the manufacture and delivery of the equipment and supplies that could not have reasonably been anticipated by the Contractor, the Contracting Officer may extend the time of completion of the contract.
- 4.8 The Contractor will notify the Project Manager in writing, within five (5) business days of the beginning of any such delay. The Contracting Officer will investigate the facts and ascertain the extent of the delay and his findings thereon shall be final and conclusive.

5.0 STOCKING REQUIREMENTS

- 5.1 The Bidder must demonstrate to the CCRTA's satisfaction, if requested, that it has adequate storage capacity on its premises for the material required to fulfil this contract. Bidder is required to stock inventory and cannot be a parts broker.
- 5.2 The successful Bidder will be required to supply all items by the manufacturer upon which its bid is based. No substitution of the manufacturer will be allowed during the term of this supply contract.
- 5.3 Due to limited warehouse space and inventory investment, the CCRTA will rely exclusively on the Contractor's stocking increments and specified delivery response time. The Contractor must maintain at least 25% of all items awarded to it. Emergency delivery service may be required in some instances. The Contractor must be able to respond and meet this need. The Contractor will be compensated the actual cost for premium transportation charges when specifically authorized by the CCRTA.
- 5.4 The CCRTA reserves the right not only to inspect but also to test the successful Bidder's particular part(s) to determine whether they meet New OEM specifications. If the part(s) are rejected, the CCRTA will return them with an explanation at the Contractor's expense.

6.0 WARRANTY

All parts will be fully warranted and meet the standard manufacturer's warranty.

Product/Services Warranty: The Contractor warrants that the goods furnished under the contract will conform to the contract description, be free of defects in materials and working conditions, be fit for the ordinary purposes for which such goods are used, run of even kind, quality and quantity within each unit and among all units involved, be adequately contained, packaged and labeled as the contract may require and conform to the promises or affirmation of fact made on the

container or label, if any.

If the CCRTA informed the Contractor of the intended use of the goods supplied under this contract, the Contractor acknowledges that the CCRTA is relying on the Contractor's skills and judgment to furnish suitable goods and warrants that the goods supplied hereunder will be fit for the stated particular purpose of the CCRTA.

Where specific equipment items are guaranteed by the manufacturer for periods exceeding standard warranty provisions from the OEM or manufacturers, such guarantees are not voided by provisions of this paragraph.

Any equipment or part thereof that has been replaced under the provisions of this warranty shall become property of the Contractor.

Should the Contractor wish to have the defective equipment or part thereof returned, it shall be returned at the Contractor's expense.

In the event the Contractor does not request the return of such replaced parts within six (6) months from the date of replacement, they shall, at the option of the CCRTA, become the property of the CCRTA.

7.0 CORES

The bid price of cores will not be considered in adjudication of bids. Bidders are responsible for core pick-up at no additional charge to the CCRTA.

8.0 RETURN OF PARTS

The CCRTA reserves the right to return any purchased and unused parts within fourteen (14) calendar days from the date of delivery for full credit. Returns after four (4) calendar days through the Contract Performance Period will be subject to a 0% restocking fee. Any returned parts must be unused and in resalable condition.

EXHIBIT I

FLEET ENGINE DATA REFERENCE SHEET

	TROLLEY
BUS MODEL	G27B102N4
VIN#	15GGB271681079594
ENGINE SERIAL #	46851954
TRANSMISSION SERIAL#	6510793841
FRONT AXLE S/N	NKA08003663
REAR AXLE ASSEMBLY#	NKA08003584
A/C MODEL #	T1 M106
A/C MODEL	

	35' CNG	35' CNG
BUS MODEL	G27B102N4	G27B102N4
VIN#	15GGB271XC1181280	15GGB2718F1186594
ENGINE SERIAL #		73786025
TRANSMISSION TYPE	B400R-5 SPEED	B400R-5 SPEED
TRANSMISSION S/N	6511111711	
FRONT AXLE ASSEMBLY#	FH946RX199	
REAR AXLE ASSEMBLY#	71163RX110	
A/C MODEL #	68RM35-610	T14 M92, M92A
A/C MODEL		

	35' GILLIG
BUS MODEL	G27B102N4
VIN#	15GGD271491176388
ENGINE SERIAL #	46995660
TRANSMISSION SERIAL#	6510876425
FRONT AXLE#	NWK00159387
REAR AXLE ASSEMBLY#	NWK00164367
A/C MODEL#	M1 M189
A/C MODEL	

	40' CNG	40' CNG
BUS MODEL	G27D102N4	G27D102N4
VIN#	15GGD2713C1181275	15GGD2713F1186580
ENGINE SERIAL #	73425666	73786347
TRANSMISSION SERIAL#	6511110431	6511301029
FRONT AXLE#		
REAR AXLE HOUSING#		
R/A DIFFERENTIAL#		
A/C SERIAL #	68RM35-610	T14 M92, M92A
A/C MODEL #		

	40' GILLIG
BUS MODEL	G27B102N4
VIN#	15GGD271091176382
ENGINE SERIAL #	46980740
TRANSMISSION SERIAL#	6510865299
FRONT AXLE ASSEMBLY#	NWK00138340
REAR AXLE ASSEMBLY#	NWK00138417
A/C MODEL #	T1 M187
A/C MODEL	

	35' GILLIG
BUS MODEL	G27B102N4
VIN#	15GGB3118H1186614
ENGINE SERIAL #	74106966
TRANSMISSION SERIAL#	6511449007
FRONT AXLE#	LRS01030840
REAR AXLE ASSEMBLY#	LRS01027764
A/C MODEL#	T14-M92, M92A
A/C MODEL	

EXHIBIT II

SUPPLIER CORRECTIVE ACTION REQUEST FORM

A Supplier Corrective Action Request form (SCAR) will be utilized by the Supplier to resolve any quality, delivery, or major reoccurring failures of supply parts during the term of this contract. If a repetitive failure(s) re-occurs on the supply part(s), which includes quality and delivery of over 10 percent during the term of the contract, the CCRTA will utilize the form to find a corrective action to resolve the on-going failures or issues.

The SCAR form which must be submitted by the Supplier to the CCRTA with a response of the corrective action that will be taken by the Supplier is below. A sample SCAR form is provided below to give Suppliers a reference on how the form will be utilized during the contract.

**CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY**

SUPPLIER CORRECTIVE ACTION REQUEST FORM

Issued to: _____

Issued by: _____

Date of Issue: _____

Due Date: _____

A) Problem Description:

What is the problem?

When did it happen?

Where did it happen?

What is the significance?

B) Containment:

C) Identification of Causes:

D) Effective Solutions:

E) Validation of Solutions:

F) Approvals:

QA Manger: _____

Date: _____

Plant Manager: _____

Date: _____

Mission Success Specialist: _____

Date: _____

**CORPUS CHRISTI REGIONAL
TRANSPORTATION AUTHORITY**

SUPPLIER CORRECTIVE ACTION REQUEST FORM

Sample: Instructions / Acceptance Criteria

Issued to: Example

Issued by: _____

Date of Issue:

Due Date: _____

A) Problem Description:

What is the problem?

The **What** of the problem is the effect of consequences, which we do not want to occur.

When did it happen?

The **When** of the problem is the relative time that it occurred.

Where did it happen?

The **Where** of the problem is the relative location that it occurred.

What is the significance?

The **Significance** of the problem is the relative value that the problem has on the performance of your organization based on the measurement method.

B) Containment:

Have all potentially non-conforming products been identified and contained?

C) Identification of Causes:

Start with the effect which we do not wish to occur and ask **Why** or what caused it to occur, and continue asking **Why** until the point of ignorance or irrelevance.

D) Effective Solutions:

Develop effective solutions to address the identified causes.

Effective Solutions:

- 1.) Prevent Recurrence
- 2.) Are within your control
- 3.) Do not cause unacceptable problems
- 4.) Prevents similar occurrences
- 5.) Provide reasonable value for its cost

E) Validation of Solutions:

Select and track measurements that monitor the effect of the solution(s).

F) Approvals:

QA Manger: (Supplier) _____

Date: _____

Plant Manager: (Supplier) _____

Date: _____

Mission Success Specialist: (Supplier) _____

Date: _____

STANDARD SUPPLY AGREEMENT TERMS AND CONDITIONS

1. TERM.

The term of this Supply Agreement shall be for the period specified in the Invitation for Bids.

2. DESCRIPTION – SALE OF GOODS.

The Contractor shall transfer and deliver to the CCRTA and the CCRTA shall pay for and accept all the CCRTA's requirements during the referenced term of the Agreement for all the items listed and described in the bid documents. Quantities shown are merely estimates and do not obligate the CCRTA to order or accept more than the CCRTA's actual requirements during the period of this Agreement, nor do the estimates limit the CCRTA from ordering less than its actual needs during the period of this Agreement, subject to availability of appropriated funds.

3. CONTRACTOR TO PACKAGE GOODS.

The Contractor shall package all goods in accordance with good commercial practice. Each shipping container shall be clearly and permanently marked as follows: (a) the Contractor's name and address; (b) CCRTA's name, address, and Purchase Order (c) Container number and total number of containers, e.g., box 1 of 4 boxes; and (d) the number of the container bearing the packing slip. The Contractor shall bear the cost of packaging unless otherwise provided. Goods shall be suitably packed to secure lowest transportation costs and to conform with the requirements of common carriers and any applicable specifications. The CCRTA's count or weight shall be final and conclusive on shipments not accompanied by packing lists.

4. NO SHIPMENTS UNDER RESERVATION.

The Contractor is not authorized to ship the goods under reservation and no tender of a bill of lading shall operate as a tender of goods.

5. TITLE AND RISK OF LOSS.

The title and risk of loss of the goods shall not pass to the CCRTA until it receives and takes possession of the goods at the point or points of delivery. The terms of this Agreement are "no arrival, no sale."

6. PURCHASE ORDER.

The CCRTA shall exercise its right to specify time, place, and quantity to be delivered in the following manner: Any of the CCRTA's separate departments or divisions may send to the Contractor a Purchase Order signed by an authorized agent of the department or division. The order shall refer to this Supply Contract and shall specify item, quantity, delivery date, shipping instructions and receiving address of the ordering department or division. The CCRTA shall have the right to inspect the goods at delivery prior to acceptance.

7. DEFAULT IN ONE INSTALLMENT TO CONSTITUTE TOTAL BREACH.

Each installment or lot of goods delivered under this Agreement is dependent on every other installment or lot, and a delivery of non-conforming goods or a default of any nature on one installment or lot will impair the value of the whole Agreement and shall constitute a breach of the Agreement as a whole.

8. NO REPLACING DEFECTIVE TENDER.

Every tender or delivery of goods must fully comply with all provisions of this Agreement as to time of delivery, quality, fitness or use and the like. If a tender is made which does not fully conform, such failure shall constitute a breach of the Agreement, and the Contractor shall not have the right to substitute a conforming tender; provided, however, that if the time for performance is not yet expired, the Contractor may reasonably notify the CCRTA of its intention to cure and may then make a conforming tender within the required time.

9. INVOICES AND PAYMENTS.

The Contractor shall submit invoices, on a monthly basis or as otherwise specified in the Contract documents to AccountsPayable@ccrta.org. Invoices sent through the U.S. Mail will also be accepted and shall be addressed to Corpus Christi RTA - Staples Street Center, 602 N. Staples Street, Corpus Christi, TX 78401 to the attention of Accounts Payable. Invoices shall indicate the Purchase Order. Invoices shall be itemized and transportation charges, if any, shall be listed separately. A copy of the bill of lading and the freight waybill when applicable should be attached to the invoice and emailed to AccountsPayable@ccrta.org or mailed to Corpus Christi RTA - Staples Street Center, 602 N. Staples Street, Corpus Christi, TX 78401 to the attention of Accounts Payable. Payment shall not be due until thirty (30) days after the date the above instruments are submitted or delivered, whichever is later. In the event payment has not been made by the due date, the Contractor shall submit a reminder invoice marked "order due." The CCRTA reserves the right to review all of Contractor's invoices after payment and recover any overcharge resulting from such review. Invoices will be paid Net 30.

10. WARRANTY-PRICE.

The price to be paid by the CCRTA shall be that price contained in Contractor's Catalog Pricing plus the specified percentage discount for each part. In the event the Contractor breaches this warranty, parts will be obtained outside of the contract. As an alternative, the CCRTA may cancel this Contract without liability to the Contractor for breach for the Contractor's actual expenses. If the stated price includes the cost of any special tooling or special test equipment fabricated or required by the Contractor for the purpose of filling this order, such special tooling or equipment and any process sheets related thereto shall become the property of the CCRTA.

11. WARRANTY-PRODUCT.

The Contractor shall not limit or exclude any implied warranties and any attempt to do so shall render this Agreement voidable at the option of the CCRTA. The Contractor warrants that the goods furnished will conform to the specifications, drawings, and descriptions listed in the bid documents, and to the sample(s) furnished by the Contractor, if any. In the event of a conflict between the specifications, drawings, and descriptions, the specifications shall govern. The goods furnished shall be new and of good and merchantable quality in workmanship and materials.

12. WARRANTY-SAFETY.

The Contractor warrants that the product sold to the CCRTA shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act (OSHA). In the event the product does not conform to OSHA standards, the CCRTA may return the product for correction or replacement at the Contractor's expense. In the event the Contractor fails to make the appropriate correction within a reasonable time, correction may be made by the CCRTA at the Contractor's expense.

13. WARRANTY-INFRINGEMENTS.

The Contractor agrees to ascertain whether goods manufactured in accordance with the specifications will give rise to the rightful claim of any third person by way of infringement or the like. If the Contractor is of the opinion that an infringement or the like will result, it shall notify the CCRTA to this effect in writing within two weeks after signing of this Agreement. If the CCRTA does not receive notice and is subsequently held liable for the infringement or the like, the Contractor shall indemnify the CCRTA for any damages due to such claim. If the Contractor in good faith ascertains that delivery of the goods in accordance with the specifications will result in infringement or the like, this Agreement shall be null and void except that the CCRTA shall pay the Contractor for the reasonable cost of its search as to infringements.

14. ESTIMATED QUANTITIES.

The estimated quantities noted in the Price Schedule are approximate. These quantities are to be used only for the comparison of prices and the award of this Contract and are based on past and projected usage. The Contractor agrees and understands that the

actual quantities to be utilized are within the sole and absolute discretion of the CCRTA. Should the actual quantities be greater or lesser than the estimates contained in the Price Schedule, the Contractor agrees that, regardless of the amount of such variance, it will not be the basis for deviating from the quoted unit prices. Further, the Contractor agrees to honor quoted unit prices for the duration of this Agreement.

15. SUBSTITUTE SUPPLIERS.

If the Contractor fails to supply the goods to the CCRTA in the amounts requested or fails to furnish replacement goods for any defective merchandise submitted to the CCRTA within five (5) business days from the date of notice, the CCRTA will have the right to purchase from any substitute source the amount of the goods due from the Contractor. The CCRTA shall have the right to recover from the Contractor as damages any amount by which the cost of such substituted goods exceeds the contract price which would have been applicable, together with the cost of any incidental expenses reasonably incurred by the CCRTA in making such substituted purchase and the amount of any consequential damages allowable by law. The CCRTA reserves the right to offset such amounts against the price due for any goods subsequently supplied by the Contractor or any other obligations owed to the Contractor.

16. TERMINATION.

The CCRTA shall have the right to terminate for default all or any part of this Agreement if the Contractor breaches any of the terms hereof or if the Contractor becomes insolvent or files any petition in bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which the CCRTA may have in law or equity, specifically including, but not limited to, the right to sue for damages or demand specific performance. The CCRTA additionally has the right to terminate this Agreement without cause by delivery to the Contractor of a "Notice of Termination" specifying the extent to which performance hereunder is terminated and the date upon which such termination becomes effective.

17. ASSIGNMENT-DELEGATION.

No right or interest in this Agreement shall be assigned or any obligation delegated by the Contractor without the written permission of the CCRTA.

18. MODIFICATIONS-WAIVER.

This Agreement can be modified or rescinded only by a writing signed by both of the parties. No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party.

19. INTERPRETATION.

This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms thereof. No course of prior dealings between the parties and no usage of the trade shall be relevant to

supplement or explain any term used herein, and acceptance of a course of performance rendered under this Agreement shall not be relevant to determine the meaning of this Agreement even though the accepting party has knowledge of the performance and opportunity for objection.

20. APPLICABLE LAW.

This Agreement shall be governed by the Uniform Commercial Code as adopted in the State of Texas and in force on the date of this Agreement.

21. ADVERTISING.

The Contractor shall not advertise or publish, without the CCRTA's prior consent, the fact that it has entered into this Agreement, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local authorities.

22. GRATUITIES.

No gratuities, in the form of entertainment, gifts, or otherwise, shall be offered or given by the Contractor, or any agent or representative of the Contractor, to any officer or employee of the CCRTA with a view toward securing a contract or securing favorable treatment with respect to a contract.

23. EQUAL OPPORTUNITY.

The Contractor agrees that during the performance of this Agreement it shall:

- 23.1 Treat all applicants and employees without discrimination as to race, color, religion, sex, national origin, marital status, age, or handicap.
- 23.2 Identify itself as an "Equal Opportunity Employer" in all help wanted advertising or requests.

The Contractor shall be advised of any complaints filed with the CCRTA alleging that the Contractor is not an equal opportunity employer. The CCRTA reserves the right to consider such complaints in determining whether to terminate any portion of this Agreement for which purchase orders or authorities to deliver have not been issued; however, the Contractor is specifically advised that no equal opportunity employment complaint will be the basis for termination of this Agreement for which a purchase order or authority to deliver has been issued.

24. ENFORCEABILITY.

This Agreement shall be enforceable in any state court of competent jurisdiction in Nueces County, Texas.

25. NOTICES.

Notices shall be given to the parties by delivering or mailing such notice to the addresses set forth in the contract documents, or at such other addresses as the parties may designate to each other in writing.

26. LIABILITY INSURANCE COVERAGE.

The Contractor shall always maintain during the term of this Contract at its sole cost and expense each of the following insurance coverages listed below having policy limits not less than the dollar amounts set forth:

Commercial general liability insurance with minimum policy limits of \$1,000,000.

(In the event motor vehicles will be used by the Contractor to perform the services specified) Automobile liability insurance with a combined single limit of \$1,000,000.

Contractual liability insurance covering Contractors' indemnification obligations contained in this Contract.

Each of such insurance policies shall be issued by insurance companies licensed to do business in the State of Texas and rated A- or better by the A. M. Best insurance rating guide. Each such policy shall name the CCRTA as an additional insured, and a certificate of insurance evidencing such coverages shall be furnished to the CCRTA prior to the commencement of work and maintained throughout the term of the Contract. Such insurance policies shall not be cancelled, materially changed, or not renewed, without thirty (30) days' prior written notice to the CCRTA, and the certificate of such insurance coverage shall reflect the foregoing cancellation provision. Copies of the insurance policies shall be promptly furnished to the CCRTA upon its written request.

27. WORKERS' COMPENSATION.

The Contractor shall always maintain during the term of this Contract at its sole cost and expense workers' compensation as required by statute and employer's liability insurance with policy limits of \$500,000 containing a waiver of subrogation endorsement waiving any right of recovery under subrogation or otherwise against the CCRTA.

ATTACHMENTS AND CERTIFICATION FORMS

Do NOT Alter Any Forms.
Doing so will deem your bid non-responsive.

Complete and sign the following forms and return with your signed bid.

- Certification Form (Attachment B),
- Conflict of Interest Acknowledgement and Certification (Attachment C),
- Acknowledgement of Addendum/Addenda (Attachment D),
- References (Attachment E), and
- Bidder/Offeror/Proposer Information Form (Attachment F).

Reminders:

- Acknowledge any addenda issued on the Acknowledgement of Addendum/Addenda Form (Attachment D).

ATTACHMENT A PRICE SCHEDULE

SEPARATE ELECTRONIC FORM MICROSOFT EXCEL

NOTE: IT IS VERY IMPORTANT TO READ ALL INSTRUCTIONS ON THE PRICE SCHEDULE PRIOR TO COMPLETING IT:

Bidders must submit the Price Schedule (one signed paper hardcopy and one electronic form on a USB Flash Drive in Microsoft Excel format), and all certification forms. The Price Schedule is a separate document in Microsoft Excel format. Tab 1 in the Microsoft Excel file contains the Instructions. Tab 2 is the Price Schedule Summary. Tabs 3 through 10 are the Price Schedules by category for Bus Parts Supply.

Failure to provide this information may deem your bid to be non-responsive.

Reminders:

- The Price Schedule (Attachment A) will only be utilized for the purpose of the tabulation and comparison of bids and the contract percentage discount.
- The contract will include the Bidder's submitted catalog pricing and the percentage discount off the catalog price.
- The Percentage Discount must be entered on the Summary Tab and will apply to every part in every category.
- Bidders are required to provide catalog pricing through a website or submit on a USB Flash Drive.
- A delivery time must be specified if five (5) business days cannot be met.
- The Summary Tab must be signed and dated, a title and the date entered.

ATTACHMENT B

CERTIFICATION FORM

In submitting this bid, the undersigned certifies on behalf of its firm and any proposed subcontractors as follows:

- (1) **Bid Validity Certification:** If this offer is accepted within one hundred twenty (120) calendar days from the due date, to furnish any or all services upon which prices are offered at the designated point within the time specified;
- (2) **Non-Collusion Certification:** Has made this bid independently, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to this Invitation for Bids with any other FIRM or with any other competitor,
- (3) **Affirmative Action/DBE Certification:** Is in compliance with the Common Grant Rules affirmative action and Department of Transportation's Disadvantaged Business Enterprise requirements.
- (4) **Non-Conflict Certification:** Represents and warrants that no employee, official, or member of the Corpus Christi Regional Transportation Authority's Board of Directors is or will be pecuniarily benefited directly or indirectly in this Contract,
- (5) **Non-Inducement Certification:** The undersigned hereby certifies that neither it nor any of its employees, representatives, or agents have offered or given gratuities (in the form of entertainment, gifts, or otherwise) to any director, officer, or employee of the Corpus Christi Regional Transportation Authority with the view toward securing favorable treatment in the awarding, amending, or the making of any determination with respect to the performance of this Contract.
- (6) **Non-Debarment Certification:** Certifies that it is not included on the U. S. Comptroller General's Consolidated List of Persons or Firms currently debarred for violations of various contracts incorporating labor standards provisions, and from Federal programs under DOT regulations 2CFR Parts 180 and 1200, or under the FAR at 48 CFR Chapter 1, Part 9.4
- (7) **Integrity and Ethics:** Has a satisfactory record of integrity and business ethics, in compliance with 49 U.S.C. Section 5325(j)(2)(A)
- (8) **Public Policy:** Is in compliance with the public policies of the Federal Government, as required by 49 U.S.C. Section 5325(j)(2)(B)
- (9) **Administrative and Technical Capacity:** Has the necessary organization, experience, accounting, and operational controls, and technical skills, or the ability to obtain them, in compliance with 49 U.S.C. Section 5325(j)(2)(D)
- (10) **Licensing and Taxes:** Is in compliance with applicable licensing and tax laws and regulations
- (11) **Financial Resources:** Has, or can obtain, sufficient financial resources to perform the contract, as required by 49 U. S. C. Section 5325 (j)(2)(D)
- (12) **Production Capability:** Has, or can obtain, the necessary production, construction, and technical equipment and facilities.
- (13) **Timeliness:** Is able to comply with the required delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments.
- (14) **Performance Record:** Is able to provide a satisfactory current and past performance record.

Signature

Printed Name

Title

Date

ATTACHMENT C

CONFLICT OF INTEREST ACKNOWLEDGEMENT AND CERTIFICATION

1. The Contractor represents that no officer or employee of the CCRTA has a Substantial Interest (defined as any interest which has a value of \$5,000.00 or more or represents ten percent (10%) or more of a person's gross income during the most recent calendar year) in this Contract. The Contractor further represents that no officer or employee of the CCRTA has (1) colluded with the Contractor in a recommendation for award, bid, proposal, or solicitation on any CCRTA contracts, or (2) received any pecuniary benefit from the Contractor within the past six (6) months.
2. The Contractor agrees to ensure that the CCRTA's Code of Ethics is not violated as a result of the Contractor's activities in connection with this Contract. The Contractor agrees to immediately inform the CCRTA if it becomes aware of the existence of any such Substantial Interest or Conflict of Interest, or the existence of any violation of the Code of Ethics arising out of or in connection with this Contract.
3. The CCRTA may in its sole discretion, require the Contractor to cause an immediate divestiture of such Substantial Interest or elimination of such Conflict of Interest, and failure by the Contractor to comply shall render this Contract voidable by the CCRTA. Any willful violation of these provisions, creation of a Substantial Interest or existence of a Conflict of Interest with the express or implied knowledge by the Contractor shall render this Contract voidable by the CCRTA.
4. In accordance with section 176.006, Texas Local Government Code, the Contractor is required to file a Conflict-of-Interest Questionnaire (CIQ) within seven business days of becoming aware of a Conflict of Interest under Texas law. The CIQ can be obtained from the Texas Ethics Commission at www.ethics.state.tx.us. The CIQ shall be sent to CCRTA's Director of Procurement or its designee.

I DO CERTIFY THAT THE CONTENTS OF THIS ACKNOWLEDGEMENT AND CERTIFICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Signature of Certifying Person: _____

Title: _____

Certifying Person (Print or Type): _____

Date: _____

ATTACHMENT D

ACKNOWLEDGEMENT OF ADDENDUM/ADDENDA

_____ (Firm Name) acknowledges receipt of the following addendum/addenda.

List all addenda numbers below:

Signature: _____

Printed Name: _____

Title: _____ Date: _____

ATTACHMENT E

REFERENCES: The Bidder must supply a list of four (4) similar projects which your company has completed within the last five (5) years that satisfactorily met the client's specifications

1. Company: _____
Owner: _____ Contact: _____
Address: _____
Telephone No.: _____
Email Address: _____
Project: _____
Date Completed: _____ Cost: _____

2. Company: _____
Owner: _____ Contact: _____
Address: _____
Telephone No.: _____
Email Address: _____
Project: _____
Date Completed: _____ Cost: _____

3. Company: _____
Owner: _____ Contact: _____
Address: _____
Telephone No.: _____
Email Address: _____
Project: _____
Date Completed: _____ Cost: _____

4. Company: _____
Owner: _____ Contact: _____
Address: _____
Telephone No.: _____
Email Address: _____
Project: _____
Date Completed: _____ Cost: _____

CONTRACTS ON HAND: The Bidder must provide a list of contracts that the firm is currently in process:

ATTACHMENT F

BIDDER/OFFEROR/PROPOSER INFORMATION SHEET

To Be Completed By Vendor And Submitted With Bid	
Company Name	
Street Address	
City, State, Zip Code	
(If Applicable) Federal Employer Identification Number (FEIN) or Taxpayer Identification Number (TIN)	
Unique Identity ID # (12-character alphanumeric ID assigned to an entity by SAM.gov.)	
Is the Company a subsidiary? If yes, name the Holding/Parent Company	
Number of years in business	
Commodity/NAICS Code and Corresponding Index Entry	
Disadvantaged Business Enterprise (DBE) Certification (If Applicable)	
DBE	Certification Year: Agency Name:
Bidder/Offeror/Proposer Primary Contact	
Name	
Title	
Office Telephone Number (with area code)	
Cell Telephone Number (with area code)	
E-mail Address	
Authorized Signatory If different from Primary Contact)	
Name	
Title	
Office Telephone Number (with area code)	
Cell Telephone Number (with area code)	
E-mail Address	

ATTACHMENT G

REQUEST FOR INFORMATION/APPROVED EQUALS REQUEST

(Please submit **one** form for **each** Request for Information/exception/approved equal)

Page: _____

BIDDER: _____

PROJECT: IFB No. 2024-SP-06

PAGE: _____ PARAGRAPH: _____ SUBJECT: _____

Request:

Signature

FOR CCRTA USE

Approved: _____ Disapproved: _____ Clarification: _____

Response:

Chief Executive Officer/Designee